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## REQUEST FORM

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**KODA LTD (THE “COMPANY”)**  
(Incorporated in the Republic of Singapore)  
(Company Registration Number 198001299R)

October 13, 2023

Dear Shareholder,

We have gone paperless with our letter to shareholders in relation to the circular to Shareholders dated October 13, 2023 in relation to the proposed renewal of the share buy-back mandate (“Circular”). From the date of this letter, you have full access to the Circular, by visiting our corporate website at <https://www.kodaonline.com>.

How to Access:

The Circular may be accessed under the “AGM/EGM” section of the Investor Relations webpage in the Company’s website at the URL <https://www.kodaonline.com>. To access the Circular, click/select the relevant hyperlink.

You will need an internet browser and PDF reader to view the Circular. The Circular is also available on the SGX-ST’s website at [www.sgx.com](http://www.sgx.com).

Printed copies of the Notice of Extraordinary General Meeting and Proxy Form for the upcoming Extraordinary General Meeting have been sent together with this letter.

If you still wish to receive a printed copy of the Circular, please complete the Request Form below and submit it either (i) via email to [koda@kodaltd.com](mailto:koda@kodaltd.com), or (ii) by post to 18 Tagore Lane Singapore 787477, in either case, no later than October 20, 2023.

By completing, signing and returning the Request Form to us, you agree and acknowledge that we and/or our agents or service providers may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request.

Yours faithfully

For and on behalf of Koda Ltd

James Koh Jyh Gang  
Executive Chairman and Chief Executive Officer

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To: Koda Ltd (the “Company”)  
18 Tagore Lane Singapore 787477

**Note: Please tick accordingly. Incomplete or incorrectly completed requests will not be processed.**

I/We wish to receive a printed copy of the Circular.

The shares are held by me/us under or through:

CDP

CPF/SRS Account

Name(s) of Shareholder(s): \_\_\_\_\_

NRIC/Passport Number(s)/Company Registration No.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

#### PERSONAL DATA PRIVACY:

By submitting the Request Form, the Shareholder consents to the collection, use and disclosure of the Shareholder’s personal data by the Company (or its agents or service providers) for the purpose of the processing and administration by the Company (or its agents or service providers) of the Shareholder’s request for a printed copy of the Circular, and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, regulations and/or guidelines.