



## SINGAPORE POST LIMITED

(Incorporated in the Republic of Singapore)  
Company Registration Number: 199201623M

26 February 2025

Dear Shareholder

We are pleased to enclose printed copies of the Notice and Proxy Form for the upcoming Extraordinary General Meeting of Singapore Post Limited (“**SingPost**” and together with its subsidiaries the “**SingPost Group**”) which will be held, in a hybrid format, at Suntec Singapore Convention & Exhibition Centre, Level 3, Summit 1, 1 Raffles Boulevard, Suntec City, Singapore 039593 and using virtual meeting technology on Thursday, 13 March 2025 at 3.30 p.m. (Singapore time)<sup>1</sup>.

In line with the SingPost Group’s sustainability strategy, we have discontinued the practice of mailing SingPost’s circular in relation to the proposed disposal of shares in the capital of SingPost Australia Investments Pty Ltd (the “**Circular**”) to shareholders. Instead, the Circular will be available for download from SingPost’s corporate website from the date of this letter.

The Circular may be accessed at the URL <https://www.singpost.com/about-us/investor-relations/shareholder-meetings>. You will need an internet browser and PDF reader to view the Circular.

- To access the Circular, click on the hyperlink for “Circular to Shareholders” under “FY2024/25 EGM”.

The Circular will also be made available on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.

We hope that you will join our sustainability efforts. If you still wish to receive a printed copy of the Circular, please complete the Request Form below and return it to SingPost no later than 6 March 2025.

By completing, signing and returning the Request Form to us, you agree and acknowledge that we and/or our service provider(s) may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request.

Yours faithfully  
For and on behalf of  
Singapore Post Limited

Jonathan Ooi Wei Hsin (Mr)  
Company Secretary

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### Request Form

**To: Singapore Post Limited**

Please send me a printed copy of the Circular dated 26 February 2025.

Name of Shareholder: \_\_\_\_\_

Company Registration Number (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_

**Note:** This request is valid for this Circular only.

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<sup>1</sup> Please refer to the announcement dated 26 February 2025 which sets out the arrangements by which shareholders, including CPF and SRS investors, may participate in the Extraordinary General Meeting in person or using virtual meeting technology. This announcement may be accessed at SingPost’s corporate website at the URL <https://www.singpost.com/about-us/investor-relations/shareholder-meetings> and the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.



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**SINGAPORE POST LIMITED**  
Group Corporate Secretariat  
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## SINGAPORE POST LIMITED

(Incorporated in the Republic of Singapore)

Company Registration No.: 199201623M

### NOTICE OF EXTRAORDINARY GENERAL MEETING

*Unless otherwise defined, all capitalised terms herein shall bear the same meaning as ascribed to them in the Circular to Shareholders issued by Singapore Post Limited dated 26 February 2025 in relation to the Proposed Disposal (the “Circular”).*

**NOTICE IS HEREBY GIVEN** that an Extraordinary General Meeting (“**EGM**”) of Singapore Post Limited (the “**Company**”) will be convened and held at Suntec Singapore Convention & Exhibition Centre, Level 3, Summit 1, 1 Raffles Boulevard, Suntec City, Singapore 039593 and using virtual meeting technology on Thursday, 13 March 2025 at 3.30 p.m. (Singapore time) for the purpose of considering and, if thought fit, passing, with or without modifications, the following resolution which will be proposed as an Ordinary Resolution:

#### **ORDINARY RESOLUTION:**

#### **THE PROPOSED DISPOSAL OF SHARES IN THE CAPITAL OF SINGPOST AUSTRALIA INVESTMENTS PTY LTD**

That:

- (a) approval be and is hereby given for the proposed disposal of the entire issued share capital of SingPost Australia Investments Pty Ltd by SingPost Logistics Holdings Pte Ltd to Pacific 2023 Bidco E Pty Limited, on the terms and subject to the conditions of the SPA (the “**Proposed Disposal**”);
- (b) the directors of the Company (“**Directors**”) and each of them be and are hereby authorised to complete and do any and all such acts and things (including without limitation, executing all such documents and approving any amendments, alterations or modifications to any such documents) as they may consider necessary, desirable or expedient for the purposes of giving effect to the Proposed Disposal as they may deem fit or expedient, or to give effect to the matters contemplated by this Ordinary Resolution; and
- (c) any and all actions by any Director or the Company in respect of the matters considered in this Ordinary Resolution be and are hereby approved and ratified.

#### **BY ORDER OF THE BOARD**

**Jonathan Ooi Wei Hsin (Mr)**

Company Secretary

Singapore

26 February 2025

## **Notes:**

### *Format of Meeting*

1. The EGM will be held at Suntec Singapore Convention & Exhibition Centre, Level 3, Summit 1, 1 Raffles Boulevard, Suntec City, Singapore 039593 (“**Physical Meeting**”) and using virtual meeting technology (“**Virtual Meeting**”) on Thursday, 13 March 2025 at 3.30 p.m. (Singapore time). Shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives will be able to ask questions and vote at the EGM by attending the Physical Meeting in person or by participating in the Virtual Meeting using virtual meeting technology.

Printed copies of this Notice and the accompanying proxy form will be sent by post to members. These documents will also be published on the Company’s website at the URL <https://www.singpost.com/about-us/investor-relations/shareholder-meetings> and the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.

### *Arrangements for Participating in Meeting*

2. Arrangements relating to:
  - (a) in-person attendance at the EGM by shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives (including arrangements by which they are to register in person for the Physical Meeting);
  - (b) attendance at the EGM by shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives using virtual meeting technology (including arrangements by which they are to pre-register at the pre-registration website at the URL <https://conveneagm.com/sg/singpostegm2025> for access to the Virtual Meeting electronically via live audio-visual webcast or live audio-only stream);
  - (c) submission of questions by shareholders, including CPF and SRS investors, in advance of, or at, the EGM, and addressing of substantial and relevant questions in advance of, or at, the EGM; and
  - (d) voting at the EGM (i) by shareholders or their duly appointed proxy(ies) (other than the Chairman of the EGM) or representative(s); (ii) by CPF or SRS investors if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators; or (iii) by shareholders, or CPF or SRS investors, appointing the Chairman of the EGM as proxy to vote on their behalf at the EGM,

are set out in the accompanying Company’s announcement dated 26 February 2025. This announcement may be accessed at the Company’s website at the URL <https://www.singpost.com/about-us/investor-relations/shareholder-meetings> and the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.

### *Appointment of Proxy(ies)*

3.
  - (a) A member who is not a relevant intermediary is entitled to appoint not more than two proxies to attend, speak and vote at the EGM. Where such member’s instrument appointing a proxy(ies) appoints more than one proxy, the proportion of the shareholding concerned to be represented by each proxy shall be specified in the instrument.
  - (b) A member who is a relevant intermediary is entitled to appoint more than two proxies to attend, speak and vote at the EGM, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member’s instrument appointing a proxy(ies) appoints more than two proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the instrument.

“**Relevant intermediary**” has the meaning ascribed to it in Section 181 of the Companies Act 1967.

A member who wishes to appoint a proxy(ies) must complete the instrument appointing a proxy(ies), before submitting it in the manner set out below.

4. A proxy need not be a member of the Company. A member may choose to appoint the Chairman of the EGM as his/her/its proxy.

5. The instrument appointing a proxy(ies) must be submitted to the Company in the following manner:
  - (a) if submitted personally or by post, be lodged at the office of the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 1 Harbourfront Avenue, #14-07 Keppel Bay Tower, Singapore 098632; or
  - (b) if submitted electronically, be submitted:
    - (i) via email to the Company's Share Registrar at [srs.proxy@boardroomlimited.com](mailto:srs.proxy@boardroomlimited.com); or
    - (ii) via the online process through the pre-registration website at the URL <https://conveneagm.com/sg/singpostegm2025>,

and in each case, must be lodged or received (as the case may be) not less than 72 hours before the time appointed for holding the EGM.

6. CPF and SRS investors:
  - (a) may vote at the EGM if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators, and should contact their respective CPF Agent Banks or SRS Operators if they have any queries regarding their appointment as proxies; or
  - (b) may appoint the Chairman of the EGM as proxy to vote on their behalf at the EGM, in which case they should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 p.m. on 3 March 2025.

#### *Access to Documents*

7. The Company's Circular dated 26 February 2025 (in relation to the Proposed Disposal) has been published and may be accessed at the Company's website at the URL <https://www.singpost.com/about-us/investor-relations/shareholder-meetings> by clicking on the hyperlink for "Circular to Shareholders" under "FY2024/25 EGM" and will also be made available on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>. Members may request for printed copies of the document by completing and returning the request form (sent to them by post together with printed copies of this Notice and the accompanying proxy form) no later than 6 March 2025.

#### **Personal Data Privacy:**

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the EGM and/or any adjournment thereof, a member of the Company (a) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents or service providers) for the purpose of the processing, administration and analysis by the Company (or its agents or service providers) of proxies and representatives appointed for the EGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the EGM (including any adjournment thereof), and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, take-over rules, regulations and/or guidelines (collectively, the "**Purposes**"); (b) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents or service providers), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents or service providers) of the personal data of such proxy(ies) and/or representative(s) for the Purposes; and (c) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

Photographic, sound and/or video recordings of the EGM may be made by the Company for record keeping and to ensure the accuracy of the minutes prepared for the EGM. Accordingly, the personal data of a member and/or of his/her/its proxy(ies) or representative(s) (such as his/her name, his/her presence at the EGM and any questions he/she may raise or motions he/she may propose) may be recorded by the Company for such purpose.

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**SINGAPORE POST LIMITED**  
(Incorporated in the Republic of Singapore)  
Company Registration Number: 199201623M

**EXTRAORDINARY  
GENERAL MEETING  
PROXY FORM**

**IMPORTANT**

- The Extraordinary General Meeting will be held at Suntec Singapore Convention & Exhibition Centre, Level 3, Summit 1, 1 Raffles Boulevard, Suntec City, Singapore 039593 ("**Physical Meeting**") and using virtual meeting technology ("**Virtual Meeting**") on Thursday, 13 March 2025 at 3.30 p.m. (Singapore time). Printed copies of the Notice of Extraordinary General Meeting and this proxy form will be sent by post to members. These documents will also be published on the Company's website at the URL <https://www.singpost.com/about-us/investor-relations/shareholder-meetings> and the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.
- Arrangements relating to:
  - in-person attendance at the Extraordinary General Meeting by shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives (including arrangements by which they are to register in person for the Physical Meeting);
  - attendance at the Extraordinary General Meeting by shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives using virtual meeting technology (including arrangements by which they are to pre-register at the pre-registration website at the URL <https://conveneagm.com/sg/singpostegm2025> for access to the Virtual Meeting electronically via live audio-visual webcast or live audio-only stream);
  - submission of questions by shareholders, including CPF and SRS investors, in advance of, or at, the Extraordinary General Meeting, and addressing of substantial and relevant questions in advance of, or at, the Extraordinary General Meeting; and
  - voting at the Extraordinary General Meeting (i) by shareholders or their duly appointed proxy(ies) (other than the Chairman of the Extraordinary General Meeting) or representative(s); (ii) by CPF or SRS investors if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators; or (iii) by shareholders, or CPF or SRS investors, appointing the Chairman of the Extraordinary General Meeting as proxy to vote on their behalf at the Extraordinary General Meeting,

are set out in the accompanying Company's announcement dated 26 February 2025. This announcement may be accessed at the Company's website at the URL <https://www.singpost.com/about-us/investor-relations/shareholder-meetings> and the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.
- Please read the notes overleaf which contain instructions on, *inter alia*, the appointment of a proxy(ies).
- This proxy form is not valid for use and shall be ineffective for all intents and purposes if used or purported to be used by CPF and SRS investors. CPF and SRS investors:
  - may vote at the Extraordinary General Meeting if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators, and should contact their respective CPF Agent Banks or SRS Operators if they have any queries regarding their appointment as proxies; or
  - may appoint the Chairman of the Extraordinary General Meeting as proxy to vote on their behalf at the Extraordinary General Meeting, in which case they should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 p.m. on 3 March 2025.
- By submitting an instrument appointing a proxy(ies) and/or representative(s), the member accepts and agrees to the personal data privacy terms set out in the Notice of Extraordinary General Meeting dated 26 February 2025.

I/We \_\_\_\_\_ NRIC/Passport/Co. Reg. No. \_\_\_\_\_  
of \_\_\_\_\_ being a member/members of Singapore Post Limited ("**Company**")  
hereby appoint:

Name	Address	Email Address <sup>^</sup>	NRIC/Passport No.	Proportion of Shareholdings	
				No. of Shares	%
and/or (delete as appropriate)					

<sup>^</sup> Appointed proxy(ies) will be prompted via email (within 2 business days after the Company's receipt of a validly completed and submitted instrument appointing a proxy(ies) to pre-register at the pre-registration website at the URL <https://conveneagm.com/sg/singpostegm2025> if they wish to attend the Virtual Meeting using virtual meeting technology. Appointed proxy(ies) who wish to attend the Physical Meeting can register in person at the Physical Meeting.

or failing whom, or if no proxy is named, the Chairman of the Extraordinary General Meeting ("**EGM**"), as my/our proxy/proxies to attend, speak and vote for me/us on my/our behalf at the EGM to be held at Suntec Singapore Convention & Exhibition Centre, Level 3, Summit 1, 1 Raffles Boulevard, Suntec City, Singapore 039593 and using virtual meeting technology on Thursday, 13 March 2025, 3.30 p.m. (Singapore time) and at any adjournment thereof.

Ordinary Resolution	For	Against	Abstain
The Proposed Disposal of Shares in the capital of SingPost Australia Investments Pty Ltd			

Voting will be conducted by poll. If you wish your proxy/proxies to cast all your votes **For** or **Against** a resolution, please indicate with an "X" in the **For** or **Against** box provided in respect of that resolution. Alternatively, please indicate the number of votes **For** or **Against** in the **For** or **Against** box provided in respect of that resolution. If you wish your proxy/proxies to **Abstain** from voting on a resolution, please indicate with an "X" in the **Abstain** box provided in respect of that resolution. Alternatively, please indicate the number of shares that your proxy/proxies is directed to abstain from voting in the **Abstain** box provided in respect of that resolution. In any other case, the proxy/proxies may vote or abstain as the proxy/proxies deem(s) fit on the above resolution if no voting instruction is specified.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025

Total number of shares held	
-----------------------------	--

Signature(s) of Member(s) or Common Seal

Contact Number/Email Address of Member(s)

**IMPORTANT: Please read Notes**



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**SINGAPORE POST LIMITED**  
c/o Boardroom Corporate & Advisory Services Pte. Ltd.  
1 Harbourfront Avenue  
#14-07 Keppel Bay Tower  
Singapore 098632

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**Notes:**

1. If the member has shares entered against his/her/its name in the Depository Register (maintained by The Central Depository (Pte) Limited), he/she/it should insert that number of shares. If the member has shares registered in his/her/its name in the Register of Members (maintained by or on behalf of the Company), he/she/it should insert that number of shares. If the member has shares entered against his/her/its name in the Depository Register and shares registered in his/her/its name in the Register of Members, he/she/it should insert the aggregate number of shares. If no number is inserted, this instrument appointing a proxy(ies) will be deemed to relate to all the shares held by the member.
2. (a) A member who is not a relevant intermediary is entitled to appoint not more than two proxies to attend, speak and vote at the EGM. Where such member's instrument appointing a proxy(ies) appoints more than one proxy, the proportion of the shareholding concerned to be represented by each proxy shall be specified in the instrument.  
(b) A member who is a relevant intermediary is entitled to appoint more than two proxies to attend, speak and vote at the EGM, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member's instrument appointing a proxy(ies) appoints more than two proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the instrument.

"**Relevant intermediary**" has the meaning ascribed to it in Section 181 of the Companies Act 1967.

A member who wishes to appoint a proxy(ies) must complete the instrument appointing a proxy(ies), before submitting it in the manner set out below.

3. A proxy need not be a member of the Company. A member may choose to appoint the Chairman of the Meeting as his/her/its proxy.
4. The instrument appointing a proxy(ies) must be submitted to the Company in the following manner:
  - (a) if submitted personally or by post, be lodged at the office of the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 1 Harbourfront Avenue, #14-07 Keppel Bay Tower, Singapore 098632; or
  - (b) if submitted electronically, be submitted:
    - (i) via email to the Company's Share Registrar at [srs.proxy@boardroomlimited.com](mailto:srs.proxy@boardroomlimited.com); or
    - (ii) via the online process through the pre-registration website at the URL <https://conveneagm.com/sg/singpostegm2025>,

and in each case, must be lodged or received (as the case may be) not less than 72 hours before the time appointed for holding the EGM.

5. Completion and submission of the instrument appointing a proxy(ies) does not preclude a member from attending, speaking and voting at the EGM. A member who attends the Physical Meeting in person or accesses the Virtual Meeting via the live audio-visual webcast or live audio-only stream of the EGM proceedings may revoke the appointment of a proxy(ies) at any time before voting commences and in such an event, the Company reserves the right to refuse entry by the proxy(ies) into the Physical Meeting and/or terminate the proxy(ies)' access to the live audio-visual webcast and live audio-only stream of the EGM proceedings.
6. The instrument appointing a proxy(ies) must, if submitted personally or by post, or electronically via email, be signed under the hand of the appointor or of his/her attorney duly authorised in writing, or if submitted electronically via the online process through the pre-registration website at the URL <https://conveneagm.com/sg/singpostegm2025>, be authorised by the appointor via the online process through the website. Where the instrument appointing a proxy(ies) is executed by a corporation, it must, if submitted personally or by post, or electronically via email, be executed either under its seal or under the hand of an officer or attorney duly authorised, or if submitted electronically via the online process through the pre-registration website at the URL <https://conveneagm.com/sg/singpostegm2025>, be authorised by the appointor via the online process through the website. Where an instrument appointing a proxy(ies) is signed on behalf of the appointor by an attorney, the letter or power of attorney or a duly certified copy thereof must (failing previous registration with the Company), if the instrument is submitted personally or by post, be lodged with the instrument or, if the instrument is submitted electronically via email or via the online process through the pre-registration website at the URL <https://conveneagm.com/sg/singpostegm2025>, be emailed or uploaded (as the case may be) with the instrument, failing which the instrument may be treated as invalid.
7. A corporation which is a member may authorise by resolution of its directors or other governing body such person as it thinks fit to act as its representative at the EGM, in accordance with Section 179 of the Companies Act 1967.
8. The Company shall be entitled to reject an instrument appointing a proxy(ies) if it is incomplete, improperly completed, illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument appointing a proxy(ies) (including any related attachment). In addition, in the case of members whose shares are entered against their names in the Depository Register, the Company may reject any instrument appointing a proxy(ies) lodged or submitted if such members are not shown to have shares entered against their names in the Depository Register as at 72 hours before the time appointed for holding the EGM, as certified by The Central Depository (Pte) Limited to the Company.

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stapling or spot sealing is disallowed