



ONEAPEX

ONEAPEX LIMITED

(Incorporated in the Republic of Singapore)

Company Registration No.: 201020806C

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**ALTERNATIVE ARRANGEMENTS FOR THE ANNUAL GENERAL MEETING  
OF THE COMPANY TO BE HELD ON 28 JANUARY 2021**

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**1. BACKGROUND**

The board of directors (the “**Board**”) of OneApex Limited (the “**Company**”) refers to:

- (a) the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means; and
- (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “**Order**”) which came into operation on 27 March 2020, and amended pursuant to *inter alia*, the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) (Amendment No. 3) Order 2020, which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies;
- (c) the announcement made by the Singapore Exchange Regulation on 7 September 2020 pursuant to the Order, stating that all SGX-listed issuers can have the option to conduct general meetings by electronic means till 30 June 2021 even where they are permitted under the COVID-19 safe distancing regulations to hold physical meetings, to help minimise physical interactions and COVID-19 transmission risks; and
- (d) the joint statement by the Accounting Corporate and Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation on 13 April 2020 (as updated on 27 April 2020, 22 June 2020 and 1 October 2020) which provide additional guidance on conduct of general meetings during the period when elevated safe distancing measures are in place.

In light of the above, the Company wishes to inform its shareholders (“**Shareholders**”) that even where the Company is permitted to hold a physical meeting under safe distancing measures, it will be conducting its annual general meeting (“**AGM**”) by way of electronic means pursuant to the Order as part of its efforts to minimise physical interactions and COVID-19 transmission risks. **Due to the current COVID-19 safe management measures in Singapore, Shareholders will NOT be able to attend the AGM in person.** Shareholders will also not be able to vote online at “real-time” via an electronic voting system on the resolutions to be tabled for approval at the AGM. The Company has made alternative arrangements to conduct the AGM

as set out in paragraph 4 below and the **Appendix** to this announcement.

## **2. DATE, TIME AND CONDUCT OF THE AGM**

The Board wishes to inform Shareholders that the AGM of the Company for the financial year ended 30 September 2020 will be convened and held by way of electronic means at **10.00 a.m. on Thursday, 28 January 2021.**

## **3. ANNUAL REPORT, NOTICE OF AGM AND PROXY FORMS**

In line with the relevant provisions under the Order, **no printed copies of the Company's annual report for the financial year ended 30 September 2020 (the "Annual Report 2020"), the Notice of AGM and the Proxy Form in respect of the AGM will be despatched to Shareholders.**

A copy of the Annual Report 2020, the Notice of AGM and the Proxy Form in respect of the AGM has been uploaded on SGXNet today and is now also available on the Company's website at <http://oneapex.wixsite.com/home/investor-relations>.

A Shareholder will need an internet browser and PDF reader to view these documents on SGXNet and the Company's website.

## **4. ALTERNATIVE ARRANGEMENTS**

Alternative arrangements have been made by the Company to allow Shareholders to participate at the AGM by:

- (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only feed;
- (b) submitting questions in advance in relation to any resolutions set out in the Notice of AGM; and/or
- (c) appointing the Chairman of the AGM as proxy to vote on their behalf at the AGM.

Details of the steps and deadlines for pre-registration, submission of questions in advance and voting at the AGM by Shareholders are set out in the **Appendix** to this announcement.

## **5. PERSONS HOLDING SHARES THROUGH RELEVANT INTERMEDIARIES**

Persons who hold shares of the Company through relevant intermediaries (as defined in Section 181 of the Companies Act, Chapter 50), including CPF and SRS investors, and who wish to participate in the AGM by:

- (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only feed;
- (b) submitting questions in advance in relation to any resolutions set out in the Notice of AGM; and/or
- (c) appointing the Chairman of the AGM as proxy to vote on their behalf at the AGM,

should contact the relevant intermediaries through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation at the AGM.

In the case of CPF and SRS investors who wish to vote, they should approach their respective

CPF Agent Banks or SRS Operators to submit their votes by **5.00 p.m. on Monday, 18 January 2021**.

## 6. KEY DATES/DEADLINES

The key dates/deadlines which Shareholders should take note of are summarised in the table below (which is to be read in conjunction with the Appendix to this announcement):

Key Dates	Action
From 12 a.m. on Thursday, 7 January 2021	Shareholders who wish to access the live audio-visual webcast/live audio-only feed of the AGM proceedings may begin to pre-register at the URL <a href="https://live.motionmediaworks.com/oneapex_agm_reg_form">https://live.motionmediaworks.com/oneapex_agm_reg_form</a> .
By 5 p.m. on Monday, 18 January 2021	Deadline for CPF or SRS investors who wish to appoint the Chairman of the AGM as proxy to approach their respective CPF Agents or SRS Operators to submit their votes.
By 10 a.m. on Monday, 25 January 2021	Deadline for Shareholders to pre-register for live audio-visual webcast/live audio only-feed of the AGM proceedings.
	Deadline for Shareholders to submit questions in advance.
	Deadline for Shareholders to submit proxy form.
By 12 p.m. (noon) on Wednesday, 27 January 2021	Authenticated Shareholders who pre-registered for the live audio-visual webcast/live audio-only feed of the AGM proceedings will receive email instructions on how to access the webcast and audio feed of the proceedings of the AGM (" <b>Confirmation Email</b> ").  Shareholders who do not receive the Confirmation Email by 12 p.m. (noon) on Wednesday, 27 January 2021, but who have registered by the Monday, 25 January 2021 10.00 a.m. deadline, should contact the Company by email to the following email address: <a href="mailto:contactus@oneapex.com.sg">contactus@oneapex.com.sg</a> .
Date and time of AGM – 10.00 a.m. on Thursday, 28 January 2021	Authenticated Shareholders may access the live audio-visual webcast/live audio-only feed of the AGM proceedings by following the instructions in the Confirmation Email.

## 7. IMPORTANT REMINDER

**Due to the constantly evolving COVID-19 situation in Singapore, the Company may be required to change its AGM arrangements at short notice. Shareholders should check the Company's website at <http://oneapex.wixsite.com/home/investor-relations> and SGXNet for updates on the AGM.**

The Company wishes to thank all Shareholders for their patience and co-operation in enabling the Company to hold the AGM with the optimum safe distancing measures amidst the current COVID-19

pandemic.

**By Order of the Board**

**Tan Pei Hong, Alex (Chen Peifeng)**  
**Executive Director and Chief Executive Officer**

6 January 2021

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*This announcement has been prepared by the Company and reviewed by the Company's Sponsor, Novus Corporate Finance Pte. Ltd. (the "**Sponsor**"), in compliance with Rule 226(2)(b) of the Singapore Exchange Securities Trading Limited (the "**SGX-ST**") Listing Manual Section B: Rules of Catalist.*

*This announcement has not been examined or approved by the SGX-ST and the SGX-ST assumes no responsibility for the contents of this announcement, including the correctness of any of the statements or opinions made, or reports contained in this announcement.*

*The contact person for the Sponsor is Mr. Andrew Leo, Chief Executive Officer, at 9 Raffles Place, #17-05 Republic Plaza Tower 1, Singapore 048619, telephone (65) 6950 2188.*

## APPENDIX

### **Steps for pre-registration, submission of questions in advance and voting at the AGM**

Shareholders will be able to observe and/or listen to the AGM proceedings through a live audio-visual webcast or live audio-only feed via their mobile phones, tablets or computers, submit questions in advance of the AGM and vote by appointing the Chairman of the AGM as proxy to vote on their behalf at the AGM if such Shareholders wish to exercise their voting rights at the AGM.

To do so, they will need to complete the following steps:

No.	Steps	Details
1.	Pre-registration for participating at the AGM	<p>Shareholders, including CPF and SRS investors, who wish to observe and/or listen to the AGM proceedings through a live audio-visual webcast or live audio-only feed must pre-register at the pre-registration website at <a href="https://live.motionmediaworks.com/oneapex_agm_reg_form">https://live.motionmediaworks.com/oneapex_agm_reg_form</a> by <b>10 a.m. on Monday, 25 January 2021</b> to enable the Company to verify their status as Shareholders.</p> <p>Following the verification, authenticated Shareholders will receive email instructions on how to access the webcast and audio feed of the proceedings of the AGM ("<b>Confirmation Email</b>"). The Confirmation Email will contain a URL link and instructions to access the live audio-visual webcast, and contain a telephone number to access the live audio-only feed of the AGM proceedings.</p> <p>Shareholders who do not receive the Confirmation Email by <b>12 p.m. (noon) on Wednesday, 27 January 2021</b>, but who have registered by the <b>Monday, 25 January 2021 10.00 a.m.</b> deadline, should contact the Company by email to the following email address: <a href="mailto:contactus@oneapex.com.sg">contactus@oneapex.com.sg</a>.</p>
2.	Submit questions in advance	<p>Please note that Shareholders will not be able to ask questions "live" at the AGM during the live audio-visual webcast or live audio-only feed. Therefore, it is important for Shareholders to pre-register and submit their questions in advance of the AGM.</p> <p><b>Submission of questions.</b> Shareholders, including CPF and SRS investors, can submit questions related to the resolutions to be tabled for approval at the AGM to the Chairman of the AGM, in advance, in the following manner:</p> <p>(a) in hard copy by sending personally or by post and lodging the same at the Company's principal place of business at 38 Jalan Pemimpin, #06-06, Singapore</p>

		<p>577178, attention to OneApex AGM; or</p> <p>(b) by email to the Company at <a href="mailto:contactus@oneapex.com.sg">contactus@oneapex.com.sg</a>.</p> <p>When submitting questions via email or by hard copy to the Company, Shareholders should provide the following details in their submission, for verification purposes:</p> <ul style="list-style-type: none"> <li>• the Shareholder's full name;</li> <li>• the Shareholder's address;</li> <li>• the number of shares held; and</li> <li>• the manner in which the Shareholder holds shares in the Company (e.g. via CDP, CPF or SRS).</li> </ul> <p>Please note that the Company will not be able to answer questions from persons who provide insufficient details to enable the Company to verify his Shareholder status.</p> <p><b>Deadline to submit questions.</b> All questions must be submitted by <b>10 a.m. on Monday, 25 January 2021</b>.</p> <p><b>Addressing questions.</b> The Company will address substantial and relevant questions relating to the resolutions to be tabled for approval at the AGM at the AGM or before the AGM via SGXNET and/or the Company's website at <a href="http://oneapex.wixsite.com/home/investor-relations">http://oneapex.wixsite.com/home/investor-relations</a>.</p> <p><b>Minutes of AGM.</b> The Company will publish the minutes of the AGM on SGXNet and the Company's website within one (1) month after the date of the AGM. The minutes will include, among others, the questions and responses from the Board and management of the Company to substantial and relevant questions from Shareholders which are addressed during the AGM.</p>
3.	Submit proxy forms to vote	<p><b>Appointment of Chairman of the AGM as proxy.</b> Shareholders (whether individual or corporate) who wish to vote on the resolutions to be tabled at the AGM must appoint the Chairman of the AGM as their proxy to vote on their behalf at the AGM, in accordance with the instructions on the proxy form.</p> <p><b>Specific voting instructions to be given.</b> Where Shareholders (whether individual or corporate) appoint the Chairman of the AGM as their proxy, they must give specific instructions as to the manner of voting, or abstentions from voting, in respect of a resolution in the proxy form, failing which the appointment of the Chairman of the AGM as proxy</p>

		<p>for that resolution will be treated as invalid.</p> <p><b>Submission of proxy forms.</b> Proxy forms must be submitted in the following manner:</p> <p>(a) if sent personally or by post, be lodged at the Company's principal place of business at 38 Jalan Pemimpin, #06-06, Singapore 577178, attention to OneApex AGM; or</p> <p>(b) if submitted by email, be received by the Company at <a href="mailto:contactus@oneapex.com.sg">contactus@oneapex.com.sg</a>,</p> <p>in either case, by no later than <b>10 a.m. on Monday, 25 January 2021</b>, and in default the instrument of proxy shall not be treated as valid.</p> <p>A Shareholder who wishes to submit a proxy form must first download, complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.</p> <p><b>Due to the current COVID-19 safe management measures in Singapore, Shareholders are strongly encouraged to submit completed proxy forms electronically via email.</b></p> <p>CPF or SRS investors who wish to appoint the Chairman of the AGM as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by <b>5 p.m. on Monday, 18 January 2021</b>.</p>
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