

28 October 2024

Dear Shareholder,

On behalf of the Directors of AVJennings Limited (**AVJennings** or the **Company**), I invite you to attend AVJennings' Annual General Meeting (**AGM**) on **Thursday, 28 November 2024 at 3.00 p.m. AEDT**. The meeting is being held at the Westin Room IV, The Westin Melbourne, 205 Collins Street, Melbourne Vic 3000, Australia.

### Notice of Meeting

The Notice of AGM which sets out the items of business to be considered at the AGM can be viewed or downloaded from the Australian Securities Exchange (ASX) and Singapore Exchange (SGX) market announcement platforms. It is also available on AVJennings' investor site [www.avjennings.com.au](http://www.avjennings.com.au) at About Us/Investor Centre/Company Info/General Meetings.

A paper copy of the Notice of Meeting is not being mailed to shareholders and you are encouraged to download and view the Notice of AGM from one of the sources referred to above.

However, if you wish to continue receiving a paper copy of the Notice of AGM, please contact BACS Pty Ltd on +65 6593 4848 and provide your details, so a copy can be mailed to you.

A summary of the business of the AGM is set out below.

### Meeting Agenda

1. To receive and consider the Financial Report, together with the Directors' Report and Auditors' Report for the year ended 30 June 2024.
- 2 Adoption of the Remuneration Report as set out in the Director's Report for the year ended 30 June 2024.
- 3(a) Re-election of Mr Jerome Rowley as a Director.
- 3(b) Re-election of Mr Bruce Hayman as a Director.
- 4(a) Election of Mr Brad Newcombe, an external nominee, as a Director. The AVJennings Board recommends that shareholders vote against the election of Mr Newcombe.
- 4(b) Election of Ms Rachel Elizabeth Brown, an external nominee, as a Director. The AVJennings Board recommends that shareholders vote against the election of Ms Brown.
5. Special Meeting to be held within 90 days (spill resolution).

I encourage you to read the Notice of Meeting (including the Explanatory Notes on each of the resolutions) in full prior to lodging your votes for the AGM.

Lisa Chung AM, who has been a Director of AVJennings since June 2021, is due to retire by rotation at this meeting and will not be offering herself for re-election. On behalf of the AVJennings Board, I wish to thank Lisa for her support and valuable contribution during her years of service as a Director and wish her all the best for the future.

### Voting on the Resolutions

The Directors of the Company strongly recommend that shareholders:

- vote **in favour** of resolutions 2, 3(a) and 3(b); and
- vote **against** resolutions 4(a), 4(b) and 5.

All resolutions being considered at the AGM will be decided on a poll.

**Submitting Your Voting Instructions Ahead of the AGM**

A voting instruction form is enclosed. I encourage you to consider providing voting instructions on how you would like your shares to be voted at the AGM by marking either the “for” “against” or “abstain” boxes for each resolution. Your voting instructions must be lodged with the Central Depository Pte Ltd (CDP) no later than 5.00 p.m. on Thursday, 21 November 2024 to be valid for the meeting. Instructions on how to lodge your voting instructions are on the form and a reply envelope is enclosed to return the completed form.

In the event it is necessary for AVJennings to provide further updates on the arrangements for the AGM, we will do so through the market announcements platforms of the ASX and SGX.

On behalf of the Board, I look forward to welcoming you to the AGM and thank you for your continued support of AVJennings.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Simon Cheong', with a stylized flourish extending to the right.

Simon Cheong  
Chairman