# Notice of Twenty-Ninth Annual General Meeting

**NOTICE IS HEREBY GIVEN** that the Twenty-Ninth Annual General Meeting of TIH Limited (the "Company") will be held at Shenton Room, Level B1, M Hotel Singapore, 81 Anson Road, Singapore 079908 on the 20<sup>th</sup> day of April 2023 at 10.00 a.m. for the following businesses:

# **ORDINARY BUSINESS**

- 1. To receive and adopt the Audited Financial Statements for the financial year ended 31 December 2022, together with the Directors' Statement and the Auditors' Report thereon. (Resolution 1)
- 2. To declare a final tax-exempt one-tier ordinary dividend of S\$0.01 per share for the (Resolution 2) financial year ended 31 December 2022.
- 3. To re-elect Mr Wang Ya Lun Allen, who is retiring by rotation pursuant to Article 107 (Resolution 3) of the Company's Constitution and who, being eligible, offer himself for re-election. [See Explanatory Notes]
- 4. To re-elect Mr Thanathip Vidhayasirinun, who is retiring by rotation pursuant to Article 107 of the Company's Constitution and who, being eligible, offer himself for re-election.

  [See Explanatory Notes]
- 5. To re-elect Mr Liong Tong Kap, who is retiring by rotation pursuant to Article 107 of the Company's Constitution and who, being eligible, offer himself for re-election. (Resolution 5)
- 6. To approve the sum of S\$364,000 as Directors' fees for the financial year ended (Resolution 6) 31 December 2022.
- 7. To re-appoint Messrs KPMG LLP as Auditors of the Company and to authorise the (Resolution 7) Directors to fix their remuneration.

# **SPECIAL BUSINESS**

To consider and if thought fit, to pass, with or without any modifications, the following resolutions as Ordinary Resolutions:

8. Authority to allot and issue Shares under the TIH Limited Scrip Dividend Scheme (Resolution 8)

"That, pursuant to Section 161 of the Companies Act 1967 ("Companies Act"), authority be and is hereby given to the Directors of the Company ("Directors") to allot and issue from time to time such number of shares in the capital of the Company ("Shares") as may be required to be allotted and issued pursuant to the TIH Limited Scrip Dividend Scheme."

[See Explanatory Notes]

(Resolution 9)

# 9. Authority to allot and issue Shares

"That, pursuant to Section 161 of the Companies Act and Rule 806 of the Listing Manual of the Singapore Exchange Securities Trading Limited (the "SGX-ST"), authority be and is hereby given to the Directors to:

- (a) (i) issue Shares in the capital of the Company whether by way of rights, bonus or otherwise; and/or
  - (ii) make or grant offers, agreements or options (collectively, "**Instruments**") that might or would require Shares to be issued, including but not limited to the creation and issue of (as well as adjustments to) warrants, debentures or other instruments convertible into Shares.

at any time and upon such terms and conditions and for such purposes and to such persons as the Directors may in their absolute discretion deem fit; and

(b) (notwithstanding the authority conferred by this Resolution may have ceased to be in force) issue Shares in pursuance of any Instruments made or granted by the Directors while this Resolution was in force,

# provided that:

- (1) the aggregate number of Shares to be issued pursuant to this Resolution (including Shares to be issued in pursuance of Instruments made or granted pursuant to this Resolution) does not exceed 50 per cent of the total number of issued Shares excluding treasury shares and subsidiary holdings (as calculated in accordance with sub-paragraph (2) below), of which the aggregate number of Shares to be issued other than on a pro rata basis to shareholders of the Company (including Shares to be issued in pursuance of Instruments made or granted pursuant to this Resolution) does not exceed 20 per cent of the total number of issued Shares excluding treasury shares and subsidiary holdings (as calculated in accordance with sub-paragraph (2) below);
- (2) (subject to such manner of calculation as may be prescribed by the SGX-ST) for the purpose of determining the aggregate number of Shares excluding treasury shares that may be issued under sub-paragraph (1) above, the total number of issued Shares (excluding treasury shares and subsidiary holdings) shall be based on the total number of issued Shares (excluding treasury shares and subsidiary holdings) at the time this Resolution is passed after adjusting for:
  - (i) new Shares arising from the conversion or exercise of any convertible securities or share options or vesting of share awards which are outstanding or subsisting at the time this Resolution is passed; and
  - (ii) any subsequent bonus issue, consolidation or subdivision of Shares,

and, in sub-paragraph (1) above and this sub-paragraph (2), "subsidiary holdings" has the meaning given to it in the Listing Manual of the SGX-ST;

- (3) in exercising the authority conferred by this Resolution, the Company shall comply with the provisions of the Listing Manual of the SGX-ST for the time being in force (unless such compliance has been waived by the SGX-ST) and the Constitution for the time being of the Company; and
- (4) (unless revoked or varied by the Company in a general meeting) the authority conferred by this Resolution shall continue in force until the conclusion of the next Annual General Meeting of the Company or the date by which the next Annual General Meeting of the Company is required by law to be held, whichever is the earlier."

[See Explanatory Notes]

10. The Proposed Renewal of the Interested Person Transactions Mandate

(Resolution 10)

"That:

- (a) approval be and is hereby given, for the purposes of Chapter 9 of the Listing Manual ("Chapter 9"), for the Company, its subsidiaries and its associated companies which are entities at risk as defined under Chapter 9, to enter into any of the transactions falling within the types of interested person transactions described in the Appendix to the Company's letter to shareholders dated 4 April 2023 (the "Appendix"), with any person who falls within the classes of interested persons described in the Appendix, provided that such transactions are made on normal commercial terms and are not prejudicial to the interests of the Company and its minority shareholders and are in accordance with the review procedures for interested person transactions as set out in the Appendix (the "IPT Mandate");
- (b) the IPT Mandate shall, unless revoked or varied by the Company in a general meeting, continue in force until the conclusion of the next Annual General Meeting of the Company;
- (c) the Audit Committee of the Company be and is hereby authorised to take such action as it deems proper in respect of such procedures and/or to modify or implement such procedures as may be necessary to take into consideration any amendment to Chapter 9 which may be prescribed by the SGX-ST from time to time; and
- (d) the Independent Directors for the purpose of the IPT Mandate be and are authorised to complete and do all such acts and things (including, without limitation, executing all such documents as may be required) as they may consider expedient or necessary in the interests of the Company to give effect to the IPT Mandate and/or this Resolution."

[See Explanatory Notes]

11. To transact any other business that may be transacted at an annual general meeting.

BY ORDER OF THE BOARD Lee Hock Heng Company Secretary 4 April 2023

#### **Explanatory Notes:**

(Resolutions 3 to 5) Key information on the Directors can be found on pages 94 to 97 of the Annual Report 2022.

(Resolution 3) Mr Wang Ya Lun Allen, will upon re-election as a Director of the Company, remain as a nonindependent and deemed executive Director of the Company. He represents the Investment

Manager, TIH Investment Management Pte. Ltd., on the Board of the Company.

Mr Wang does not have any relationships including familial relationships with any of the Directors of the Company, the Company or its substantial shareholders. He was an alternate director in CEI Contract Manufacturing Limited, which was listed on SGX-ST, from 17 April 2015 to 7 July 2021.

Mr Thanathip Vidhayasirinun, will upon re-election as a Director of the Company, remain as an independent and non-executive Director of the Company and he will continue to be the Chairman of the Nominating and Remuneration Committee as well as a member of the Audit Committee.

> Mr Vidhayasirinun does not have any relationships including familial relationships with any of the Directors of the Company, the Company or its substantial shareholders. He is an independent director of Sino-Thai Engineering & Construction Public Company Limited, a company listed on the Stock Exchange of Thailand.

Mr Liong Tong Kap, will upon re-election as a Director of the Company, remain as an independent and non-executive Director of the Company and he will also continue to be the Chairman of the Audit Committee.

Mr Liong does not have (i) any relationships including familial relationships with any of the Directors of the Company, the Company or its substantial shareholders; and (ii) any directorships in other listed companies.

The TIH Limited Scrip Dividend Scheme ("Scrip Dividend Scheme") was approved by shareholders of the Company ("Shareholders") at the extraordinary general meeting of the Company held on 26 April 2007. The proposed Resolution 8, if passed, will empower the Directors to allot and issue Shares in the Company pursuant to the Scrip Dividend Scheme to eligible Shareholders who, in respect of a qualifying dividend, have elected to receive scrip in lieu of the cash amount of that qualifying dividend.

The Ordinary Resolution 9, if passed, will empower the Directors from the date of this Meeting until the date of the next Annual General Meeting, or the date by which the next Annual General Meeting is required by law to be held or when varied or revoked by the Company in general meeting, whichever is the earlier, to allot and issue Shares and convertible securities in the Company. The number of Shares and convertible securities that the Directors may allot and issue under this Resolution would not exceed fifty per centum (50%) of the issued Shares in the Company at the time of the passing of this Resolution. For issue of Shares and convertible securities other than on a pro rata basis to all shareholders, the aggregate number of Shares and convertible securities to be issued shall not exceed twenty per centum (20%) of the issued Shares in the Company at the time of the passing of this Resolution.

For the purpose of this Resolution, the percentage of issued Shares is based on the Company's issued Shares at the time this proposed Ordinary Resolution is passed after adjusting for new Shares arising from the conversion or exercise of convertible securities or share options or vesting of share awards which are outstanding or subsisting at the time when this proposed Ordinary Resolution is passed and any subsequent bonus issue or consolidation or subdivision of Shares.

The Ordinary Resolution 10, if passed, will renew the IPT Mandate to enable the Company, its subsidiaries and associated companies which are entities at risk as defined under Chapter 9, or any of them, to enter into any of the transactions falling within the types of interested person transactions described in the Appendix to the Company's letter to shareholders dated 4 April 2023. The authority under the renewed IPT Mandate will, unless revoked or varied by the Company in general meeting, expire at the conclusion of the next Annual General Meeting of the Company, or the date by which the next Annual General Meeting is required by law to be held, whichever is the earlier.

(Resolution 4)

(Resolutions 5)

(Resolution 8)

(Resolution 9)

(Resolution 10)

## **Important Notes:**

- 1. This AGM will be held in a wholly physical format. Shareholders are invited to attend physically at the AGM. There will be no option for Shareholders to participate virtually. Printed copies of this Notice, Proxy Form, Annual Report 2022 and the Letter to Shareholders in relation to the proposed renewal of the mandate for interested person transactions will not be sent to Shareholders. Instead these documents will be made available on the SGXNET as well as the Company's website at www.tih.com.sg.
- 2. Shareholders/Proxies are reminded to bring along his/her NRIC/passport for verification purpose.
- 3. Shareholders should note that the Company may be required to change its AGM arrangements at short notice. Shareholders are advised to regularly check the Company's website or announcements released on SGXnet for updates on the AGM.
- 4. Each resolution to be put to the vote of Shareholders at the AGM (and at any adjournment thereof) will be voted on by way of a poll.

## Voting by proxy

- 5. (a) A member of the Company entitled to attend, speak and vote at this meeting is entitled to appoint not more than two proxies to attend, speak and vote in his/her stead. Where such member's instrument of proxy appoints more than one proxy, the proportion of the shareholding concerned to be represented by each proxy shall be specified in the instrument of proxy. If no such proportion or number is specified, the first named proxy may be treated as representing 100 per cent of the shareholding and any second named proxy as an alternate to the first named.
  - (b) Where a member of the Company is a relevant intermediary as defined in Section 181 of the Companies Act, the member is entitled to appoint more than two proxies to exercise all or any of his rights to attend and to speak and vote at the meeting, but each proxy must be appointed to exercise the rights attached to a different Share or Shares held by him (which number and class of Shares shall be specified).
  - (c) A proxy need not be a member of the Company.
- 6. For CPF/SRS investors or any investors who hold shares through relevant intermediaries, they should approach their respective CPF agent banks, SRS or other operators for any queries they may have with regard to the appointment of proxy for the AGM.
- 7. The instrument appointing a proxy or proxies shall be under the hand of the Member, or by his attorney duly authorized in writing. Where such instrument is executed by a corporation, it must be executed either under its seal, executed as a deed in accordance with the Companies Act 1967 or under the hand of its attorney or an officer duly authorized in writing. Where the instrument appointing a proxy or proxies is executed by an attorney on behalf of the appointor, the letter or power of attorney or other authority or a duly certified copy thereof must be lodged with the instrument appointing a proxy or proxies.
- 8. The duly executed proxy form, together with the letter or power of attorney or other authority under which it is signed or a duly certified copy thereof (if applicable), must be submitted either:
  - (a) by email to tih-agm@complete-corp.com; or
  - (b) deposited at 137 Telok Ayer Street #03-07 Singapore 068602,
    - in either case, **by 10.00 a.m. on 17 April 2023** (being 72 hours before the time fixed for the holding of the AGM). To avoid any delay, Shareholders are strongly encouraged to submit completed proxy forms via email.
  - (c) A body corporate which is a member may also appoint by resolution of its directors or other governing body, such person as it thinks fit to act as its authorized representative in accordance with its constitution and Section 179 of the Companies Act.
  - (d) A member can appoint the Chairman of the Meeting as his/her/its proxy, but this is not mandatory.

- (e) Where a member appoints proxy(ies), he/she/it must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the Proxy Form, failing which the proxy(ies) may vote or abstain from voting at his/her/its discretion.
- (f) The Company shall be entitled to reject the instrument appointing a proxy or proxies if it is incomplete, improperly completed or illegible, or where the true intentions/instructions of the appointor are not ascertainable from the instrument.

## Submission of questions relating to the Agenda of the AGM prior to the AGM

- 10. Shareholders and Proxy(ies) will be able to ask questions in person at the AGM.
- 11. Shareholders may submit questions relating to the resolutions to be tabled at the AGM in advance by email to tih-agm@complete-corp.com or by post to 137 Telok Ayer Street #03-07 Singapore 068602 by 5p.m. on 11 April 2023 so that they may be publicly addressed at least 48 hours prior to the closing date and time for the lodgment of the proxy forms. All questions submitted prior to the AGM must be received by the Company by the time and date stated above to be treated as valid.
- 12. When submitting questions by post or via email, please include the following details of the Shareholders for verification purpose:
  - (a) Full name;
  - (b) NRIC number (last 3 numerical digits and checksum)/Passport (last 4 numerical digits)/Company Registration Number;
  - (c) Address;
  - (d) Number of shares held; and
  - (e) Manner in which Shares in the Company are held (e.g. via CDP, CPF or SRS).

The Company will endeavour to address all substantial and relevant questions relating to the resolutions either before the AGM (by 10.00 a.m. on 15 April 2023) or during the AGM.

13. The Company will publish the minutes of the AGM on SGXnet and the Company's website within one month of the date of AGM.

## **Annual Report**

14. For Shareholders who still wish to receive a printed copy of the Annual Report, he/she/it may submit the request by downloading the request form from the Company's website at <a href="www.tih.com.sg">www.tih.com.sg</a>. The duly completed request form must be submitted to and reach the Company no later than 11 April 2023 in order to receive the requested documents before the AGM.

#### **Other Notes:**

- 1. In view that the pandemic is not over and to minimise the risk of community spread of COVID-19 virus, attendees of AGM should not attend the meeting if he/she is not feeling well or have flu-like symptoms. The Company reserves the right to refuse such attendees admission to the AGM.
- 2. We seek your understanding that no food will be served at the AGM.

## PERSONAL DATA PRIVACY

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the Annual General Meeting and/or adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents or service providers) for the purpose of the processing, administration and analysis by the Company (or its agents or service providers) of proxies and representatives appointed for the Annual General Meeting (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the Annual General Meeting (including any adjournment thereof), and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, take-over rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) (warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents or its service providers), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents or its service providers) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.