

Arrangements for Scheme Meeting

(a) Video Conferencing and Other Audio Visual Means

1. The Company will conduct the proceedings of the Scheme Meeting through video conferencing or other audio visual means and Depository Shareholders will not be able to attend the Scheme Meeting in person.
2. The video conferencing of the Scheme Meeting is a one-way proceeding, save that during the question and answer session, Depository Shareholders will be allowed to ask the chairman of the Scheme Meeting questions.
3. Depository Shareholders may also send any questions ahead of the Scheme Meeting to ir@meghmani.com by the cut-off date and time of 13 January 2021 at 12.30 p.m. (Singapore Time).
4. Depository Shareholders will have to connect the link given herein below to join as observer:-
http://www.meghmani.com/inv_rel/nclt_convened_meetings.html

Please note that the link will be activated on 28 January 2021.

5. Depository Shareholders should refer to the Notice of Scheme Meeting for details on how to participate in the Scheme Meeting.
6. Any queries with regards to attending the Scheme Meeting as an observer should be directed to Tricor Barbinder Share Registration Services (A division of Tricor Singapore Pte Ltd) on or before 13 January 2021 at 12.30 p.m. (Singapore Time) at 80 Robinson Road, #11-02 Singapore 068898 at (65) 6236 3550 / 3555 or ir@meghmani.com

Voting

- 1) Depository Shareholders will not be able to vote online at the Scheme Meeting.
- 2) Depository Shareholders (whether individual or corporate) must vote by proxy only and appoint **only the Foreign Depository Bank** to act as proxy and direct the vote at the Scheme Meeting.
- 3) Each Depository Shareholder (whether individual or corporate) appointing the Foreign Depository Bank as proxy must give specific instructions as to his manner of voting, or abstention from voting, failing which the appointment will be treated as invalid.
- 4) All Depository Shareholders are encouraged to complete, sign and return the enclosed **Voting Instruction** by post to Meghmani Organics Limited c/o The Central Depository (Pte) Limited, Robinson Road Post Office P.O. Box 1597 Singapore 903147, not later than **14 January 2021 at 12.30 p.m. (Singapore Time)**.
- 5) Depository Shareholders may contact the Singapore Share Registrar at (65) 6236 3550 / 3555 or ir@meghmani.com to request for a hardcopy of the Voting Instruction Form to be sent to an address in Singapore by ordinary post at their own risk, up to five (5) Market Days prior to **14 January 2021**.
- 6) Depository Shareholders who wish to appoint the Foreign Depository Bank as their proxy should approach their respective relevant intermediaries or agent banks to submit their votes no later than **5 January 2021**, being (7) working days before the cut-off date of the submission of the Voting Instruction Form.

NO DESPATCH OF PRINTED COPIES OF CIRCULAR, NOTICE OF SCHEME MEETING AND VOTING INSTRUCTION FORM

No printed copies of this Circular, the Notice of Scheme Meeting and the Voting Instruction Form in respect of the Scheme Meeting will be despatched to Depository Shares holders.

A copy of this Circular, the Notice of Scheme Meeting and the Voting Instruction Form have been uploaded on SGXNet.

Date/time	Event
5 January 2021	Deadline for Depository Shares holders to appoint Foreign Depository Bank as proxy to submit votes
6 January 2021 at 12.30 p.m. (Singapore Time)	Last date and time to pre-register online to attend the Information Meeting and to send questions for Information Meeting
11 January 2021 at 12.30 p.m. (Singapore Time)	Date and time of Information Meeting
13 January 2021 at 12.30 p.m. (Singapore Time)	Last date and time to send questions for Scheme Meeting
14 January 2021 at 12.30 p.m. (Singapore Time)	Last date and time for lodgement of Voting Instruction Form
28 January 2021 at 12.30 p.m. (Singapore Time)	Date and time of Scheme Meeting
