



THE HOUR GLASS THE HOUR GLASS LIMITED

(Incorporated in the Republic of Singapore)
(Co. Reg. No. 197901972D)

3 July 2025

Dear Shareholder

We are pleased to enclose printed copies of the Notice and Proxy Form for the upcoming 46th Annual General Meeting (“**AGM**”) of The Hour Glass Limited (the “**Company**”) to be held on 28 July 2025.

As part of our sustainability strategy, we have discontinued the practice of mailing printed copies of our annual reports and our letters to shareholders. Instead, our Annual Report for the financial year ended 31 March 2025 (“**AR 2025**”) and our Letter to Shareholders dated 3 July 2025 in relation to the proposed renewal of the share purchase mandate (“**LTS 2025**”) will be available for download from the Company’s website from the date of this letter.

The AR 2025 may be accessed at the URL <https://www.thehourglass.com/agm2025> by clicking on the hyperlink “Annual Report 2025”. The LTS 2025 may be accessed at the URL <https://www.thehourglass.com/agm2025> by clicking on the hyperlink “Letter to Shareholders 2025”. These documents may also be accessed on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>. You will need an internet browser and PDF reader to view these documents.

You may request for printed copies of the AR 2025 and the LTS 2025, if you wish, by completing and submitting the Request Form below, to reach us by no later than 14 July 2025.

By completing, signing and submitting the Request Form to us, you agree and acknowledge that we and/or our service provider(s) may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request.

Please be reminded that we will need your/your proxy(ies)’ or representative(s)’ full name and full NRIC/passport number for verification purposes, and your/your proxy(ies)’ or representative(s)’ NRIC/passport will need to be produced for sighting at registration at the AGM. This is so as to ensure attendance and voting only by verified individuals. We reserve the right to refuse admittance to the AGM if we are unable to verify your/your proxy(ies)’ or representative(s)’ identity accurately.

Yours faithfully
For and on behalf of The Hour Glass Limited

Christine Chan
Company Secretary

REQUEST FORM

TO: THE HOUR GLASS LIMITED
c/o Boardroom Corporate & Advisory Services Pte. Ltd.

I/We wish to receive a printed copy of the Annual Report for the financial year ended 31 March 2025 and the Letter to Shareholders dated 3 July 2025.

I/We hold my/our shares in The Hour Glass Limited under/through (*please tick as appropriate*):

- ☐ CDP Securities Account
☐ CPFIS/SRS Account
☐ Physical Scrip(s)

Name(s) of Shareholder(s): _____

Mailing Address: _____

Signature(s): _____ Date: _____

Note: This request must reach us by 14 July 2025 and is valid for the Annual Report for the financial year ended 31 March 2025 and the Letter to Shareholders dated 3 July 2025 only. Incomplete, illegible or incorrectly completed forms will not be processed.



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Affix
postage
stamp

THE HOUR GLASS LIMITED
c/o BOARDROOM CORPORATE & ADVISORY SERVICES PTE. LTD.
1 HARBOURFRONT AVENUE
#14-07 KEPPEL BAY TOWER
SINGAPORE 098632

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3rd fold here, glue along the dotted line and fold flap