



铭泰国际

**Metech International Limited**

(Incorporated in the Republic of Singapore)  
(Company Registration Number 199206445M)

13 December 2024

Dear Shareholders,

The board of directors (“**Board**”) of Metech International Limited (the “**Company**”) is convening an extraordinary general meeting (“**EGM**”) for the purpose of obtaining shareholders’ approval for the following resolutions:

- (a) Proposed Diversification of the Group’s existing business to include the Food Waste Business
- (b) Proposed Diversification of the Group’s existing business to include the Health Supplements Business
- (c) Proposed Adoption of the Metech Performance Share Plan

collectively, the “**Proposed Resolutions**” and each, a “**Proposed Resolution**”.

The details in relation to each Proposed Resolution are set out in the circular dated 13 December 2024, addressed to shareholders in relation to the EGM (“**Circular**”).

The EGM will be held at 54 Pandan Road, Singapore 609292 on 30 December 2024 at 10.00 a.m.

As part of the Group’s commitment to conserving the environment, minimising use of printing and stationery where possible, and in compliance with the Company’s Constitution and the Catalist Rules regarding the use of electronic communications, only printed copies of the notice of EGM (“**Notice of EGM**”), the accompanying proxy form (“**Proxy Form**”) and this letter containing the form to request for a physical copy of the Circular (“**Request Form**”) will be sent by post to shareholders (collectively, the “**EGM Documents**”) at their addresses registered with the Company’s share registrar.

**The Circular in connection with the EGM will not be sent by post to shareholders and will instead be published on:**

- (a) the SGXNET at its URL: <https://www.sgx.com/securities/company-announcements>; and
- (b) the Company’s website at [www.metechinternational.com](http://www.metechinternational.com).

The EGM Documents will also be published on the websites stated above.

Shareholders should go to either of the websites stated above to access and download the Circular and the EGM Documents. An Internet browser and PDF reader are required to view, download and print these documents from the SGXNET or the Company’s website.

The Company hopes that shareholders will support the Group’s sustainability efforts and download the Circular from either of the websites stated above.

For shareholders who prefer to receive a printed copy of the Circular, please complete this Request Form and return it to us:

- (a) via email to [shareholder@metechinternational.com](mailto:shareholder@metechinternational.com); or
- (b) by post to the Company’s registered office at **2 Venture Drive, #08-10 Vision Exchange, Singapore 608526**,

in either case, by 20 December 2024.

By completing, signing and returning the request form (appended below) to us, you agree and acknowledge that we and/or our service provider may collect, use and disclose your personal data, as contained in your submitted form or which is otherwise collected from you or your authorised representative(s), for the purpose of processing and effecting your request.

Yours faithfully,

For and on behalf of

**Metech International Limited**

Pang Wei Hao

Executive Director and Chief Executive Officer

**REQUEST FORM**

To: Metech International Limited

( ) I/We wish to receive<sup>1</sup> a printed copy of the Circular.

Name of Shareholder (as per CDP/SRS records)	
NRIC/Passport No./Company Registration No.	
Mailing Address	
Date	

The Shares are held by me/us\* under or through:

(Please delete accordingly)

	CDP Securities Account Number: <sup>2</sup>
	SRS Account: <sup>3</sup>
	Scrip Certificate No.: <sup>4</sup>

(Please tick accordingly)

**Signature:**

**Date:**

<sup>1</sup> This request is valid for the Circular only. Incomplete or incorrectly completed request forms may not be processed.

<sup>2</sup> Please write your CDP Account number.

<sup>3</sup> Please write your SRS Account number.

<sup>4</sup> Please write your Scrip certificate number.

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Affix  
Postage  
Stamp

**METECH INTERNATIONAL LIMITED**

2 Venture Drive  
#08-10 Vision Exchange  
Singapore 608526