## **FAR EAST ORCHARD LIMITED**

(Incorporated in the Republic of Singapore) (Registration No: 196700511H]) (the "Company")

# PROXY FORM ANNUAL GENERAL MEETING

#### Important

- 1. The AGM (as defined below) is being convened, and will be held, by electronic means pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020. Printed copies of the Notice of AGM and this proxy form will not be sent to members. Instead, the Notice of AGM and this proxy form will be sent to members by electronic means via publication on the Company's website at the URL <a href="https://www.fareastorchard.com.sg/agm.html">https://www.fareastorchard.com.sg/agm.html</a> and the SGXNet at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>.
- 2. Alternative arrangement relating to attendance at the AGM via electronic means (including arrangements by which the meeting can be electronically accessed via "live" audio-visual webcast or "live" audio-only stream), submission of questions to the Chairman of the Meeting in advance of the AGM, addressing of substantial and relevant questions at the AGM, and voting by appointing the Chairman of the Meeting as proxy at the AGM, are set out in the Notice of AGM.
- 3. Due to the current COVID-19 restriction orders in Singapore, a member will not be able to attend the AGM in person. A member (whether individual or corporate) must appoint the Chairman of the Meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM, if such member wishes to exercise his/her/its voting rights at the AGM.
- 4. CPF/SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 pm on 16 June 2020, being 7 working days before the date of the AGM to submit his/her voting instructions.
- Personal Data Privacy: By submitting this proxy form, a member of the Company accepts and agrees to the personal data privacy terms set out in the Notice of AGM dated 11 June 2020.
- 6. Please read the notes overleaf which contain instructions on, *inter alia*, the appointment of the Chairman of the Meeting as a member's proxy to attend, speak and vote on his/her/its behalf at the AGM.

I/We	(Name	e) (NRIC	C/Passport/Cor	Passport/Company's Registration No.)	
of					_ (Address)
for me	a member/members of the Company hereby e/us/ on my/our behalf at the Fifty-Second Ana atronic means on Friday, 26 June 2020 at 2.30	nual General Meeting (" <b>AGM</b> ") of the Co	mpany to be c	onvened and	held by way
No.	Resolutions relating to		For*	Against*	Abstain*
	NARY BUSINESS		'		
1.	Adoption of Audited Financial Statements together with the Directors' Statement and the Report of the Independent Auditor for the financial year ended 31 December 2019				
2.	Approval of a first and final one-tier tax-exempt dividend				
3.	Approval of Directors' fees for the sum of up to \$\$520,000 for the financial year ending 31 December 2020 (2019: \$\$520,000)				
4.	Re-election of Mdm Ee Choo Lin Diana as a Director				
5.	Re-election of Ms Koh Kah Sek as a Director				
6.	Re-election of Mr Alan Tang Yew Kuen as a Director				
7.					
SPEC	IAL BUSINESS				
8.	Authority to allot and issue shares				
9.	Proposed renewal of the shareholders' mandate for Interested Person Transactions				
(✓) w each	g will be conducted by poll. Please indicate your voithin the box provided. Alternatively, you may indiresolution in the relevant box. In the absence of sing as your proxy for that resolution will be treated	cate the number of shares that you wish to pecific directions in respect of a resolutio	o vote "For" or "A	Against" and/or	"Abstain" for
Dated	this day of20	20			
			Total N	Total Number of Shares Held	
Signat	ure(s) of Member(s)/Common Seal				

**IMPORTANT: PLEASE READ NOTES OVERLEAF** 

Affix Postage Stamp

Company Secretary

## **FAR EAST ORCHARD LIMITED**

c/o The Share Registrar
Boardroom Corporate & Advisory Services Pte. Ltd.
50 Raffles Place
#32-01 Singapore Land Tower
Singapore 048623

1st fold here

2<sup>nd</sup> fold here

### Notes:

- 1. If the member has shares entered against his name in the Depository Register (maintained by The Central Depository (Pte) Limited), he should insert that number of shares. If the member has shares registered in his name in the Register of Members (maintained by or on behalf of the Company), he should insert that number of shares. If the member has shares entered against his name in the Depository Register and shares registered in his name in the Register of Members, he should insert the aggregate number of shares. If no number is inserted, this form of proxy will be deemed to relate to all the shares held by the member.
- 2. Due to the current COVID-19 restriction orders in Singapore, a member will not be able to attend the AGM in person. A member (whether individual or corporate) must appoint the Chairman of the Meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM, if such member wishes to exercise his/her/its voting rights at the AGM. This proxy form may be accessed at the Company's website at the URL <a href="https://www.fareastorchard.com.sg/agm.html">https://www.fareastorchard.com.sg/agm.html</a>, and will also be made available on the SGXNet at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>. Where a member (whether individual or corporate) appoints the Chairman of the Meeting as his/her/its proxy, he/she/it must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the form of proxy, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.
- 3. This proxy form is not valid for use by investors holding shares through relevant intermediaries (as defined in Section 181 of the Companies Act) and shall be ineffective for all intents and purposes if used or purported to be used by them. Such investor who wishes to vote should instead approach his/her relevant intermediary as soon as possible to specify his/her voting instructions. CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5 pm on 16 June 2020.
- 4. The Chairman of the Meeting, as proxy, need not be a member of the Company.
- 5. This proxy form must be under the hand of the appointer or his attorney duly authorised

- in writing. Where this proxy form is executed by a corporation, it must be executed in a manner as may be permitted by the Companies Act.
- 6. Where this proxy form is signed on behalf of the appointor by an attorney, the letter or power of attorney or a duly certified copy thereof must (failing previous registration with the Company) be lodged or emailed with the proxy form, failing which the proxy form may be treated as invalid.
- 7. This proxy form must be submitted to the Company in the following manner:
  - (a) if submitted by post, be lodged at the office of the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte Ltd, at 50 Raffles Place, #32-01 Singapore Land Tower, Singapore 048623; or
  - (b) if submitted electronically, be submitted via email to the Company's Share Registrar at <a href="mailto:srs.teamc@boardroomlimited.com">srs.teamc@boardroomlimited.com</a>,

in either case not less than 72 hours before the time appointed for holding the AGM.

A member who wishes to submit this proxy form must first download, complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.

In view of the current COVID-19 situation and the related safe distancing measures which may make it difficult for members to submit completed proxy forms by post, members are strongly encouraged to submit completed proxy forms electronically via email.

8. The Company shall be entitled to reject the proxy form if it is incomplete, improperly completed, illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the proxy form (including any related attachment). In addition, in the case of members whose shares are entered against their names in the Depository Register, the Company may reject any proxy form lodged or submitted if such members are not shown to have shares entered against their names in the Depository Register as at 72 hours before the time appointed for holding the AGM, as certified by The Central Depository (Pte) Limited to the Company.