

HOTEL ROYAL LIMITED

(Incorporated in the Republic of Singapore)
(Company Registration No.: 196800298G)

NOTICE OF EXTRAORDINARY GENERAL MEETING

NOTICE IS HEREBY GIVEN that an Extraordinary General Meeting (“**EGM**”) of HOTEL ROYAL LIMITED (the “**Company**”) will be held at Hotel Royal @ Queens, Royal Ballroom, Level 3, 12 Queen Street, Singapore 188553 on 27 June 2020 at 3.00pm (or as soon thereafter following the conclusion or adjournment of the Annual General Meeting of the Company to be held at 2.30pm on the same date and at the same place) for the purpose of considering and, if thought fit, passing with or without modifications, the following resolutions set out below:

SPECIAL RESOLUTION 1

The adoption of the proposed New Constitution

“That the articles contained in the New Constitution be approved and adopted as the Constitution of the Company in substitution for, and to the exclusion of, the Existing Constitution.”

All capitalised terms used in this Notice of EGM which are not defined herein shall have the same meaning ascribed to them in the Circular to Shareholders dated 9 April 2020.

BY ORDER OF THE BOARD

Sin Chee Mei
Company Secretary
Singapore

9 April 2020

IMPORTANT: Please read notes on the following pages.

Notes:

1. (a) A member (otherwise than a relevant intermediary) is entitled to appoint not more than two (2) proxies to attend, speak and vote at the EGM. Where such member appoints more than one (1) proxy, the proportion of the shareholding concerned to be represented by each proxy shall be specified in the form of proxy. If no percentage is specified, the first named proxy shall be deemed to represent 100% of the shareholding and the second named proxy shall be deemed to be an alternate to the first named.
- (b) A member who is a relevant intermediary is entitled to appoint more than two (2) proxies to attend, speak and vote at the EGM, but each proxy must be appointed to exercise the rights attached to a different share or shares held by him. Where such member's form of proxy appoints more than two (2) proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the form of proxy.

"Relevant intermediary" has the meaning ascribed to it in s.181 of the Companies Act, Chapter 50 of Singapore.

2. A proxy need not be a member of the Company.
3. An instrument appointing proxy must be deposited at the Company's registered office at 36 Newton Road, Singapore 307964 not less than 48 hours before the time for holding the Meeting.
4. When the proxy form is executed by a corporation, it must be executed either under its common seal or under the hand of any officer or attorney duly authorised.
5. The Company shall be entitled to reject an instrument appointing a proxy or proxies which is incomplete, improperly completed, illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument (including any related attachment). In addition, in the case of a member whose shares are entered in the Depository Register, the Company may reject an instrument appointing a proxy or proxies if the member, being the appointor, is not shown to have shares entered against his name in the Depository Register as at 72 hours before the time appointed for holding the Meeting, as certified by The Central Depository (Pte) Limited to the Company.

Personal Data Privacy:

By submitting an instrument appointing a proxy(ies) and/or representatives to attend, speak and vote at the EGM and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the EGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the EGM (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "**Purposes**"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

Precautionary Measures against COVID-19

In view of the COVID-19 situation, we may be required to change our EGM arrangements at short notice. For any subsequent changes to the EGM, we will provide an update via announcement. The Company reserves the right to take such precautionary measures as may be required or recommended by government agencies and SGX at the EGM, in order to minimize the risk of community spread of COVID-19. The following steps will be taken for shareholders and others attending the EGM to minimize the risk of community spread of the COVID-19:

1. All persons attending the EGM will be required to undergo a temperature check and submit a health and travel declaration which will be used for the purpose of contact tracing, if required.
2. Any person who is placed under quarantine order or stay-home notice, irrespective of nationality will be declined entry to the EGM.
3. Any person who has fever will be declined entry to the EGM. We may also at our discretion deny entry to persons exhibiting flu-like symptoms.
4. To reduce close contact, there will not be any food served at the EGM.

Shareholders who are feeling unwell on the date of the EGM are advised not to attend the EGM. Shareholders are also advised to arrive at the EGM venue early given that the above-mentioned measures may cause delay in the registration process.

Shareholders who wish to exercise their vote without physically attending the EGM are encouraged to send in their votes in advance by proxy. They can consider appointing the Chairman as their proxy to vote on their behalf.

As the COVID-19 situation continues to evolve, the Company will closely monitor the situation and reserves the right to take further measures as appropriate in order to minimize any risk to shareholders and others attending the EGM.

The Company seeks the understanding and cooperation of all shareholders to minimize the risk of community spread of the COVID-19.