### **PROXY FORM**

# ADJOURNED ANNUAL GENERAL MEETING YEO HIAP SENG LIMITED

(Registration No: 195500138Z) (Incorporated in Singapore)

#### Personal Data Privacy

By submitting an instrument appointing the Chairman of the Meeting as proxy, the member accepts and agrees to the personal data privacy terms set out in the Notice of adjourned Annual General Meeting dated 25 April 2020.

\_(NRIC/Passport No./UEN)

#### **IMPORTANT**

## Alternative Arrangements for adjourned Annual General Meeting

I/We (Name)

- 1. The adjourned Annual General Meeting is being convened, and will be held, by way of electronic means pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020. Printed copies of the Notice of adjourned Annual General Meeting will not be sent to members. Instead, the Notice of adjourned Annual General Meeting will be sent to members by electronic means via publication on the Company's website at the URL <a href="https://www.yeos.com.sg/investor-relations/agm-updates/">https://www.yeos.com.sg/investor-relations/agm-updates/</a>. The Notice of adjourned Annual General Meeting will also be made available on the SGX website at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>.
- 2. Alternative arrangements relating to attendance at the adjourned Annual General Meeting via electronic means (including arrangements by which the meeting can be electronically accessed via live audio-visual webcast or live audio-only stream), submission of questions to the Chairman of the Meeting in advance of the adjourned Annual General Meeting, addressing of substantial and relevant questions at the adjourned Annual General Meeting and voting by appointing the Chairman of the Meeting as proxy at the adjourned Annual General Meeting, are set out in the accompanying Company's announcement dated 25 April 2020. This announcement may be accessed at the Company's website at the URL <a href="https://www.yeos.com.sg/investor-relations/agm-updates/">https://www.yeos.com.sg/investor-relations/agm-updates/</a>, and will also be made available on the SGX website at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>.
- 3. Due to the current Covid-19 restriction orders in Singapore, a member will not be able to attend the adjourned Annual General Meeting in person. A member (whether individual or corporate) must appoint the Chairman of the Meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf at the adjourned Annual General Meeting if such member wishes to exercise his/her/its voting rights at the adjourned Annual General Meeting.
- CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS
  Operators to submit their votes by 5.00 p.m. on 27 April 2020.
- 5. Please read the notes overleaf which contain instructions on, inter alia, the appointment of the Chairman of the Meeting as a member's proxy to attend, speak and vote on his/her/its behalf at the adjourned Annual General Meeting.

Ordinary Resolution 1 and Auditors' Ordinary Resolution 2 Declaration of Dordinary Resolution 3 Approval of Dordinary Resolution 4 Re-election of Ordinary Resolution 5 Re-election of Ordinary Resolution 6 Re-election of Ordinary Resolution 7 Re-election of Re-appointments	f final dividend and special dividend Directors' fees f Ms. Luo Dan as Director f Dr. Lim Su Lin as Director	ents		
Ordinary Resolution 3 Approval of D Ordinary Resolution 4 Re-election of Ordinary Resolution 5 Re-election of Ordinary Resolution 6 Re-election of Ordinary Resolution 7 Re-election of	oirectors' fees f Ms. Luo Dan as Director f Dr. Lim Su Lin as Director			
Ordinary Resolution 4 Re-election of Ordinary Resolution 5 Re-election of Ordinary Resolution 6 Re-election of Ordinary Resolution 7 Re-election of Re-election of Re-appointment Re-appointment Re-appointment Re-appointment Re-election of Re-elect	f Ms. Luo Dan as Director f Dr. Lim Su Lin as Director			
Ordinary Resolution 5 Re-election of Ordinary Resolution 6 Re-election of Ordinary Resolution 7 Re-election of Re-appointment	f Dr. Lim Su Lin as Director			
Ordinary Resolution 6 Re-election of Ordinary Resolution 7 Re-election of Re-appointment Re-appo				
Ordinary Resolution 7 Re-election of	f Mr. Sitoh Yih Pin as Director			
Pe-annointme	Re-election of Mr. Sitoh Yih Pin as Director			
Po-appointme	f Ms. Goi Lang Ling Laureen as Director			
	Re-appointment of KPMG LLP as Auditors and authority for the Directors to fix their remuneration			
Special Business				
Ordinary Resolution 9 Approval of S	Approval of Share Issue Mandate			
Ordinary Resolution 10 Approval of R	Approval of Renewal of Share Purchase Mandate			
	Approval of Issue of Shares pursuant to the Yeo Hiap Seng Limited Scrip Dividend Scheme			
in the "For" or "Against" box provided in respect box provided in respect of that resolution. If you with a tick (√) in the "Abstain" box provided in Meeting as your proxy is directed to abstain fro	e Chairman of the Meeting as your proxy to cast all your of that resolution. Alternatively, please indicate the number which wish the Chairman of the Meeting as your proxy to an respect of that resolution. Alternatively, please indicatom voting in the "Abstain" box provided in respect of that to fithe Chairman of the Meeting as your proxy for the control of the co	per of votes "For" or abstain from voting ate the number of some resolution. In the	"Against" in the "Fo on a resolution, p shares that the Ch absence of speci	or" or "Against" lease indicate nairman of the fic directions
Dated this day of	2020.			

#### Notes to Proxy Form:

- 1. Due to the current Covid-19 restriction orders in Singapore, a member will not be able to attend the adjourned Annual General Meeting in person. A member (whether individual or corporate) must appoint the Chairman of the Meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf at the adjourned Annual General Meeting if such member wishes to exercise his/her/its voting rights at the adjourned Annual General Meeting. This Proxy Form may be accessed at the Company's website at the URL <a href="https://www.yeos.com.sg/investor-relations/agm-updates/">https://www.yeos.com.sg/investor-relations/agm-updates/</a>, and will also be made available on the SGX website at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>. Where a member (whether individual or corporate) appoints the Chairman of the Meeting as his/her/its proxy, he/she/it must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the Proxy Form, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.
- 2. CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 p.m. on 27 April 2020, being 7 working days before the date of the adjourned Annual General Meeting.
- 3. The Chairman of the Meeting, as proxy, need not be a member of the Company.
- 4. A member should insert the total number of shares held. If the member has shares entered against his/her/its name in the Depository Register (maintained by The Central Depository (Pte) Limited), he/she/it should insert that number of shares. If the member has shares registered in his/her/its name in the Register of Members (maintained by or on behalf of the Company), he/she/it should insert that number of shares. If the member has shares entered against his/her/its name in the Depository Register and shares registered in his/her/its name in the Register of Members, he/she/it should insert the aggregate number of shares. If no number is inserted, this Proxy Form appointing the Chairman of the Meeting as proxy will be deemed to relate to all the shares held by the member.
- 5. The Proxy Form appointing the Chairman of the Meeting as proxy must be submitted to the Company in the following manner:
  - (a) if submitted by post, be sent to the Company, Yeo Hiap Seng Limited, The Company Secretary, at 3 Senoko Way, Singapore 758057; or
  - (b) if submitted electronically, be submitted via email to the Company at agm2020@yeos.com,

in either case, by 10.00 a.m. on 8 May 2020, being 72 hours before the time fixed for the adjourned Annual General Meeting.

A member who wishes to submit a Proxy Form must first download, complete and sign the Proxy Form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.

In view of the current Covid-19 situation and the related safe distancing measures which may make it difficult for members to submit completed Proxy Forms by post, members are strongly encouraged to submit completed Proxy Forms electronically via email.

- 6. The Company shall be entitled to, and will, treat any valid Proxy Form appointing the Chairman of the Meeting or other person(s) as proxy(ies) which was delivered by a member to the Company before 13 April 2020 as a valid Proxy Form appointing the Chairman of the Meeting as the member's proxy to attend, speak and vote at the adjourned Annual General Meeting if:
  - (a) the member had indicated how he/she/it wished to vote for or vote against or abstain from voting on each resolution; and
  - (b) the member has not withdrawn the appointment.
- 7. A member may withdraw a Proxy Form appointing the Chairman of the Meeting or other person(s) as proxy(ies) which was delivered by a member to the Company before 13 April 2020 by sending an email to the Company at <a href="mailto:agm2020@yeos.com">agm2020@yeos.com</a> to notify the Company of the withdrawal, at least 72 hours before the time for holding the adjourned Annual General Meeting.
- 8. Submission by a member of a valid Proxy Form appointing the Chairman of the Meeting as proxy at least 72 hours before the time for holding the adjourned Annual General Meeting will supersede any previous Proxy Form appointing a proxy(ies) submitted by that member.
- 9. The Proxy Form appointing the Chairman of the Meeting as proxy must be executed under the hand of the appointor or of his/her attorney duly authorised in writing. Where the Proxy Form appointing the Chairman of the Meeting as proxy is executed by a corporation, it must be executed either under its common seal or under the hand of its attorney or its duly authorised officer.
- 10. Where the Proxy Form appointing the Chairman of the Meeting as proxy is signed on behalf of the appointor by an attorney, the power of attorney or other authority under which it is signed (if applicable) or a duly certified copy thereof must (failing previous registration with the Company), if the Proxy Form appointing the Chairman of the Meeting as proxy is submitted by post, be lodged with the Proxy Form, or if the Proxy Form appointing the Chairman of the Meeting as proxy is submitted electronically via email, be emailed with the Proxy Form, failing which the Proxy Form may be treated as invalid.
- 11. Any reference to a time of day is made by reference to Singapore time.

# General

The Company shall be entitled to reject the Proxy From appointing the Chairman of the Meeting as proxy if it is incomplete, improperly completed, illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the Proxy Form appointing the Chairman of the Meeting as proxy (including any related attachment). In addition, in the case of shares entered in the Depository Register, the Company may reject a Proxy Form appointing the Chairman of the Meeting as proxy lodged, if the member, being the appointor, is not shown to have shares entered against his/her name in the Depository Register as at 72 hours before the time appointed for holding the adjourned Annual General Meeting, as certified by The Central Depository (Pte) Limited to the Company.