CAPITALAND LIMITED
(Registration Number: 198900036N)
(Incorporated in the Republic of Singapore)

ANNUAL GENERAL MEETING TO BE HELD ON 29 JUNE 2020

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1. **Background**: CapitaLand Limited ("**CapitaLand**" or the "**Company**") refers to:

   (a) its announcement of 2 April 2020 stating that it had applied to and obtained the approval of Singapore Exchange Regulation and the Accounting and Corporate Regulatory Authority for a two-month extension to hold its Annual General Meeting in respect of the financial year ended 31 December 2019 ("**AGM**");

   (b) the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means; and

   (c) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the "**Order**") which was gazetted on 13 April 2020, and which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies.

2. **Date, time and conduct of AGM**: CapitaLand wishes to announce that pursuant to the Order, its AGM will be convened and held by way of electronic means on **Monday, 29 June 2020 at 10.00 a.m.** (Singapore time).

   Our Board Chairman, Mr Ng Kee Choe, will conduct the proceedings of the AGM.

3. **Notice of AGM and proxy form**: The Notice of AGM and proxy form will be sent to shareholders solely by electronic means via publication on our corporate website at the URL https://investor.capitaland.com/agm_egm.html, and will also be made available on the SGX website at the URL https://www.sgx.com/securities/company-announcements. Printed copies of these documents will not be sent to shareholders.

4. **No personal attendance at AGM**: Due to the current COVID-19 restriction orders in Singapore, **shareholders will not be able to attend the AGM in person**.

5. **Alternative arrangements for participation at the AGM**: Shareholders may participate at the AGM by:

(a) observing and/or listening to the AGM proceedings via "live" audio-visual webcast or "live" audio-only stream;

(b) submitting questions in advance of the AGM; and

(c) appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM.

Alternative arrangements relating to attendance at the AGM via electronic means (including arrangements by which the meeting can be electronically accessed via live audio-visual webcast or live audio-only stream), submission of questions to the Chairman of the Meeting in advance of the AGM, addressing of substantial and relevant questions at the AGM and voting by appointing the Chairman of the Meeting as proxy at the AGM, are set out in the Notice of AGM.

6. **Key dates/deadlines**: The table below sets out the key dates/deadlines for shareholders to note:

Key dates	Actions
5 June 2020 (Friday)	Shareholders may begin to pre-register at www.capitaland.com/agm2020 for the live audio-visual webcast/live audio-only stream of the AGM proceedings.
5.00 p.m. on 17 June 2020 (Wednesday)	Deadline for CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy to approach their respective CPF Agent Banks or SRS Operators to submit their votes.
10.00 a.m. on 26 June 2020 (Friday)	Deadline for shareholders to: • pre-register for live audio-visual webcast/live audio-only stream of the AGM proceedings; • submit questions in advance; and • submit proxy forms.
10.00 a.m. on 28 June 2020 (Sunday)	Authenticated shareholders will receive an email confirming successful registration, which will contain unique user credentials as well as instructions on how to access the live audio-visual webcast and the live audio-only stream of the AGM proceedings (the "**Confirmation Email**"). Shareholders who do not receive the Confirmation Email by 10.00 a.m. on 28 June 2020, but have registered by 10.00 a.m. on 26 June 2020 should contact our Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd. at (65) 6536-5355 or via email at CapitaLand2020@boardroomlimited.com.

Key dates	Actions
Date and time of AGM **10.00 a.m. on 29 June 2020 (Monday)**	• Click on the link in the Confirmation Email and follow the instructions to access the live audio-visual webcast of the AGM proceedings; or • Call the telephone number in the Confirmation Email and follow the instructions to access the live audio-only stream of the AGM proceedings.

7. **Annual Report 2019 and Letter to Shareholders**: The Company's Annual Report 2019, updated shareholding statistics as at 15 May 2020 and the Letter to Shareholders dated 5 June 2020 (in relation to the proposed renewal of the share purchase mandate, proposed issue of shares pursuant to the Scrip Dividend Scheme and proposed alterations to the Company's Constitution) have been published on our corporate website at the URL https://investor.capitaland.com/ar.html, and may be accessed as follows:

   (a) the Annual Report 2019 and updated shareholding statistics as at 15 May 2020 may be accessed by clicking on the "Download" hyperlinks under "2019 Annual Report - (06 Apr 2020)" and "Updated shareholding statistics as at 15 May 2020", respectively; and

   (b) the Letter to Shareholders dated 5 June 2020 may be accessed by clicking on the "Download" hyperlink under "Letter to Shareholders dated 5 June 2020".

8. **Further information**: For more information, shareholders can refer to our corporate website at the URL https://investor.capitaland.com/agm_egm.html or email us at groupir@capitaland.com.

9. **Important reminder**: **Due to the constantly evolving Covid-19 situation in Singapore, we may be required to change our arrangements for the AGM at short notice. Shareholders should check our corporate website at the URL https://investor.capitaland.com/agm_egm.html for the latest updates on the status of the AGM.**

CapitaLand would like to thank all shareholders for their patience and co-operation in enabling us to hold our AGM with the optimum safe distancing measures amidst the current Covid-19 pandemic.

By Order of the Board

Michelle Koh
Company Secretary
5 June 2020