



HAW PAR CORPORATION LIMITED

(Company Registration Number: 196900437M)

(Incorporated in the Republic of Singapore)

53rd ANNUAL GENERAL MEETING TO BE HELD ON 27 APRIL 2022

1. BACKGROUND

Haw Par Corporation Limited (“**HPC**” or the “**Company**”) refers to:

- (a) the COVID-19 (Temporary Measures) Act 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “**Order**”) which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies; and
- (c) the joint statement by the Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation of 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020 and 1 October 2020 and 4 February 2022) which provides guidance on the conduct of general meetings amid the evolving COVID-19 situation.

2. DATE, TIME AND CONDUCT OF THE 53RD ANNUAL GENERAL MEETING

HPC announces that pursuant to the Order, its 53rd Annual General Meeting (“**AGM**”) will be convened and held by way of electronic means, on **Wednesday, 27 April 2022 at 2.00 p.m.** (Singapore time).

3. NOTICE OF AGM AND PROXY FORM

The Notice of the AGM and proxy form will be made available to shareholders by electronic means via publication (i) on the Company’s corporate website at <https://www.hawpar.com/agm2022> and (ii) on the SGX website at <https://www.sgx.com/securities/company-announcements/>. For convenience, printed copies of these documents (the “**AGM Documents**”), will also be sent by post to shareholders.

4. NO PERSONAL ATTENDANCE AT THE AGM

Due to the current COVID-19 situation in Singapore, **shareholders will not be able to attend the AGM in person.**

5. ALTERNATIVE ARRANGEMENTS FOR PARTICIPATION IN THE AGM

Shareholders may participate in the AGM by:

- (a) observing and/or listening to the “live” audio-visual webcast **OR** “live” audio-only stream of the AGM proceedings;
- (b) submitting questions in advance of the AGM; and/or
- (c) appointing the Chairman of the AGM as proxy to attend, speak and vote on his/her/their behalf at the AGM.

Details of the steps for pre-registration, pre-submission of questions and voting at the AGM by shareholders, including CPF and SRS investors, are set out in the **Appendix** to this announcement.

In addition, **CPF and SRS** investors who wish to appoint the Chairman of the AGM as their proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by **18 April 2022**.

6. PERSONS WHO HOLD SHARES THROUGH RELEVANT INTERMEDIARIES

Persons who hold HPC shares through relevant intermediaries (as defined in section 181 of the Companies Act 1967), other than CPF and SRS investors, and who wish to participate in the AGM by:

- (a) observing and/or listening to the AGM proceedings via “live” audio-visual webcast or “live” audio-only stream;
- (b) submitting questions in advance of the AGM (not later than 13 April 2022); and/or
- (c) appointing the Chairman of the AGM as proxy to attend, speak and vote on their behalf at the AGM,

should contact the relevant intermediary through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.

7. 2021 ANNUAL REPORT

The 2021 Annual Report has been published on the Company’s corporate website at <https://www.hawpar.com/AR2021/> and on SGXNET at <https://www.sgx.com>.

8. RECORD DATE AND PAYMENT DATE FOR THE SECOND AND FINAL DIVIDEND

The Share Transfer Books and Register of Members of the Company will be closed at **5.00 p.m. on 10 May 2022** for the preparation of dividend warrants and the purpose of determining shareholders' entitlements to the one-tier tax exempt second and final dividend for the financial year ended 31 December 2021 of 15.0 cents for every ordinary share held (the "**FY2021 Second & Final Dividend**"), subject to the approval of shareholders at the AGM.

Duly completed transfers received by the Company's share registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 1 Harbourfront Avenue, Keppel Bay Tower, #14-07, Singapore 098632, up to **5.00 p.m. on 10 May 2022** will be registered to determine shareholders' entitlements to the proposed FY2021 Second & Final Dividend. In respect of ordinary shares in securities accounts with The Central Depository (Pte) Ltd ("**CDP**"), the dividend will be paid by the Company to CDP which will, in turn, distribute the dividend entitlements to shareholders in accordance with its practice.

The FY2021 Second & Final Dividend, if approved at the AGM, will be paid on **26 May 2022**.

9. KEY DATES/DEADLINES

The key dates/deadlines which shareholders should take note of are set out in the table below:

Key dates	Actions
From 6.00 p.m. on 5 April 2022 (Tuesday)	Shareholders may begin to pre-register at https://online.meetings.vision/hawpar-agm-registration for the "live" audio-visual webcast or "live" audio-only stream of the AGM proceedings.
13 April 2022 (Wednesday)	Deadline for shareholders to submit questions in advance.
18 April 2022 (Monday)	Deadline for CPF and SRS investors who wish to appoint the Chairman of the AGM as proxy to vote on behalf at the AGM should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 18 April 2022.
2.00 p.m. on 24 April 2022 (Sunday)	Deadline for shareholders to: <ul style="list-style-type: none">▪ pre-register for the "live" audio-visual webcast or "live" audio-only stream of the AGM proceedings; and▪ submit proxy forms.
By 12.00 noon on 26 April 2022 (Tuesday)	Individuals or corporates whose status as shareholder have been verified will receive an email which will contain a password and a link to access the "live" audio-visual webcast or a toll-free telephone number and a conference code to access the "live"

Key dates	Actions
	<p>audio-only stream of the AGM proceedings (the “Confirmation Email”).</p> <p>Shareholders who do not receive the Confirmation Email by 26 April 2022, 12.00 noon, but have registered by 24 April 2022, 2.00 p.m., may contact our share registrar, Boardroom Corporate & Advisory Services Pte. Ltd. at +65 6536-5355 from Monday to Friday, 8.30 a.m. to 5.30 p.m.</p>
<p>Date and time of the 53rd AGM</p> <p>2.00 p.m. on 27 April 2022 (Wednesday)</p>	<ul style="list-style-type: none"> ▪ Click on the link in the Confirmation Email and enter the login credentials and follow the instructions to access the “live” audio-visual webcast of the AGM proceedings; or ▪ Call the toll-free telephone number in the Confirmation Email and enter the conference code to access the “live” audio-only stream of the AGM proceedings.
<p>5.00 p.m. on 10 May 2022 (Tuesday)</p>	Record date for determining entitlements to FY2021 Second & Final Dividend, subject to shareholders’ approval at the AGM.
<p>26 May 2022 (Thursday)</p>	Payment date for FY2021 Second & Final Dividend, subject to shareholders’ approval at the AGM.

Note: All references above to a time of day are made by reference to Singapore time.

10. FURTHER INFORMATION

For more information, shareholders can refer to the Frequently Asked Questions on the Company’s corporate website at <https://www.hawpar.com/agm2022> and the pre-registration website at <https://online.meetings.vision/hawpar-agm-registration>.

11. IMPORTANT REMINDER

Due to the evolving COVID-19 situation in Singapore, the Company may be required to change its arrangements for the AGM at short notice. Shareholders are encouraged to check the Company’s website or SGX’s website for the latest updates on the status of the AGM.

The Company would like to thank all shareholders for their co-operation in enabling us to hold the AGM via electronic means under the current COVID-19 situation.

BY ORDER OF THE BOARD

Chow Say Suan
Chief Financial Officer
6 April 2022

APPENDIX

Steps for pre-registration, pre-submission of questions and voting at the AGM

Shareholders will be able to observe and/or listen to the AGM proceedings through “live” audio-visual webcast or “live” audio-only stream via their mobile phones, tablets or computers, submit questions in advance of the AGM, and vote by appointing the Chairman of the AGM as proxy to attend, speak and vote on their behalf at the AGM.

To do so, shareholders will need to complete the following steps:

No.	Steps	Details
1.	Pre-registration	<p>Shareholders, including CPF and SRS investors, must pre-register at the pre-registration website at https://online.meetings.vision/hawpar-agm-registration from 5 April 2022, 6.00 p.m. till 24 April 2022, 2.00 p.m. (Singapore time) to enable the Company to verify the registrant’s status as a shareholder.</p> <p>Authenticated registrants will receive an email by 26 April 2022, 12.00 noon (Singapore time) which will contain the login credentials and the link to access the “live” audio-visual webcast or a toll-free telephone number and a conference code to access the “live” audio-only stream of the AGM proceedings (“Confirmation Email”).</p> <p>On the day of the AGM (27 April 2022) authenticated registrants will need to click on the link in the email and enter your login credentials to log in to the “live” audio-visual webcast or dial in to the toll-free telephone number and enter the conference code provided in the email to listen to the “live” audio-only stream of the AGM proceedings.</p> <p>Authenticated registrants who do not receive the Confirmation Email by 26 April 2022, 12.00 noon (Singapore time) may contact our share registrar, Boardroom Corporate & Advisory Services Pte. Ltd. at +65 6536-5355 from Monday to Friday, 8.30 a.m. to 5.30 p.m. (Singapore time).</p> <p>Registrants whose names do not appear on Haw Par’s Register of Members/CDP Depository Register/CPF and SRS agent or operators’ lists as at 24 April 2022 will not receive the Confirmation Email.</p>

No.	Steps	Details
2.	Submit questions in advance	<p>Shareholders will not be able to ask questions during the “live” audio-visual webcast and “live” audio-only stream of the AGM proceedings. Therefore it is important for shareholders to submit their questions in advance of the AGM.</p> <p>Shareholders can submit question(s) related to the resolutions to be tabled at the AGM to the Chairman of the AGM, in advance of the AGM, in the following manner:</p> <p>(a) via email to: agm@hawpar.com; or</p> <p>(b) by post to: 401 Commonwealth Drive, #03-03 Haw Par Technocentre, Singapore 149598 (Attention: Chief Financial Officer).</p> <p>All questions must be submitted by 13 April 2022.</p> <p>To ensure that questions are received by the Company by the stipulated deadline, shareholders are strongly encouraged to submit questions via email.</p> <p>When submitting your questions via email or by post, please also provide us with the following details for verification of your shareholder status:</p> <p>(a) Full name (as per CDP/CPF/SRS/scrip-based records); and</p> <p>(b) Full NRIC or Passport Number or Company Registration Number.</p> <p>Contact number provided will also help the Company to reach out to shareholders if clarification is required.</p> <p>We will not respond to your questions if we are unable to verify your shareholder status.</p> <p>Addressing questions. The Company will endeavour to address substantial and relevant questions received from shareholders. Responses to substantial and relevant questions will be published by 22 April 2022, 2.00 p.m. by way of the release of the relevant announcement to SGXNET at https://www.sgx.com/ and the Company’s website at https://www.hawpar.com/agm2022.</p> <p>Minutes of the 53rd AGM. We will publish the minutes of the 53rd AGM on the Company’s website and on the SGX website.</p>

No.	Steps	Details
3.	Submit proxy forms to vote	<p>Appointment of Chairman of the AGM as proxy. Shareholders will not be able to vote at the AGM live during the audio-visual webcast or audio-only stream of the AGM proceedings. Shareholders (whether individual or corporate) who pre-register to observe and/or listen to the AGM proceedings and wish to vote on the resolutions to be tabled at the AGM must appoint the Chairman of the AGM as their proxy to attend, speak and vote on their behalf at the AGM, in accordance with the instructions on the proxy form for the AGM.</p> <p>Specific voting instructions to be given. Where shareholders (whether individual or corporate) appoint the Chairman of the AGM as their proxy, they must give specific instructions as to voting, or abstention from voting, in respect of a resolution in the proxy form, failing which the appointment of the Chairman of the AGM as proxy for that resolution will be treated as invalid.</p> <p>Submission of proxy forms. Proxy forms must be submitted in the following manner:</p> <p>(a) if submitted by post, the proxy form must be received at the office of Trusted Services Pte. Ltd., 456 Alexandra Road #14-01, Fragrance Empire Building, Singapore 119962; or</p> <p>(b) if submitted electronically, the proxy form must be submitted via email to proxyform@trustedservices.com.sg.</p> <p>in each case, by 24 April 2022, 2.00 p.m.</p> <p>A shareholder who wishes to submit a proxy form must complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.</p> <p>Due to the current COVID-19 situation in Singapore, shareholders are strongly encouraged to submit completed proxy forms electronically via email to proxyform@trustedservices.com.sg.</p> <p>CPF or SRS investors who wish to appoint the Chairman of the AGM as proxy to vote on behalf at the AGM, you should contact your CPF Agent Banks and/or SRS Operators as soon as possible to submit your votes by 18 April 2022.</p>