

INFORMATICS EDUCATION LTD.

(Incorporated in the Republic of Singapore)

(Company Registration No. 198303419G)

ANNUAL GENERAL MEETING AND EXTRAORDINARY GENERAL MEETING TO BE HELD ON 26 NOVEMBER 2020

1. **Background.** Informatics Education Ltd. (the “**Company**”) refers to:
 - (a) the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
 - (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “**Order**”), and as amended by COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) (Amendment No. 2) Order 2020, which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies; and
 - (c) the joint statement by the Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation of 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020 and 1 October 2020) which provides additional guidance on the conduct of general meetings during the period from 27 March 2020 to 30 June 2021.
2. **Date, time and conduct of Annual General Meeting (“AGM”) and Extraordinary General Meeting (“EGM”).** Pursuant to the Order, the Company has the option to hold a virtual meeting, even where the Company is permitted under safe distancing measures to hold a physical meeting. Due to the current COVID-19 situation and the Company’s efforts to minimise physical interactions and COVID-19 transmission risk to a minimum, the Company is pleased to announce that its AGM and EGM will be convened and held by way of electronic means, on **Thursday, 26 November 2020 at 2.00 p.m. and 2.30 p.m. (or immediately following the conclusion or adjournment of AGM)** respectively.
3. **Annual Report 2020, Circular to Shareholders, Notices of AGM and EGM and Proxy Forms.** The Annual Report 2020, Circular to Shareholders, Notices of AGM and EGM and Proxy Forms have been published on the Company’s website at <http://www.informaticseducation.com/investor-media-centre/> and on the SGX website at <https://www.sgx.com/securities/company-announcements>. Printed copies of these documents will NOT be despatched to shareholders.
4. **No personal attendance at AGM and EGM.** The Company does not allow real-time remote electronic voting through an electronic voting system to take place at the AGM and EGM, a member (whether individual or corporate) must appoint the Chairman of the Meeting as his/her/its proxy to vote on his/her/its behalf at the AGM and EGM if such member wishes to exercise his/her/its voting rights at the AGM and EGM.
5. **Alternative arrangements for participation at the AGM and EGM.** Shareholders may participate at the AGM and EGM by:
 - (a) observing and / or listening to the AGM and EGM proceedings via live audio-visual webcast or audio-only means;
 - (b) submitting questions in advance of the AGM and EGM; and
 - (c) appointing the Chairman of the Meeting as proxy to vote on their behalf at the AGM and EGM.

Details of the steps for pre-registration, pre-submission of questions and voting at the AGM and EGM are set out in the Appendix to this announcement.

6. **Persons who hold shares through relevant intermediaries.** Persons who hold the Company's shares through relevant intermediaries (as defined in section 181 of the Companies Act, Chapter 50), including CPF and SRS investors, and who wish to participate in the AGM and EGM by:
 - (a) observing and / or listening to the AGM and EGM proceedings via live audio-visual webcast or audio-only means;
 - (b) submitting questions in advance of the AGM and EGM; and / or
 - (c) appointing the Chairman of the Meeting as proxy to vote on their behalf at the AGM and EGM,should contact the relevant intermediary (which would include, in the case of CPF and SRS investors, their respective CPF Agent Banks and SRS Operators) through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM and EGM.
7. **Further information.** Details of the steps for pre-registration, pre-submission of questions and voting at the AGM and EGM are set out in the Appendix to this announcement.
8. **Important reminder. Due to the constantly evolving COVID-19 situation in Singapore, we may be required to change our arrangements for the AGM and EGM at short notice. Shareholders should check at the Company's website at <http://www.informaticseducation.com/investor-media-centre/> for the latest updates on the status of the AGM and EGM.**
9. The Company would like to thank all shareholders for their patience and co-operation in enabling us to hold our AGM and EGM with the optimum safe distancing measures amidst the current COVID-19 pandemic.

BY ORDER OF THE BOARD

Yau Su Peng
Executive Director
4 November 2020

APPENDIX

Steps for pre-registration, pre-submission of questions and voting at the AGM and EGM

Shareholders will be able to observe and/or listen to the AGM and EGM proceedings through a live audio-visual webcast or audio-only means via their mobile phones, tablets or computers, submit questions in advance of the AGM and EGM and vote by appointing the Chairman of the Meeting as proxy to vote on their behalf at the AGM and EGM.

To do so, they will need to complete the following steps:

No.	Steps	Details
1.	Pre- registration	<p>Shareholders who wish to observe the AGM and EGM proceedings through live audio-visual webcast must pre-register at the pre-registration website below: https://online.meetings.vision/informatics-registration</p> <p>The pre-registration website is open from 9.00 a.m. on 4 November 2020 till 2.30 p.m. on 24 November 2020 to enable the Company to verify their status as shareholders.</p> <p>Following the verification, authenticated shareholders will receive an email by 2.30 p.m. on 25 November 2020 (the “Verification Email”) which will contain the login instructions, password, as well as the link to access the Live Webcast and Live Audio Stream of the proceedings of the AGM and EGM.</p> <p>Shareholders who do not receive a Verification Email by 2.30 p.m. on 25 November 2020, but have registered by the 24 November 2020 deadline, should contact our share registrar, M & C Services Private Limited at +65 6228 0506 for assistance.</p>
2.	Submit questions in advance	<p>Submission of questions. As the Company will not be adopting real-time electronic communication facilities to enable questions to be raised and responded to, at the AGM and EGM, shareholders are to submit questions related to the resolutions to be tabled for approval at the AGM and EGM to the Chairman of the Meeting, in advance of the AGM and EGM, in the following manner:</p> <p>(a) Via pre-registration website. Shareholders who pre-register to observe and/or listen to the AGM and EGM proceedings may submit their questions via the pre-registration website at https://online.meetings.vision/informatics-registration. The pre-registration website commences from 9.00 a.m. on 4 November 2020.</p> <p>(b) By email. Shareholder may submit their questions via email to agm@informatics.edu.sg.</p> <p>(c) By post. Shareholders may also submit their questions by post to the Company’s Share Registrar, M & C Services Private Limited, at 112 Robinson Road #05-01, Singapore 068902.</p> <p>When sending in your questions via the pre-registration website, by email or by post, please also provide us with the following details:</p> <ul style="list-style-type: none"> • your full name; • your address; and • the manner in which you hold shares in the Company (e.g., via CDP, CPF or SRS).

No.	Steps	Details
		<p>Deadline to submit questions. All questions must be submitted by 2.30 p.m. on 23 November 2020.</p> <p>Addressing questions. We will endeavour to address substantial and relevant questions received from shareholders by publishing our responses to questions on our corporate website and on SGXNet prior to the AGM and EGM.</p>
3.	Submit proxy forms to vote	<p>Appointment of Chairman of the Meetings as proxy. Shareholders (whether individual or corporate) who pre-register to observe and / or listen to the AGM and EGM proceedings and wish to vote on the resolutions to be tabled at the AGM and EGM must appoint the Chairman of the Meetings as their proxy to vote on their behalf at the AGM and EGM, in accordance with the instructions on the proxy form.</p> <p>Specific voting instructions to be given. Where shareholders (whether individual or corporate) appoint the Chairman of the Meetings as their proxy, they must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the proxy forms, failing which the appointment of the Chairman of the Meetings as proxy for that resolution will be treated as invalid.</p> <p>Submission of proxy forms. Proxy forms must be submitted in the following manner:</p> <ul style="list-style-type: none"> (i) if submitted electronically, be submitted via email to gpe@mncsingapore.com or via the pre-registration website at https://online.meetings.vision/informatics-registration; or (ii) if submitted by post, be lodged with the Company's Share Registrar, M & C Services Private Limited, at 112 Robinson Road #05-01, Singapore 068902. <p>in either case, by no later than 24 November 2020, 2.00 p.m. and 2.30 p.m., being at least 48 hours before the time for holding the AGM and EGM respectively.</p> <p>A member who wishes to submit an instrument of proxy must first download, complete and sign the proxy form, before submitting it electronically via email to the email address provided above or via the pre-registration website, or submitting it by post to the address provided above.</p> <p>In view of the current COVID-19 situation and the related safe distancing measures which may make it difficult for shareholders to submit completed proxy forms by post, shareholders are strongly encouraged to submit completed proxy forms electronically.</p> <p>CPF or SRS investors who wish to appoint the Chairman of the Meetings as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes for the AGM and EGM by 2.00 p.m. and 2.30 p.m. on 16 November 2020 respectively.</p>

No.	Steps	Details
4.	Annual General Meeting and Extraordinary General Meeting on Thursday, 26 November 2020 at 2.00 p.m. and 2.30 p.m. (or immediately following the conclusion or adjournment of AGM) respectively.	<ul style="list-style-type: none"> • Follow the instructions in the Verification Email to access the live webcast of the AGM and EGM proceedings; or • Call the toll-free telephone number and enter the conference code in the email from the Company to access the live audio-only means of the AGM and EGM proceedings.