NOTIFICATION AND REQUEST FORM

ADVANCED SYSTEMS AUTOMATION LIMITED

(Incorporated in the Republic of Singapore)
(Company Registration No. 198600740M)

1 December 2025

Dear Shareholder,

We are pleased to enclose printed copies of the Notice and Proxy Form for the upcoming Annual General Meeting of Advanced Systems Automation Limited (the "**Company**") to be held at 16 Kallang Place, #03-02, Singapore 339156 on Tuesday, 16 December 2025 at 9.30 a.m..

From the date of this notification, our Annual Report for the financial year ended 31 December 2024 (the "**FY2024 AR**") will be available for download on SGXNet at the URL https://www.sgx.com/securities/company-announcements.

You will need an internet browser and PDF reader to view the FY2024 AR.

If you wish to request for a printed copy of the FY2024 AR to be sent to an address in Singapore by ordinary post, please complete the Request Form below and return it to us no later than 9 December 2025 in the following manner:

(i) if submitted electronically, via email to finance@asa.sg; OR

(ii) if submitted by post, please complete, sign and submit the REQUEST FORM below.

By completing, signing and submitting the Request Form to us, you agree and acknowledge that we and/or our service provider may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request.

Yours faithfully
For and behalf of
ADVANCED SYSTEMS AUTOMATION LIMITED

Ng Li Yong
Company Secretary

REQUEST FORM

To: Advanced Systems Automation Limited

N.B. Please provide the required information below and ensure that the information provided is valid. Incomplete or incorrectly completed forms will not be processed.

(Please tick accordingly)

☐ Please send me a printed copy of the FY2024 AR.

Name of Shareholder : _____

NRIC/Passport No. (Last 4 characters) : _____

The shares are held by me/us under or through:
(Please tick accordingly)

☐ CDP Securities Account No. : _____

☐ CPF/SRS Account

☐ Scrip Account

Singapore Mailing Address : _____

Signature(s): _____ Date: _____

Note: This request is only valid for the FY2024 AR.

1st fold here

2nd fold here

Affix
Postage
Stamp

ADVANCED SYSTEMS AUTOMATION LIMITED
Attn: Corporate Secretariat Department
16 Kallang Place, #03-02, Singapore 339156

3rd fold here and glue overleaf. Do not staple. Glue all sides firmly.