

**IMPORTANT NOTICE TO SHAREHOLDERS REGARDING THE COMPANY'S ANNUAL GENERAL MEETING AND EXTRAORDINARY GENERAL MEETING TO BE HELD ON 15 JUNE 2020**

---

- (1) NO PHYSICAL ATTENDANCE AT ANNUAL GENERAL MEETING AND EXTRAORDINARY GENERAL MEETING**
- (2) ALTERNATIVE ARRANGEMENTS TO PARTICIPATE AT ANNUAL GENERAL MEETING AND EXTRAORDINARY GENERAL MEETING**

**1. INTRODUCTION**

The Board of Directors (the "**Board**") of Winas Limited (the "**Company**") refers to: -

- (a) the COVID-19 (Temporary Measures) Act 2020 (the "**Act**") passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the "**Order**") which was gazetted on 13 April 2020, and which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies; and
- (c) The Joint Statement by the Singapore Exchange Securities Trading Limited, the Accounting and Corporate Regulatory Authority and the Monetary Authority of Singapore which was issued on 13 April 2020, providing a checklist (which provides further guidance on the Act and the Order) to guide listed and non-listed entities on the conduct of general meetings during the period when elevated safe distancing measures are in place.

**2. DATE OF ANNUAL GENERAL MEETING AND EXTRAORDINARY GENERAL MEETING**

The Board wishes to inform shareholders that the Company has issued the Notice of Annual General Meeting ("**AGM**") and Extraordinary General Meeting ("**EGM**") dated 22 May 2020. The AGM will be held by way of electronic means on 15 June 2020 at 10.30 a.m. and the EGM will be held immediately after conclusion of the AGM.

**3. NO PHYSICAL ATTENDANCE AT AGM AND EGM**

Due to current Covid-19 restriction orders in Singapore, the Company has made arrangements to facilitate a live webcast of the AGM and EGM ("**Live Webcast**") in place of the originally scheduled physical meeting. Shareholders will be able to participate at the AGM and EGM by

- (i) watching the AGM and EGM proceedings via Live Webcast,
- (ii) submitting question in advance of the AGM and EGM; and/or
- (iii) voting by proxy at the AGM and EGM.

Shareholders will not be allowed to attend the AGM and EGM physically. Details of the steps for pre-registration, pre-submission of questions and voting at the AGM and EGM are set out below in this Announcement.

#### 4. REGISTRATION PROCESS FOR LIVE WEBCAST

Shareholders who wish to participate in the AGM and EGM proceedings through the Live Webcast via their mobile phones, tablets or computers must register for an account at [sg.conveneagm.com/winas](https://sg.conveneagm.com/winas) by **10.00 a.m. on 12 June 2020** (the “Registration Deadline”) to enable the Company to verify their status as shareholders.

Following the verification, authenticated Shareholders will receive an email by 10.00 a.m. on 13 June 2020, and will be able to access the Live Webcast using the account created during the registration.

Shareholders who register by the Registration Deadline but do not receive an email response to access the Live Webcast may contact the Company on 14 June 2020 for assistance at [support@azeusconvene.com](mailto:support@azeusconvene.com), with the full name of the shareholder and his/her/its identification number.

#### 5. SUBMISSION OF QUESTIONS IN ADVANCE OF AGM AND EGM

Shareholders will not be able to ask questions during the Live Webcast. Shareholders may submit questions relating to the items on the agenda of the AGM and EGM in advance, **no later than 5 June 2020 at 6.00 p.m.** by digital submission to [sg.conveneagm.com/winas](https://sg.conveneagm.com/winas). Please provide their full name as per CDP/SRS account records, NRIC/Passport No./Company Registration No., contact number and email address during submission for verification purpose.

The Company will address the substantial and relevant queries from shareholders prior to, or at the AGM and EGM and upload the Company’s responses on the SGXNet before the deadline of depositing the proxy form. The Company is unable to take on questions through the Live Webcast proceedings. The minutes of the AGM and EGM, including the responses from the Board and management will be published within one (1) month after the conclusion of the AGM and EGM.

#### 6. SUBMISSION OF PROXY FORMS

Shareholders who wish to vote on any or all of the resolutions at the AGM and EGM must submit a proxy form to appoint the Chairman of the AGM and EGM as proxy to cast votes on their behalf by completing the proxy form attached to the Notice of AGM and EGM.

The completed and signed proxy form must:

- (a) be deposited at the Company’s Share Registrar office at 30 Cecil Street #19-08 Prudential Tower Singapore 049712; or
- (b) submit digitally to [sg.conveneagm.com/winas](https://sg.conveneagm.com/winas)

**no later than seventy-two (72) hours** before the time appointed for holding the AGM and EGM. Any incomplete proxy forms will be treated invalid and rejected by the Company.

An investor who holds shares under the Central Provident Fund Investment Scheme (“**CPF Investor**”) and/or the Supplementary Retirement Scheme (“**SRS Investor**”) (as may be applicable) and wishes to appoint the Chairman of the AGM and EGM as their proxy should approach their respective

CPF/SRS Approved Nominees (CPF Agent Banks or SRS Operators) to submit their votes at least seven (7) working days before the AGM and EGM.

## **7. DOCUMENTS FOR AGM AND EGM**

Printed copies of the documents relating to the business of the AGM, which comprises of Annual Report for FY2019, Notice of AGM and the proxy form as well as Notice of EGM, the proxy form and Letter of Shareholders in respect of EGM will be sent to members. The same will also be made available on the SGX website at the URL <https://www.sgx.com/securities/company-announcements> on 15 April 2020 and 21 May 2020 respectively.

IMPORTANT REMINDER: Due to constantly evolving COVID-19 situation in Singapore, the Company may be required to change its AGM and/or EGM arrangements at short notice. Shareholders should check the SGX website at the URL <https://www.sgx.com/securities/company-announcements> for the latest updates on the status of the AGM and/or EGM, if any.

The Company would like to thank all shareholders for their patience and co-operation in enabling us to hold the AGM and EGM with the optimum safe distancing measures amidst the COVID-19 pandemic.

## **BY ORDER OF THE BOARD**

**Sim Yong Teng**

Executive Chairman and Executive Director

21 May 2020