

(Incorporated in the Republic of Singapore (Company Registration No. 200909384G)

# IMPORTANT NOTICE TO SHAREHOLDERS IN RELATION TO THE COMPANY'S ANNUAL GENERAL MEETING ON 30 APRIL 2021

- NO ATTENDANCE IN PERSON AT ANNUAL GENERAL MEETING
- ALTERNATIVE ARRANGEMENTS TO PARTICIPATE AT ANNUAL GENERAL MEETING

# 1. Background

The Board of Directors (the "Board" or "Directors") of Aztech Global Ltd. (the "Company") refers to:

- (a) the COVID-19 (Temporary Measures) Act 2020 (the "Act") passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the "Order") which was gazetted on 13 April 2020 and is deemed to have come into operation on 27 March 2020, and which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies;
- (c) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) (Amendment No. 3) Order 2020 which extended the application of alternative arrangements in respect of, inter alia, general meetings of companies in the Order up to 30 June 2021; and
- (d) the Joint Statement by the Accounting and Corporate Regulatory Authority ("ACRA"), Monetary Authority of Singapore and Singapore Exchange Regulation, which was issued on 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020 and 1 October 2020), which provided additional guidance on the conduct of general meetings during the period when elevated safe distancing measures in Singapore are in place.

## 2. Date of Annual General Meeting ("AGM")

The Directors wish to inform Shareholders that the Company has today issued the Notice of Annual General Meeting dated 15 April 2021 ("Notice of AGM") in respect of the annual general meeting of the Company in respect of the financial year ended 31 December 2020 (the "AGM"). The AGM will be convened and held by way of electronic means on <u>Friday, 30 April 2021 at 10.00 a.m.</u> (Singapore time).

# 3. Annual Report, Notice of AGM and Proxy Form

The Annual Report 2020, Notice of AGM and proxy form for the AGM will be disseminated to Shareholders solely by electronic means via publication on the Company's corporate website at <a href="https://www.aztechglobal.com/agm">https://www.aztechglobal.com/agm</a> and will also be made available on SGXNet's website at <a href="https://www.sgx.com/securities/company-announcements">www.sgx.com/securities/company-announcements</a>. Printed copies of these documents will not be sent to Shareholders.

Shareholders are advised to read the Notice of AGM carefully in order to decide whether they should vote in favour of or against the ordinary resolutions, or to abstain from voting on the ordinary resolutions, to be tabled at the AGM.

#### 4. No Attendance In Person At AGM

Due to the COVID-19 outbreak and elevated safe distancing measures in Singapore, Shareholders will not be allowed to attend the AGM in person. Instead, alternative arrangements have been put in place to allow Shareholders to participate at the AGM by (a) watching the AGM proceedings via "live" webcast; (b) submitting questions in advance of the AGM; and/or (c) voting by proxy at the AGM. Please see paragraph 5 below for these alternative arrangements.

# 5. Alternative Arrangements

The following are the alternative arrangements which have been put in place for the AGM:

#### (a) Registration for "live" Webcast

Shareholders who wish to participate at the AGM by watching the AGM proceedings via "live" webcast must pre-register at <a href="https://www.aztechglobal.com/agm">https://www.aztechglobal.com/agm</a> no later than 10.00 a.m. on 27 April 2021 to enable the Company to verify their status as shareholders. The Company may switch to a "live" audio-only stream, in the event that the Company is unable, for any reason, to conduct a "live" webcast.

Following the verification, verified Shareholders will receive an electronic mail by 10.00 a.m. on 29 April 2021, which will contain user ID and password details, as well as the link to access the "live" webcast (the "Confirmation Email"). Shareholders who do not receive the Confirmation Email by 10.00 a.m. on 29 April 2021 but have registered by 10.00 a.m. on 27 April 2021 should contact the Company's corporate secretarial team at +65 6594 2184.

## (b) Shareholders' Queries and Answers (Q&A)

Shareholders are to note that they will not be able to ask questions during the "live" webcast.

Shareholders may submit questions in relation to any of the resolutions tabled for approval at the AGM, in the manner set out below.

If Shareholders have any questions in relation to any of the resolutions tabled for approval at the AGM, Shareholders may send their queries in advance of the AGM, by 10.00 a.m. on 26 April 2021, via electronic mail to the Company's corporate secretarial team at <a href="mailto:agm@aztech.com">agm@aztech.com</a>, or by post to 31 Ubi Road 1, #01-05, Singapore 408694. When sending questions, Shareholders should provide their full name (as per the Company's share registrar's, BACS Private Limited's, records) and the last 4 alpha-numeric digits of their NRIC/Passport No., or, if the Shareholder is a corporation, its registration number, for verification. Please note that the Company will not be able to answer questions from persons who provide insufficient details to enable the Company to verify his/her/its shareholder status. Shareholders may also provide their contact number and electronic mail address, which will help the Company to reach out more easily if clarification is required.

The Company will endeavour to address substantial and relevant queries from Shareholders either prior to or at the AGM. Please note that the Company is unable to take on questions at the AGM during the "live" webcast, and therefore it is important for Shareholders to submit their queries in advance of the AGM. Answers to substantial and relevant queries will be uploaded on the Company's website at <a href="https://www.aztechglobal.com/agm">https://www.aztechglobal.com/agm</a> and will also be made available on the SGXNet's website at <a href="https://www.sgx.com/securities/company-announcements">www.sgx.com/securities/company-announcements</a>.

## (c) Proxy Voting

There will be no live or online voting on the resolutions to be tabled for approval at the AGM. Instead, Shareholders who wish to vote on any or all of the resolutions at the AGM must appoint the Chairman of the AGM as their proxy by completing the proxy form attached to the Notice of AGM.

A Shareholder (whether individual or corporate) who wishes to appoint the Chairman of the Meeting as his/her/its proxy must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the form of proxy, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.

The completed and signed proxy form, together with the power of attorney or other authority under which it is signed (if applicable) or a notarially certified copy thereof, must be:

- (i) If sent personally or by post, deposited with: Aztech Global Ltd., c/o B.A.C.S. Private Limited, at 8 Robinson Road #03-00 ASO Building, Singapore 048544; or
- (ii) If submitted by electronic mail, received by the Company at agm@aztech.com,

in either case, by 10.00 a.m. on 27 April 2021, being seventy-two (72) hours before the time appointed for holding the AGM, and in default, the proxy form shall be treated as invalid.

In view of the current COVID-19 situation and the related elevated safe distancing measures in Singapore, it may be difficult for members to submit completed proxy forms by post and for the Company to process completed proxy forms which are submitted by post. There may also be delays in the delivery of completed proxy forms which are submitted by post. Therefore, members are strongly encouraged to submit completed proxy forms electronically via electronic mail. If a member elects to submit duly completed proxy forms electronically via electronic mail, all subsequent correspondence with the Company in relation to the AGM shall be conducted via electronic mail, and sent to the same electronic mail address from which the proxy forms were submitted.

Important reminder: The Company would like to remind Shareholders that due to the constantly evolving COVID-19 situation, the Company will be closely monitoring the situation and reserve the right to change its AGM arrangements at short notice. Shareholders should check the Company's website at <a href="https://www.aztechglobal.com/agm">https://www.aztechglobal.com/agm</a> for the latest updates on the AGM.

The Company would like to thank all Shareholders for their patience and co-operation in enabling the Company to hold its AGM with the optimum safe distancing measures amidst the current COVID-19 pandemic.

#### By Order of the Board

Ms Pavani Nagarajah Company Secretary 15 April 2021 Singapore