SHANAYA LIMITED
(Company Registration No. 199804583E)
(Incorporated in the Republic of Singapore)

29 October 2024

Dear Shareholders,

We are pleased to enclose printed copies of the Notice of Extraordinary General Meeting ("**EGM**") and Proxy Form for the EGM to be held on 13 November 2024. Printed copies of the Circular will not be sent to Shareholders unless requested by the Shareholders via the submission of this Request Form.

In line with our environmental, governance and sustainability practices, a full electronic copy of the Circular is now available for viewing and can be downloaded from our corporate website at the URL http://www.shanayagroup.com/ and on the SGX-ST website at the URL https://www.sgx.com/securities/company-announcements. You will need an internet connection and a PDF reader to view the Circular. This follows the Singapore Exchange Securities Trading Limited's amendments to the Catalist Rules that allow issuers to use electronic communications to transmit annual reports and other documents to Shareholders.

If you still wish to receive a printed copy of the Circular, please complete, sign and return this Request Form to Shanaya Limited ("**Shanaya**") by 5 November 2024 through any of the following means:

(i) via email to info@shanayagroup.com; or

(ii) by post and be deposited at, or in hard copy by sending personally to, the Company's registered office at 3A Tuas South Street 15, Singapore 636845.

Yours faithfully,

Yoo Loo Ping
Company Secretary

For and on behalf of
SHANAYA LIMITED

REQUEST FORM

To: SHANAYA LIMITED

Please send me/us a printed copy of Shanaya's Circular.

Name(s) of Shareholder(s): _____

Address: _____

_____

Signature(s): _____

The shares are held by me/us under or through:

☐ **CDP Securities Account**

☐ **CPFIS/SRS Account**

☐ **Physical scrip**

Note: We regret that incomplete or incorrectly completed forms will not be processed.

Personal Data Privacy:

By submitting a request form for a copy of the Circular, you consent to the collection, use and disclosure of your personal data by Shanaya (or its agents or service providers) for the purpose of processing, administration and delivery of the requested documents by Shanaya (or its agents or service providers), and in order for Shanaya (or its agents or service providers) to comply with any applicable laws, listing rules, regulations and/or guidelines.