NOTICE OF EXTRAORDINARY GENERAL MEETING



Metech International Limited

(Incorporated in the Republic of Singapore) (Company Registration Number 199206445M)

NOTICE OF EXTRAORDINARY GENERAL MEETING

All capitalised terms used in this Notice of EGM which are not defined herein shall have the meanings ascribed to them in the Circular dated 19 April 2024 addressed to shareholders of the Company.

NOTICE IS HEREBY GIVEN that an Extraordinary General Meeting ("**EGM**") of METECH INTERNATIONAL LIMITED will be held at Raffles Marina, 10 Tuas West Drive, Singapore 638404, on 11 May 2024 at 10.00 a.m., pursuant to a requisition notice dated 15 March 2024 received by the Company, for the purpose of considering and, if thought fit, passing with or without modifications, the following resolution as an ordinary resolution:

ORDINARY RESOLUTION: PROPOSED REMOVAL OF MR. NG CHENG HUAT AS THE NON-EXECUTIVE NON-INDEPENDENT DIRECTOR OF THE COMPANY

RESOLVED: that Ng Cheng Huat be removed as the Non-Executive Non-Independent Director of the Company with effect from the date of the EGM, and for all necessary steps to be taken to remove him from any and all appointments (whether as director, corporate representative or otherwise) with the Company, its related and/or associated companies including all subsidiaries.

By Order of the Board Metech International Limited

Wang Zhuo Executive Director and Chief Executive Officer 19 April 2024

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Notes:

- 1. The EGM will be held at Raffles Marina, 10 Tuas West Drive, Singapore 638404, on 11 May 2024 at 10.00 a.m. There will be no option for members to participate virtually. A printed copy of the Circular will NOT be despatched to members as the Company's Constitution provides for the use of electronic communications pursuant to the Catalist Rules. Accordingly, only hardcopies of this Notice of EGM, the Proxy Form and Request Form will be sent by post to members. Members who wish to obtain a printed copy of the Circular should complete the Request Form and return it to the Company via email to <u>shareholder@metechinternational.com</u> or by post to the Company's registered office at 2 Venture Drive, #08-10 Vision Exchange, Singapore 608526, in either case, by 3 May 2024.
- The Circular, Notice of EGM, Proxy Form and Request Form will be made available to members on the SGXNET at <u>https://www.sgx.com/securities/company-announcements</u> and may be accessed at the Company's website at <u>www.metechinternational.com</u>. An Internet browser and PDF reader are required to view these documents on SGXNET or the Company's website.
- 3. Members (including SRS Investors) may participate in the EGM by:
 - (a) attending the EGM in person;
 - (b) raising questions at the EGM or submitting questions in advance of the EGM; and/or
 - (c) (for members reflected in the Register of Members or the Depository Register) voting at the EGM either by themselves personally or through their duly appointed proxy(ies).

Investors who hold Shares through Relevant Intermediaries (as defined herein), including under SRS, should approach their respective Relevant Intermediaries / SRS Operators to submit their questions based on the instructions stated herein.

- 4. A member who is not a Relevant Intermediary is entitled to appoint not more than two (2) proxies. Where such member's Proxy Form appoints more than one (1) proxy, the proportion of the shareholding concerned to be represented by each proxy shall be specified in the Proxy Form, otherwise the Company shall be entitled to treat the first named proxy as representing the entire number of Shares registered against the member's name in the Depository Register and any second named proxy as an alternate to the first named proxy.
- 5. A member who is a Relevant Intermediary is entitled to appoint more than two (2) proxies, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member's Proxy Form appoints more than two (2) proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the Proxy Form or alternatively, separate Proxy Forms should be used.
- 6. "Relevant Intermediary" has the meaning ascribed to it in section 181(6) of the Companies Act.
- 7. SRS Investors who wish to vote should approach their respective SRS Operators to submit their votes at least seven (7) working days before the EGM (i.e., by 30 April 2024, 10.00 a.m.) in order to allow sufficient time for their respective Relevant Intermediaries to in turn submit a Proxy Form to appoint either such SRS Investors (if they wish to attend the EGM and vote in person) or the Chairman of the EGM (in which case the SRS Investors shall be precluded from attending the EGM) as proxies to vote at the EGM.
- 8. Please note that where the Chairman of the EGM is appointed as proxy, the proxy appointing the Chairman of the EGM must be directed, i.e., the member must indicate for each resolution whether the Chairman of the EGM is directed to vote "for" or "against" or "abstain" from voting. If no specific direction as to voting is given, the appointment of the Chairman of the EGM as proxy for the resolution will be treated as invalid at the EGM and at any adjournment thereof. If no specific direction as to voting is given for the individual(s) named as proxies (i.e., other than the Chairman of the EGM), the named proxy/proxies will vote or abstain from voting at his/their discretion, as he/they will on any other matter arising at the EGM and at any adjournment thereof.
- 9. A proxy, including the Chairman of the EGM, need not be a member of the Company.
- 10. The duly executed Proxy Form must be submitted to the Company in the following manner:
 - (a) via email to <u>shareholder@metechinternational.com;</u> or
 - (b) by post to the Company's registered address at 2 Venture Drive, #08-10 Vision Exchange, Singapore 608526,

in either case, by 10.00 a.m. on 8 May 2024 (being no less than seventy-two (72) hours before the time fixed for holding the EGM), and in default the Proxy Form shall not be treated as valid. A member who wishes to submit the Proxy Form must either (i) complete and sign the hardcopy of the Proxy Form which will be despatched to the member, or (ii) download, complete and sign the softcopy of the Proxy Form, before submitting it either by (A) scanning and submitting it by way of electronic means via email to the email address provided above, or (B) post to the address provided above. Members are strongly encouraged to submit the completed Proxy Forms by way of electronic means via email. The submission of the Proxy Form by such member will not prevent him from attending and voting at the EGM in person if he so wishes.

11. The Proxy Form must be signed by the appointor or his attorney duly authorised in writing. Where the Proxy Form is executed by a corporation, it must be executed either under its common seal or under the hand of any officer or attorney duly authorised or in such manner as appropriate under the applicable laws. A copy of the power of attorney or such other authority must be submitted together with the Proxy Form, failing which the Proxy Form may be treated as invalid.

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- 12. The Company shall be entitled to reject a Proxy Form which is incomplete, improperly completed, illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified on the Proxy Form. In addition, in the case of members of the Company whose Shares are entered against their names in the Depository Register, the Company may reject a Proxy Form if the member, being the appointor, is not shown to have Shares entered against his name in the Depository Register as at seventy-two (72) hours before the time fixed for holding the EGM, as certified by the CDP to the Company. A Depositor shall not be regarded as a member of the Company entitled to attend, speak and vote at the EGM unless his name appears on the Depository Register seventy-two (72) hours before the time fixed for holding the EGM.
- 13. Shareholders may submit questions in relation to the Ordinary Resolution tabled for approval at the EGM by writing to the Company in advance of the EGM. Alternatively, Shareholders may also pose such questions during the EGM. Shareholders should submit questions in the following manner:
 - (a) via email to shareholder@metechinternational.com; or
 - (b) by post to the registered office of the Company at 2 Venture Drive, #08-10 Vision Exchange, Singapore 608526,

in either case, no later than 10.00 a.m. on 30 April 2024. Investors who hold Shares through Relevant Intermediaries, including under SRS, should approach their respective Relevant Intermediaries / SRS Operators to submit their questions based on the abovementioned instructions. Any substantive and relevant questions received by the Company after this deadline will be addressed during the EGM.

- 14. For questions submitted in advance of the EGM, the Company will endeavour to address the questions which are substantial and relevant to the Ordinary Resolution prior to the EGM and by publication on the SGXNET at https://www.sgx.com/securities/company-announcements and the Company's website at www.metechinternational.com no later than 48 hours before the deadline for submission of the Proxy Forms (i.e., by 10.00 a.m. on 6 May 2024).
- 15. For verification purposes, when submitting any questions, Shareholders MUST provide the Company with their particulars (comprising full name (for individuals)/company name (for corporates), email address, contact number, NRIC/passport number/company registration number, shareholding type and number of shares held), failing which the submission will be treated as invalid.

Personal Data Privacy Terms:

By submitting the Proxy Form for proxy(ies) and/or representative(s) to attend, speak and vote at the EGM and/or any adjournment thereof, a member of the Company: (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents or service providers) for the purpose of the processing, administration and analysis by the Company (or its agents or service providers) of proxies and representatives appointed for the EGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the EGM (including any adjournment thereof), and for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "**Purposes**"); (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents or service providers), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents or service providers) of the personal data of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents or service providers) of the personal data of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents or service providers) of the personal data of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents or service providers) of the personal data of such proxy(ies) and/or representative(s) for the Purposes; and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

This Notice of EGM has been prepared by the Company and reviewed by the Company's sponsor, Novus Corporate Finance Pte. Ltd. (the "**Sponsor**"), in compliance with Rule 226(2)(b) of the Singapore Exchange Securities Trading Limited (the "**SGX-ST**") Listing Manual Section B: Rules of Catalist.

This Notice of EGM has not been examined or approved by the SGX-ST and the SGX-ST assumes no responsibility for the contents of this announcement, including the correctness of any of the statements or opinions made, or reports contained in this announcement.

The contact person for the Sponsor is Mr. Pong Chen Yih, Chief Operating Officer, at 7 Temasek Boulevard, #18-03B Suntec Tower 1, Singapore 038987, telephone (65) 6950 2188.