



## ELLIPSIZ LTD

Company Registration No. 199408329R  
(Incorporated in the Republic of Singapore)

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### ALTERNATIVE ARRANGEMENTS FOR ANNUAL GENERAL MEETING TO BE HELD ON 27 OCTOBER 2020 AT 3.00 P.M.

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1. **Background:** The board of directors (the “**Board**”) of Ellipsiz Ltd (the “**Company**”) refers to:
  - (a) the Notice of the 25th Annual General Meeting of the Company (the “**AGM**”) dated 5 October 2020, which is published on the Company’s corporate website at the URL <https://www.ellipsiz.com/investor-relations/newsroom/> and on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>;
  - (b) the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to conduct general meetings, either wholly or partly, by electronic communication, video conferencing, teleconferencing or other electronic means;
  - (c) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “**Order**”) which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies; and
  - (d) the joint statement released on 1 October 2020 by the Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation providing guidance on the conduct of general meetings.
2. **Date, time and conduct of the AGM:** The Company wishes to inform shareholders of the Company (“**Shareholders**”) that pursuant to the Order, its AGM will be convened and held by electronic means on **Tuesday, 27 October 2020 at 3.00 p.m.**
3. **Notice of AGM and proxy form:** The Notice of AGM and proxy form will be made available to Shareholders solely by electronic means via publication on the Company’s corporate website at the URL <https://www.ellipsiz.com/investor-relations/newsroom/> and on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>. Printed copies of these documents will **NOT** be sent to Shareholders.
4. **No personal attendance at the AGM:** The AGM will be convened and held by electronic means pursuant to the Order, to minimise physical interactions and COVID-19 transmission risks. Shareholders will **NOT** be able to attend the AGM in person.
5. **Alternative arrangements for participation at the AGM:** Shareholders may participate at the AGM by:
  - (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream;
  - (b) submitting questions in advance of the AGM; and/or

- (c) appointing the Chairman of the AGM as proxy to attend, speak and vote on their behalf at the AGM.

Details of the steps for pre-registration, pre-submission of questions and voting at the AGM are set out in the Appendix to this announcement.

- 6. **Persons who hold shares through relevant intermediaries:** Persons who hold shares in the Company through relevant intermediaries (as defined in Section 181 of the Companies Act (Chapter 50) of Singapore), including CPF and SRS investors, and who wish to participate in the AGM by:

- (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream;
- (b) submitting questions in advance of the AGM; and/or
- (c) appointing the Chairman of the AGM as proxy to attend, speak and vote on their behalf at the AGM,

should contact the relevant intermediary (which would include, in the case of CPF and SRS investors, their respective agent banks) through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.

- 7. **Annual Report 2020 and related documents:** The Company's Annual Report 2020, Notice of AGM, Appendix to the Notice of AGM (in relation to the proposed renewal of the share purchase mandate) and proxy form have been published on the Company's corporate website at the URL <https://www.ellipsiz.com/investor-relations/newsroom/> and on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.

- 8. **Key dates/deadlines:** In summary, the key dates/deadlines which Shareholders should take note of are set out in the table below (which is to be read in conjunction with the Appendix to this announcement):

Key dates	Actions
<b>From 5 October 2020 (Monday)</b>	Shareholders may begin to pre-register at <a href="https://online.meetings.vision/ellipsiz-agm-registration">https://online.meetings.vision/ellipsiz-agm-registration</a> for live audio-visual webcast or live audio-only stream of the AGM proceedings.
<b>15 October 2020 (Thursday) 5.00 p.m.</b>	Deadline for: <ul style="list-style-type: none"> <li>(a) CPF or SRS investors who wish to appoint the Chairman of the AGM as proxy to approach their respective agent banks to submit their votes; and</li> <li>(b) Shareholders to submit questions in advance.</li> </ul>

<p><b>24 October 2020</b> <b>(Saturday)</b> <b>3.00 p.m.</b></p>	<p>Deadline for Shareholders to:</p> <p>(a) pre-register for live audio-visual webcast or live audio-only stream of the AGM proceedings; and</p> <p>(b) submit proxy forms.</p>
<p><b>26 October 2020</b> <b>(Monday)</b> <b>10.00 a.m.</b></p>	<p>Individuals or corporates that have pre-registered but whose status as Shareholders cannot be verified will receive an email by this date to inform them of this. Such individuals or corporates may contact the Company's Share Registrar, M &amp; C Services Private Limited, at <a href="mailto:gpa@mncsingapore.com">gpa@mncsingapore.com</a> or alternatively at +65 62280504 and +65 62280507 if they have any questions.</p> <p>Individuals or corporates whose status as Shareholders have been verified will receive an email which will contain a password and the link to access the live audio-visual webcast or a toll-free Singapore telephone number to access the live audio-only stream of the AGM proceedings (the "<b>Confirmation Email</b>").</p> <p>Shareholders who do not receive the Confirmation Email by <b>10.00 a.m. on 26 October 2020</b>, but have registered by the <b>24 October 2020, 3.00 p.m.</b> deadline and have not been informed of an unsuccessful registration, should contact the Company's Share Registrar, M &amp; C Services Private Limited at <a href="mailto:gpa@mncsingapore.com">gpa@mncsingapore.com</a> or alternatively at +65 62280504 and +65 62280507.</p>
<p><b>Date and time of AGM</b> <b>27 October 2020</b> <b>(Tuesday)</b> <b>3.00 p.m.</b></p>	<p>(a) Click on the link in the Confirmation Email and enter the password to access the live audio-visual webcast of the AGM proceedings; or</p> <p>(b) Call the toll-free Singapore telephone number in the Confirmation Email to access the live audio-only stream of the AGM proceedings.</p>

9. **Important reminder: Due to the constantly evolving COVID-19 situation in Singapore, the Company may be required to change its arrangements for the AGM at short notice. Shareholders should check the Company's corporate website at the URL <https://www.ellipsiz.com/investor-relations/newsroom/> and the SGX website at the URL <https://www.sgx.com/securities/company-announcements> for the latest updates on the status of the AGM.**
10. The Company would like to thank Shareholders for their patience and co-operation in enabling it to hold the AGM amidst the current COVID-19 pandemic.
11. All references to dates and times in this announcement and Appendix to this announcement are to Singapore dates and times.

**By Order of the Board**  
**CHOW CHING SIAN**  
**JOHNIE TAN WEE LIANG**  
Company Secretaries  
5 October 2020

## APPENDIX

### Steps for pre-registration, pre-submission of questions and voting at the AGM

Shareholders will be able to observe and/or listen to the AGM proceedings through a live audio-visual webcast or live audio-only stream via their mobile phones, tablets or computers, submit questions in advance of the AGM and vote by appointing the Chairman of the AGM as proxy to attend, speak and vote on their behalf at the AGM.

To do so, they will need to complete the following steps:

No.	Steps	Details
1.	<b>Pre-registration</b>	<p><b>Shareholders must pre-register at the pre-registration website at <a href="https://online.meetings.vision/ellipsiz-agm-registration">https://online.meetings.vision/ellipsiz-agm-registration</a> following the online instructions, from 5 October 2020 till 3.00 p.m. on 24 October 2020, to enable the Company to verify their status as Shareholders.</b></p> <p>Individuals or corporates whose status as Shareholders have been verified will receive a Confirmation Email by 10.00 a.m. on 26 October 2020, which will contain a password and the link to access the live audio-visual webcast or a toll-free Singapore telephone number to access the live audio-only stream of the AGM proceedings.</p> <p>Individuals or corporates whose status as Shareholders <u>cannot be verified</u> will receive an email by 10.00 a.m. on 26 October 2020 informing them of this. Such individuals or corporates may contact the Company's Share Registrar, M &amp; C Services Private Limited, at <a href="mailto:gpa@mncsingapore.com">gpa@mncsingapore.com</a> or alternatively at +65 62280504 and +65 62280507 if they have any questions.</p> <p>Shareholders who do not receive the Confirmation Email by 10.00 a.m. on 26 October 2020, but have registered by the <b>24 October 2020, 3.00 p.m.</b> deadline and have not been informed of an unsuccessful registration, should contact the Company's Share Registrar, M &amp; C Services Private Limited, at <a href="mailto:gpa@mncsingapore.com">gpa@mncsingapore.com</a> or alternatively at +65 62280504 and +65 62280507.</p>
2.	<b>Submit questions in advance</b>	<p><b>Shareholders will not be able to ask questions at the AGM during the live audio-visual webcast or live audio-only stream and therefore it is important for Shareholders to pre-register and submit their questions in advance of the AGM.</b></p> <p>Shareholders can submit questions related to the resolutions to be tabled for approval at the AGM to the Chairman of the Meeting, in advance of the AGM, in the following manner:</p> <p>(a) <b>Via pre-registration website:</b> Shareholders who pre-register to observe and/or listen to the AGM proceedings may submit their questions via the pre-registration website at <a href="https://online.meetings.vision/ellipsiz-agm-registration">https://online.meetings.vision/ellipsiz-agm-registration</a>.</p> <p>(b) <b>By email:</b> Shareholders may submit their questions via email to the Company's email address at <a href="mailto:agm2020@ellipsiz.com">agm2020@ellipsiz.com</a>.</p> <p>(c) <b>By post:</b> Shareholders may submit their questions by post to the Company at 54 Serangoon North Avenue 4 #05-02 Singapore 555854.</p> <p>When sending in your questions by email or by post, please also provide us with the following details:</p> <p>(i) your full name;</p>

		<p>(ii) your address; and</p> <p>(iii) the manner in which you hold shares in the Company (e.g., via CDP, CPF or SRS).</p> <p><b>Deadline to submit questions:</b> All questions must be submitted by <b>5.00 p.m. on 15 October 2020</b>.</p> <p><b>Addressing questions:</b> The Company will endeavour to address all substantial and relevant questions from Shareholders prior to the AGM by publishing the Company's responses to such questions on the Company's corporate website at the URL <a href="https://www.ellipsiz.com/investor-relations/newsroom/">https://www.ellipsiz.com/investor-relations/newsroom/</a> and on the SGX website at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>. If the Company is unable to do so, the Company will address those substantial and relevant questions, which have not already been addressed prior to the AGM, during the AGM itself through the live audio-visual webcast and live audio-only stream.</p> <p><b>Minutes of AGM:</b> The Company will publish the minutes of the AGM on its corporate website and on the SGX website, and the minutes will include the responses to substantial and relevant questions from Shareholders which are addressed during the AGM.</p>
3.	<b>Submit proxy forms to vote</b>	<p><b>Appointment of Chairman of the Meeting as proxy:</b> Shareholders (whether individual or corporate) who pre-register to observe and/or listen to the AGM proceedings and who wish to vote on the resolutions to be tabled at the AGM must appoint the Chairman of the Meeting as their proxy to attend, speak and vote on their behalf at the AGM, in accordance with the instructions on the proxy form.</p> <p><b>Specific voting instructions to be given:</b> Where Shareholders (whether individual or corporate) appoint the Chairman of the Meeting as their proxy, they must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the proxy form, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.</p> <p><b>Submission of proxy forms:</b> Proxy forms must be submitted in the following manner:</p> <p>(a) if submitted by post, it has to be deposited at the Company's registered office at 54 Serangoon North Avenue 4 #05-02 Singapore 555854; or</p> <p>(b) if submitted electronically, it has to be submitted via email to the Company's email address at <a href="mailto:agm2020@ellipsiz.com">agm2020@ellipsiz.com</a>,</p> <p>in either case, by <b>3.00 p.m. on 24 October 2020</b>.</p> <p>A Shareholder who wishes to submit a proxy form must first download, complete and sign the proxy form, before submitting it by post to the address provided above or before scanning and sending it by email to the email address provided above.</p> <p>In view of the current COVID-19 situation and the related safe distancing measures which may make it difficult for Shareholders to submit completed proxy forms by post, Shareholders are strongly encouraged to submit completed proxy forms electronically via email. CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective agent banks to submit their votes by <b>5.00 pm on 15 October 2020</b>.</p>