

CHARISMA ENERGY SERVICES LIMITED
(Incorporated in the Republic of Singapore)
(Company Registration No.: 199706776D)

11 April 2024

Dear Shareholder

**NOTICE TO ANNUAL GENERAL MEETING
PROXY FORM OF THE ANNUAL GENERAL MEETING
NOTIFICATION AND REQUEST FORM**

We are pleased to attach the notice of the annual general meeting for the financial year ended 31 December 2023 (“**FY2023**”) and the proxy form in relation to the above annual general meeting for your reference and further necessary actions.

In line with the Company’s corporate social responsibility initiatives and environmental sustainability efforts and pursuant to the Company’s Constitution, we are implementing the use of electronic communications for purposes of serving notices to shareholders of the Company and encourages our shareholders to support our sustainability efforts and embrace e-communication.

In this regard, the Company’s Annual Report for the FY2023 (the “**Annual Report**”) will be available for download from the SGXNet website from the date of this letter.

We sincerely hope that you will join our sustainability efforts and embrace electronic communications. However, if you still wish to receive printed copies of the Annual Report, please submit a request via email to enquiries@charismaenergy.com or to complete the Request Form below and return it to the Company at 8 Wilkie Road, #03-01 Wilkie Edge, Singapore 228095.

By submitting the request via email or completing, signing and returning the Request Form to us, you agree and acknowledge that we and/or service provider may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request.

Yours faithfully
For and on behalf of
Charisma Energy Services Limited

Tan Ser Ko
Chief Executive Officer

REQUEST FORM

To : **Charisma Energy Services Limited**
Address : 8 Wilkie Road
#03-01 Wilkie Edge
Singapore 228095

Please send me a copy of the printed Annual Report for the financial year ended 31 December 2023.

Name of Shareholder: _____

Number of Shares Held: _____

NRIC/Passport/Co. Registration No.: _____

Mailing Address: _____

Signature: _____ Date: _____

Note: This request is valid for the Annual Report for the financial year ended 31 December 2023.