



VALUETRONICS HOLDINGS LIMITED

(Incorporated in Bermuda on 18 August 2006)
(Company Registration Number: 38813)

ANNUAL GENERAL MEETING TO BE HELD ON 17 JULY 2023

1. **Background:** Valuetronics Holdings Limited (the “**Company**”) refers to the Notice of Annual General Meeting dated 30 June 2023, which is published on the Company’s website at <https://www.valuetronics.com.hk/ir/agm.html> and the SGXNet (“**Notice of AGM**”).
2. **Date, time and conduct of Annual General Meeting:** The Annual General Meeting of the Company (“**AGM**” or “**Meeting**”) will be convened and held in physical format at Level 3, Venus Room I & II, Furama RiverFront, Singapore, 405 Havelock Road, Singapore 169633 on Monday, 17 July 2023 at 10:00 am (Singapore time). **There will be no option for shareholders to participate virtually.**
3. **Despatch of Annual Report, Notice of AGM, Proxy Form and Circular to Shareholders:** The following documents are despatched to shareholders by electronic means via publication on the Company’s website at the URL <https://www.valuetronics.com.hk/ir/agm.html> and the SGXNet:
 - (a) Annual Report for the financial year ended 31 March 2023 (“**Annual Report**”);
 - (b) Notice of AGM;
 - (c) Depositor Proxy Form; and
 - (d) Circular to Shareholders in relation to the Proposed Renewal of the Share Buyback Mandate dated 30 June 2023 (“**Circular to Shareholders**”).

Printed copies of the Notice of AGM, Depositor Proxy Form and request form for a printed copy of the Annual Report and/or Circular to Shareholders (“**Request Form**”) have been despatched to shareholders.

4. **Participation in the AGM:** Shareholders, including investors holding shares in the Company through the Central Provident Fund (“**CPF**”) or Supplementary Retirement Scheme (“**SRS**”) (collectively, the “**CPF/SRS Investors**”) or through relevant intermediaries, may participate in the AGM by (a) attending the AGM in person; (b) submitting questions in advance of, or at, the AGM; and/or (c) voting at the AGM themselves or by appointing the Chairman of the Meeting or any other person(s) as proxy(ies) to vote on their behalf.

Please refer to the Notice of AGM for further details including submission of proxy forms and submission of questions prior to the AGM.

5. **Persons who hold shares through relevant intermediaries (as defined in Section 181 of the Companies Act 1967 of Singapore):**
 - (a) Investors holding shares in the Company through relevant intermediaries, other than CPF/SRS Investors, who wish to participate in the AGM should contact the relevant intermediaries through which they hold such shares as soon as possible in order to make the necessary arrangements for them to participate in the AGM.

- (b) CPF/SRS Investors who wish to participate in the AGM must follow the instructions set out in the Notice of AGM and should contact their respective CPF Agent Banks or SRS Operators if they have any queries regarding their appointment as proxies. CPF/SRS Investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by **5:00 pm on 5 July 2023**, being at least seven (7) working days before the date of the AGM.

6. **Key dates/deadlines:** The key dates/deadlines which shareholders should take note of are set out in the table below:

Key Dates	Actions
5:00 pm on 5 July 2023 (Wednesday)	Deadline for CPF/SRS Investors who wish to appoint the Chairman as proxy to approach their respective CPF Agent Banks or SRS Operators to submit their votes.
10:00 am on 7 July 2023 (Friday)	Deadline for shareholders to submit questions in advance of the AGM.
7 July 2023 (Friday)	Deadline for shareholders who wish to receive printed copies of the Annual Report and/or Circular to Shareholders to return the completed Request Form to the Company.
10:00 am on 14 July 2023 (Friday)	Deadline for shareholders (whose names appear in the CDP Depository Register) to submit Depositor Proxy Form appointing a proxy or proxies.
10:00 am on 17 July 2023 (Monday)	Shareholders including CPF/SRS Investors and duly appointed proxies may attend the AGM in person at Level 3, Venus Room I & II, Furama RiverFront, Singapore, 405 Havelock Road, Singapore 169633. There will be no option for shareholders to participate virtually. Please bring along your NRIC/passport to enable the Company to verify your identity. The Company reserves the right to refuse admittance to the AGM if the attendees' identity cannot be verified accurately.

7. **Important:** Shareholders should note that the manner of conduct of the AGM may be subject to further changes at short notice. Shareholders are advised to check the Company's website at <https://www.valuetronics.com.hk/ir/agm.html> and the SGXNet regularly for updates.

BY ORDER OF THE BOARD
VALUETRONICS HOLDINGS LIMITED

Tse Chong Hing
Chairman and Managing Director

30 June 2023