



**TEE INTERNATIONAL LIMITED**

*(Incorporated in Singapore with limited liability)*

*(Company registration number 200007107D)*

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**EXTRAORDINARY GENERAL MEETING OF THE COMPANY  
ON 9 APRIL 2020 AT 2:30 P.M.**

**- IMPORTANT NOTICE**

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The Board of Directors ("**Board**") of TEE International Limited ("**Company**") refers to:

- (a) the circular of the Company dated 25 March 2020 ("**Circular**") in relation to its proposed acquisition of the entire issued share capital of TEE Industrial Pte. Ltd.;
- (b) the notice dated 25 March 2020 to shareholders of the Company ("**Shareholders**") convening the extraordinary general meeting to be held on 9 April 2020 at 2:30 p.m. for Shareholders to consider, and if thought fit, to pass the resolution to approve the proposed acquisition ("**EGM**"); and
- (c) the joint statement issued on 31 March 2020 by the Accounting and Corporate Regulatory Authority, the Monetary Authority of Singapore and Singapore Exchange Regulation to provide guidance on listed issuers holding general meetings amid the global COVID-19 outbreak.

*All capitalised terms, unless otherwise defined, shall have the meanings ascribed in the Circular*

**IMPORTANT  
SHAREHOLDERS MUST NOTE THE FOLLOWING IN RELATION TO THE EGM:**

**I. LIVE WEBCAST**

Shareholders may watch the EGM proceedings through a live webcast via their mobile phones, tablets or computers. To do so, Shareholders need to register at [https://teeinternationalegm.listedcompany.com/egm2020\\_webcast.html](https://teeinternationalegm.listedcompany.com/egm2020_webcast.html) ("**EGM Webcast Registration and Q&A Link**") by 2.30 p.m. on 7 April 2020 ("**Registration Deadline**") to enable the Company to verify their status. Shareholders may also submit questions in relation to the EGM through the EGM Webcast Registration and Q&A Link at the time of registration.

Following the verification, authenticated Shareholders will receive an email by 8 April 2020 containing a unique link, which they can click on to access the webcast of the EGM proceedings. Shareholders must not forward the unique link to third persons who are not Shareholders and who are not entitled to attend the EGM proceedings. This is also to avoid any technical disruptions or overload to the EGM proceedings.

Shareholders who register by the Registration Deadline but do not receive an email response by 8 April 2020 may contact our share registrar, B.A.C.S. Private Limited, for assistance at (65) 6593 4848.

**FOR THE SAFETY OF SHAREHOLDERS, THE COMPANY WILL NOT ACCEPT ANY PHYSICAL ATTENDANCE BY SHAREHOLDERS. ANY SHAREHOLDER SEEKING TO ATTEND THE EGM PHYSICALLY IN PERSON WILL BE TURNED AWAY FOR THEIR OWN SAFETY.**

The Company will ensure it has the requisite quorum to satisfy requirements for purposes of the EGM, which will now take place in the Company's premises at 25 Bukit Batok Street 22, Singapore 659591, with stringent controlled access for the safety of the Company's personnel.

## **II. SUBMISSION OF PROXY FORMS TO VOTE**

The constitution of the Company currently does not allow Shareholders to submit their votes online. As such, Shareholders who wish to vote at the EGM must submit a proxy form to appoint the Chairman of the EGM to cast votes on their behalf. This is to also a safety measure to avoid the physical congregation of persons at the EGM.

The proxy form must:

- (a) reach the office of the Company's office at 25 Bukit Batok Street 22, Singapore 659591;
- (b) be emailed to *proxyform@teeintl.com*

by no later than the Registration Deadline, being 48 hours before the time fixed for the EGM.

Shareholders would have received a hard copy of the proxy form together with the notice of EGM, which is also attached to this announcement. Shareholders may utilise the hard copy of the proxy form they have received or the attached proxy form to cast their votes.

## **III. SUBMISSION OF QUESTIONS**

Shareholders may also submit questions related to the EGM via the EGM Webcast Registration and Q&A Link [https://teeinternationalegm.listedcompany.com/egm2020\\_webcast.html](https://teeinternationalegm.listedcompany.com/egm2020_webcast.html). All questions must be submitted by the Registration Deadline.

The Company will endeavour to address all relevant questions during the EGM proceedings, and subsequent to the EGM, will also post such questions from Shareholders and responses by the Company as well as minutes of the EGM proceedings on SGXNET.

In the meantime, Shareholders are encouraged to check regularly the SGX-ST website at <https://www2.sgx.com/> for updates (if any) on the Company's EGM.

### **By Order of the Board**

Josephine Toh  
Company Secretary  
2 April 2020