

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the Annual General Meeting of Sino Grandness Food Industry Group Limited (the “**Company**”) will be held at RNN Conference Center, 137 Cecil Street, Cecil Building #04-01, Singapore 069537 on Wednesday, 28 February 2024 at 4.00 p.m. for the following purposes:

AS ORDINARY BUSINESS

To consider and, if deemed fit, to pass the following resolutions as Ordinary Resolutions, with or without any modifications:

1. To receive and adopt the Directors’ Statement and the Audited Financial Statements of the Company and the Group for the financial year ended 31 December 2021 together with the Auditors’ Report thereon. **(Resolution 1)**
2. To re-elect the following Director of the Company retiring pursuant to the Constitution of the Company:

Madam Huang Yushan (Retiring under Regulation 91) **(Resolution 2)**
[Explanatory Note (1)]
3. To transact any other ordinary business which may properly be transacted at an Annual General Meeting.

By Order of the Board

Mr Huang Yupeng

Chairman and Chief Executive Officer
8 February 2024
Singapore

Explanatory Notes:

- (1) Madam Huang Yushan will, upon re-election as a Director of the Company, remain as the Executive Director of the Company. Please refer to the Corporate Governance Report on page 15 under “Board of Directors” and “Principle 4: Board Membership” of the Annual Report for the detailed information required pursuant to Rule 720(6) of the Listing Manual of the SGX-ST.

NOTES:

FORMAT OF MEETING

1. The Annual General Meeting will be held, in a wholly physical format, at RNN Conference Center, 137 Cecil Street, Cecil Building #04-01, Singapore 069537 on 28 February 2024 at 4.00 p.m. Shareholders, including Central Provident Fund (“**CPF**”) and Supplementary Retirement Scheme (“**SRS**”) Investors, and (where applicable) duly appointed proxies and representatives will be able to ask questions and vote at the Annual General Meeting by attending the Annual General Meeting in person. There will be no option for shareholders to participate virtually.
2. The Notice of Annual General Meeting, Member Proxy Form, Request Form (to request for printed copy of the Annual Report) and the Annual Report will be sent to members via publication on the SGXNet at the URL <https://www.sgx.com/securities/company-announcements>. Printed copies of the Notice of AGM, Proxy Forms and Request Form will also be sent by post to members. Members who wish to receive a printed copy of the Annual Report are required to complete the Request Form and email it to request@grandnessgroups.com, or post it to the Company at 9 Raffles Place, Republic Plaza, Tower I, #26-01, Singapore 048619 by 15 February 2024.

APPOINTMENT OF PROXIES

3. A member of the Company (other than a Relevant Intermediary*) entitled to attend and vote at the Annual General Meeting is entitled to appoint not more than two proxies to attend and vote on his behalf. A shareholder of the Company which is a corporation is entitled to appoint its authorised representative or proxy to vote on its behalf. A proxy need not be a member of the Company.
4. A member who is not a Relevant Intermediary* is entitled to appoint not more than two proxies to attend and vote at Annual General Meeting. Where such member’s form of proxy appoints more than one proxy, the proportion of the shareholding concerned to be represented by each proxy shall be specified in the form of proxy.

NOTICE OF ANNUAL GENERAL MEETING

5. A member who is a Relevant Intermediary* is entitled to appoint more than two proxies to attend and vote at the Annual General Meeting, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member's form of proxy appoints more than two proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the form of proxy.

*A Relevant Intermediary (as defined in Section 181 of the Companies Act 1967) is either:

- (a) a banking corporation licensed under the Banking Act 1970 of Singapore or a wholly-owned subsidiary of such a banking corporation, whose business includes the provision of nominee services and who holds shares in that capacity;
 - (b) a person holding a capital markets services licence to provide custodial services under the Securities Futures Act 2001 of Singapore and who holds shares in that capacity; or
 - (c) the Central Provident Fund Board established by the Central Provident Fund Act 1953 of Singapore, in respect of shares purchased under the subsidiary legislation made under that Act providing for the making of investments from the contributions and interest standing to the credit of members of the Central Provident Fund, if the Board holds those shares in the capacity of an intermediary pursuant to or in accordance with that subsidiary legislation.
6. The instrument appointing a proxy must be signed by the appointor or his/her attorney duly authorised in writing. Where the instrument appointing a proxy is executed by a corporation, it must be executed either under its common seal or signed on its behalf by an attorney or a duly authorised officer of the corporation.
7. The duly executed Proxy Form (together with the power of attorney or other authority, if any, under which the instrument of proxy is signed or a duly certified copy of that power of attorney or other authority, failing previous registration with the Company), must be submitted i) personally or by post to the office of the Share Registrar of the Company (Tricor Barbinder Share Registration Services (a division of Tricor Singapore Pte. Ltd.)) at 9 Raffles Place, Republic Plaza, Tower I, #26-01, Singapore 048619, or ii) electronically to the email of the Company's Share Registrar at proxy@grandnessgroups.com not less than 48 hours before the time appointed for holding the Annual General Meeting, i.e., by 4.00 p.m. on Monday, 26 February 2024, and in default of which the Proxy Form shall not be treated as valid.

A member who wishes to submit the Proxy Form must complete and sign the Proxy Form, before submitting the hardcopy by post to the address provided above, or before scanning and sending it by email to the email address provided above.

8. Persons who hold shares through relevant intermediaries (as defined in Section 181 of the Companies Act 1967), including CPF Investors and SRS Investors, who wish to exercise their votes by appointing a proxy should approach their respective relevant intermediaries (which would include, in the case of CPF Investors and SRS Investors, CPF Agent Banks and SRS Operators) through which they hold such shares in order to submit their voting instructions at least seven working days before the AGM (i.e. by 4.00 p.m. on Monday, 19 February 2024).
9. In the Proxy Form, a member should specifically direct the proxy on how he/she is to vote for or vote against (or abstain from voting on) the Resolutions in the form of proxy, failing which the proxy (including the Chairman if he is appointed as proxy) will vote or abstain from voting at his/her discretion.
10. The Company shall be entitled to reject the instrument appointing a proxy(ies) if it is incomplete, improperly completed or illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument appointing a proxy or proxies. In addition, in the case of shares entered in the Depository Register, the Company may reject any instrument of proxy lodged if the member, being the appointor, is not shown to have shares entered against his/her/its name in the Depository Register as at forty-eight (48) hours before the time appointed for holding the Annual General Meeting (or at any adjournment thereof), as certified by The Central Depository (Pte) Limited to the Company.

SUBMISSION OF QUESTIONS

11. Shareholders, or where applicable, their appointed proxy(ies), may submit substantial and relevant questions related to the Resolutions to be tabled for approval at the Annual General Meeting in advance of the Annual General Meeting i) by post to the office of the Share Registrar of the Company (Tricor Barbinder Share Registration Services (a division of Tricor Singapore Pte. Ltd.)) at 9 Raffles Place, Republic Plaza, Tower I, #26-01, Singapore 048619; or ii) via email to the Company's email address at questions@grandnessgroups.com.

When submitting questions by post or via email, shareholders should also provide the following details: (i) the shareholder's full name; (ii) the shareholder's email address; and (iii) the manner in which the shareholder holds shares in the Company (e.g., via CDP, CPF/SRS and/or physical scrip), for verification purposes.

All questions submitted in advance must be received by 10.00 a.m. on 18 February 2024.

12. The Company will respond to questions submitted after the 18 February 2024 deadline at the Annual General Meeting itself. Where substantially similar questions are received, the Company will consolidate such questions and consequently not all questions may be individually addressed.

NOTICE OF ANNUAL GENERAL MEETING

- Shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives can also ask the Chairman of the Meeting substantial and relevant questions related to the Resolutions to be tabled for approval at the Annual General Meeting, at the Annual General Meeting itself.

VOTING RESULTS

- An independent scrutineer will be appointed by the Company to direct and supervise the counting and validation of all valid votes cast and through Proxy Forms received as of the above-mentioned deadline. The voting results will be announced during the Annual General Meeting in respect of the Resolutions put to the vote at the Annual General Meeting. The Company will also issue an announcement on SGXNet on the results of the Resolutions put to vote at the AGM.

MINUTES

- Minutes of the Annual General Meeting will be provided within one (1) month after the Annual General Meeting.

PERSONAL DATA PRIVACY

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the Annual General Meeting and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents or service providers) for the purpose of the processing, administration and analysis by the Company (or its agents or service providers) of proxies and representatives appointed for the Annual General Meeting (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the Annual General Meeting (including any adjournment thereof); and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, take-over rules, regulations and/or guidelines (collectively, the "**Purposes**"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents or service providers), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents or service providers) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.