KOH BROTHERS ECO ENGINEERING LIMITED
(Unique Entity Number: 197500111H)
(Incorporated in Singapore)

ANNUAL GENERAL MEETING TO BE HELD ON 27 ARPIL 2021

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1. **Background**. The Board of Directors (the "**Board**") of Koh Brothers Eco Engineering Limited ("**KBE**" or the "**Company**") refers to:

   (a) the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;

   (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the "**Order**") which was gazetted on 13 April 2020 and subsequently amended on 24 April 2020, and which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies; and

   (c) the joint statement of the Accounting and Corporate Regulatory Authority, the Monetary Authority of Singapore and the Singapore Exchange Regulation issued on 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020 and 1 October 2020) which provides guidance on the conduct of general meetings amid the evolving of COVID-19 situation during the period from 27 March 2020 to 30 June 2021;

   (d) the statement by the Ministry of Law issued on 6 April 2021 which further extends the duration of legislation that enables entities to hold meetings via electronic means, beyond 30 June 2021, until they are revoked or amended by the Ministry of Law.

2. **Date, time and conduct of Annual General Meeting**: The Board wishes to announce that pursuant to the Order, the Annual General Meeting of the Company ("**AGM**") will be convened and held by way of electronic means on **Tuesday, 27 April 2021 at 10.00 a.m. (Singapore Time).**

3. **Letter to Shareholders, Notice of AGM and proxy form**: In line with the provisions under the Order, the letter to shareholders dated 12 April 2021 (the "**LTS**") in relation to the proposed renewal of the interested person transactions mandate and the proposed renewal of the share buy back mandate, the Notice of AGM, and proxy form will be sent to shareholders solely by electronic means via publication on the Company's corporate website and will also be made available on the SGX website.[1] Shareholders will need an internet browser and PDF reader to view these documents. **Printed copies of these documents will not be sent to shareholders**.

4. **No personal attendance at the AGM:** To minimise physical interactions and COVID-19 transmission risks, **shareholders will not be able to attend the AGM in person.** Instead, alternative arrangements have been put in place to allow shareholders to participate in the AGM, as set out in paragraph 5 below.

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[1] The LTS, notice of AGM and proxy form may be accessed on our corporate website at the URL http://www.kohbrotherseco.com/html/ir_annual.php and on the SGX website at the URL https://www.sgx.com/securities/company-announcements.

5. **Alternative arrangements for participation at the AGM electronically**: Shareholders may participate at the AGM by:

(a) observing and/or listening to the AGM proceedings via "live" audio-and-visual webcast via their mobile phones, tablets or computers or "live" audio-only stream via telephone;

(b) submitting relevant questions in advance of the AGM; and

(c) appointing the Chairman of the AGM ("**Chairman**") as proxy to attend, speak and vote on their behalf at the AGM.

Details of the steps for pre-registration, pre-submission of questions and voting at the AGM are set out in the Appendix to this announcement.

6. **Persons who hold shares through relevant intermediaries:** Persons who hold ordinary shares of the Company through relevant intermediaries (as defined in section 181 of the Companies Act, Chapter 50), including CPF and SRS investors, and who wish to participate in the AGM by**:**

(a) observing and/or listening to the AGM proceedings via "live" audio-and-visual webcast or "live" audio-only stream;

(b) submitting relevant questions in advance of the AGM; and/or

(c) appointing the Chairman as proxy to attend, speak and vote on their behalf at the AGM,

should contact the relevant intermediary (which would include, in the case of CPF and SRS investors, their respective CPF Agent Banks and SRS Operators) through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.

7. **Annual Report 2020.** The Annual Report for the financial year ended 31 December 2020 has been published on our corporate website, and may be accessed at the URL http://www.kohbrotherseco.com/html/ir_annual.php by clicking on the "Download" hyperlink under "Annual Report for FY2020".

8. **Key dates/deadlines**: In summary, the key dates/deadlines which shareholders should take note of are set out in the table below:

Key Dates	**Actions**
12 April 2021 (Monday)	Shareholders may begin to pre-register at https://complete-corp.com/koh-brothers-eco-agm-egm/ for the "live" audio-and-visual webcast or "live" audio-only stream of the AGM proceedings.
5.00 p.m. on 16 April 2021 (Friday)	Deadline for CPF/SRS investors who wish to appoint the Chairman as proxy to approach their respective CPF Agent Banks or SRS Operators to submit their voting instructions.
10.00 a.m. on 24 April 2021 (Saturday)	Deadline for shareholders to: • pre-register for "live" audio-and-visual webcast or "live" audio-only stream of the AGM proceedings; • submit questions in advance; and • submit proxy forms.

Key Dates	Actions
12.00 p.m. on 26 April 2021 (Monday)	Authenticated shareholders who pre-registered for the "live" audio and-visual webcast or "live" audio-only stream of the AGM proceedings will receive an email which will contain password details, as well as the link to access the "live" audio-and-visual webcast and a toll-free telephone number to access the "live" audio-only stream of the AGM proceedings (the "**Confirmation Email**"). Shareholders who do not receive the Confirmation Email by 12.00 p.m. on 26 April 2021, but have registered by the 24 April 2021 deadline should contact the Company via email at kohbrotherseco-agm@complete-corp.com.
Date and time of AGM 10.00 a.m. on 27 April 2021 (Tuesday)	• Click on the link in the Confirmation Email and enter the password to access the "live" audio-and-visual webcast of the AGM proceedings; or • Call the toll-free telephone number in the Confirmation Email and enter the meeting ID and password to access the "live" audio-only stream of the AGM proceedings.

9. **Important Reminder: Due to the constantly evolving Covid-19 situation in Singapore, the arrangements for the AGM may be changed at short notice. Shareholders should check our corporate website at the URL http://www.kohbrotherseco.com/html/ir_annual.php for the latest updates on the status of the AGM.**

KBE would like to thank all shareholders for their patience and co-operation in enabling it to hold the AGM with the optimum safe distancing measures amidst the Covid-19 pandemic.

BY ORDER OF THE BOARD
Koh Keng Siang
Non-Executive and Non-Independent Chairman
12 April 2021

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*This announcement has been reviewed by the Company's sponsor, Stamford Corporate Services Pte. Ltd. (the "**Sponsor**"). It has not been examined or approved by the Singapore Exchange Securities Trading Limited (the "**SGX-ST**") and the SGX-ST assumes no responsibility for the contents of this announcement, including the correctness of any of the statements or opinions made or reports contained in this announcement.*

The contact person for the Sponsor is Mr. Ng Joo Khin (Telephone number: 6389 3000; Email address: jookhin.ng@morganlewis.com).

APPENDIX

Steps for pre-registration, pre-submission of questions and voting at the AGM:

Shareholders will be able to observe and/or listen to the AGM proceedings through a "live" audio-and-visual webcast via their mobile phones, tablets or computers or through a "live" audio-only stream by via telephone, submit questions in advance of the AGM and vote by appointing the Chairman of the AGM as proxy to attend, speak and vote on their behalf at the AGM.

To do so, they will need to complete the following steps:

No.	Steps	Details
1.	**Pre-registration**	Shareholders must pre-register at the pre-registration website at https://complete-corp.com/koh-brothers-eco-agm-egm/ from now till 10.00 a.m. on 24 April 2021 to enable the Company to verify their status as shareholders. Following the verification, authenticated shareholders will receive an email by 12.00 p.m. on 26 April 2021. The email will contain password details as well as the link to access the "live" audio-and-visual webcast and a toll-free telephone number, meeting ID and password to access the "live" audio-only stream of the AGM proceedings. Shareholders who do not receive the email by 12.00 p.m. on 26 April 2021, but have registered by the 24 April 2021 deadline should contact the Company via email at kohbrotherseco-agm@complete-corp.com. Investors holding shares through relevant intermediaries (including CPF/SRS investors) will not be able to pre-register at https://complete-corp.com/koh-brothers-eco-agm-egm/ for the "live" broadcast of the AGM. If they wish to participate in the "live" broadcast of the AGM, they should approach their respective relevant intermediaries as soon as possible in order for the necessary arrangements to be made for their participation in the "live" broadcast of the AGM. The relevant intermediary is required to submit a consolidated list of participants (setting out in respect of each participant, his/her name, email address and NRIC/Passport number) to the polling agent, Complete Corporate Services Pte. Ltd, via email to kohbrotherseco-agm@complete-corp.com by no later than 10.00 a.m. on 24 April 2021.
2.	**Submit questions in advance**	**Shareholders will not be able to ask questions "live" at the AGM during the "live" audio-and-visual webcast or "live" audio-only stream, and therefore it is important for shareholders to pre-register and submit their questions in advance of the AGM.** **Submission of questions**: Shareholders can submit questions related to the resolutions to be tabled for approval at the AGM to the Chairman of the Meeting, in advance of the AGM, in the following manner: (a) **Via the pre-registration website.** Shareholders who pre-

No.	Steps	Details
		register to observe and/or listen to the AGM proceedings may submit their questions via the pre-registration website at the URL https://complete-corp.com/koh-brothers-eco-agm-egm/. (b) **Via email.** Shareholders may submit their questions via email to kohbrotherseco-agm@complete-corp.com; or (c) **Via post.** Shareholders may submit their questions by post to the registered office of the Company at 11 Lorong Pendek, Koh Brothers Building, Singapore 348639. **In view of the current Covid-19 situation and the related safe distancing measures which may make it difficult to submit questions by post, shareholders are strongly encouraged to submit their questions via the pre-registration website or by email.** When sending in your questions via email or by post, please provide us with the following details: • your full name; • your address; and • the manner in which you hold ordinary shares of the Company (e.g., via CDP, CPF or SRS). **Deadline to submit questions**: All questions must be submitted by **10.00 a.m. on 24 April 2021**. **Addressing questions**: We will endeavour to address substantial and relevant questions received from shareholders during the AGM through the "live" audio and-visual webcast or "live" audio-only stream. We will publish our responses to substantial and relevant questions which we are unable to address during the AGM, on our corporate website and on SGXNET prior to the AGM. **Minutes of AGM**: We will publish the minutes of the AGM on our corporate website and on SGXNET, and the minutes will include the responses to substantial and relevant questions from shareholders which are addressed during the AGM.

No.	Steps	Details
3.	**Submit proxy forms to vote**	**Appointment of Chairman of the Meeting as proxy**: Shareholders (whether individual or corporate) who pre-register to observe and/or listen to the AGM proceedings and wish to vote on the resolutions to be tabled at the AGM must appoint the Chairman as their proxy to attend, speak and vote on their behalf at the AGM, in accordance with the instructions on the proxy form and this Appendix. **Specific voting instructions to be given**: Where shareholders (whether individual or corporate) appoint the Chairman as their proxy, they must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the proxy form, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid. **Submission of proxy forms**: Proxy forms must be submitted in the following manner: (a) if submitted by post, be lodged with the Company at the registered office of the Company at 11 Lorong Pendek, Koh Brothers Building, Singapore 348639; or (b) if submitted electronically, be submitted via email to the Company at kohbrotherseco-agm@complete-corp.com, in either case, by **10.00 a.m.** on **24 April 2021**, being 72 hours before the time appointed for holding the AGM. A shareholder who wishes to submit a proxy form must first download, complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above. **In view of the current COVID-19 situation and the related safe distancing measures which may make it difficult for shareholders to submit completed proxy forms by post, shareholders are strongly encouraged to submit completed proxy forms electronically via email.** CPF/SRS investors who wish to vote should approach their respective CPF Agent Banks or SRS Operators to submit their voting instructions by **5.00 p.m. on 16 April 2021**. All other Investors holding shares through relevant intermediaries (other than CPF/SRS investors) who wish to vote should approach his/her relevant intermediary as soon as possible to specify their voting instructions.