

**PROXY FORM**  
**ANNUAL GENERAL MEETING**

**THE HOUR GLASS LIMITED**

(Incorporated in the Republic of Singapore)  
(Co. Reg. No. 197901972D)

**IMPORTANT:**

1. The Annual General Meeting will be held, in a wholly physical format, at the venue, date and time stated below. There will be no option for members to participate virtually.
2. This Proxy Form is for use by members wishing to appoint a proxy(ies) for the Annual General Meeting. Please read the notes overleaf which contain instructions on, *inter alia*, the appointment of a proxy(ies).
3. This Proxy Form is not valid for use by CPF/SRS investors and shall be ineffective for all intents and purposes if used or purported to be used by them. CPF/SRS investors:
  - (a) may vote at the Annual General Meeting if they are appointed as proxies by their respective CPF Agent Banks/SRS Operators, and should contact their respective CPF Agent Banks/SRS Operators if they have any queries regarding their appointment as proxies; or
  - (b) may appoint the Chairman of the Meeting as proxy to vote on their behalf at the Annual General Meeting, in which case they should approach their respective CPF Agent Banks/SRS Operators by 5.00 p.m. on 16 July 2025 to submit their votes.

Personal data privacy

By submitting an instrument appointing a proxy(ies) and/or representative(s), the member accepts and agrees to the personal data privacy terms set out in the Notice of Annual General Meeting dated 3 July 2025.

I/We (Name) \_\_\_\_\_ (NRIC/Passport/UEN No.) \_\_\_\_\_

of (Address) \_\_\_\_\_

being a member(s) of THE HOUR GLASS LIMITED (the “**Company**”) hereby appoint:

NAME	ADDRESS	NRIC/PASSPORT NO.	PROPORTION OF SHAREHOLDINGS	
			NO. OF SHARES	%

and/or (delete as appropriate)

NAME	ADDRESS	NRIC/PASSPORT NO.	PROPORTION OF SHAREHOLDINGS	
			NO. OF SHARES	%

as my/our proxy(ies) to attend, speak and vote for me/us on my/our behalf at the 46th Annual General Meeting of the Company to be held at Hilton Singapore Orchard, Imperial Ballroom, Level 35, 333 Orchard Road, Singapore 238867, on Monday, 28 July 2025 at 10.00 a.m. (the “**Meeting**”), and at any adjournment thereof. I/We direct my/our proxy(ies) to vote for or against, or to abstain from voting on, the resolutions to be proposed at the Meeting as indicated hereunder.

NO.	RESOLUTIONS	FOR*	AGAINST*	ABSTAIN*
	<b>ORDINARY BUSINESS</b>			
1.	Adoption of Directors’ Statement, Auditor’s Report and Audited Financial Statements			
2.	Declaration of Final Dividend			
3.	(a) Re-election of Mr Chow Wai San			
	(b) (i) Re-election of Mr Michael Tay Wee Jin			
	(ii) Re-election of Mr Kuah Boon Wee			
4.	Approval of Directors’ Fees for Non-Executive Directors			
5.	Re-appointment of Ernst & Young LLP as Auditor			
	<b>SPECIAL BUSINESS</b>			
6.	Approval of Share Issue Mandate			
7.	Renewal of Share Purchase Mandate			

\* Voting will be conducted by poll. If you wish your proxy(ies) to cast all your votes “For” or “Against” a resolution, please tick (✓) within the “FOR” or “AGAINST” box provided in respect of that resolution. Alternatively, please indicate the number of votes “For” or “Against” in the “FOR” or “AGAINST” box provided in respect of that resolution. If you wish your proxy(ies) to abstain from voting on a resolution, please tick (✓) within the “ABSTAIN” box provided in respect of that resolution. Alternatively, please indicate the number of shares that your proxy(ies) is directed to abstain from voting in the “ABSTAIN” box provided in respect of that resolution. In any other case, the proxy(ies) may vote or abstain as the proxy(ies) deem(s) fit on any of the above resolutions if no voting instruction is specified, and on any other matter arising at the Meeting.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

Total number of  
shares held

\_\_\_\_\_  
Signature(s) of Member(s)/Common Seal

**IMPORTANT: PLEASE READ NOTES OVERLEAF**

**Notes:**

1. (a) A member who is not a relevant intermediary is entitled to appoint not more than two proxies to attend, speak and vote at the Meeting. Where such member's form of proxy appoints more than one proxy, the proportion of the shareholding concerned to be represented by each proxy shall be specified in the form of proxy.
- (b) A member who is a relevant intermediary is entitled to appoint more than two proxies to attend, speak and vote at the Meeting, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member's form of proxy appoints more than two proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the form of proxy.

**"Relevant intermediary"** has the meaning ascribed to it in Section 181 of the Companies Act 1967.

A member who wishes to appoint a proxy(ies) must complete the instrument appointing a proxy(ies), before submitting it in the manner set out below.

2. A proxy need not be a member of the Company. A member may choose to appoint the Chairman of the Meeting as his/her/its proxy.
3. A member should insert the total number of shares held. If the member has shares entered against his/her/its name in the Depository Register (maintained by The Central Depository (Pte) Limited), he/she/it should insert that number of shares. If the member has shares entered against his/her/its name in the Register of Members (maintained by or on behalf of the Company), he/she/it should insert that number of shares. If the member has shares entered against his/her/its name in the Depository Register and registered in his/her/its name in the Register of Members, he/she/it should insert the aggregate number of shares. If no number is inserted, this instrument appointing a proxy(ies) will be deemed to relate to all the shares held by the member.

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Affix  
postage  
stamp

**THE HOUR GLASS LIMITED**  
**c/o BOARDROOM CORPORATE & ADVISORY SERVICES PTE. LTD.**  
**1 HARBOURFRONT AVENUE**  
**#14-07 KEPPEL BAY TOWER**  
**SINGAPORE 098632**

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4. The appointment of a proxy(ies) shall not preclude a member from attending, speaking and voting at the Meeting. Any appointment of a proxy(ies) shall be deemed to be revoked if a member attends the Meeting in person, and in such event, the Company reserves the right to refuse to admit any person(s) appointed under the instrument of proxy, to the Meeting.
5. The instrument appointing a proxy(ies) must be submitted in the following manner:
  - (a) if submitted personally or by post, be lodged at the office of the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 1 Harbourfront Avenue, #14-07 Keppel Bay Tower, Singapore 098632; or
  - (b) if submitted electronically, be submitted via email to the Company's Share Registrar at [hourglass-agm2025@boardroomlimited.com](mailto:hourglass-agm2025@boardroomlimited.com), and in either case, must be lodged or received (as the case may be) not less than 72 hours before the time appointed for the holding of the Meeting.

Members who wish to appoint a proxy(ies) can use the printed copy of the Proxy Form (which was sent by post to them), by completing and signing the Proxy Form before submitting it personally or by post to the address provided above or, alternatively, scanning and submitting it via email to the email address provided above.

6. The instrument appointing a proxy(ies) must be under the hand of the appointor or of his/her attorney duly authorised in writing. Where the instrument appointing a proxy(ies) is executed by a corporation, it must be executed under its common seal or under the hand of its attorney or a duly authorised officer.
7. Where the instrument appointing a proxy(ies) is signed on behalf of the appointor by an attorney, the power of attorney (or other authority under which it is signed, if applicable) or a duly certified copy thereof must (failing previous registration with the Company), if the instrument is submitted personally or by post, be lodged together with the instrument, or if the instrument is submitted electronically via email, be emailed together with the instrument, failing which the instrument may be treated as invalid.
8. The Company shall be entitled to reject the instrument appointing a proxy(ies) if it is incomplete, improperly completed, illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument appointing a proxy(ies) (including any related attachment). In addition, in the case of shares entered in the Depository Register, the Company may reject any instrument appointing a proxy(ies) lodged or submitted, if the member, being the appointor, is not shown to have shares entered against his/her/its name in the Depository Register as at 72 hours before the time appointed for the holding of the Meeting, as certified by The Central Depository (Pte) Limited to the Company.

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