

# TAI SIN ELECTRIC LIMITED

(Company Registration No. 198000057W)

(Incorporated in the Republic of Singapore)

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## ANNUAL GENERAL MEETING TO BE HELD ON 29 OCTOBER 2020

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### 1. Background

Tai Sin Electric Limited (the “**Company**”) refers to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “**Order**”) which sets out *inter alia*, the alternative arrangements to convene and hold general meetings of listed companies in Singapore.

### 2. Date, time and conduct of Annual General Meeting

The Company wishes to announce that pursuant to the Order, the Annual General Meeting (“**AGM**”) of the Company will be convened and held by way of electronic means on **Thursday, 29 October 2020 at 10.00 am**.

### 3. Documents in connection with the AGM

The Company has today issued the following documents in connection with the AGM:

- (a) Annual Report for the Financial Year ended 30 June 2020;
  - (b) Notice of the AGM dated 14 October 2020 (the “**Notice of AGM**”); and
  - (c) Proxy Form;
- (collectively, the “**AGM Documents**”).

In line with the provisions under the Order, no printed copies of the AGM Documents will be despatched to shareholders. Electronic copies of the AGM Documents have been made available on:

- (a) the SGX website at the URL <https://www.sgx.com/securities/company-announcements>; and
- (b) the Company’s AGM Pre-registration Website at the URL <http://taisn.listedcompany.com/agm.html> which is also accessible by scanning the **AGM Pre-registration Website QR Code** below:



### 4. No Physical Attendance at the AGM

Pursuant to the Order, shareholders will NOT be able to attend the AGM in person.

5. **Alternative arrangements for participation in the AGM**

Alternative arrangements put in place to allow shareholders to participate in the AGM are summarised below:

(a) Participation in the AGM proceedings

- i. Shareholders will be able to observe and/or listen to the AGM proceedings through a Live Webcast or Live Audio-Only Stream via their phones, tablets or computers.

In order to do so, shareholders must pre-register at the Company's AGM Pre-registration Website mentioned above by 10.00 am on Monday, 26 October 2020 ("**Registration Deadline**") to enable the Company to verify their status as shareholders of the Company.

- ii. Following the verification, authenticated shareholders will receive an email confirming their successful registration, and instructions on how to access the Live Webcast and Live Audio-Only Stream. Shareholders must not forward the link or their log-in details to third persons who are not shareholders and who are not entitled to attend the AGM proceedings.
- iii. Shareholders who have pre-registered by the Registration Deadline but did not receive the said email by 2.00 pm on Wednesday, 28 October 2020 should contact the Company at the email address: [agm@taisin.com.sg](mailto:agm@taisin.com.sg) for assistance with the following details: (i) the shareholder's full name; and (ii) the shareholder's identification/registration number.

(b) Submission of questions in advance of the AGM and response by the Company

- i. Shareholders who have any questions in relation to any agenda item of the Notice of AGM, may send their queries to the Company in advance before the Registration Deadline, through the Company's AGM Pre-registration Website mentioned above or by post to the registered office of the Company at 24 Gul Crescent, Singapore 629531.
- ii. Following the latest amendment to the Order effective 29 September 2020, the Company will in addition accept submission of questions by Shareholders by email to: [agm@taisin.com.sg](mailto:agm@taisin.com.sg) before the Registration Deadline.
- iii. Shareholders who submit questions by email or by posting the physical copy to the Company's registered office, and in either case not accompanied by the completed and executed Proxy Form, must provide the following information: (i) the shareholder's full name; (ii) the shareholder's identification/registration number; and (iii) the manner in which the shareholder holds share in the Company (e.g. via CDP, scrip, CPF or SRS) for verification purposes, failing which the submission will be treated as invalid.

- iv. The Company will endeavour to upload the Company's response to substantial and relevant queries from shareholders on SGXNET and the Company's AGM Pre-registration Website mentioned above, before the AGM and in any case, by Wednesday, 28 October 2020.
  - v. Consequently, the Company will not be addressing any questions raised by the shareholders during the AGM.
- (c) Voting by appointing the Chairman of the AGM as Proxy
- i. A shareholder will not be able to vote through the Live Webcast and Live Audio-Only Stream. Voting is only through submission of the Proxy Form.
  - ii. If a shareholder (whether individual or corporate) wishes to exercise his/her/its voting rights at the AGM, he/she/it must appoint the Chairman of the Meeting as his/her/its proxy to vote on his/her/its behalf at the AGM.
  - iii. In appointing the Chairman of the Meeting as proxy, a shareholder (whether individual or corporate) must give specific instructions as to voting, or abstentions from voting, in the proxy form, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.
  - iv. The accompanying Proxy Form for the AGM may be accessed from the SGX website at the URL <https://www.sgx.com/securities/company-announcements> and the Company's AGM Pre-registration Website mentioned above.
  - v. The Proxy Form appointing the Chairman of the AGM as proxy must be submitted to the Company:
    - (a) by posting a physical copy to the registered office of the Company at 24 Gul Crescent, Singapore 629531; or
    - (b) emailed to: [agm@taisin.com.sg](mailto:agm@taisin.com.sg);to be received not less than forty-eight (48) hours before the time appointed for holding the AGM.
  - vi. Any incomplete/improperly completed Proxy Form (including Proxy Form which is not appointing "Chairman of the Meeting" as proxy) will be rejected by the Company

**6. Persons who hold shares through relevant intermediaries**

- (a) Persons who hold shares in the Company through relevant intermediaries (as defined in Section 181 of the Companies Act, Chapter 50), including CPF and SRS investors, and who wish to participate in the AGM by:
  - i. observing and/or listening to the AGM proceedings via Live Webcast or Live Audio-Only Stream;

- ii. submitting questions in advance of the AGM; and/or
- iii. appointing the Chairman of the AGM as proxy to attend, speak and vote on their behalf at the AGM,

should contact the relevant intermediary through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.

- (b) In the case of CPF and SRS investors who wish to appoint the Chairman of the AGM as proxy, they should approach their respective CPF Agent Banks or SRS Operators to submit their votes at least seven (7) working days before the AGM.

BY ORDER OF THE BOARD

Mr. Tan Shou Chieh  
Secretary

Singapore, 14 October 2020