#### OCEAN SKY INTERNATIONAL LIMITED

(Incorporated in the Republic of Singapore) (Company Registration No. 198803225E)

# LIVE WEBCAST OF ANNUAL GENERAL MEETING FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2021 TO BE HELD ON 29 APRIL 2022 AT 10:30 A.M.

Dear Shareholders of Ocean Sky International Limited (the "Company")

## ANNUAL GENERAL MEETING ("AGM") OF THE COMPANY TO BE HELD ON 29 APRIL 2022

This announcement is circulated together with and forms part of the Company's Notice of Annual General Meeting dated 14 April 2022 ("**Notice of AGM**") scheduled to be held on Friday, 29 April 2022 at 10:30 a.m. ("**2022 AGM**")

The AGM is an important event in the Company's corporate calendar. This year we continue to face challenges due to the COVID-19 pandemic. We wish to highlight the following updates on the COVID-19 pandemic which has affected our 2022 AGM preparation:

- the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister of Law by order to prescribe alternative arrangements for listed companies in Singapore to, inter alia, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- 2) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the "Order"), and as amended by COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) (Amendment No. 2) Order 2020, which sets out the alternative arrangements in respect of, inter alia, general meetings of companies; and
- 3) the joint statement by the Accounting and Corporate Regulatory Authority, the Monetary Authority of Singapore and the Singapore Exchange Regulation on 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020 and 1 October 2020), which provides additional guidance on the conduct of general meetings during the period from 27 March 2020 to 30 September 2020 (the "Checklist").
- 4) the Order was amended on 6 April 2021 to extend the alternative meeting arrangements beyond 30 June 2021 (their previous expiry date), until revoked or amended by the Ministry of Law. Accordingly, until such time, issuers including the Company may continue to utilise the Checklist to guide entities on the conduct of general meetings. On 4 February 2022, the Singapore Exchange Regulation ("SGX RegCo") has announced that the Regulator's Column issued on 16 December 2021 in relation to the expectation of SGX RegCo for the conduct of general meeting be formed part of the Checklist.

In light of the current COVID-19 situation and the Company's efforts to minimise physical interactions and COVID-19 transmission risk, the Company wishes to inform the shareholders of the Company ("Shareholders") that the Company will be conducting the 2022 AGM by way of electronic means, on 29 April 2022 at 10:30 a.m. The Company will not accept any physical attendance by shareholders and the physical location for the 2022 AGM is purely to facilitate the conduct of the 2022 AGM by way of electronic means.

# **DOCUMENTS FOR THE 2022 AGM**

Documents relating to the business of the 2022 AGM, which comprise the Company's Annual Report for the financial year ended 31 December 2021 as well as the Notice of AGM, Appendix 1 and Proxy Form have been published on the SGXNet and the Company's corporate website at <a href="https://oceanskyintl.com">https://oceanskyintl.com</a> on 14 April 2022, respectively. Printed copies of these documents will not be despatched to Shareholders.

#### ALTERNATIVE ARRANGEMENTS FOR SHAREHOLDERS' PARTICIPATION AT THE 2022 AGM

Alternative arrangements relating to Shareholders' participation in the 2022 AGM are:

- (i) Observing and/or listening to the 2022 AGM proceedings contemporaneously via a live audio-visual webcast of the 2022 AGM proceedings ("Live AGM Webcast");
- (ii) Submitting questions in advance in relation to the resolutions set out in the Notice of AGM; and
- (iii) Appointing the Chairman of the Meeting as proxy to attend and vote on their behalf at the 2022 AGM.

The Live AGM Webcast will take place on Friday, 29 April 2022 at 10:30 a.m. in place of the physical AGM. Shareholders will be able to watch the 2022 AGM proceedings through the Live AGM Webcast via mobile phone, tablet, computer or any such electronic device.

## PRE-REGISTRATION OF 2022 AGM

- 1. Shareholders who would like to view the proceedings of the 2022 AGM via Live AGM Webcast must pre-register online at the website set up for the purposes of the 2022 AGM at the following URL: <a href="https://conveneagm.com/sg/oceanskyintl2022">https://conveneagm.com/sg/oceanskyintl2022</a> (the "OSIL 2022 AGM Website") no later than 10:30 a.m. on 26 April 2022 (the "Registration Deadline") (being not less than 72 hours before the time appointed for holding the AGM) to enable the Company to verify the Shareholders' status.
- 2. Following authentication of a Shareholder's status, such Shareholder will receive an email on his/her authentication status ("Confirmation Email") and will be able to access the "live" webcast of the 2022 AGM proceedings using the account created. All Shareholders are advised to log in no later than 10:20 a.m. or 10 minutes prior to the commencement of the 2022 AGM on 29 April 2022.
- 3. Shareholders must not forward the Confirmation Email to other persons who are not Shareholders and who are not entitled to attend the 2022 AGM. This is also to avoid any technical disruptions or overload to the Live AGM Webcast.
- 4. Persons who hold shares of the Company through relevant intermediaries (as defined in Section 181 of the Companies Act), excluding CPF and SRS Investors, and who wish to participate in the 2022 AGM should contact their respective relevant intermediaries through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the 2022 AGM.
- 5. Shareholders who register by the Registration Deadline but do not receive a Confirmation Email by 27 April 2022 should contact the Company at the following email address: 2022agm@oceanskyintl.com, with the following details included: (1) the full name of the shareholder; and (2) his/her/its identification/registration number.

# **QUESTIONS FROM SHAREHOLDERS**

- 1. Shareholders will not be able to raise questions at the 2022 AGM during the Live AGM Webcast, and therefore it is important for Shareholders to submit their questions relating to the items on the resolutions set out in the Notice of AGM in advance.
- 2. Shareholders may submit any questions they may have in advance in relation to any resolution set out in the Notice of AGM by 5:00 p.m. on 21 April 2022 (the "**Cut-off Time**"), in the following manner:
  - (i) by online via the OSIL 2022 AGM Website (URL: https://conveneagm.com/sg/oceanskyintl2022);
  - (ii) by email to elliot.siow@rhtgoc.com; or
  - (iii) by post to the Company's registered address at 29 Tuas South Street 1, Singapore 638036

and provide their particulars as follows:

- a) Full name (for individuals) / company name (for corporate) as per CDP/CPF/SRS Account records;
- b) NRIC or Passport Number (for individuals) / Company Registration Number (for corporates);
- c) Number of Shares held;
- d) Contact Number; and
- e) Shareholding Type (e.g. CDP, CPF, SRS, Depository Agent or Corporate Shareholder)
- 3. The Company will provide responses to substantial queries and relevant comments from Shareholders relating to the agenda of the 2022 AGM prior to the 2022 AGM by way of an announcement released on SGXNet soonest possible and in any case, not later than 48 hours before the closing date and time for the lodgement of the proxy forms. The Company will also address any subsequent clarifications sought, or follow-up questions, prior to, or at, the 2022 AGM in respect of substantial and relevant matters.
- 4. Persons who hold shares of the Company through relevant intermediaries (as defined in Section 181 of the Companies Act) (excluding CPF and SRS Investors) should contact their respective relevant intermediaries through which they hold such shares to submit their questions related to the resolutions to be tabled for approval at the 2022 AGM based on the abovementioned instructions.

### SUBMISSION OF PROXY FORMS TO VOTE

- 1. Voting at the 2022 AGM is by proxy ONLY. Please note that Shareholders will not be able to vote through the Live AGM Webcast and they can only vote with their proxy forms which are required to be submitted in accordance with the following paragraphs.
- Shareholders who wish to vote on any or all of the resolutions at the 2022 AGM must appoint the Chairman of the Meeting as their proxy by completing the proxy form for the 2022 AGM. Shareholders should specifically indicate how they wish to vote for or against (or abstain from voting on) the resolutions set out in the Notice of AGM.
- 3. The instrument appointing the Chairman of the Meeting as proxy, together with the power of attorney or other authority (if any) under which it is signed, or a notarial certified copy ("**Proxy Form**") thereof, must:
  - (i) by email to the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte Ltd. at Agm.TeamE@boardroomlimited.com; or

(ii) by post to the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte Ltd. at 1 Harbourfront Avenue, Keppel Bay Tower #14-07, Singapore 098632;

in either case, by 10:30 a.m. on 27 April 2022 (being not less than forty-eight (48) hours before the time appointed for holding the 2022 AGM) (or any adjournment thereof)) and in default the Proxy Form for the 2022 AGM shall not be treated as valid.

A member who wishes to submit the Proxy Form must first download, complete and sign the Proxy Form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.

4. Shareholders who hold shares of the Company through relevant intermediaries (as defined in Section 181 of the Companies Act 1967 of Singapore), including CPF and SRS investors, and who wish to exercise their votes by appointing the Chairman of the Meeting as proxy to vote on their behalf at the 2022 AGM, should approach their respective relevant intermediaries (which would include, in the case of CPF and SRS investors, their respective CPF Agent Banks and SRS Operators) through which they hold such shares in order to submit their voting instructions at least seven (7) working days before the holding of the 2022 AGM in order to allow sufficient time for their respective intermediaries to in turn submit a Proxy Form to appoint the Chairman of the Meeting to vote on their behalf by 10:30 a.m. on 27 April 2022.

#### **MINUTES**

Minutes of the 2022 AGM including responses from the Board and Management on substantial questions provided at the 2022 AGM will be provided within one (1) month after the 2022 AGM on SGXNet and the Company's corporate website at https://www.oceanskyintl.com.

#### **IMPORTANT NOTICE**

The Company seeks the Shareholders' patience and understanding during the 2022 AGM proceedings, in the event of any technical disruptions.

Due to the evolving COVID-19 situation in Singapore, the Company may change the 2022 AGM arrangements at short notice. The Company will announce any changes to the holding or conduct of the 2022 AGM via the SGXNet. Members are advised to check the SGXNet regularly for updates on the 2022 AGM.

BY ORDER OF THE BOARD

Chia Yau Leong Company Secretary

14 April 2022