

# **BROOK CROMPTON HOLDINGS LTD.**

(Co. Reg. No. 194700172G)  
(Incorporated in the Republic of Singapore)

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## **ANNOUNCEMENT RELATING TO ANNUAL GENERAL MEETING TO BE HELD ON 23 JUNE 2020**

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### **1. INTRODUCTION**

The Board of Directors (the “Board”) of Brook Crompton Holdings Ltd. (the “Company”) refers to:

- (a) the announcement released by the Company on 29 April 2020 in relation to the extension of time obtained by the Company to hold its annual general meeting (“AGM”);
- (b) the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for, amongst others, listed companies in Singapore to conduct general meetings, either wholly or partly, by electronic means; and
- (c) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020, as amended from time to time (the “Alternative Arrangements Order”) which sets out the alternative arrangements in respect of, amongst others, general meetings of listed companies in Singapore.

### **2. DATE OF ANNUAL GENERAL MEETING**

The Board wishes to inform shareholders that the AGM will be held by way of electronic means on 23 June 2020 at 2.00pm.

The Company has today issued the following documents in connection with the AGM:

- (a) the notice of the AGM dated 08 June 2020 (the “Notice of AGM”);
- (b) the disclosure of information on Directors seeking re-election (“the “Disclosure”);
- (c) the letter and its appendix dated 08 June 2020 to the Notice of AGM relating to the Renewal of the General Mandate for Transactions with Interested Persons of the Company to be tabled at the AGM (the “Letter”); and
- (d) the proxy form.

The Company has also issued its annual report for the financial year ended 2019 (“FY2019 AR”) on 08 June 2020.

### **3. NO DESPATCH OF PRINTED COPIES OF DOCUMENTS**

In line with the provisions under the Alternative Arrangements Order, no printed copies of the Notice of AGM, the Disclosure, the Letter and the proxy form will be despatched to shareholders.

An electronic copy of each of the Notice of AGM, the Disclosure, the Letter and the proxy form has been made available on:

- (i) the website set up for the purposes of the AGM, at the following URL: [sg.conveneagm.com/brookcrompton](http://sg.conveneagm.com/brookcrompton) (the “BCHL AGM Website”); and
- (ii) SGXNET.

The Company will not be despatching printed copies of the FY2019 AR. An electronic copy of the FY2019 AR has been made available on the BCHL Corporate Website, BCHL AGM Website and SGXNET.

#### **4. ALTERNATIVE ARRANGEMENTS FOR AGM**

(a) No physical attendance

Pursuant to the Alternative Arrangements Order, shareholders will not be allowed to attend the AGM in person.

Alternative arrangements are instead put in place to allow shareholders to participate in the AGM by:

- (i) watching or listening to the AGM proceedings via a “live” webcast. Shareholders who wish to participate as such will have to pre-register in the manner outlined in paragraph 4(b) below;
- (ii) submitting questions ahead of the AGM. Please refer to paragraph 4(c) below for further details; and
- (iii) voting by proxy at the AGM. Please refer to paragraph 4(d) below for further details.

(b) “Live” webcast

The AGM proceedings will be conducted via electronic means. Shareholders will be able to watch or listen to the proceedings via a “live” webcast on their mobile phones, tablets or computers.

In order to do the above, shareholders will have to follow these steps:

- (i) Shareholders (including those who hold their shares through relevant intermediaries<sup>1</sup> (including CPFIS Members or SRS investors)) who wish to watch or listen to the “live” webcast must pre-register on the BCHL AGM Website (URL: [sg.conveneagm.com/brookcrompton](http://sg.conveneagm.com/brookcrompton)), to create an account, no later than 2.00 p.m. on 20 June 2020 (the “Registration Deadline”).

Following authentication of a shareholder’s status, such shareholder will receive an email on their authentication status and will be able to access the “live” webcast of the AGM proceedings using the account created.

- (ii) Shareholders who have pre-registered by the Registration Deadline but do not receive the aforementioned email by 5.00 p.m. on 22 June 2020 should contact the Company at the following email address: [mgt@brookcromptonholdings.com](mailto:mgt@brookcromptonholdings.com), with the following details included: (1) the full name of the shareholder; and (2) his/her/its identification/registration number.

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<sup>1</sup> A relevant intermediary is:

- (a) a banking corporation licensed under the Banking Act (Chapter 19 of Singapore) or a wholly-owned subsidiary of such a banking corporation, whose business includes the provision of nominee services and who holds shares in that capacity; or
- (b) a person holding a capital markets services licence to provide custodial services under the Securities and Futures Act (Chapter 289 of Singapore) and who holds shares in that capacity; or
- (c) the Central Provident Fund Board established by the Central Provident Fund Act (Chapter 36 of Singapore), in respect of shares purchased under the subsidiary legislation made under that Act providing for the making of investments from the contributions and interest standing to the credit of members of the Central Provident Fund, if the Central Provident Fund Board holds those shares in the capacity of an intermediary pursuant to or in accordance with that subsidiary legislation.

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Shareholders are reminded that the AGM proceedings are private. Instructions on access to the “live” webcast of the AGM proceedings should therefore not be shared with anyone who is not a shareholder of the Company or otherwise not authorised to attend the AGM. Recording of the “live” webcast in whatever form is also strictly prohibited.

For optimal user experience, it is recommended that shareholders use the following browser versions when accessing the BCHL AGM Website as well as the “live” webcast of the AGM proceedings:

- Mozilla Firefox 69 and above; or
- Safari 12.1.2 and above; or
- Google Chrome 74 and above; or
- Microsoft Edge 79 and above.

(c) Submission of questions

Shareholders may also submit questions related to the resolutions to be tabled for approval at the AGM or the Company’s businesses and operations.

All questions must be submitted no later than 2.00 p.m. on 20 June 2020 (the “**Submission Deadline**”) via either one of the following means:

- (i) the BCHL AGM Website; or
- (ii) in physical copy by depositing the same at the registered office of the Company at 19 Keppel Road, #08-01 Jit Poh Building, Singapore 089058.

If the questions are deposited in physical copy at the Company’s registered office and not accompanied by the completed and executed proxy form, the following details must be included with the submitted questions: (1) the full name of the shareholder; and (2) his/her/its identification/registration number for verification purposes, failing which the submission will be treated as invalid.

The Company will endeavour to address questions which are substantial and relevant prior to the AGM via SGXNET on 22 June 2020. Thereafter the minutes of the AGM shall be published on SGXNET within one (1) month after the conclusion of the AGM. Please note that shareholders will not be able to ask questions at the AGM and accordingly, it is important for shareholders to submit their questions by the Submission Deadline.

(d) Voting by proxy

Shareholders will not be able to vote online at the AGM. Instead, if shareholders (whether individuals or corporates) wish to exercise their votes, they must submit a proxy form to appoint the chairman of the AGM (the “AGM Chairman”) to vote on their behalf.

Shareholders (whether individuals or corporates) appointing the AGM Chairman as proxy must give specific instructions as to his/her/its manner of voting, or abstentions from voting, in the proxy form, failing which the appointment and votes will be treated as invalid.

The proxy form must be submitted to the Company no later than 2.00 p.m. on 21 June 2020 through any one of the following means:

- (i) via the BCHL AGM Website in the electronic format accessible on the BCHL AGM Website; or
- (ii) by depositing a physical copy at the registered office of the Company at 19 Keppel Road, #08-01 Jit Poh Building, Singapore 089058; or

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(iii) by sending a scanned PDF copy by email to [mgt@brookcromptonholdings.com](mailto:mgt@brookcromptonholdings.com).

Shareholders who hold their shares through relevant intermediaries<sup>1</sup> (including CPFIS Members or SRS investors) and who wish to exercise their votes by appointing the AGM Chairman as proxy should approach their respective relevant intermediaries (including their respective CPF Agent Banks or SRS Approved Banks) to submit their voting instructions at least seven (7) working days prior to the date of the AGM.

As the COVID-19 situation is constantly evolving, the Company has to implement measures to take into account the requirements, guidelines and recommendations of regulatory bodies and government agencies from time to time. Accordingly, the Company may be required to change its AGM arrangements at short notice. Shareholders are advised to closely monitor announcements made by the Company on SGXNET.

The Company seeks the understanding and cooperation of all shareholders in enabling the Company to hold and conduct the AGM

For and on behalf of the Board  
**BROOK CROMPTON HOLDINGS LTD.**

Pang Xinyuan  
Non-Executive Chairman

08 June 2020