



(a real estate investment trust constituted on 7 June 2018  
under the laws of the Republic of Singapore)  
(Managed by Elite Commercial REIT Management Pte. Ltd.)

## ANNOUNCEMENT

---

### ANNUAL GENERAL MEETING TO BE HELD ON 27 APRIL 2022

---

#### 1. Background

Elite Commercial REIT Management Pte. Ltd., the manager of Elite Commercial REIT (the “**Manager**”) refers to:

- (a) the COVID-19 (Temporary Measures) Act 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed entities in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “**Order**”) which set out the alternative arrangements in respect of, *inter alia*, general meetings of real estate investment trusts; and
- (c) the Joint Statement by Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation of 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020, 1 October 2020 and 4 February 2022), which provides guidance on the conduct of general meetings amid the evolving COVID-19 situation.

#### 2. Date, time and conduct of Annual General Meeting

The Manager wishes to announce that pursuant to the Order, the Annual General Meeting of Elite Commercial REIT (the “**AGM**”) will be convened and held by way of electronic means on **Wednesday, 27 April 2022 at 4.00 p.m. (Singapore Time)**.

The Manager will endeavour to address all substantial and relevant questions received in advance of the AGM from Unitholders, prior to or during the AGM.

#### 3. Notice of AGM and Proxy Form

The Notice of AGM and Proxy Form can be accessed on Elite Commercial REIT’s website at the URL [https://investor.elitecreit.com/agm\\_egm.html](https://investor.elitecreit.com/agm_egm.html) and also on the SGX-ST’s website at the URL <https://www.sgx.com/securities/company-announcements>. Printed copies of these documents will be sent to Unitholders.

4. **No personal attendance at the AGM:**

As a precautionary measure due to the current COVID-19 situation in Singapore, the Manager is not providing for physical attendance by Unitholders at the AGM and the AGM will be conducted virtually.

To facilitate Unitholder engagement, the Manager will implement real-time remote electronic voting and real-time electronic communications at the AGM.

5. **Alternative arrangements for participation at the AGM:**

Unitholders may participate at the AGM virtually by:

- (a) observing and/or listening to the AGM proceedings via a “live” audio-visual webcast (“**Live Webcast**”) or a “live” audio-only stream via dial-in method (“**Live Audio**”);
- (b) submitting questions in advance of the AGM and/or by submitting text-based questions during the Live Webcast (“**Live Q&A**”); and/or
- (c) voting at the AGM (i) in real-time via remote electronic means during the Live Webcast (“**Live Voting**”) by the Unitholder or his/her/its duly appointed proxy(ies) (other than the Chairman of the Meeting); or (ii) by appointing the Chairman of the Meeting as proxy to vote on the Unitholder’s behalf at the AGM.

Alternative arrangements relating to attendance at the AGM via electronic means (including arrangements by which the meeting can be electronically accessed via Live Webcast or Live Audio), submission of questions to the Chairman of the Meeting in advance of, or “live” at, the AGM, addressing of substantial and relevant questions in advance of, or “live” at, the AGM and voting at the AGM (a) via the Live Voting feature during the Live Webcast by the Unitholder or his/her/its duly appointed proxy(ies) (other than the Chairman of the Meeting); or (b) by appointing the Chairman of the Meeting as proxy to vote on behalf of the Unitholders at the AGM, are set out in the Notice of AGM.

In particular, SRS investors should note that they (a) may vote “live” via electronic means at the AGM if they are appointed as proxies by their respective SRS Operators, and they should contact their respective SRS Operators as soon as practicable if they have any queries regarding their appointment as proxies; or (b) may appoint the Chairman of the Meeting as proxy to vote on their behalf at the AGM, in which case they should approach their respective SRS Operators to submit their votes by **4.00 p.m. on 14 April 2022 (Thursday)**. For the avoidance of doubt, SRS investors will not be able to appoint third party proxy(ies) (i.e., persons other than the Chairman of the Meeting) to vote “live” at the AGM on their behalf.

**Persons who hold Units through relevant intermediaries:** Persons who hold Units through relevant intermediaries (as defined in the Notice of AGM), other than SRS investors, and who wish to participate in the AGM by (a) observing and/or listening to the AGM proceedings via Live Webcast or Live Audio; (b) submitting questions to the Chairman of the Meeting in advance of, or “live” at, the AGM; and/or (c) voting at the AGM (i) “live” via electronic means by being appointed as proxy by their relevant intermediary; or (ii) by appointing the Chairman of the Meeting as proxy to vote on their behalf at the AGM, should contact the relevant intermediary through which they hold such Units as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.

6. **Key dates/deadlines**

The table below sets out the key dates/deadlines for Unitholders and SRS investors to note:

Key Dates	Actions
4 April 2021 (Monday)	Unitholders (including SRS investors) may begin to pre-register themselves or, where applicable, their appointed proxy(ies) for the AGM at the pre-registration website at the URL <a href="https://investor.elitecreit.com/agm_egm.html">https://investor.elitecreit.com/agm_egm.html</a> for access to the Live Webcast or Live Audio of the AGM proceedings.
4.00 p.m. on 14 April 2022 (Thursday)	<p>Deadline for SRS investors who wish to appoint the Chairman of the Meeting as proxy to vote on their behalf at the AGM, to approach their respective SRS operator to submit their votes.</p> <p>Deadline for Unitholders (including SRS investors) to submit questions in advance of the AGM. Substantial and relevant questions received by <b>4.00 p.m. on 14 April 2022 (Thursday)</b> will be addressed prior to the AGM through an announcement on SGXNET.</p> <p><u>Questions can be submitted in advance of the AGM in the following manner:</u></p> <ul style="list-style-type: none"> <li>▪ during pre-registration for the AGM;</li> <li>▪ sent by email to <a href="mailto:EliteCREIT@boardroomlimited.com">EliteCREIT@boardroomlimited.com</a>; and/or</li> <li>▪ sent by post to Boardroom Corporate &amp; Advisory Services Pte. Ltd. at 1 Harbourfront Avenue, #14-07 Keppel Bay Tower, Singapore 098632.</li> </ul>
4.00 p.m. on 24 April 2022 (Sunday)	<p>Deadline for Unitholders (including SRS investors) to pre-register for the AGM.</p> <p>Deadline for Unitholders (excluding SRS investors) to submit instruments appointing a proxy(ies) for the AGM ("<b>Proxy Form</b>").</p> <p><u>Proxy Forms to be submitted in the following manner:</u></p> <ul style="list-style-type: none"> <li>▪ sent by post, or by hand, to Elite Commercial REIT's Unit Registrar's office at Boardroom Corporate &amp; Advisory Services Pte. Ltd. at 1 Harbourfront Avenue, #14-07 Keppel Bay Tower, Singapore 098632; or</li> <li>▪ sent by email to <a href="mailto:EliteCREIT@boardroomlimited.com">EliteCREIT@boardroomlimited.com</a></li> </ul> <p>Unitholders (including SRS investors) or, where applicable, their appointed proxy(ies), can ask questions and vote "live" at the AGM. They must be pre-registered and authenticated.</p> <p>Unitholders who are appointing a proxy(ies) to attend the AGM should pre-register his/her/its proxy(ies) at the URL <a href="https://investor.elitecreit.com/agm_egm.html">https://investor.elitecreit.com/agm_egm.html</a> by <b>4.00 p.m. on 24 April 2022 (Sunday)</b>, failing which the appointment shall be invalid.</p>

Key Dates	Actions
4.00 p.m. on 26 April 2022 (Tuesday)	<p>Authenticated Unitholders (including SRS investors) or, where applicable, their duly appointed proxy(ies) who have pre-registered for the AGM will receive an email confirming the successful registration, which will contain login credentials (username and password details) as well as the instructions and link to access the Live Webcast and/or a Singapore telephone number to access the Live Audio of the AGM proceedings (the “<b>Confirmation Email</b>”).</p> <p>Authenticated Unitholders (including SRS investors) or, where applicable, their duly appointed proxy(ies) who have pre-registered for the AGM by the registration deadline of <b>4.00 p.m. on 24 April 2022</b>, but have not received the Confirmation Email by <b>4.00 p.m. on 26 April 2022</b>, may contact the Unit Registrar, Boardroom Corporate &amp; Advisory Services Pte. Ltd., at (65) 6536-5355 (during office hours) or email to <a href="mailto:EliteCREIT@boardroomlimited.com">EliteCREIT@boardroomlimited.com</a> for assistance.</p>
4.00 p.m. on 27 April 2022 (Wednesday)	<p><b><u>Elite Commercial REIT AGM 2022</u></b></p> <ul style="list-style-type: none"> <li>▪ Click on the link in the Confirmation Email and enter the username and password to access the Live Webcast of the AGM proceedings and to ask questions and vote “live” at the AGM via the audio-visual webcast platform; or</li> <li>▪ Call the Singapore telephone number in the Confirmation Email to access the Live Audio of the AGM proceedings.</li> </ul> <p>Unitholders (including SRS investors) or, where applicable, their appointed proxy(ies) must access the AGM proceedings via the Live Webcast in order to ask questions and to vote “live” at the AGM, and will <u>not</u> be able to do so via the Live Audio of the AGM proceedings.</p>

## 7. **Annual Report 2021**

The Annual Report 2021 has been published on Elite Commercial REIT’s website, and may be accessed at the URL <https://investor.elitecreit.com/ar.html> and also on the SGX-ST’s website at the URL <https://www.sgx.com/securities/company-announcements>.

If Unitholders wish to receive printed copies of the Annual Report, they may submit a request via email to Elite Commercial REIT’s Unit Registrar at [EliteCREIT@boardroomlimited.com](mailto:EliteCREIT@boardroomlimited.com) with the Unitholder’s full name and mailing address no later than 12 April 2022. A printed copy of the Annual Report will be sent to the address in Singapore specified by the Unitholder.

## 8. **Further information**

For more information on the AGM, Unitholders may refer to Elite Commercial REIT’s website at the URL [https://investor.elitecreit.com/agm\\_egm.html](https://investor.elitecreit.com/agm_egm.html), or email to the Manager at [enquiry@elitecreit.com](mailto:enquiry@elitecreit.com)

9. **Important reminder**

Due to the evolving COVID-19 situation in Singapore, the Manager may be required to change the arrangements for the AGM at short notice. Unitholders should check Elite Commercial REIT's website at the URL [https://investor.elitecreit.com/agm\\_egm.html](https://investor.elitecreit.com/agm_egm.html) for the latest updates on the status of the AGM.

The Manager would like to thank all Unitholders for their patience and co-operation in enabling Elite Commercial REIT to hold the AGM with the optimum safe distancing measures amid the ongoing COVID-19 situation.

BY ORDER OF THE BOARD

Shaldine Wang  
Chief Executive Officer

**Elite Commercial REIT Management Pte. Ltd.**

(Company registration no. 201925309R)  
as manager of Elite Commercial REIT

4 April 2022

**IMPORTANT NOTICE**

This announcement is for information only and does not constitute or form part of an offer, invitation or solicitation of any offer to purchase or subscribe for units in Elite Commercial REIT ("**Units**") in Singapore or any other jurisdiction nor should it or any part of it form the basis of, or be relied upon in connection with, any contract or commitment whatsoever.

The value of the Units and the income derived from them may fall as well as rise. The Units are not obligations of, deposits in, or guaranteed by Elite Commercial REIT, the Manager or any of their respective affiliates. An investment in the Units is subject to investment risks, including the possible loss of the principal amount invested. The Unitholders have no right to request the Manager to redeem or purchase their Units while the Units are listed. It is intended that Unitholders may only deal in their Units through trading on the SGX-ST. Listing of the Units on the SGX-ST does not guarantee a liquid market for the Units.