HEATEC JIETONG HOLDINGS LTD.

(Incorporated in the Republic of Singapore)
(Company Registration Number: 200717808Z)

15 April 2025

Dear Shareholders,

We are pleased to enclose printed copies of the notice of annual general meeting and proxy form for the upcoming annual general meeting of Heatec Jietong Holdings Ltd. (the "**Company**") to be held at Raffles Marina, Chartroom, 10 Tuas West Drive, Singapore 638404 on Wednesday, 30 April 2025 at 2.00 p.m. (Singapore time) (the "**AGM**").

In line with the Company's sustainability efforts, we are implementing the use of electronic communications for the circulation of the Company's annual report for the financial year ended 31 December 2024 ("**AR2024**"). The AR2024 will be available for download or online viewing at the SGXNET at https://www.sgx.com/securities /company-announcements or the Company's corporate website at http://www.heatecholdings.com/ from the date of this letter.

You will need an internet browser and PDF reader to view these documents.

We sincerely hope that you will join our sustainability efforts and embrace e-communications.

If you wish to receive printed copies of the AR2024, please complete the request form below and email it to finance@heatec.com.sg, or mail the physical copy to the Company at 10 Tuas South Street 15, Singapore 637076 by 21 April 2025.

We look forward to seeing you at our AGM. As the AGM will commence at 2.00 p.m. (Singapore time), you are encouraged to arrive at least half an hour prior to the meeting commencement time for registration.

Yours faithfully,
For and on behalf of
Heatec Jietong Holdings Ltd.

Soon Jeffrey
Executive Director and Chief Executive Officer

REQUEST FORM

TO: HEATEC JIETONG HOLDINGS LTD.

☐ Please send me/us a printed copy of the AR2024

Name(s) of Shareholder(s): _____

NRIC/Passport/UEN number: _____

The shares are held by me/us under or through:–

☐ CDP Securities Account

☐ SRS Account

☐ Physical Scrips

Address: _____

Email: _____

Signature(s): _____ Date: _____

Important:

This request is valid for the AR2024 only. Incomplete or improperly completed forms will not be processed.

Personal Data Privacy: "Personal data" in this request form has the meaning ascribed to it pursuant to the Personal Data Protection Act 2012 of Singapore, which includes your name, address and NRIC/Passport number. By submitting a request form for a printed copy of the AR2024, you consent to the collection, use and disclosure of the member's personal data by the Company (or its agents or service providers) for the purpose of the processing, administration and delivery of the requested documents by the Company (or its agents or service providers), and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, regulations and/or guidelines.

Fold along dotted line

Affix
Postage
Stamp

HEATEC JIETONG HOLDINGS LTD.
10 Tuas South Street 15
Singapore 637076

Please glue and seal along this edge

Please glue and seal along this edge

Fold along dotted line