(Incorporated in the Republic of Singapore)
(Company Registration No. 198201025C)

ANNUAL GENERAL MEETING TO BE HELD ON 23 JULY 2021

1. **Background**. SIA Engineering Company Limited ("**SIAEC**" or the "**Company**") refers to:

   (a) the COVID-19 (Temporary Measures) Act 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;

   (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the "**Order**") which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies; and

   (c) the joint statement by the Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation of 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020 and 1 October 2020) which provides additional guidance on the conduct of general meetings amid the evolving COVID-19 situation.

2. **Date, time and conduct of AGM**. SIAEC is pleased to announce that pursuant to the Order, its Annual General Meeting ("**AGM**") will be convened and held by way of electronic means on **Friday, 23 July 2021 at 11.00 a.m.** (Singapore time).

   Our Chairman, Mr Tang Kin Fei, will conduct the proceedings of the AGM.

3. **Notice of AGM and proxy form**. The Notice of AGM and proxy form will be sent to shareholders by electronic means via publication on our corporate website and the SGX website[1]. Printed copies of these documents will not be sent to shareholders.

4. **No personal attendance at AGM**. As a precautionary measure due to the current COVID-19 situation in Singapore, **shareholders will not be able to attend the AGM in person**.

[1] The Notice of AGM and proxy form may be accessed on our corporate website at the URL https://www.siaec.com.sg/shareholder_meetings.html and on the SGX website at the URL https://www.sgx.com/securities/company-announcements.

5. **Alternative arrangements for participation in the AGM**. Shareholders may participate in the AGM by:

   (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream;

   (b) submitting questions in advance of, or live at, the AGM; and/or

   (c) appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM.

   Details of the steps for pre-registration, submission of questions and voting at the AGM by shareholders, including CPF and SRS investors, are set out in the Appendix to this announcement. In addition, CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by **5.00 p.m. on 12 July 2021**. There will be no live voting at the AGM.

6. **Persons who hold shares through relevant intermediaries**. Persons who hold SIAEC shares through relevant intermediaries (as defined in section 181 of the Companies Act, Chapter 50), other than CPF and SRS investors, and who wish to participate in the AGM by:

   (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream;

   (b) submitting questions in advance of, or live at, the AGM; and/or

   (c) appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM,

   should contact the relevant intermediary through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.

7. **Annual Report FY2020/21 and Letter to Shareholders**. The Annual Report FY2020/21 and the Letter to Shareholders dated 1 July 2021 (in relation to the proposed renewal of the mandate for interested person transactions and the proposed renewal of the share buy back mandate) have been published on our corporate website, and may be accessed as follows:

   (a) the Annual Report FY2020/21 may be accessed at the URL https://www.siaec.com.sg/annual_report.html by clicking on the hyperlink for "FY2020/21 Annual Report"; and

   (b) the Letter to Shareholders dated 1 July 2021 may be accessed at the URL https://www.siaec.com.sg/shareholder_meetings.html by clicking on the hyperlink for "Letter to Shareholders" under "2021".

The above documents will also be made available on the SGX website at the URL https://www.sgx.com/securities/company-announcements.

8. **Key dates/deadlines**. In summary, the key dates/deadlines which shareholders should take note of are set out in the table below:

Key dates	Actions
9.00 a.m. on 1 July 2021 (Thursday)	Shareholders, including CPF and SRS investors, may begin to pre-register at the pre-registration website at the URL https://conveneagm.sg/siaecagm for the live audio-visual webcast/live audio-only stream of the AGM proceedings.
5.00 p.m. on 12 July 2021 (Monday)	CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy must approach their respective CPF Agent Banks or SRS Operators to submit their votes by **5.00 p.m. on 12 July 2021**.
11.00 a.m. on 20 July 2021 (Tuesday)	Deadline for shareholders to: • pre-register for live audio-visual webcast/live audio-only stream of the AGM proceedings; • submit questions in advance; and • submit instruments appointing the Chairman of the Meeting as proxy.
By 11.00 a.m. on 22 July 2021 (Thursday)	Authenticated shareholders will receive an email which will contain instructions on how to access the live audio-visual webcast and the live audio-only stream of the AGM proceedings (the "**Confirmation Email**"). Shareholders who do not receive the Confirmation Email by **11.00 a.m. on 22 July 2021**, but have pre-registered by the 20 July 2021 deadline, please email support@conveneagm.com for assistance.
Date and time of AGM - 11.00 a.m. on 23 July 2021 (Friday)	Authenticated shareholders may access: • the live audio-visual webcast; or • the live audio-only stream of the AGM proceedings by following the instructions in the Confirmation Email.

9. **Further information**. For more information, shareholders can refer to the FAQs on our corporate website at the URL https://www.siaec.com.sg/shareholder_meetings.html.

10. **Important reminder**. **Due to the constantly evolving COVID-19 situation in Singapore,**

we may be required to change our arrangements for the AGM at short notice. Shareholders should check our website at the URL https://www.siaec.com.sg/shareholder_meetings.html or the SGX website at the URL https://www.sgx.com/securities/company-announcements for the latest updates on the status of the AGM.

SIAEC would like to thank all shareholders for their co-operation in enabling us to hold our AGM with the optimum safe management measures amid the ongoing COVID-19 pandemic.

BY ORDER OF THE BOARD

Lu Ling Ling
Company Secretary
1 July 2021
Singapore

APPENDIX

Steps for pre-registration, submission of questions and voting at the AGM

Authenticated shareholders will be able to observe and/or listen to the AGM proceedings through a live audio-visual webcast or live audio-only stream via their mobile phones, tablets or computers, submit questions in advance of, or live at, the AGM and/or vote by appointing the Chairman of the Meeting as proxy.

To do so, they will need to complete the following steps:

No.	Steps	Details
1.	**Pre-registration**	**Shareholders, including CPF and SRS investors, who wish to observe and/or listen to the AGM proceedings must pre-register at the pre-registration website at the URL https://conveneagm.sg/siaecagm from 9.00 a.m. on 1 July 2021 till 11.00 a.m. on 20 July 2021to enable SIAEC to verify their status as shareholders. Pre-registrations received after the deadline will not be processed.** Following the verification, authenticated shareholders will receive an email by **11.00 a.m. on 22 July 2021**. The email will contain instructions on how to access the live audio-visual webcast and the live audio-only stream of the AGM proceedings. Shareholders who do not receive an email by **11.00 a.m. on 22 July 2021**, but have pre-registered by the 20 July 2021 deadline, please email support@conveneagm.com for assistance.
2.	**Submission of questions in advance of, or live at, the AGM**	**Shareholders, including CPF and SRS investors, can submit questions in advance of, or live at, the AGM.** **Submission of substantial and relevant questions in advance**. Shareholders, including CPF and SRS investors, can submit substantial and relevant questions related to the resolutions to be tabled for approval at the AGM to the Chairman of the Meeting, in advance of the AGM, in the following manner:

No.	Steps	Details
		(a) **Via pre-registration website**. At the URL https://conveneagm.sg/siaecagm. (b) **By post**. Shareholders may submit their questions by post to the Company's Share Registrar, M & C Services Private Limited, at 112 Robinson Road #05-01, Singapore 068902. (c) **By email**. Shareholders may submit their questions by email to the Company's Share Registrar at GPE@mncsingapore.com or the Company at siaec_agm@singaporeair.com.sg. When submitting your questions by post or email, please also provide us with the following details: • your full name; • your address; • number of shares held; and • the manner in which you hold shares in SIAEC (e.g., via CDP, CPF/SRS and/or scrip). **Deadline to submit questions in advance**. All questions submitted in advance via any of the above channels must be received by **11.00 a.m. on 20 July 2021**. **Submission of substantial and relevant questions live at the AGM**. Shareholders, including CPF and SRS investors, can ask the Chairman of the Meeting substantial and relevant questions related to the resolutions to be tabled for approval at the AGM, live at the AGM, by submitting text-based questions via the webcast platform. Shareholders will have to type in and submit their questions by clicking the "Ask a Question" feature via the webcast platform.

No.	Steps	Details
		Addressing questions. We will address substantial and relevant questions related to the resolutions to be tabled for approval at the AGM, as received from shareholders prior to the AGM, either before or during the AGM. Where substantial and relevant questions are addressed before the AGM, we will publish the responses to these questions on our corporate website at the URL https://www.siaec.com.sg/shareholder_meetings.html and on SGXNET. During the AGM itself, we will endeavor to address as many substantial and relevant questions related to the resolutions to be tabled for approval at the AGM which have not already been addressed prior to the AGM, as well as those received live at the AGM itself, as we can. Where substantially similar questions are received, we will consolidate such questions and consequently not all questions may be individually addressed. **Minutes of AGM**. We will publish the minutes of the AGM on our corporate website and on SGXNET, and the minutes will include the responses to the substantial and relevant questions from shareholders which are addressed during the AGM.
3.	**Submit instruments appointing Chairman of the Meeting as proxy to vote**	**Shareholders will not be able to vote at the AGM live during the audio-visual webcast or audio-only stream of the AGM proceedings. Shareholders (whether individual or corporate) who pre-register to observe and/or listen to the AGM proceedings and wish to vote on the resolutions to be tabled at the AGM must appoint the Chairman of the Meeting as their proxy to attend, speak and vote on their behalf at the AGM, in accordance with the instructions on the instrument appointing a proxy.** **Specific voting instructions to be given.** Where shareholders (whether individual or corporate) appoint the Chairman of the Meeting as their proxy, they must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the instrument appointing a proxy, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid. **Submission of instruments of proxy**. The instrument appointing the Chairman of the Meeting as proxy must be submitted in the following manner:

No.	Steps	Details
		(a) if submitted by post, be lodged with the Company's Share Registrar, M & C Services Private Limited, at 112 Robinson Road #05-01, Singapore 068902*;* or (b) if submitted electronically, be submitted via email to the Company's Share Registrar at GPE@mncsingapore.com, in either case, by **11.00 a.m. on 20 July 2021**. **Submissions received after the deadline will not be processed.** A shareholder who wishes to submit an instrument of proxy must first download a copy of the proxy form from the Company's website or the SGX website, and complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above. **Due to the current COVID-19 situation in Singapore, shareholders are strongly encouraged to submit completed proxy forms electronically via email.** CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by **5.00 p.m. on 12 July 2021**.