



YEO HIAP SENG LIMITED

ANNUAL REPORT | 2017



YHS

YEO HIAP SENG LIMITED

(Incorporated in Singapore)
(Company Registration No. 195500138Z)

5 April 2018

Dear Shareholder

We are pleased to enclose printed copies of the Notice and Proxy Form for Yeo Hiap Seng Limited's ("YHS") upcoming 62nd Annual General Meeting to be held on 27 April 2018.

In support of environmental sustainability efforts to conserve natural resources and considering the efficacy of electronic transmission of documents, YHS will discontinue the practice of mailing CD-ROMs containing its Annual Report in digital format and printed copies of its Letter to Shareholders in relation to the proposed renewal of its share purchase mandate. Instead, YHS's Annual Report for the financial year ended 31 December 2017 (inclusive of Sustainability Report) ("FY2017 Annual Report") and its Letter to Shareholders dated 5 April 2018 in relation to the proposed renewal of its share purchase mandate will be available for download from YHS's corporate website from the date of this letter.

The FY2017 Annual Report and the Letter to Shareholders dated 5 April 2018 may be accessed at <http://www.yeos.com.sg/about-us/financial-statements/>. You will need an internet browser and PDF reader to view these documents.

- To access the FY2017 Annual Report, click on the hyperlink <http://www.yeos.com.sg/AnnualReport-FY2017.pdf>.
- To access the Letter to Shareholders dated 5 April 2018, click on the hyperlink <http://www.yeos.com.sg/Letter-to-Shareholders-Apr2018.pdf>.

Alternatively, you may also access the FY2017 Annual Report and Letter to Shareholders dated 5 April 2018 via Singapore Exchange's website at www.sgx.com.

We sincerely hope that you will join our sustainability efforts and embrace e-communications.

If you wish to receive a printed copy of the FY2017 Annual Report and/or the Letter to Shareholders dated 5 April 2018, please complete and return the Request Form to us, by no later than 16 April 2018.

By completing, signing and returning the Request Form to us, you agree and acknowledge that we and/or our service provider may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request.

Yours faithfully
For and on behalf of
Yeo Hiap Seng Limited

Joanne Lim Swee Lee
Sau Ean Nee
Company Secretaries



REQUEST FORM

TO: YEO HIAP SENG LIMITED

N.B. Please tick accordingly and return this form to us by 16 April 2018. We regret that we will not be able to process any illegible, incomplete or improperly completed request.

Please send me/us a printed copy of the Annual Report (inclusive of Sustainability Report) for the financial year ended 31 December 2017.

Please send me/us a printed copy of the Letter to Shareholders dated 5 April 2018.

Name(s) of Shareholder(s) : _____

NRIC/Passport Number(s) : _____

Address : _____

Signature(s): _____ Date: _____

Note: This request is valid for the FY2017 Annual Report and Letter to Shareholders only.



Glue all sides. Do not staple or spot seal.

Fold along this line (2)

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**THE COMPANY SECRETARY
YEO HIAP SENG LIMITED**
3 SENOKO WAY
SINGAPORE 758057

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CONTENTS

NOTICE OF ANNUAL GENERAL MEETING 1
PROXY FORM

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the Sixty-second Annual General Meeting of the Company will be held at The Auditorium, Yeo Hiap Seng Limited, 3 Senoko Way, Singapore 758057 on Friday, 27 April 2018, at 4.00 p.m. to transact the following business:

ORDINARY BUSINESS

1. To receive and adopt the Directors' Statement and the Audited Financial Statements for the financial year ended 31 December 2017 and the report of the Auditors. **Ordinary Resolution 1**
2. To declare a final tax exempt dividend of \$0.02 per ordinary share for the financial year ended 31 December 2017. (2016: \$0.02) **Ordinary Resolution 2**
3. To approve the payment of \$1,035,164 as Directors' fees for the financial year ended 31 December 2017. (2016: \$1,066,000) **Ordinary Resolution 3**
4. (i) To re-elect the following Directors:
 - (a) Mr. S. Chandra Das; **Ordinary Resolution 4**
 - (b) Dr. Tan Chin Nam; and **Ordinary Resolution 5**
 - (c) Dato' Mohamed Nizam bin Abdul Razak, **Ordinary Resolution 6**each of whom retires by rotation pursuant to articles 94 and 95 of the Constitution of the Company.
- (ii) To re-elect Mr. Fong Chun Man Kenneth, who retires pursuant to article 100 of the Constitution of the Company. **Ordinary Resolution 7**
5. To re-appoint KPMG LLP as Auditors of the Company and to authorise the Directors to fix their remuneration. **Ordinary Resolution 8**

SPECIAL BUSINESS

To consider and, if thought fit, to pass the following resolutions as Ordinary Resolutions:

6. That authority be and is hereby given to the Directors of the Company to:
 - (i) (a) issue shares of the Company ("shares") whether by way of rights, bonus or otherwise; and/or **Ordinary Resolution 9**

NOTICE OF ANNUAL GENERAL MEETING

(b) make or grant offers, agreements or options (collectively, "Instruments") that might or would require shares to be issued, including but not limited to the creation and issue of (as well as adjustments to) warrants, debentures or other instruments convertible or exchangeable into shares,

at any time and upon such terms and conditions and for such purposes and to such persons as the Directors may in their absolute discretion deem fit; and

(ii) (notwithstanding the authority conferred by this Resolution may have ceased to be in force) issue shares in pursuance of any Instrument made or granted by the Directors while this Resolution was in force,

provided that:

(1) the aggregate number of shares to be issued pursuant to this Resolution (including shares to be issued in pursuance of Instruments made or granted pursuant to this Resolution) shall not exceed 50 per cent. of the total number of issued shares, excluding treasury shares and subsidiary holdings (as calculated in accordance with sub-paragraph (2) below), of which the aggregate number of shares to be issued other than on a *pro rata* basis to shareholders of the Company shall not exceed 20 per cent. of the total number of issued shares, excluding treasury shares and subsidiary holdings (as calculated in accordance with sub-paragraph (2) below);

(2) (subject to such manner of calculation as may be prescribed by the Singapore Exchange Securities Trading Limited ("SGX-ST")) for the purpose of determining the aggregate number of shares that may be issued under sub-paragraph (1) above, the total number of issued shares, excluding treasury shares and subsidiary holdings, shall be calculated based on the total number of issued shares, excluding treasury shares and subsidiary holdings, at the time that this Resolution is passed, after adjusting for:

(i) new shares arising from the conversion or exercise of any convertible securities or share options or vesting of share awards which are outstanding or subsisting at the time this Resolution is passed; and

NOTICE OF ANNUAL GENERAL MEETING

(ii) any subsequent bonus issue, consolidation or subdivision of shares,

and, in sub-paragraph (1) above and this sub-paragraph (2), “subsidiary holdings” has the meaning given to it in the Listing Manual of the SGX-ST;

(3) in exercising the authority conferred by this Resolution, the Company shall comply with the provisions of the Listing Manual of the SGX-ST for the time being in force (unless such compliance has been waived by the SGX-ST) and the Constitution for the time being of the Company; and

(4) (unless revoked or varied by the Company in General Meeting) the authority conferred by this Resolution shall continue in force until the conclusion of the next Annual General Meeting of the Company or the date by which the next Annual General Meeting of the Company is required by law to be held, whichever is the earlier.

7. That:

Ordinary Resolution 10

(a) for the purposes of Sections 76C and 76E of the Companies Act, Cap. 50 (the “Companies Act”), the exercise by the Directors of the Company of all the powers of the Company to purchase or otherwise acquire ordinary shares of the Company (“Shares”) not exceeding in aggregate the Maximum Limit (as hereinafter defined), at such price or prices as may be determined by the Directors from time to time up to the Maximum Price (as hereinafter defined), whether by way of:

(i) market purchase(s) on the Singapore Exchange Securities Trading Limited (“SGX-ST”) and/or any other stock exchange on which the Shares may for the time being be listed and quoted (“Other Exchange”); and/or

NOTICE OF ANNUAL GENERAL MEETING

(ii) off-market purchase(s) (if effected otherwise than on the SGX-ST or, as the case may be, Other Exchange) in accordance with any equal access scheme(s) as may be determined or formulated by the Directors as they consider fit, which scheme(s) shall satisfy all the conditions prescribed by the Companies Act,

and otherwise in accordance with all other laws and regulations and rules of the SGX-ST or, as the case may be, Other Exchange as may for the time being be applicable, be and is hereby authorised and approved generally and unconditionally (the “Share Purchase Mandate”);

(b) unless varied or revoked by the Company in General Meeting, the authority conferred on the Directors of the Company pursuant to the Share Purchase Mandate may be exercised by the Directors at any time and from time to time during the period commencing from the date of the passing of this Resolution and expiring on the earliest of:

(i) the date on which the next Annual General Meeting of the Company is held;

(ii) the date by which the next Annual General Meeting of the Company is required by law to be held; and

(iii) the date on which purchases and acquisitions of Shares pursuant to the Share Purchase Mandate are carried out to the full extent mandated;

(c) in this Resolution:

“Maximum Limit” means that number of Shares representing 10% of the issued Shares (excluding treasury shares and subsidiary holdings (as defined in the Listing Manual of the SGX-ST)) as at the date of the passing of this Resolution;

NOTICE OF ANNUAL GENERAL MEETING

“Maximum Price” in relation to a Share to be purchased, means the purchase price (excluding brokerage, commission, applicable goods and services tax and other related expenses) not exceeding:

- (i) in the case of a market purchase of a Share, 105% of the Average Closing Price; and
- (ii) in the case of an off-market purchase of a Share, 120% of the Average Closing Price,

where:

“Average Closing Price” means the average of the closing market prices of the Shares over the last five Market Days on which the Shares were transacted on the SGX-ST or, as the case may be, Other Exchange, before the date of the market purchase or, as the case may be, the date of the making of the offer pursuant to an off-market purchase, as deemed to be adjusted for any corporate action that occurs after the relevant five-day period;

“date of the making of the offer” means the date on which the Company makes an offer for the purchase or acquisition of Shares from shareholders, stating the purchase price (which shall not be more than the Maximum Price calculated on the foregoing basis) for each Share and the relevant terms of the equal access scheme for effecting the off-market purchase; and

“Market Day” means a day on which the SGX-ST (or, as the case may be, Other Exchange) is open for trading in securities; and

- (d) the Directors of the Company and/or any of them be and are hereby authorised to complete and do all such acts and things (including executing such documents as may be required) as they and/or he may consider expedient or necessary to give effect to the transactions contemplated and/or authorised by this Resolution.

NOTICE OF ANNUAL GENERAL MEETING

8. That the Directors be and are hereby authorised to grant options and/or awards in accordance with the provisions of the YHS Share Incentive Plan (the “Plan”) and allot and issue from time to time such number of shares in the Company as may be required to be issued pursuant to the exercise of options under the Plan and/or such number of fully paid shares in the Company as may be required to be issued pursuant to the vesting of awards under the Plan, provided that the aggregate number of new shares to be issued pursuant to options granted (or to be granted) under the Plan and the vesting of awards granted (or to be granted) under the Plan shall not exceed 10% of the total number of issued shares of the Company, excluding treasury shares and subsidiary holdings (as defined in the Listing Manual of the Singapore Exchange Securities Trading Limited), from time to time.

Ordinary Resolution 11

9. That pursuant to Section 161 of the Companies Act, Cap. 50, authority be and is hereby given to the Directors of the Company to allot and issue from time to time such number of shares in the Company as may be required to be allotted and issued pursuant to the Yeo Hiap Seng Limited Scrip Dividend Scheme.

Ordinary Resolution 12

BY ORDER OF THE BOARD

Joanne Lim Swee Lee
Sau Ean Nee
Company Secretaries

Singapore, 5 April 2018

NOTICE OF ANNUAL GENERAL MEETING

Notes:

1. (a) A member who is not a relevant intermediary is entitled to appoint not more than two proxies to attend, speak and vote at the Annual General Meeting. Where such member's form of proxy appoints more than one proxy, the proportion of the shareholding concerned to be represented by each proxy shall be specified in the form of proxy.

(b) A member who is a relevant intermediary is entitled to appoint more than two proxies to attend, speak and vote at the Annual General Meeting, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member's form of proxy appoints more than two proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the form of proxy.

"Relevant intermediary" has the meaning ascribed to it in Section 181 of the Companies Act, Cap. 50.

2. A proxy need not be a member of the Company.
3. The instrument appointing a proxy or proxies must be deposited at the registered office of the Company at 3 Senoko Way, Singapore 758057 not less than 72 hours before the Annual General Meeting.

Personal Data Privacy:

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the Annual General Meeting and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents or service providers) for the purpose of the processing, administration and analysis by the Company (or its agents or service providers) of proxies and representatives appointed for the Meeting (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the Meeting (including any adjournment thereof), and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, take-over rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents or service providers), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents or service providers) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

NOTICE OF ANNUAL GENERAL MEETING

Notice of Books Closure:

Notice is hereby given that the Share Transfer Books and Register of Members of the Company will be closed on 11 May 2018 for the purposes of determining shareholders' entitlements to the proposed final dividend.

Duly completed and stamped transfers of the ordinary shares of the Company ("Shares") received by the Company's Share Registrar, B.A.C.S. Private Limited at 8 Robinson Road #03-00 ASO Building, Singapore 048544 up to 5.00 p.m. on 10 May 2018 will be registered before shareholders' entitlements to the final dividend are determined.

Shareholders whose securities accounts with The Central Depository (Pte) Limited are credited with Shares as at 5.00 p.m. on 10 May 2018 will rank for the proposed final dividend.

Subject to shareholders' approval at the Sixty-second Annual General Meeting to be held on 27 April 2018, the payment of the final dividend of \$0.02 cents per Share will be made on 18 May 2018.

Additional information relating to items of Ordinary and Special Business:

Ordinary Resolution 4 – Subject to his re-election, Mr. S. Chandra Das, who is an Independent and Non-executive Director, will continue to serve as Deputy Chairman of the Board, Lead Independent Director, chairman of the Nominating Committee and a member of the Audit and Risk Committee and Remuneration Committee.

Ordinary Resolution 5 – Subject to his re-election, Dr. Tan Chin Nam, who is an Independent and Non-executive Director, will continue to serve as chairman of the Remuneration Committee and a member of the Nominating Committee.

Ordinary Resolution 6 – Subject to his re-election, Dato' Mohamed Nizam bin Abdul Razak, who is an Independent and Non-executive Director, will continue to serve as a member of the Audit & Risk Committee.

Ordinary Resolution 7 – Mr. Fong Chun Man Kenneth, who was appointed as a Director on 1 July 2017, holds office until this Annual General Meeting under article 100 of the Constitution of the Company and is eligible for re-election. Subject to his re-election, Mr. Fong Chun Man Kenneth, who is a Non-independent and Non-executive Director, will continue to serve as a member of the Board.

NOTICE OF ANNUAL GENERAL MEETING

Ordinary Resolutions 4 to 7 – Please refer to “Profile of the Board of Directors & Management” section and the Report on Corporate Governance in the Annual Report 2017 for more information on the Directors seeking re-election at the Annual General Meeting. Save as disclosed in those sections, there are no relationships including immediate family relationships between each of these Directors and the other Directors, the Company or its 10% shareholders.

Ordinary Resolution 9 – If passed, will authorise the Directors from the date of this Annual General Meeting up to the next Annual General Meeting, to issue shares in the Company and to make or grant instruments (such as warrants or debentures) convertible into shares, and to issue shares in pursuance of such instruments, for such purposes as they consider would be in the interests of the Company, up to a number not exceeding 50 per cent. of the issued shares (excluding treasury shares and subsidiary holdings), of which up to 20 per cent. may be issued other than on a *pro rata* basis to shareholders. The aggregate number of shares which may be issued shall be calculated based on the total number of issued shares (excluding treasury shares and subsidiary holdings) at the time that the Ordinary Resolution is passed, after adjusting for the conversion or exercise of any convertible securities and share options or vesting of share awards that have been issued or granted (provided the options or awards were granted in compliance with Part VIII of Chapter 8 of the Listing Manual) and which are outstanding or subsisting at the time that the Ordinary Resolution is passed, and any subsequent bonus issue, consolidation or subdivision of shares. As at 8 March 2018, the Company did not have treasury shares or subsidiary holdings.

Ordinary Resolution 10 – If passed, will empower the Directors to exercise the power of the Company to purchase or acquire its issued ordinary shares, until the date of the next Annual General Meeting. The Company intends to use internal sources of funds, external borrowings, or a combination of internal resources and external borrowings, to finance purchases or acquisitions of its shares. The amount of financing required for the Company to purchase or acquire its shares, and the impact on the Company’s financial position, cannot be ascertained as at the date of this Notice as these will depend on, *inter alia*, whether the shares are purchased or acquired out of capital and/or profits of the Company, the aggregate number of shares purchased or acquired, and the consideration paid at the relevant time. Purely for illustrative purposes only, the financial effects of an assumed purchase or acquisition by the Company of 57,939,251 shares on 8 March 2018 representing approximately 10% of the issued shares (excluding treasury shares and subsidiary holdings) as at that date, at a purchase price equivalent to the Maximum Price per share, in the case of a market purchase and an off-market purchase respectively, based on the audited financial statements of the Group and the Company for the financial year ended 31 December 2017 and certain assumptions, are set out in Paragraph 2.7 of the Company’s Letter to Shareholders dated 5 April 2018.

NOTICE OF ANNUAL GENERAL MEETING

Ordinary Resolution 11 – If passed, will empower the Directors to grant options and/or awards under the YHS Share Incentive Plan, and to allot and issue shares pursuant to the exercise of options and/or the vesting of awards granted pursuant to this Plan provided that the aggregate number of new shares to be issued pursuant to this Plan does not exceed 10% of the total number of issued shares of the Company, excluding treasury shares and subsidiary holdings, from time to time.

Ordinary Resolution 12 – If passed, will authorise the Directors to issue shares in the Company pursuant to the Yeo Hiap Seng Limited Scrip Dividend Scheme to participating shareholders who, in respect of a qualifying dividend, have elected to receive scrip in lieu of the cash amount of that qualifying dividend.

The Company's Annual Report 2017 and Letter to Shareholders dated 5 April 2018 may be accessed at <http://www.yeos.com.sg/about-us/financial-statements/>.

Yeo Hiap Seng Limited will provide a complimentary shuttle bus service from Sembawang MRT Station for shareholders attending its Sixty-second Annual General Meeting ("62nd AGM") on Friday, 27 April 2018.

The shuttle bus will be parked at the bus stop of Sembawang MRT Station. Please look out for this sign "YHS 62nd AGM" on the bus. The pick-up times will be at 3.00 p.m. and 3.30 p.m. Return trips will be from 5.15 p.m. to 5.30 p.m. after the 62nd AGM.

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**PROXY FORM
ANNUAL GENERAL MEETING**

YEO HIAP SENG LIMITED

(Registration No: 195500138Z)
(Incorporated in Singapore)

IMPORTANT

1. Relevant intermediaries as defined in Section 181 of the Companies Act, Cap. 50, may appoint more than two proxies to attend, speak and vote at the Annual General Meeting.
2. For CPF/SRS investors who have used their CPF/SRS monies to buy Yeo Hiap Seng Limited shares, this Proxy Form is not valid for use and shall be ineffective for all intents and purposes if used or purported to be used by them. CPF/SRS investors should contact their respective Agent Banks/SRS Operators if they have any queries regarding their appointment as proxies.

Personal Data Privacy

By submitting an instrument appointing a proxy(ies) and/or representative(s), the member accepts and agrees to the personal data privacy terms set out in the Notice of Annual General Meeting dated 5 April 2018.

I/We (Name) _____ (NRIC/Passport/UEN No.) _____

of (Address) _____

being a member/members of Yeo Hiap Seng Limited (the "**Company**") hereby appoint:

| Name | Address | NRIC/ Passport No. | Proportion of Shareholdings | |
|--------------------------------|---------|-----------------------|-----------------------------|---|
| | | | No. of Shares | % |
| | | | | |
| and/or (delete as appropriate) | | | | |
| | | | | |

or failing him/her, the Chairman of the Meeting, as my/our proxy/proxies to attend, speak and vote for me/us on my/our behalf at the Sixty-second Annual General Meeting of the Company to be held at The Auditorium, Yeo Hiap Seng Limited, 3 Senoko Way, Singapore 758057 on Friday, 27 April 2018 at 4.00 p.m. and at any adjournment thereof. I/We direct my/our proxy/proxies to vote for or against the Resolutions to be proposed at the Meeting as indicated hereunder. If no specific direction as to voting is given, the proxy/proxies will vote or abstain from voting at his/their discretion, as he/they will on any other matter arising at the Meeting.

| Ordinary Business | | No. of Votes For* | No. of Votes Against* |
|------------------------|--|-------------------|-----------------------|
| Ordinary Resolution 1 | Adoption of Directors' Statement, Audited Financial Statements and Auditors' Report | | |
| Ordinary Resolution 2 | Declaration of final dividend | | |
| Ordinary Resolution 3 | Approval of Directors' fees | | |
| Ordinary Resolution 4 | Re-election of Mr. S. Chandra Das as Director | | |
| Ordinary Resolution 5 | Re-election of Dr. Tan Chin Nam as Director | | |
| Ordinary Resolution 6 | Re-election of Dato' Mohamed Nizam bin Abdul Razak as Director | | |
| Ordinary Resolution 7 | Re-election of Mr. Fong Chun Man Kenneth as Director | | |
| Ordinary Resolution 8 | Re-appointment of KPMG LLP as Auditors and authority for the Directors to fix their remuneration | | |
| Special Business | | | |
| Ordinary Resolution 9 | Approval of Share Issue Mandate | | |
| Ordinary Resolution 10 | Approval of Renewal of Share Purchase Mandate | | |
| Ordinary Resolution 11 | Approval of Issue of Shares pursuant to the YHS Share Incentive Plan | | |
| Ordinary Resolution 12 | Approval of Issue of Shares pursuant to the Yeo Hiap Seng Limited Scrip Dividend Scheme | | |

* Voting will be conducted by poll. If you wish to exercise all your votes "For" or "Against", please tick (✓) within the box provided. Alternatively, please indicate the number of votes as appropriate.

Dated this _____ day of _____ 2018.

| | |
|------------------------------------|--|
| Total number of Shares held | |
|------------------------------------|--|

Signature(s) of Member(s)/Common Seal

IMPORTANT: PLEASE READ NOTES OVERLEAF



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**THE COMPANY SECRETARY
YEO HIAP SENG LIMITED**
3 SENOKO WAY
SINGAPORE 758057

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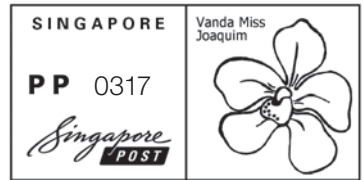
Notes to Proxy Form:

- (a) A member who is not a relevant intermediary is entitled to appoint not more than two proxies to attend, speak and vote at the Meeting. Where such member's form of proxy appoints more than one proxy, the proportion of the shareholding concerned to be represented by each proxy shall be specified in the form of proxy.
(b) A member who is a relevant intermediary is entitled to appoint more than two proxies to attend, speak and vote at the Meeting, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member's form of proxy appoints more than two proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the form of proxy.
"Relevant intermediary" has the meaning ascribed to it in Section 181 of the Companies Act, Cap. 50.
- A proxy need not be a member of the Company.
- Completion and return of this instrument appointing a proxy or proxies shall not preclude a member from attending, speaking and voting at the Meeting. Any appointment of a proxy or proxies shall be deemed to be revoked if a member attends the Meeting in person, and in such event, the Company reserves the right to refuse to admit any person or persons appointed under the instrument of proxy, to the Meeting.
- A member should insert the total number of shares held. If the member has shares entered against his name in the Depository Register (maintained by The Central Depository (Pte) Limited), he should insert that number of shares. If the member has shares registered in his name in the Register of Members (maintained by or on behalf of the Company), he should insert that number of shares. If the member has shares entered against his name in the Depository Register and shares registered in his name in the

- Register of Members, he should insert the aggregate number of shares. If no number is inserted, this form of proxy will be deemed to relate to all the shares held by the member.
- The instrument appointing a proxy or proxies must be deposited at the Company's registered office at 3 Senoko Way, Singapore 758057 not less than 72 hours before the time set for the Meeting.
 - The instrument appointing a proxy or proxies must be under the hand of the appointor or of his attorney duly authorised in writing. Where the instrument appointing a proxy or proxies is executed by a corporation, it must be executed either under its common seal or under the hand of its attorney or its duly authorised officer.
 - Where an instrument appointing a proxy or proxies is signed on behalf of the appointor by an attorney, the letter or power of attorney or a duly certified copy thereof must (failing previous registration with the Company) be lodged with the instrument appointing a proxy or proxies, failing which the instrument may be treated as invalid.

General

The Company shall be entitled to reject an instrument appointing a proxy or proxies which is incomplete, improperly completed, illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified on the instrument appointing a proxy or proxies (including any related attachment). In addition, in the case of shares entered in the Depository Register, the Company may reject an instrument appointing a proxy or proxies if the member, being the appointor, is not shown to have shares entered against his name in the Depository Register as at 72 hours before the time appointed for holding the Meeting, as certified by The Central Depository (Pte) Limited to the Company.



www.yeos.com.sg

If undelivered, please return to:

**The Company Secretary
Yeo Hiap Seng Limited**

(Company Registration No.: 195500138Z)

3 Senoko Way, Singapore 758057

Tel: +65 6752 2122 Fax: +65 6752 3122