

# **REPORT 2019**

# **Boustead Projects Limited**



**BOUSTEAD PROJECTS** 

# **CORPORATE PROFILE**

Established in 1996. Boustead Projects Limited (SGX:AVM) is a leading real estate solutions provider in Singapore, with core engineering expertise in the design-and-build and development of smart eco-sustainable business park and industrial developments for clients including Forbes Fortune 500, S&P 500 and Euronext 100 corporations. To date, we have constructed and developed more than 3.000.000 square metres of real estate regionally in Singapore, China, Malaysia and Vietnam. Our wholly-owned designand-build subsidiary, Boustead Projects E&C Pte Ltd ("BP E&C") is approved by Singapore's Building & Construction Authority ("BCA") for Grade CW01-A1 and General Builder Class 1 Licence to execute building construction contracts of unlimited value.

Our transformative technologies – Industry 4.0 transformation standards and full-fledged integrated digital delivery – are shaping custom-built future-ready developments. Our in-depth experience covers the aerospace, business park, food, healthcare and pharmaceutical, high-tech manufacturing, logistics, research & development, technology and waste management industries, among others. We are also a leader in pioneering advanced eco-sustainable

developments under the BCA's Green Mark Programme and the US Green Building Council's Leadership in Energy & Environmental Design (LEED) Program. In Singapore, BP E&C is one of only eight bizSAFE Mentors and also a bizSAFE Star, the highest qualification that can be attained in recognition of a company's workplace safety and health ("WSH") management programmes. Our WSH efforts have been further recognised with five prestigious WSH Performance Silver Awards and 13 Safety & Health Award Recognition for Projects (SHARP) to date.

On 30 April 2015, Boustead Projects listed on the SGX Mainboard. We were awarded the Singapore Corporate Governance Award in the Newly Listed Category at the Securities Investors Association (Singapore)'s 18th Investors' Choice Awards 2017. We are also listed on the MSCI World Micro Cap Index and FTSE ST Fledgling Index.

Boustead Projects is a 53%-owned subsidiary of Boustead Singapore Limited (SGX:F9D), a progressive global infrastructure-related engineering and technology group which is separately listed on the SGX Mainboard.

Visit us at www.bousteadprojects.com.

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LONGEVITY REPORTING FRAMEWORK PURSUING BUSINESS WITH A GREATER PURPOSE DEVELOPING OUR BEST ASSET –
BOUSTEAD PROJECTS EMPLOYEES

ONSERVING OUR COLLECTIVE HOME - PLANET EARTH

# **DEFINING LONGEVITY**

# LONGEVITY

- 1. Long life.
- 2. Long existence or service.

- Lexico Powered by Oxford1



14 years Average lifespan of S&P 500 corporation<sup>2</sup> 23 years
Boustead Projects' age today and counting



191 years
Boustead Group's age today and counting

# Welcome to **Boustead Projects Limited's FY2019 Longevity Report**.

As Singapore's leading real estate solutions provider for smart ecosustainable business park and industrial developments, we have demonstrated over two decades of pioneership in industrial real estate solutions including the design-and-build and development of advanced eco-sustainable facilities serving some of the world's best corporations. Our contributions to transforming Singapore's industrial landscape over the past two decades have been accompanied by transformative technologies that are

shaping all aspects of our business in an even more sustainable manner and enabling clients with Industry 4.0 transformation standards. We also share in the deep heritage of the Boustead Group under Boustead Singapore Limited, which has contributed almost two centuries of progress, truly an unrivalled milestone in Singapore's corporate history as the Boustead Group maintains the longstanding position as Singapore's oldest continuous business – a practical and symbolic reflection of longevity.

Even as sustainability reporting takes centre stage among the world's latest

corporate reporting initiatives, we feel that being rooted in the deep heritage of the Boustead Group, the term 'Longevity Reporting' is more all encompassing and relevant than 'Sustainability Reporting'.

As you read this report, we hope that you gain an in-depth understanding of how we ensure the longevity of our business and the wider ecosystem that we are interconnected with. We also share how we strive towards what the Boustead Group has achieved in longevity over almost two centuries and how this translates to delivering sustainable value and progress to key stakeholders, along with the communities that we reside

in and our collective home – Planet Earth. Our performance, policies and practices on material economic, environmental, social and governance topics are explained. As a responsible corporate citizen, we are highly reflective about how our actions 'ripple upon the pond of life'.

- 1. "Definition of Longevity in English." Lexico.com, Dictionary.com and Oxford University Press, www.lexico.com/en/definition/longevity. Accessed 18 July 2019.
- 2. Handscomb, Christopher and Shail Thaker. "Activate Agility: The Five Avenues to Success." McKinsey & Company, 1 February 2018, www.mckinsey.com/business-functions/organization/our-insights/the-organization-blog/activate-agility-get-these-five-things-right. Accessed 18 July 2019.

# LETTER TO STAKEHOLDERS



John Lim Kok Min Chairman

# Dear Fellow Stakeholders,

It gives us great pleasure to present to you the *Boustead Projects FY2019 Longevity Report* for the financial year ended 31 March 2019.

This past year, we recorded a strong performance even as Singapore's industrial real estate sector remained somewhat subdued. During this period, we secured \$\$633 million of new contracts which is a historic high, including one private and one public sector contract each worth over \$\$200 million. In addition, we completed Singapore's first truly smart business park development, ALICE@Mediapolis ("ALICE"), secured four development deals and formed three new strategic partnerships while continuing with the adoption of new technologies to

transform our business, all aligned with

Managing Director

our progressive nature.

On the topic of longevity, let us take a moment to express our heartiest congratulations to Singapore on the celebration of its historic Bicentennial. With no natural resources, Singapore has had to be innovative in its approach to industry over the past several decades to provide the optimal business environment to attract investments in pivotal industries and help these industries to tap on the industry of Singaporeans in a sustainable manner.

In this regard, we have contributed to the transformation of Singapore's industrial landscape over the past two decades. Our success has been accompanied by our progressive nature, pioneership and also the technological transformation

that has shaped our business over the past few years. As we move ahead of the curve on the Singapore Government's Industry Transformation Maps for the construction and real estate sectors, our investments in transformative technologies have sharpened our edge as one of Singapore's leading real estate solutions providers.

This transformation - currently best represented in ALICE - is taking us forward elsewhere. During FY2019, the awards of the JTC Multi-Storey Recycling Facility ("JTC MSRF") and Surbana Jurong Campus ("SJC") further validate our technology-driven strategy, which has gained clients who value Industry 4.0 transformation standards. JTC MSRF has been touted as one of the Singapore Government's landmark projects to shift the nation increasingly towards the circular economy, where maximum value is extracted from resources through recovery, recycling and regeneration. SJC is Singapore's first large-scale industrial development to be awarded the Green Mark Platinum - Super Low Energy, a huge step towards minimal to zero carbon footprints.

We have successfully demonstrated to clients that smart eco-sustainable business park and industrial developments are present-day realities, designed from the ground up to fulfil the promise of Industry 4.0 transformation standards while simultaneously

minimising emissions. We aim to play our part in providing smart ecosustainable solutions that promote longevity of ecosystems and transform industry, both literally and figuratively.

As you read this report, we hope that you gain an in-depth understanding of how we ensure the longevity of our business and the wider ecosystem that that we are interconnected with. We also share how we strive towards what the Boustead Group has achieved in longevity over almost two centuries and how this translates to delivering sustainable value and progress to key stakeholders, along with the communities that we reside in and our collective home - Planet Earth. Our performance, policies and practices on material economic, environmental, social and governance topics are explained.

Thank you for entrusting us with the role of being a responsible corporate citizen, one which we hope to honour for many more decades to come. This journey is an ultramarathon, one which we will continue running and hope to have you join, even if only for part of the way. Have an enjoyable and insightful read.

#### John Lim Kok Min Chairman

### Thomas Chu Kok Hong Managing Director

# 1.1 MISSION, VISION & BUSINESS MODEL

#### 1.1.1 Mission

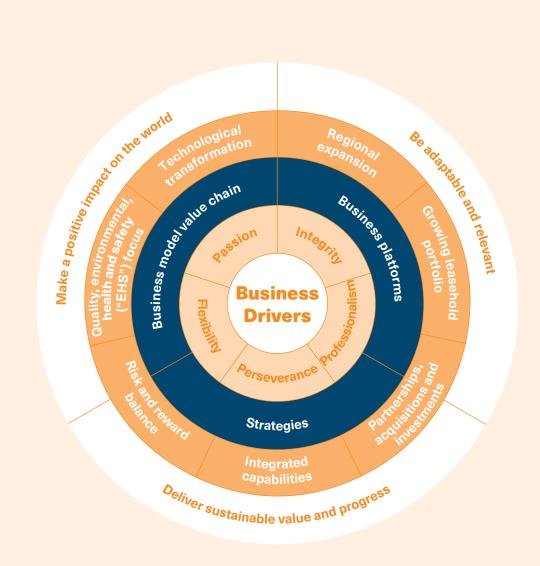
To be a real estate solutions provider with core competencies in design, value engineering and delivery of end-to-end smart eco-sustainable solutions that can be deployed in any industry and market.

#### **1.1.2 Vision**

To be a regional integrated real estate solutions leader offering a full suite of smart eco-sustainable capabilities.

#### 1.1.3 Business Model

In order to achieve our mission, vision and long-term objectives, we rely on our business drivers: business platforms, strategies and business model value chain – guided by our fundamental principles and strong human-centric corporate values. These business drivers highlight how we combine our core competencies and strategies for international markets to allow us to achieve our long-term objectives to be adaptable and relevant, deliver sustainable value and progress to key stakeholders, and make a positive impact economically, environmentally and socially on the world.



CTION

LONGEVITY REPORTING

PURSUING BUSINESS WITH A GREATER PURPOSE

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#### **Business Platforms**

#### Positioning and presence

- Extensive capabilities spanning designand-build, development, leasehold portfolio management and ownership, and facilities management
- Successful spotting and positioning on global megatrends
- Growing regional presence with local market knowledge
- Broad coverage of industries with clients among world's best corporations

#### **Performance**

- Market leader in Singapore with extensive track record in delivering best-in-class projects
- Green Mark Platinum industrial leader with firsts in heavy industry, aerospace industry and logistics industry categories
- Manager and owner of growing leasehold portfolio
- · Commitments to quality and EHS performance

#### **People**

- Top design-and-build team for advanced eco-sustainable industrial developments
- Empowering culture
- · Fair and non-discriminatory employment
- Ability to attract, develop, motivate and retain talent
- Industry technical experts

### **Strategies**

#### **Regional expansion**

With a strong brand heritage, our expansion into fast-growing regional markets rides upon in-depth domain expertise, leading industry market positions and a diversified track record in delivering over 3,000,000 square metres of industrial developments in Singapore, China, Malaysia and Vietnam.

#### **Growing leasehold portfolio**

Our growing leasehold portfolio of both wholly-owned and jointly-owned leasehold properties contribute recurring rental income and management fees.

#### Partnerships, acquisitions and investments

Our continuous search for strategic partnerships, catalytic acquisitions and investments is aimed at accelerating our business expansion, enhancing capabilities, broadening revenue streams and driving sustainable long-term growth.

#### Integrated capabilities

Our integrated suite of capabilities – spanning design-and-build, development, leasehold portfolio management and ownership, and facilities management – are aimed at helping clients to achieve highly effective and cost competitive solutions that raise efficiency and multi-decade building lifecycle sustainability.

#### Risk and reward balance

We are vigilant in ensuring that our strategies to enhance stakeholder value are well-supported by sound risk management.

#### **Quality and EHS focus**

We strive to achieve the highest standards in quality and workplace EHS, building on our growing achievements under Enterprise Singapore's Business Excellence Framework, the Building & Construction Authority's Green & Gracious Builder Scheme and the Workplace Safety & Health Council's bizSAFE Programme.

#### **Technological transformation**

Our ongoing business transformation is supported by steady adoption of digitally-enabled, productivity-enhancing approaches like integrated digital delivery, building information modelling, design for manufacturing and assembly, and smart building capabilities. We aim to be a market leader in the world of Industry 4.0.

#### **Business Model Value Chain**

Uphold our excellent reputation for integrity, quality, reliability and trust

Design smart eco-sustainable products services and solutions including Green Mark Platinum and LEED-rated developments Commit to operational excellence through undertaking development, design, value engineering, project management, construction management, quality and EHS supervision, leasehold portfolio management and ownership, and facilities management.

Deliver efficiency, performance and value to clients

Generate revenue, profit and cash flow in a sustainable manner

Be adaptable and relevant, deliver sustainable value and progress, and make a positive impact on the world

# 1.2 CORPORATE STEWARDSHIP & STRATEGIES

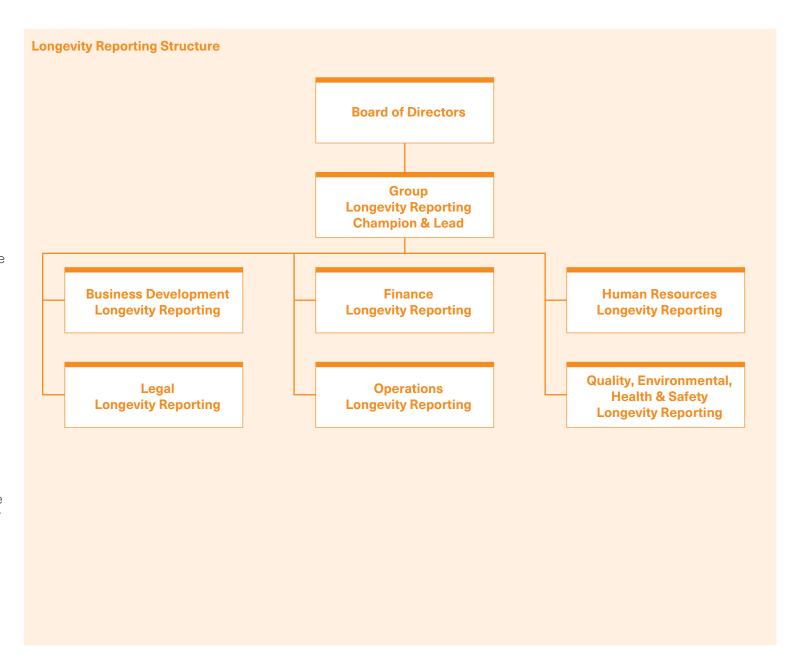
# **1.2.1 Corporate Stewardship for Longevity**

Our Board of Directors is responsible for Boustead Projects' corporate stewardship and strategies. In line with this, our Board also oversees performance, policies and practices in relation to environmental, social and governance ("ESG") topics.

A Group Longevity Reporting Champion & Lead reports directly to our Board. The Group Longevity Reporting Champion guides the efforts and oversees those who are responsible for implementing our Longevity Reporting Framework (with material references to Global Reporting Initiative Standards) within our Group's departments. Departments report subsidiary level data on material ESG topics on a quarterly basis.

# 1.2.2 Corporate Governance

As part of our Board's responsibility for our corporate stewardship and strategies, our Board is committed to maintaining a high standard of corporate governance and transparency within our Group, in line with the principles set out in the Code of Corporate Governance 2012 ("CG Code"). This establishes and maintains our Group's ethical and legal environment to preserve the interests of shareholders and all stakeholders.



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Our Board is made up of respected business leaders and individuals with decades of commercial experience and diverse backgrounds. Two-thirds of our Board is made up of independent directors, with three Board Committees – the Audit & Risk, Nominating and Remuneration Committees – each headed by an independent non-executive director.

Our Board currently comprises:

John Lim Kok Min
 Chairman &
 Independent Non-Executive Director

- 2. Wong Yu Wei Deputy Chairman & Executive Director
- 3. Thomas Chu Managing Director & Executive Director
- 4. Chong Lit Cheong Independent Non-Executive Director
- Professor Yong Kwet Yew Independent Non-Executive Director
- 6. Tam Chee Chong Independent Non-Executive Director

More information on the individual profiles of our directors is available within the *Boustead Projects FY2019 Annual Report* from pages 42 to 43 and 50 to 76. Another Independent Non-Executive Director, James Lim stepped down from our Board at the last Annual General Meeting held on 26 July 2019.

Our latest Corporate Governance Report ("CG Report") outlines our corporate governance practices with specific reference made to the principles and guidelines of the CG Code, which forms part of our continuing obligations under the SGX Mainboard Listing Manual. Our

latest CG Report is available in its full text within the *Boustead Projects FY2019 Annual Report* from pages 54 to 76 and is referenced in this report, rather than completely repeated.

#### 1.2.3 Board Longevity Statement

Our Board is committed to ensuring our longevity, including reviewing our performance, policies and practices in relation to material ESG topics.

Our Board is assisted in this by our robust existing systems including audit, compliance, enterprise risk, financial, environmental, health and safety, human resource, information technology and operational management systems, along with the implementation of our Longevity Reporting Framework. Our Board assesses opportunities and risks presented by material ESG topics. This helps our Board to determine the appropriate strategies, policies and practices that will provide us with the adaptability and flexibility to seize opportunities to deliver sustainable value and progress to key stakeholders, while being well-supported by sound risk management. Our risk appetite considers material ESG topics that may affect reputational risk, ethical and moral considerations, and have significant financial and non-financial implications.

### **Board & Board Committee Oversight Responsibilities**



#### **Board**

- Corporate governance
- · Ethics, values and standards
- · Sustainability issues
- · Risk appetite and internal controls
- Corporate strategies and policies

- Annual operating and capital budgets
- Business affairs and management team performance
- Financial performance

- · Annual reports, accounts and financial reporting
- · Shareholders' meetings
- · Dividend payments and distributions
- · Material acquisition and disposal of assets







#### **Audit & Risk Committee**

- · Internal controls
- External and internal audit plans and results
- External and internal audit functions
- · Enterprise risk management
- Interested person transactions and conflict of interest
- · Internal investigations and whistle-blowing
- Annual reports, accounts and financial reporting

#### **Nominating Committee**

- Appointments and reappointments of Board Directors, Board Committee members and senior management
- · Board and senior management succession
- Board performance
- Board professional development and training programmes
- · Board independence and conflict of interest

#### **Remuneration Committee**

 Remuneration policies and packages of Board Directors and senior management





# 1.3 FY2019 LONGEVITY PERFORMANCE SUMMARY

Smart Eco-Sustainable Solutions Performance	Unit of Measurement	Attained in FY2019	Cumulative Capacity Attained Prior to FY2019	Cumulative Estimated Annual Capacity or Savings	Page
Green Mark Platinum developments' estimated annual energy savings	GWh	5.1	39.1	44	24
Green Mark Platinum developments' estimated annual water savings	cu m	37,483	94,202	131,000	24

	Unit of Measurement	FY2018 Group Performance	FY2019 Group Performance	2018 Comparable Industries Average	2018 National Average	Page
Operational Performance						
Team Development Programme						
Net hiring growth rate	% of average headcount	+13.4	+43.6	-1.4	+1.2	42
Monthly hiring rate	% of average headcount	4.1	6.3	2.1	2.3	42
Monthly turnover rate	% of average headcount	3.0	2.7	1.9	1.8	46
Performance appraisals rate	% of year-end headcount	83	71	n.a.	n.a.	43
Average annual training hours per team member	# of hours	8.5	13.0	n.a.	n.a.	44
Average annual medical leave per team member	# of days	2.4	1.4	n.a.	n.a.	45
Succession planning	% of key executive positions covered by deputy or successor	100	100	n.a.	n.a.	45

# 1.3 FY2019 LONGEVITY PERFORMANCE SUMMARY (cont'd)

	Unit of Measurement	FY2018 Group Performance	FY2019 Group Performance	2018 Comparable Industries Average	2018 National Average	Page
Operational Performance						
Workplace Safety and Health Performance						
Accident frequency rate among team and suppliers	# of workplace accidents per million man-hours	1.1	0.5	1.6	1.6	48
Accident severity rate among team and suppliers	# of lost man days to workplace accidents per million man-hours	13	14	119	66	48
Occupational disease incidence rate among team and suppliers	# of occupational disease cases per 100,000 employees	0	0	12.4	16.4	48
Environmental Stewardship						
Average energy intensity:						
Design-and-build projects for Singapore only	kWh per sq m of constructed GFA	60.6	186.5	n.a.	n.a.	54
	MJ per sq m of constructed GFA	217.3	671.5	n.a.	n.a.	54
Administrative workplaces	kWh per employee	715.6	559.7	n.a.	n.a.	55
	MJ per employee	2,575.9	2,014.7	n.a.	n.a.	55
Edward Boustead Centre	kWh per sq m of GFA	154.5	146.1	268	255	56
Average water intensity:						
Design-and-build projects for Singapore only	cu m per sq m of constructed GFA	0.3	2.1	n.a.	n.a.	54
Administrative workplaces	cu m per employee	9.3	7.7	n.a.	n.a.	55
Edward Boustead Centre	cu m per sq m of GFA	1.1	1.2	1.1	n.a.	56

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# 1.3 FY2019 LONGEVITY PERFORMANCE SUMMARY (cont'd)

	Unit of Measurement	FY2018 Group Performance	FY2019 Group Performance	2018 Comparable Industries Average	2018 National Average	Page
Legal Compliance						
Significant fines, non-monetary sanctions and cases brought against the Group through dispute resolution mechanisms in:						
Customer privacy	# of incidents	0	0	n.a.	n.a.	39
Economic areas	# of incidents	0	0	n.a.	n.a.	58
Environmental areas	# of incidents	0	1	n.a.	n.a.	58
Social areas	# of incidents	0	1	n.a.	n.a.	58

# **SECTION 2 - LONGEVITY REPORTING FRAMEWORK**

#### 2.1 ABOUT THIS REPORT

#### 2.1.1 Report Period & Scope

This is the **Boustead Projects FY2019 Longevity Report**, a publication dedicated to providing a more holistic review of our performance, especially covering non-financial areas such as environmental, social and governance ("ESG") topics that are material to our business and key stakeholders.

This report contains at least two full-years of data on material ESG topics and is aligned with our financial reporting period from 1 April 2018 to 31 March 2019 ("FY2019"). Our previous report – inaugural report – was aligned with our financial reporting period from 1 April 2017 to 31 March 2018 ("FY2018") and issued on 22 November 2018.

This report should be read in conjunction with the *Boustead Projects FY2019*Annual Report for context. It should also be noted that the governance topic has not been fully discussed in this report. Our latest Corporate Governance Report is available in its full text within the *Boustead Projects FY2019 Annual Report* from pages 54 to 76.

The term 'Longevity' has been used in direct replacement of the term 'Sustainability'.

#### 2.1.2 Report Content

Content in this report was defined by identifying and prioritising our material ESG topics through an ESG materiality assessment process.

This report has been prepared with material references to Global Reporting Initiative ("GRI") Standards: Core, with at least two years of comparative data as required by GRI Standards: Core. The respective GRI Standards that have been applied are available in the GRI Content Index listed on pages 60 to 65. References have also been made to the United Nations Sustainable Development Goals.

This report fully complies with the requirements of the SGX-ST Listing Rules Practice Note 7.6 Sustainability Reporting Guide.

Where the relevant material ESG topics have already been discussed in detail in the *Boustead Projects FY2019 Annual Report*, we shall make reference to such

discussions without directly replicating them in this report.

Data is presented using the International System of Units where possible or standard international units of measurement, with conversion factors mentioned in relevant sections.

Monetary values are presented in our functional reporting currency, Singapore dollars, unless otherwise indicated.

#### 2.1.3 Report Boundaries

This report covers Boustead Projects and our major subsidiaries globally including our global headquarters and subsidiaries in Singapore, China, Malaysia and Vietnam, unless otherwise indicated.

For a complete list of our significant subsidiaries as at 31 March 2019, please refer to the *Boustead Projects FY2019 Annual Report* from pages 124 to 125.

We have not sought external assurance for this report.

### 2.1.4 Accessibility

In line with our commitment to environmental sustainability, we will not

be printing any hard copies of this report. This report is available online at **www.** bousteadprojects.com/investorcentre.

The *Longevity Report* is an annual publication.

#### 2.1.5 Feedback Channel

We welcome comments and feedback from our stakeholders in relation to this report and our performance, policies and practices discussed in this report. If you have any comments or feedback, please e-mail **ir.team@boustead.sg**.

#### **Boustead Projects Limited**

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# 2.2 ENVIRONMENTAL, SOCIAL & GOVERNANCE MATERIALITY ASSESSMENT

Boustead Projects conducts an ESG materiality assessment process in order to determine material ESG topics that should be included in this report. ESG topics are considered to be material if they may have a significant impact on

our business and ability to achieve our long-term objectives to be adaptable and relevant, deliver sustainable value and progress, and make a positive impact economically, environmentally and socially on the world. The views of both external and internal stakeholders are taken into account when determining ESG materiality.

To ensure that material ESG topics remain up-to-date, we periodically review current and emerging megatrends, changes in the economic, political, regulatory and ESG landscape in the geographic markets and industry clusters that we operate in, along with the views of key stakeholders, and update these in our assessment process.

### 2.2.1 Key Stakeholder Engagement

We define key stakeholders as being groups that our business may have a significant impact on or vice versa, and who have a vested interest in the way that we conduct business. After a thorough review, nine key stakeholders were identified as shown here.

## **Key Stakeholders, Significance & Key Conversations**

Key Stakeholders	Significance	Key Conversations
Board and Team     Board of Directors     Managers     Executives     Non-executives	Boustead Projects' team is our best asset. Attracting, developing, managing and retaining our team is a core priority given our knowledge-driven business model, which generally focuses on high-value added activities across the industrial real estate value chain. These activities include design, value engineering, project management, construction management and the application of proprietary domain expertise and extend over a regional network of key stakeholder relationships. Creating the ideal environment for our team to thrive in will eventually translate to delivery of sustainable value and progress to key stakeholders.	<ul> <li>Economic performance</li> <li>Business model, strategy and outlook</li> <li>Smart eco-sustainable products and services (together "solutions")</li> <li>Corporate governance, policies and practices</li> <li>Legal and regulatory compliance</li> <li>Talent acquisition, development, management and retention</li> <li>Succession planning</li> <li>Quality, environmental, health and safety ("QEHS")</li> <li>Data and information security</li> <li>Responsible communications</li> </ul>
<ul><li>Clients</li><li>Direct clients</li><li>End-user clients (clients of clients)</li></ul>	We aim to gain an in-depth understanding of clients' needs so that we are able to deliver progressive answers to them in the fast-paced global business environment. Collaborating with clients allows us to push the boundaries of paradigms, research and technologies to help clients improve business performance and sustainability.	<ul> <li>Solutions</li> <li>Legal and regulatory compliance</li> <li>QEHS</li> <li>Data and information security</li> </ul>
<ul><li>Strategic Partners</li><li>Associated companies</li><li>Joint ventures</li><li>Co-investment partners</li></ul>	Working with like-minded and reputable partners regionally has allowed us to pool our complementary capabilities and expertise to widen our offerings and concurrently take on larger-scale projects, while simultaneously reducing commercial, operational and ESG risks related to a particular geographic market or industry cluster.	<ul> <li>Economic performance</li> <li>Business model, strategy and outlook</li> <li>Solutions</li> <li>Corporate governance, policies and practices</li> <li>Legal and regulatory compliance</li> <li>QEHS</li> <li>Data and information security</li> </ul>
<ul><li>Suppliers</li><li>Consultants</li><li>Subcontractors</li><li>Suppliers</li></ul>	We have a regional network of suppliers that supports the construction of business park and industrial developments according to our designs. Major suppliers are selected based on pre-qualification assessments that include QEHS and other ESG factors, along with price.	<ul> <li>Economic performance</li> <li>Solutions</li> <li>Legal and regulatory compliance</li> <li>QEHS</li> <li>Data and information security</li> </ul>

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LONGEVITY REPORTING FRAMEWORK

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# **Key Stakeholders, Significance & Key Conversations (cont'd)**

Key Stakeholders	Significance	Key Conversations
Lenders  Banks  Financial institutions  Trustees	We have several principal bankers and lenders who support our business through the provision of bank loans and trade finance.	<ul> <li>Economic performance</li> <li>Business model, strategy and outlook</li> <li>Corporate governance, policies and practices</li> <li>Legal and regulatory compliance</li> </ul>
Investors Institutional investors Research analysts Retail investors	As owners, shareholders share in our mission, vision, corporate values and goal to be a responsible corporate citizen with a greater purpose in mind. Ultimately, profit-driven motivations need to be aligned with our strong human-centric corporate values and allow us to deliver on our long-term objectives.	<ul> <li>Economic performance</li> <li>Business model, strategy and outlook</li> <li>Solutions</li> <li>Corporate governance, policies and practices</li> <li>Talent acquisition, development, management and retention</li> <li>Succession planning</li> <li>Legal and regulatory compliance</li> <li>QEHS</li> <li>Data and information security</li> <li>Open and transparent communications</li> </ul>
<ul><li>Media</li><li>Mainstream journalists</li><li>Online social media influencers</li></ul>	The media continues to share our corporate story with the world, from economic performance to milestone achievements. As unofficial historians of our performance, the media helps us to stay on track.	<ul> <li>Economic performance</li> <li>Business model, strategy and outlook</li> <li>Solutions</li> <li>Corporate governance, policies and practices</li> <li>Legal and regulatory compliance</li> <li>QEHS</li> <li>Fact-based and timely communications</li> </ul>
<ul> <li>Governments and regulators</li> <li>National government agencies</li> <li>State government agencies</li> <li>Municipal government agencies</li> <li>Regulators</li> </ul>	Governments and regulators provide us with our business licences to operate.	<ul> <li>Corporate governance, policies and practices</li> <li>Legal and regulatory compliance</li> <li>Corporate taxes and relevant taxes</li> <li>Talent acquisition, development, management and retention</li> <li>QEHS</li> <li>Data and information security</li> <li>Proactive communications</li> </ul>
Local Communities Citizens Communities surrounding projects Beneficiaries of philanthropic contributions Indirect beneficiaries of projects undertaken for end-user clients	Given our regional business, we understand that we have an impact on communities around the region, who may be direct beneficiaries of the gainful employment we provide, community development programmes or indirect beneficiaries of projects undertaken for end-user clients that benefit those communities. Local communities provide us with our social licences to operate.	<ul> <li>Legal and regulatory compliance</li> <li>Solutions</li> <li>QEHS</li> <li>Interactive communications</li> </ul>

### 2.2.2 Material ESG Topics

## **Materiality Assessment Process**

#### Stage 1

Identification of key stakeholders by our headquarters and departments

#### Stage 2

Identification of potential ESG topics by our headquarters and departments

#### Stage 3

Prioritisation of material ESG topics by our headquarters and departments

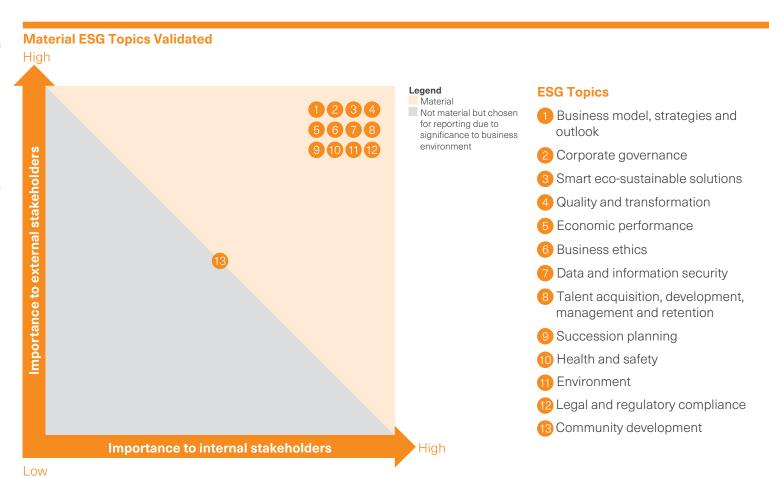
#### Stage 4

Consolidation and validation of material ESG topics for reporting

In FY2018, we conducted a materiality assessment workshop with our key team members including senior management and department heads in Singapore, who acted as proxies for the nine key stakeholders that have been identified. and highlighted and prioritised material ESG topics of relevance to these key stakeholders. Following the completion of the materiality assessment workshop, we were able to consolidate and validate 12 material ESG topics for inclusion in this report. Community development was not material but reported due to its significance to the business environment.

# 2.2.3 Opportunities & Risks

We are vigilant in ensuring that our strategies to enhance stakeholder value are well-supported by sound risk management. Our material ESG topics present us with both opportunities (if we embrace the right approaches to managing these ESG topics) and risks (if we neglect these ESG topics), which are supplemented by our robust existing systems and Enterprise Risk Management Framework.



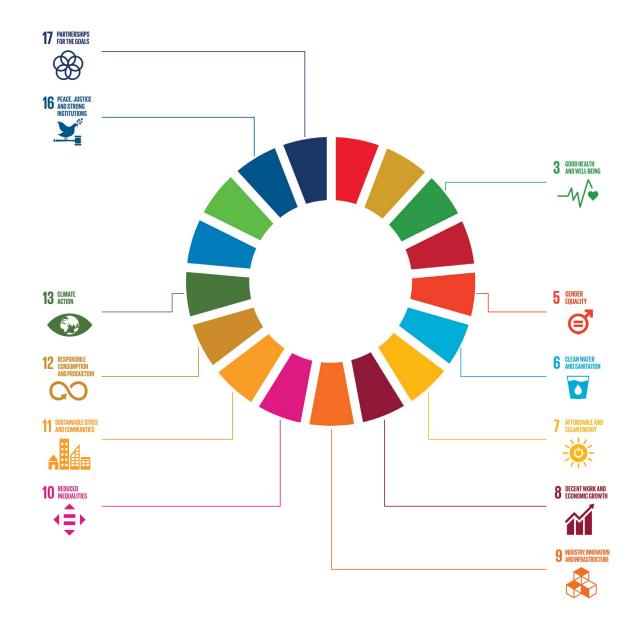
INTRODUCTION

# **Material ESG Topics Boundaries, Impact & Disclosures**

Material ESG Topic	Boundary and Impact	GRI Standard Disclosures	Addressed in this Report
Business model, strategies and outlook	<ul> <li>Most key stakeholders</li> </ul>	<ul> <li>General disclosures</li> </ul>	Section 1: Introduction
Corporate governance	<ul> <li>Most key stakeholders</li> </ul>	<ul> <li>General disclosures</li> </ul>	Section 1: Introduction
Smart eco-sustainable solutions	Most key stakeholders	GRI Standards not available	Section 3: Pursuing Business with a Greater Purpose
Quality and transformation	Most key stakeholders	GRI Standards not available	Section 3: Pursuing Business with a Greater Purpose
Economic performance	Most key stakeholders	Economic performance	Section 3: Pursuing Business with a Greater Purpose
Business ethics	Most key stakeholders	<ul><li>General disclosures</li><li>Customer privacy</li></ul>	Section 4: Developing Our Best Asset – Boustead Projects Team
Data and information security	<ul><li>Board and team</li><li>Clients</li><li>Strategic partners</li><li>Suppliers</li><li>Investors</li><li>Governments and regulators</li></ul>	Customer privacy	Section 4: Developing Our Best Asset – Boustead Projects Team
Talent acquisition, development, management and retention	<ul><li>Board and team</li><li>Investors</li><li>Governments and regulators</li></ul>	<ul><li> Employment</li><li> Occupational health and safety</li><li> Training and education</li></ul>	Section 4: Developing Our Best Asset – Boustead Projects Team
Succession planning	<ul><li>Board and team</li><li>Investors</li></ul>	<ul><li> Employment</li><li> Training and education</li></ul>	Section 4: Developing Our Best Asset – Boustead Projects Team
Health and safety	Most key stakeholders	<ul><li>Occupational health and safety</li><li>Socioeconomic compliance</li></ul>	Section 4: Developing Our Best Asset – Boustead Projects Team
Environment	Most key stakeholders	<ul><li>Energy</li><li>Water and effluents</li><li>Environmental compliance</li></ul>	Section 5: Conserving Our Collective Home – Planet Earth
Legal and regulatory compliance	Most key stakeholders	<ul><li>Environmental compliance</li><li>Customer privacy</li><li>Socioeconomic compliance</li></ul>	Section 5: Conserving Our Collective Home – Planet Earth

In addition, on 1 January 2016, the United Nations ("UN") officially rolled out 17 Sustainable Development Goals ("SDGs") of the 2030 Agenda for Sustainable Development. The UN SDGs universally apply to all countries with the ultimate aim of mobilising all stakeholders – governments, civil societies, the private sector and others – to collectively contribute to ending poverty, fighting inequality and tackling climate change through three dimensions of sustainable development: economic growth, social inclusion and environmental protection.

We have summarised opportunities and risks from material ESG topics here, including how we can contribute to achieving the UN SDGs through our business and performance, policies and practices in relation to material ESG topics.



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# Material ESG Topics Opportunities, Risks & United Nations Sustainable Development Goals

Material ESG Topic	Opportunities	Risks	Supporting UN SDG
Business model, strategies and outlook	<ul> <li>Enable adaptability, flexibility and capability to seize good opportunities in timely manner</li> <li>Generate reasonable free cash flow, sustainable value and progress for key stakeholders</li> </ul>	<ul> <li>Industry cycle recovery in Singapore's industrial real estate sector may be derailed by property cooling measures and restrictions</li> <li>Business model may be disrupted by disruptive technologies, industry cycles and megatrends</li> </ul>	8, 11, 17
Corporate governance, policies and practices	<ul> <li>Set business, compliance and ethical framework to enable us to continue role as responsible corporate citizen with greater purpose in mind</li> </ul>	<ul> <li>Under-compliance may create greater risks in all areas</li> <li>Over-compliance may restrict adaptability, flexibility and unnecessarily tie up resources</li> </ul>	16
Smart eco-sustainable solutions	<ul> <li>Boost natural demand for solutions aligned with climate change, environmental and social initiatives, particularly for smart eco- sustainable business park and industrial developments and green construction methods</li> </ul>	<ul> <li>Demand may decline for specific solutions misaligned with climate change, environmental and social initiatives, particularly against non- eco-sustainable developments and wasteful construction methods</li> </ul>	6, 7, 9, 11, 12, 13, 17
Quality and transformation	<ul> <li>Strengthen market leadership positions in respective industries</li> <li>Gain competitive advantages through design, productivity and cost improvements</li> <li>Widen offerings into other real estate sectors</li> <li>Help clients to successfully shift to Industry 4.0 transformation standards</li> </ul>	<ul> <li>Business model may be disrupted by disruptive technologies, industry cycles and megatrends</li> <li>Market leadership positions and competitiveness may be eroded</li> <li>Sustainable value creation may be impeded with inability to uphold quality and transformation</li> </ul>	9
Economic performance	<ul> <li>Provide capital to incubate and grow new and existing businesses</li> <li>Build trust with multiple generations of key stakeholders</li> <li>Generate reasonable free cash flow, sustainable value and progress for key stakeholders</li> </ul>	<ul> <li>Business model may be disrupted by disruptive technologies, industry cycles and megatrends</li> <li>Sustainable value creation may be impeded with loss of economic performance</li> </ul>	8, 9
Business ethics	Build goodwill and trust with multiple generations of key stakeholders	Unethical behaviour may undo goodwill and trust with multiple key stakeholders	12, 16
Data and information security	<ul> <li>Build goodwill and trust with key stakeholders, especially clients, governments and regulators</li> <li>Ensure data integrity, particularly in deployment of integrated digital delivery and 7D building information modelling</li> </ul>	<ul> <li>Cyber attacks, hacking and phishing strategies are more sophisticated and may pose greater threats to even extremely secure IT networks</li> <li>Data and information security breaches may result in significant fines, losses of sensitive proprietary data and information, and affect competitiveness</li> </ul>	12, 16

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# Material ESG Topics Opportunities, Risks & United Nations Sustainable Development Goals (cont'd)

Material ESG Topic	Opportunities	Risks	Supporting UN SDG
Talent acquisition, development, management and retention	<ul> <li>Create work environment that promotes creativity, excitement and growth, and makes talent feel cared for, challenged, empowered and respected</li> <li>Translate to delivery of sustainable value and progress to key stakeholders</li> <li>Safeguard domain expertise</li> </ul>	<ul> <li>Aggressive competitors may poach talent</li> <li>Domain expertise may be lost</li> <li>Hiring and retraining costs may be more expensive in both monetary terms and time</li> <li>Sustainable value creation may be impeded with loss of talent</li> </ul>	3, 5, 8, 10
Succession planning	<ul> <li>Provide talent with career prospects and ability to scale into leadership positions</li> <li>Safeguard domain expertise</li> <li>Provide corporate stability and continuity in execution of strategies</li> </ul>	<ul> <li>Earmarked leadership talent may leave or be poached due to misperceptions about career prospects or misaligned expectations</li> <li>Domain expertise may be lost</li> <li>Hiring and retraining costs may be more expensive in both monetary terms and time</li> <li>Sustainable value creation may be impeded with loss of talent</li> </ul>	5, 8, 10
Health and safety	<ul> <li>Promote what is essential to longevity, which is prioritisation of life over profit</li> <li>Attract new talent and retain existing talent</li> </ul>	<ul> <li>Stricter legal and regulatory frameworks for health and safety issues may raise compliance costs</li> <li>Business licences to operate may be revoked under extreme non-compliance, resulting in existential threat</li> <li>Significant fines, imprisonment, lawsuits, loss of economic performance and severe reputational damage may result from non-compliance</li> </ul>	3
Environmental stewardship	<ul> <li>Boost natural demand for solutions aligned with climate change and environmental initiatives, particularly for smart eco-sustainable business park and industrial developments and green construction methods</li> <li>Save costs over long-term</li> </ul>	<ul> <li>Demand may decline for specific solutions misaligned with climate change, environmental initiatives, particularly against non-ecosustainable developments and wasteful construction methods</li> <li>Business licences to operate may be revoked under extreme noncompliance, resulting in existential threat</li> <li>Significant fines, imprisonment, lawsuits, loss of economic performance and severe reputational damage may result from non-compliance</li> </ul>	11, 12, 13
Legal and regulatory compliance	<ul> <li>Build goodwill and trust with key stakeholders, especially governments and regulators</li> <li>Translate to delivery of sustainable value and progress to key stakeholders</li> </ul>	<ul> <li>Stricter legal and regulatory frameworks for socio-economic issues may raise compliance costs, in line with global ESG recognition and increased cross-border cooperation between jurisdictions</li> <li>Business licences to operate may be revoked under extreme non-compliance, resulting in existential threat</li> <li>Significant fines, imprisonment, lawsuits, loss of economic performance and severe reputational damage may result from non-compliance</li> </ul>	12, 16
Community development	<ul> <li>Build goodwill and trust with communities, who are providers of future talent</li> <li>Gain support of communities for projects regionally</li> </ul>	Poor economic performance may hamper ability to contribute to community development, both directly and indirectly	10

# **SECTION 3 - PURSUING BUSINESS WITH A GREATER PURPOSE**

### OVER TWO DECADES OF PIONEERSHIP AND TRANSFORMING INDUSTRY

Over Boustead Projects' two decades of pioneership and transforming industry through the design-andbuild and development of smart ecosustainable business park and industrial developments, we have performed our role as a responsible corporate citizen, building business and trust with key stakeholders regionally and delivering sustainable value and progress to them. Through our pursuit of business with a greater purpose, we have generated and distributed tremendous economic value and environmental, social and governance ("ESG") benefits to key stakeholders including our team,

clients, strategic partners, suppliers, lenders, shareholders, the media, governments and communities. Since our establishment in 1996, we have registered continuous profitability every year which we believe to be absolutely necessary if we are to be able to maintain our generation of sustainable value and progress to key stakeholders and reinvest for long-term success and longevity.

A common consideration in evolving our business model, pioneering new methodologies and investing in new acquisitions, developments and geographic markets in the industrial real estate sector has been based on assessing whether specific business expansions provide sustainable profit and simultaneously also serve a greater purpose through the direct and indirect benefits shared with as many key stakeholders in as many economic and ESG facets as possible. We have refrained from specific business expansions that could be highly profitable but yet are questionable on ethical and moral grounds, considered exploitative in nature or deemed as short-term and unsustainable to begin with. The long and short of it is that business expansions must make good sense and instil a sense of good.

In line with this, our team, organisational ecosystem, and engineered products and services – primarily smart eco-

sustainable industrial real estate solutions ("solutions") – have to inherently uphold the high honourable conduct and quality standards that have been associated with the Boustead Group for almost two centuries. In addition, we embrace transformation or aim to be transformative where possible, in order to promptly adapt to new megatrends and the prevailing global landscape that has emerged over time.

Our pioneering achievements in the industrial real estate sector are summarised here.

In FY2019, our business was categorised into two key revenue-generating segments: Design-and-Build and Real

### **Pioneering Achievements**

# 1996

 Established Boustead Projects and pioneered design-and-build approach for Singapore's industrial real estate sector

### 2003

 Pioneered design-buildand-lease approach for Singapore's industrial real estate sector

# 2009

- Built Singapore's first Green Mark Platinumrated industrial development in heavy industry category
- Today, market leader in Green Mark Platinumrated industrial developments

# 2011

- Named bizSAFE Mentor
- Today, one of only eight bizSAFE Mentors and only one among direct competitors

# 2017

- Pioneered full-fledged integrated digital delivery ("IDD") platform with 7D building information modelling ("BIM") to cover entire multi-decade building lifecycle
- Pioneered ALICE@ Mediapolis ("ALICE"), Singapore's first truly smart business park development

### 2019

 Building Surbana Jurong Campus, Singapore's first Green Mark Platinum
 Super Low Energy large-scale industrial development Estate (formerly known as Leasing). A third segment, Strategic Partnerships & Investments generated activities which fed directly into Design-and-Build and Real Estate. These segments are shown on page 21.

This section covers how we are pursuing business with a greater purpose through

our integrated industrial real estate solutions model, smart eco-sustainable solutions, quality, transformative technologies initiatives and generation of economic value, which are derived from the combined depth of all six capitals – financial, manufactured, intellectual, human, social and relationship, and natural – and ultimately deliver positive

net effects for all six capitals.

# 3.1 INTEGRATED INDUSTRIAL REAL ESTATE SOLUTIONS PROVIDER

As the only generally acknowledged integrated industrial real estate solutions provider listed on the SGX Mainboard with integrated capabilities covering most of the industry value chain, we

provide development, design-and-build, leasehold portfolio management and ownership, and facilities management for business park and industrial developments, and business and industrial parks as shown here. Our main market is in Singapore with a growing presence in overseas markets including China, Malaysia and Vietnam.

	Industrial Real Estate Value Chain					
	Development	Design-and-Build	Leasehold Portfolio			
Capabilities	<ul> <li>✓ Feasibility studies</li> <li>✓ Land sourcing and acquisition</li> <li>✓ Development planning</li> <li>✓ Financing</li> </ul>	<ul> <li>✓ Design</li> <li>✓ Value engineering</li> <li>✓ Structural engineering</li> <li>✓ Project management</li> <li>✓ Construction and site management</li> <li>✓ Asset enhancement</li> <li>✓ Additions &amp; alterations</li> </ul>	✓ Ownership ✓ Asset management and stabilisation ✓ Facilities management ✓ Redevelopment			
Assets and Teams	<ul> <li>Business development team</li> <li>Real estate team</li> <li>Joint venture partnerships</li> </ul>	<ul> <li>Business development team</li> <li>Architectural, design and BIM team</li> <li>Structural engineering team</li> <li>Quantity surveying team</li> <li>Project management team</li> <li>Construction and site management team</li> <li>Quality assurance and improvement team</li> <li>Environmental, health and safety team</li> </ul>	<ul> <li>Real estate team</li> <li>Wholly-owned properties</li> <li>Jointly-owned properties</li> </ul>			
Presence	<ul><li>Singapore</li><li>China</li><li>Malaysia</li><li>Vietnam</li></ul>	<ul><li>Singapore</li><li>Malaysia</li><li>Vietnam</li></ul>	<ul><li>Singapore</li><li>China</li><li>Malaysia</li><li>Vietnam</li></ul>			

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### **Group at a Glance**

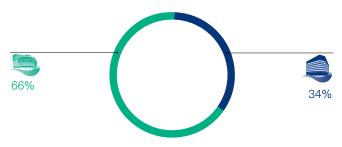
# Group Revenue **\$\$234.2 million**

FY18: S\$169.6 million



# Group Profit Before Income Tax **\$\$35.7 million**

FY18: S\$35.5 million



Group Net Profit **\$\$30.6 million** 

FY18: S\$29.2 million

Group Contracts Secured **\$\$633 million** 

FY18: S\$233 million

Group Net Assets
\$\$281.0 million

FY18: S\$244.1 million

Earnings Per Share 9.9¢

FY18: 9.1¢

Net Asset Value Per Share 90.7¢

FY18: 79.0¢

Gross Dividend Per Ordinary Share **2.0**¢

FY18: 1.5¢



### **Design-and-Build**

Our design-and-build business provides turnkey solutions for custom-built smart eco-sustainable business park and industrial developments.

We have constructed and developed over 3,000,000 square metres of industrial real estate in Singapore, China, Malaysia and Vietnam.



### **Real Estate**

Our real estate business provides development, leasehold portfolio asset management and ownership, and facilities management expertise for custom-built smart eco-sustainable business park and industrial developments leased to multinational corporations and local enterprises.

We have developed and retained a leasehold portfolio consisting of primarily single-tenanted custom-built advanced business park and industrial developments leased to a group of reputable end-user clients.



#### **Strategic Partnerships & Investments**

We have established several strategic partnerships and platforms to enhance our competitive position and geographically expand across Asia. Working with likeminded and reputable partners on several fronts has allowed us to pool our complementary capabilities and expertise to take on larger-scale projects and broaden our offerings to clients, while simultaneously reducing commercial and operational risks related to a particular geographic market, industry cluster or real estate sector.

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Our integrated capabilities – development, design-and-build, leasehold portfolio management and ownership, and facilities management – are reinforced by our excellent quality and environmental, health and safety ("EHS") track records, and outright market leadership in building advanced eco-sustainable business park and industrial developments.

Our capabilities are aimed at helping clients to achieve highly effective and cost competitive solutions that raise efficiency and sustainability. Furthermore, our full-fledged IDD platform brings various development, design and building disciplines under one roof and eliminates significant additional costs, coordination, time and wastage for clients, with 7D BIM as the

centrepiece digitalisation technology for significantly enhanced productivity. One of our key design-and-build offerings is value engineering, the systematic design or redesign of a custom-built development to ensure that clients enjoy greater or similar facility performance, function and quality at significantly reduced costs. We eliminate potential over-design and over-construction that is usually present where multiple independent third-parties are involved. Through value engineering, we continue to unlock value for clients with significant savings in cost, coordination, equipment, materials and time as compared to conventional construction projects and have changed the norms by which developments are delivered.

Our capabilities now include pioneering

the introduction of smart building capabilities and proven transformative technologies for smart eco-sustainable developments in line with Industry 4.0 transformation standards and the Singapore Government's Industry Transformation Programme ("ITP")<sup>1</sup>, which lays out 23 Industry Transformation Maps ("ITMs") under six industry clusters to build a Future-Ready Singapore. Our direct contributions to the ITP are made within the 'Built Environment' industry cluster, while we provide indirect contributions to support transformations in other industry clusters - essential domestic services, lifestyle, manufacturing, modern services, and trade and connectivity - through the smart eco-sustainable solutions that we provide to the key players within these industry clusters.

# 3.2 SMART ECO-SUSTAINABLE SOLUTIONS

Our smart eco-sustainable solutions are experiential and extremely functional spaces that are designed around clients' key processes and requirements, where talented client teams from the world's best corporations are placed in the ideal built environment to collaborate and:

- Give birth to new ideas and innovations – R&D centres:
- Create solutions and technologies that drive the global economy – hightech engineering and manufacturing facilities:
- Distribute solutions and technologies globally – logistics facilities; and
- Provide for the flow and storage of vast amounts of data – data centres.

#### **Smart Eco-Sustainable Solutions**

# Segment Primary Benefits Secondary Benefits Long-Term Market Outlook



### **Design-and-Build**

- Regional business in wide range of heavy and light industries
- Smart eco-sustainable business park and industrial developments that meet Industry 4.0 transformation standards
- Client ownership model

- Reduced construction time, waste, emissions and pollution during design, construction and building operations
- Stronger demand aligned with climate change, legislative and Industry 4.0 transformation trends



- Primarily Singapore development and leasehold portfolio business in wide range of heavy and light industries
- Growing regional business
- Smart eco-sustainable business park and industrial developments that meet Industry 4.0 transformation standards
- Client leasing model

- Reduced energy and water consumption during building operations
- Resource security
- 1. "Overview." Singapore Government, Ministry of Trade & Industry, 31 October 2016, updated 6 November 2018, www.mti.gov.sg/itms/overview. Accessed 18 July 2019.

To do so, we continue to develop solutions that are smart and ecosustainable, meaning that they have a positive ecological impact. 'Eco-' based on the root word 'ecological' is defined as 'relating to or concerned with the relation of living organisms to one another and to their physical surroundings.'2 Our smart ecosustainable solutions are expected to deliver primary benefits to clients, usually economic in nature, and secondary benefits to clients and other key stakeholders, which transcend economic value into ESG benefits, with an overall positive bottomline for the entire ecosystem that our solutions fit into.

This is extremely important given that the United Nations' *Global Status Report 2018* states that buildings and construction together account for 36% of global final energy usage and 40% of energy-related carbon dioxide emissions in 2017 when upstream power generation is included.<sup>3</sup> Furthermore, 83% of energy-related carbon dioxide emissions related to buildings and construction are generated by the energy consumed when completed buildings are in use<sup>4</sup> or what is referred to as operating energy. As such, our smart eco-sustainable solutions

which are already directly influencing and reducing energy loss, emissions, pollution, and energy and water consumption have the potential to do so in the future as well during the highest emissions period in the multi-decade building lifecycle.

The primary and secondary benefits, industry diversification and long-term market outlook for our solutions are summarised here.

# **3.2.1 Solutions Supporting Economic Activities**

Our smart eco-sustainable solutions have been implemented to support niche segments of hard infrastructure, primarily business and industrial parks that form the backbone of economic activities in both developed and emerging markets. Today, our smart eco-sustainable solutions integrate Industry 4.0 transformation standards that increasingly support clients with their business evolutions.

# 3.2.2 Solutions With Additional ESG Benefits – Green Buildings

Outside of the economic value that clients receive, our smart ecosustainable solutions also offer significant secondary benefits in ESG facets. With the eco-sustainability practices of clients coming under increased scrutiny from their own key stakeholders, we have been delivering smart eco-sustainable solutions that help them to match their global growth strategies with better management of their ecological footprints and compliance with environmental regulations. Clients who embrace our smart eco-sustainable solutions also receive social benefits such as boosting and protecting their relationships and reputations with their key stakeholders.

Our smart eco-sustainable solutions have helped clients to significantly reduce energy loss, emissions, pollution, waste, and energy and water consumption throughout the multidecade building lifecycle. Our smart eco-sustainable built environment is conducive to create a healthy and productive internal environment for clients, while reducing the ecological impact on the natural environment and surrounding communities.

Reporting to the Singapore
Government's Ministry of National
Development, the Building &
Construction Authority ("BCA") is the
agency responsible for championing
the development of an excellent
built environment for Singapore. In
2009, we broke new ground with the
delivery of Singapore's first Green Mark
Platinum-rated industrial development

# **BCA Green Mark Programme for Non-Residential Buildings 2015**

### **Green Mark Rating**

**Green Mark Platinum** 

**Green Mark Gold Plus** 

**Green Mark Gold** 

**Green Mark Certified** 

# Score

**Above 69** 

60 to 69

51 to 59

Applies to all new projects submitted for URA planning permission on or after 15 April 2008

- 2. "Definition of Ecological in English." Lexico.com, Dictionary.com and Oxford University Press, www.lexico.com/en/definition/ecological. Accessed 18 July 2019.
- 3. "Executive Summary." Global Status Report 2018: Towards a Zero-Emission, Efficient, and Resilient Buildings and Construction Sector, United Nations, UN Environment & International Energy Agency, UN Environment Programme, 2018, page 9, www.unenvironment.org/resources/report/global-status-report-2018. Accessed 18 July 2019.
- 4. "Figure 2: Amount of CO2 Emissions which the Construction Industry has the Ability to Influence 2008." Estimating the Amount of CO2 Emissions that the Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can Industry Can Influence: Supporting Material for the Low Carbon Construction Industry Can I

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in the heavy industry category for a Forbes Fortune 500 corporation, Applied Materials under the BCA's Green Mark Programme. Since then, we have proceeded to become the outright market leader in delivering Green Mark Platinum-rated industrial developments and also delivered LEED-rated industrial developments under the US Green Building Council ("USGBC")'s internationally-recognised Leadership in Energy & Environmental Design (LEED) Program. Our milestones include delivering Singapore's first Green Mark Platinum-rated industrial developments

in the heavy industry, aerospace and logistics industry categories, and 20% and 40% of all Green Mark Platinum-rated new private sector industrial developments and logistics developments respectively on Business 1 and Business 2 industrial-zoned land.<sup>5</sup>

During FY2019, we added to our Green Mark Platinum track record shown here with our landmark private sector design-and-build project captured for the year and also largest private sector contract in our history for Surbana Jurong Campus ("SJC"), Singapore's first

# Green Mark Platinum Market Share for New Private Sector Industrial Developments



We have built **1 out of every 5** Green Mark Platinum-rated new private sector industrial developments.

# **Green Mark Platinum Market Share for New Private Sector Logistics Developments**



We have built **2 out of every 5** Green Mark Platinum-rated new private sector logistics developments.

#### **Green Mark Platinum Track Record**

2 developments under construction saving

5.1 gigawatt hours ("GWh")

and

37,483 cubic metres ("cu m")

Green Mark Platinum ratings attained in FY2019

10 developments saving

39.1 GWh

and

94,202 cu m

Green Mark Platinum ratings attained prior to FY2019 12 developments saving



and

over 44 GWh of electricity





over 131,000 cu m of water

Green Mark Platinum developments' estimated annual savings



Electricity used by 9,800 homes in Singapore



or taking over 6,600 cars off the road



or CO<sub>2</sub> stored by over 37.1 million trees



or S\$9.1 million



Water used to fill 52 Olympic size swimming pools



or S\$0.2 million

Note: Calculations are based on BCA Green Mark Programme assessments at the time when the Green Mark Platinum was awarded to a specific development, with the main conversion calculations based on the Energy Market Authority's and PUB's published statistics for electricity tariffs and industrial water tariffs respectively for 2018. Other supplementary conversion calculations are based on the US Environmental Protection Agency's green house gas equivalents calculator.

large-scale industrial development to be awarded the Green Mark Platinum -Super Low Energy ("GM-SLE"), a huge step towards minimal to zero carbon footprints. Introduced in 2018, the GM-SLE rating is the BCA's latest higher benchmark for best-in-class green buildings in Singapore. SJC achieved the GM-SLE with significant ecosustainability features geared towards the highest levels of energy efficiency and huge reductions in energy usage. Elsewhere, two more design-and-build projects - Bolloré Blue Hub and Veolia Singapore Office@Tuas View Circuit were awarded the Green Mark Platinum.

As the outright market leader in the design-and-build of smart ecosustainable industrial developments, we are taking our commitment further to attain higher Green Mark ratings in our role as a developer for multi-tenanted developments that we intend to own and lease out in Singapore. In line with this, we designed and built our global

headquarters - Edward Boustead Centre - to attain Green Mark Platinum in 2015. leading by example and showcasing to clients how extensive green building features can be incorporated into the design of all future buildings. Similarly, the same path was taken for ALICE. which attained the Green Mark Platinum in 2018. In addition, our latest multitenanted smart development under construction at Braddell Road is planned to have zero emissions across common areas. Moving forward, we will continue to explore ways to further introduce smart eco-sustainable solutions into our leasehold portfolio including the introduction of the Green Lease Scheme at our multi-tenanted developments in Singapore.

In working towards the promotion of Green Mark Platinum-rated developments, our focus is on attaining high levels of energy efficiency, water efficiency, environmental protection, environmental quality and other green features. Many of the Green Mark Platinum-rated industrial developments that we have delivered incorporate the smart eco-sustainable features summarised here.

#### 3.3 QUALITY

Quality has always been a defining factor in the total client experience. As part of our Quality Management System ("QMS") which includes quality assurance and improvement programmes, we first embarked on ISO 9001 certification in 1999 and have had a QMS in place ever since. During FY2019 in April 2018, our major designand-build subsidiary in Singapore. Boustead Projects E&C ("BP E&C") received an upgrade to the latest ISO 9001:2015 standard. Our QMS sets out quality management system enablers, commitments, targets and responsibilities for our team. Our QMS is both externally and internally audited, and ensures quality management performance at all workplaces and

project sites under our control on a daily basis.

As the delivery of quality is emphasised throughout all potential client touch points, our solutions are not always the lowest priced among competing solutions but do consistently deliver high quality client experiences and outcomes. Due to positive client experiences and outcomes, numerous clients have become repeat clients which is important in the context where almost all client relationships are business-to-business arrangements involving a smaller client base but larger transactional value as compared to what is typically seen in business-to-consumer arrangements. The embedding of quality into all potential client touch points is extremely important since a client team's project journey together with us typically lasts for over one year and is made up of thousands of interactions between key stakeholders, especially between our team and clients, strategic partners,

### **Key Eco-Sustainable Features**

# Design and Energy Efficiency

- Building envelope and façade design
- Air conditioning and chiller plant performance
- · Air filtration systems
- · Liahtina systems
- Solar power systems
- Sub-metering systems
- · Sensor systems

### **Water Efficiency**

- Water efficient fittings
- Rainwater harvesting for landscape irrigation and toilet flushing
- Cooling tower treatment systems
- · Sub-metering systems
- Sensor systems

# **Environmental Protection**

- Green cement
- Green concrete and recycled aggregate
- Green label products
- · Compost and waste recycling
- · Precast elements
- Sensor systems

#### **Environmental Quality**

- Low volatile organic compound and green label paints and adhesives
- Acoustic systems
- Smart mobile app energy and water usage monitoring systems
- Sensor systems

# Other Green Features

- Roof gardens and sky terraces
- Air handling unit condensate recycling
- Electric vehicle charging stations
- Bicycle and personal mobility device parking stations
- Green leases

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Artist's Impression of Surbana Jurong Campus, Jurong Innovation District, Singapore © Image courtesy of Safdie Architects



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suppliers, lenders, government agencies and regulators, all within a single project.

# 3.3.1 Quality, Domain Expertise & Project Track Records as Client Pre-Qualifiers

Our clients range from reputable small and medium-sized enterprise clients to global clients including Forbes Fortune 500, S&P 500 and Euronext 100 corporations. Given the strong brand reputation of our clients and potential clients, there are usually more stringent expectations on quality, domain expertise and project track records since our solutions have such a significant impact on the achievement of clients' global growth strategies and their own relationships with their key stakeholders. Many clients conduct financial, quality, EHS and project track record reviews on our business and at times, those of our suppliers, before pre-qualifying and inviting us to submit proposals, bids and tenders for potential projects. Once we become a pre-qualified main contractor to a specific client, we are routinely invited to submit proposals, bids and tenders for potential projects whenever the specific client reviews a potential new investment or project in Singapore and sometimes regionally.

In addition, BP E&C is approved by the BCA for Grade CW01-A1 and General Builder Class 1 Licence<sup>6</sup> to execute building construction contracts of unlimited value in the private and public sectors. This removes the limit on the size of contracts that we can undertake in Singapore.

# 3.3.2 Construction Awards & Construction Quality Assessment System

We are a regular feature at the BCA Awards, an annual awards programme hosted by the BCA to recognise the best in building and construction practices and projects.

During FY2019 at the BCA Awards 2018 held in May 2018, we received the Green & Gracious Builder Award (Excellent) for overall excellent environmental, professional and sustainability practices, an upgrade from the Green & Gracious Award (Merit) attained in 2015. Separately at the BCA Awards 2018, ALICE received the Green Mark Platinum for its outstanding eco-sustainable features.

Shortly after the end of FY2019 at the BCA Awards 2019 held in May 2019, we

received the Construction Productivity Award – Projects (Gold) for Continental Building Phase 3. Separately at the BCA Awards 2019, SJC received the distinguished GM-SLE, while Bolloré Blue Hub and Veolia Singapore Office@ Tuas View Circuit received the Green Mark Platinum.

BP E&C also continues to hold the Singapore Quality Class ("SQC") certification under Enterprise Singapore's Business Excellence Framework. SQC recognises organisations that have attained robust business fundamentals and met standards for good business performance based on global benchmarks in areas including leadership, customers, strategy, people and process, knowledge and results.

To date, our construction excellence, productivity, quality and eco-sustainable efforts have been recognised with 31 construction-related and Green Mark awards at the BCA Awards as shown on pages 28 to 29.

As a promoter of quality, we are a leader in the BCA's Construction Quality Assessment System ("CONQUAS"),

which is used to measure the quality achieved in a completed construction project in Singapore in respect of structural, architectural, and mechanical & electrical works. CONQUAS is a voluntary quality assessment in respect to most private sector industrial designand-build and development projects.

During FY2019, a design-and-build project, ST Omega 2 for Singapore Technologies Electronics received a CONQUAS score of 91.5%, while a joint development project, Continental Building Phase 3 for Continental Automotive received a CONQUAS score of 89.6%, placing them at 12th and 27th respectively on the all-time top 100 industrial projects list. To date, our efforts in construction quality have been recognised with eight projects ranked in the CONQUAS all-time top 100 industrial projects list7, making us the top main contractor on the list. Our track record of 10 projects on the CONQUAS is shown on page 30.

#### 3.4 TRANSFORMATION INITIATIVES

With shorter business cycles due to disruptive technologies, we need to embrace transformation or be transformative where possible, in

<sup>6.</sup> Our BCA licence registrations are available at www.bca.gov.sg/bcadirectory/company/details/201432108g.

<sup>7. &</sup>quot;IQUAS: Information on Construction Quality." Singapore Government, Building & Construction Authority, www.bca.gov.sg/professionals/iquas/iquas/default.aspx. Accessed 18 June 2019.

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# **BCA Awards**

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		Awarded	by:	
		USGBC		
Total	Construction Excellence, Productivity & Quality Awards 8 awards	Green Mark Platinum 12 awards	Green Mark Gold Plus & Gold 11 awards	LEED Gold 3 awards
2019		<ul> <li>Surbana Jurong Campus (Super Low Energy)</li> <li>/ 1st Super Low Energy in large-scale industrial category /</li> <li>Bolloré Blue Hub</li> <li>Veolia Singapore Office@Tuas View Circuit</li> </ul>		
2018	BP E&C: Green & Gracious Builder Award (Excellent)	ALICE@Mediapolis		
2017	<ul> <li>BP E&amp;C: Singapore Quality Class Certification under Enterprise Singapore Business Excellence</li> <li>BP E&amp;C: BIM Gold Award – Organisation Category</li> <li>BP: Construction Excellence Award for Seagate Singapore Design Center – The Shugart</li> </ul>		<ul> <li>Markono M-Cube (Gold)</li> <li>XP Power (Gold Overseas)</li> <li>/ 1st Green Mark in non-residential building category in Vietnam /</li> </ul>	
2016		<ul> <li>Kuehne+Nagel Singapore Logistics Hub</li> </ul>		<ul> <li>Kuehne+Nagel Singapore Logistics Hub</li> </ul>
2015	<ul> <li>BP: Green &amp; Gracious Builder Award (Merit)</li> <li>BP: Construction Productivity Award – Projects (Gold) for Edward Boustead Centre</li> </ul>	<ul> <li>Edward Boustead Centre</li> <li>Seagate Singapore Design Center – The Shugart</li> </ul>	Greenpac Greenhub (Gold Plus)	

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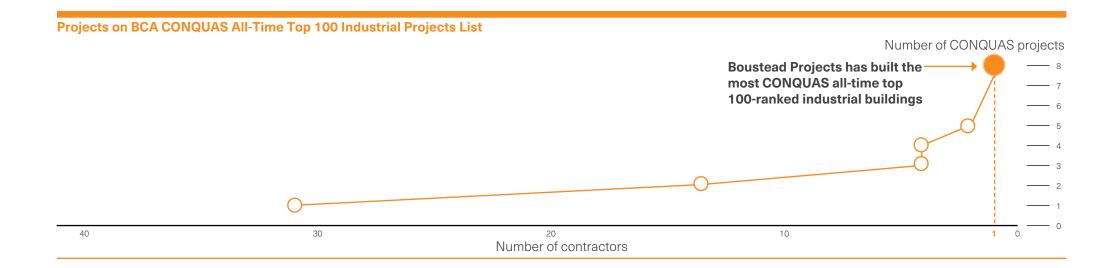
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# **BCA Awards (cont'd)**

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	Awarded by:					
	BCA / Enterprise Singapore			USGBC		
	Construction Excellence, Productivity & Quality Awards	Green Mark Platinum	Green Mark Gold Plus & Gold	LEED Gold		
Total	8 awards	12 awards	11 awards	3 awards		
2014	<ul> <li>BP: Construction Excellence Certificate of Merit for Bolloré Green Hub</li> </ul>	<ul> <li>DB Schenker Shared Logistics Center 3 (Tampines LogisPark)</li> </ul>	<ul> <li>Greenpac Greenhub (Office Interior Gold Plus)</li> <li>Kerry Logistics Centre (Gold)</li> <li>Satair Airbus Singapore Centre (Gold)</li> </ul>			
2013			<ul><li>Greenpac Greenhub (Gold)</li><li>Jabil Circuit (Gold)</li></ul>	<ul> <li>Kerry Logistics Centre</li> <li>Bolloré Green Hub         <ul> <li>1st LEED Gold in logistics</li> <li>industry in Asia /</li> </ul> </li> </ul>		
2012		<ul> <li>Bolloré Green Hub</li> <li>/ 1st in logistics industry category /</li> </ul>				
2011		<ul> <li>Rolls-Royce Wide Chord Fan Blade Manufacturing Facility</li> <li>Rolls-Royce Test Bed Facility</li> <li>/ 1st in aerospace industry category /</li> </ul>				
2010			<ul> <li>IBM Singapore Technology Park (Gold)</li> <li>Sun Venture Investments@50 Scotts Road (Gold)</li> </ul>			
2009		<ul> <li>Applied Materials Building</li> <li>/ 1st in heavy industry category /</li> </ul>	StarHub Green (Gold)			

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#### **Projects on BCA CONQUAS List**

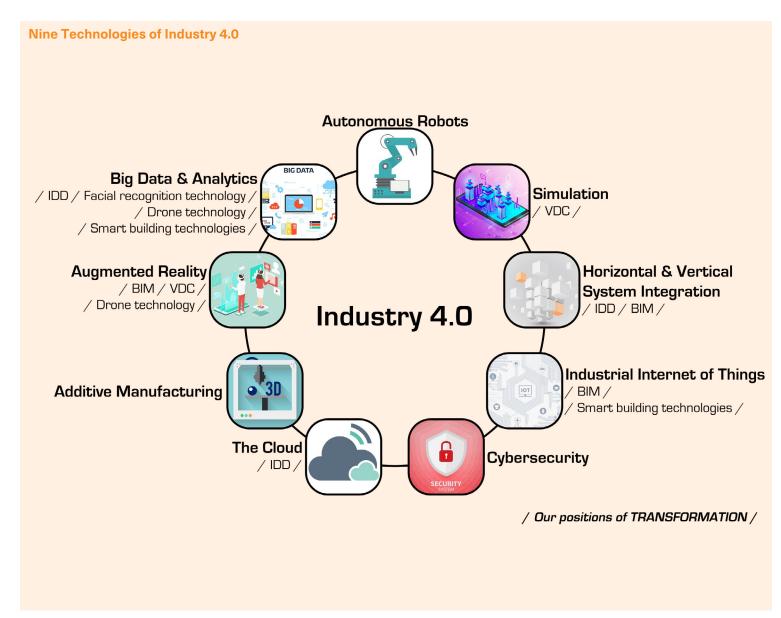
Project	CONQUAS Score	Rank on All-Time Top 100 Industrial Projects List (June 2019)
Seagate Singapore Design Center – The Shugart	92.2%	n.a. (commercial project)
ST Omega 2	91.5%	12th
Edward Boustead Centre	91.3%	15th
Kerry Logistics Centre	90.7%	18th
Bolloré Green Hub	90.3%	21st
Continental Building Phase 3	89.6%	27th
ST Electronics Building	89.1%	34th
ST Engineering Hub	85.1%	61st
Rolls-Royce Test Bed Facility	82.9%	85th
Sun Venture Investments@50 Scotts Road	81.5%	n.a. (commercial project)

order to adapt to new megatrends and the prevailing global landscape that emerges over time. In general, two new megatrends that are having a profound effect on the building, construction and real estate industries are Industry 4.0 and climate change.

#### 3.4.1 Industry 4.0

According to Boston Consulting Group ("BCG"), Industry 4.0 - the fourth industrial revolution – is a transformation that makes it possible to gather and analyse data across machines, enabling faster, more flexible and more efficient processes to produce higher quality goods at reduced costs. This will increase productivity, shift economics, foster industrial growth and modify the profile of the workforce and ultimately change the competitiveness of corporations and regions.8 BCG went on to name nine technologies that are transforming industrial production as shown here. We have overlaid our already implemented technologies in six of these areas.

For over two decades, we have been a pioneering force in Singapore's industrial real estate sector, demonstrating pioneership and transformation in business model and activities including design-and-build (1996), design-build-and-lease (2003), advanced ecosustainable buildings (2009) and IDD (2017), among others.



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As the latest capability in our pioneering approach, our IDD platform deploys digitalisation and cloud-based technologies, and transformative methodologies like BIM, virtual design and construction ("VDC"), and design for manufacturing and assembly ("DfMA").

These methodologies were extensively adopted in ALICE's design, construction, project management and delivery, further complemented by our use of drones for aerial imaging, site progress

and surveillance, and eventually ALICE's marketing through the deployment of virtual reality technologies. ALICE was constructed virtually using BIM and VDC (before the actual construction) so that most issues could be anticipated during construction, operation and maintenance, and proactive solutions could be generated, thereby significantly boosting productivity. Another first in the industry, ALICE adopted large-scale prefabricated bathroom units ("PBUs") using prefabricated, prefinished

volumetric construction ("PPVC"), moving beyond the norm of small PBUs in the residential sector.

On the operational side, an ALICE mobile app designed as a collaboration between us and a leading homegrown proptech firm, will be driven by big data analytics and Internet of Things ("IoT") for tenant interface tied to ALICE's smart building management system. The single and comprehensive backend system for operations and facilities management

will greatly automate processes and reduce manual tasks. Please review our Industry 4.0 Future Feature on ALICE as shown on page 33, a taste of how we are converging the ideals of the Singapore Government's ITP and ITMs for three industries: construction, real estate and infocomm media. Simultaneously, we are using IDD and proven technologies to reshape smart eco-sustainable developments for clients shifting into Industry 4.0 under their respective ITMs.

#### **Transformational Technologies Deployed Today**

	Development	Design-and-Build	Facilities Management and Building Operations
Construction Industry	DfMA • PPVC		
Transformation	Green Building Green Mark Platinum	, LEED, BiodiverCity	
	IDD TO BIM to be used th VDC	roughout multi-decade building lifecycle	
		<ul> <li>Drone technology integrated with BIM for aerial imaging, site progress and surveillance</li> <li>Facial recognition technology used for site management and security</li> </ul>	Digital asset delivery and management
Real Estate Industry Transformation			Digital delivery and smart building technologies  Tenant management and facilities management through single portal  Drone technology combined with augmented reality to create line-of-sight views from marketable units before completion of construction
Infocomm Media Industry Transformation	<ul><li>and-price tender in Med</li><li>ALICE promotes seve</li><li>Use of immersive med</li></ul>	eral cross-sector innovation initiatives	<ul> <li>Infrastructure and support</li> <li>Successful fast-growing ventures from JTC LaunchPad</li> <li>Shared media facilities</li> <li>Offers ecosystem to bring different sectors with solutions boosting productivity and catalysing digitalisation, helping to grow local digital champions</li> <li>Smart community</li> <li>Smart building solutions use IoT and data analytics</li> </ul>

**Industry 4.0 Future Feature: ALICE** 



# INTRODUCING THE FIRST TRULY SMART BUILDING IN ANY BUSINESS PARK IN SINGAPORE



#### **Solar Power**

100 kWp photovoltaic system above green roof

# **Smart App**

One-stop tenant services linked to smart building management system



# **7D BIM**

BIM used throughout building lifecycle for design, construction, operations and maintenance

### **PBUs**

80% of area built using Sustainable Building System with first ever large-scale PBUs



## IDD

Designed and constructed with Industry 4.0 transformation standards

# **Clean Transport**

Docking stations for bicycles and personal mobility devices





#### 3.4.2 Climate Change

Opening for signatures on 22 April 2016 - Earth Day - at the UN Headquarters in New York, the Paris Agreement entered into force on 4 November 2016 and has been ratified by 185 out of 197 parties to the Convention to date. The Paris Agreement brings together all nations in an extremely important common goal to combat climate change and adapt to its effects, with the aim of keeping global temperature rise this century at well below 2°C above pre-industrial levels and pursue efforts to limit temperature increase even further to 1.5°C.9 The Singapore Government ratified the Paris Agreement on 21 September 2016.

In line with this, we acknowledge that we have a shared responsibility as a responsible corporate citizen to work towards uplifting our business in material ESG topics, especially in relation to the building, construction and real estate industries. Given the high energy intensity and emissions contributed by these industries, we aim to promote our smart eco-sustainable solutions as previously shown on pages 22 to 25.

As explained earlier, we provide smart eco-sustainable solutions that have the potential to directly influence and reduce energy loss, emissions, pollution, and energy and water consumption in some of the most energy-intensive sectors, and work towards the extremely important common goal to combat climate change and protect our environment. More information on our performance, policies and processes in relation to climate change will be shared in subsequent sections of this report.

During FY2019, we secured our largest contract in history and first Singapore Government GeBIZ contract for the S\$242 million JTC Multi-Storev Recycling Facility ("JTC MSRF"), earmarked to achieve Green Mark Platinum, JTC MSRF has been touted as one of the Singapore Government's landmark projects to shift the nation increasingly towards the circular economy, where maximum value is extracted from resources through recovery, recycling and regeneration. With extremely limited space and landfill capacity currently confined to Semakau Island

- the Singapore Government has been reviewing major initiatives to boost recycling infrastructure in the most efficient and cost-effective manner. We are proud to be participating in a national project of strategic importance in Singapore's contributions to combat climate change, protect the natural environment and solve a pressing waste storage problem.

#### 3.5 FY2019 ECONOMIC VALUE **GENERATION & DISTRIBUTION**

Our continuous profitability every year has enabled us to maintain our generation of sustainable value and progress to key stakeholders, and reinvest in transformative technologies for long-term success and longevity.

In FY2019, S\$243.0 million in direct economic value was generated, which was distributed to key stakeholders as shown on page 36.

We have built a fundamentally-sound balance sheet, reinvested in business expansions and our growing leasehold portfolio and continue to have the

capability to make new acquisitions and investments. Wholly-owned properties under our leasehold portfolio contribute relatively stable leasing revenue and profit that has gradually grown over time and provides a base to our financial performance, along with complementing our design-and-build activities. In the future, we expect jointly-owned properties under our investments in associated companies and joint ventures to grow as well and contribute to leasing profit.

FY2017 was our first complete financial year following our listing on the SGX Mainboard in April 2015 and also marked our inaugural dividend payments to shareholders. Since then, we have made annual dividend payments to shareholders, which has continued for a third consecutive year. Our fiveyear financial performance summary is shown on page 37.

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Artist's Impression of JTC Multi-Storey Recycling Facility, Singapore © Image courtesy of JTC Corporation



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#### **FY2019 Direct Economic Value Generated**

### **Suppliers**



- Purchases
- Supplier payments
- Other operating expenses
- Indirect jobs for communities where we operate

#### Team



- Salaries
- Defined contribution plans
- · Share-based compensation
- Other benefits
- Direct jobs for communities where we operate

#### **Lenders and Investors**



- Interest paid to lenders
- Dividends paid to shareholders

# **\$\$187.4** million

77% of EV

# S\$17.5 million

7% of EV

S\$6.9 million

3% of EV

**Communities** 

### **Governments**



- Corporate taxes for funding government basic services and sponsored economic and ESG initiatives
- · Indirect jobs for communities where we operate



### · Community service

Philanthropic donations

S\$7.8 million

3% of EV

S\$0.07 million

< 1 % of EV

### **Economic value retained**



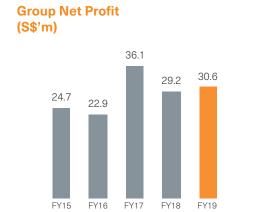
- · Reinvestment in core business
- Future acquisitions and investments

S\$23.2 million

10% of EV

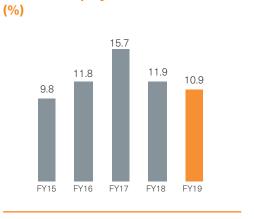
## **5-Year Financial Performance Summary**





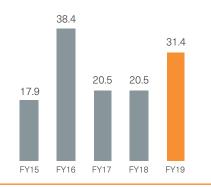


**Operating Profit Over Turnover** 

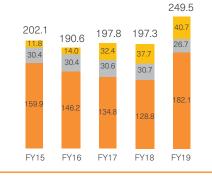


Available-for-Sale Financial Assets / Financial Assets, at FVOCI (\$\$'m)

(Restated)



Properties Held for Sale, Investment Properties, Investments in Associated Company and Joint Ventures (S\$'m)



Investment properties

Properties held for sale



Equity Attributable to Equity Holders of Company (\$\$'m)



Dividend Per Share (¢)

**Return on Equity** 



# SECTION 4 - DEVELOPING OUR BEST ASSET - BOUSTEAD PROJECTS TEAM

### A PEOPLE-TO-PEOPLE BUSINESS

An organisation is only as good as its people. At Boustead Projects, this is absolutely true.

We are a knowledge-driven, business-to-business and people-to-people corporation, where achieving our mission, vision and long-term objectives are highly dependent on the values, conduct and performance of our best asset – our team.

Our team is expected to demonstrate our five human-centric corporate values integrity, professionalism, perseverance, flexibility and passion – in interactions with key stakeholders. Developing a high performance team capable of delivering our engineered products and services, primarily smart eco-sustainable industrial real estate solutions ("solutions") aligned with our fundamental principles and strong human-centric corporate values, strengthens our trusted partnerships with client teams at many of the world's best corporations, helping them to transform their industry, build their next stage of growth, derive true value from their sizeable investments and deliver economic value and environmental, social and governance ("ESG") benefits to their own stakeholders, while keeping us at the forefront of the industry.

A client team's project journey together with us typically lasts for over one year and is made up of thousands of

interactions between key stakeholders, especially between our team and clients, strategic partners, suppliers, lenders, government agencies and regulators, all within a single project. As our business ambassadors, our team is the first ranking enabler of developing strong relationships with key stakeholders and the main contributor to our long-term success and longevity. All systems, policies and processes (together "system enablers") are there to support a high performance team capable of meeting the expectations of key stakeholders.

Being rooted in the deep heritage of the Boustead Group, fundamental principles have been passed down from generation to generation that continue to guide our daily actions and decisions today. We believe in acting honourably in the way that we conduct business and staying true to our strong humancentric corporate values. We have zero tolerance for accidents, bribery, corruption, fraud and violence. We do not condone the use of child labour or forced labour, whether at project sites under our direct control or project sites under our subcontractors and suppliers (together "suppliers")'s control. We believe in providing our team with fair employment and human rights.

This section covers our Code of Conduct, Team Development Programme, positive work environment and supply chain management which are mainly derived from the combined depth of three capitals – intellectual, human, and social and relationship – and ultimately deliver positive net effects for all six capitals.

### 4.1 CODE OF CONDUCT

We are highly committed to building a climate of fairness, honesty, trust and sincerity with key stakeholders, beginning with our team's honourable conduct. Our Code of Conduct ("COC") sets the foundation for our daily actions and decisions, and helps our team to adhere to the highest standards of honourable conduct.

Our team members are inducted in, updated on and expected to adhere to

our COC as a condition of employment, with orientation briefings when new team members join, followed by annual acknowledgements and reviews of our COC. Policies on anti-bribery and anti-corruption ("ABAC"), fair dealing and competition, proper use of corporate positions and resources, confidentiality and privacy obligations, insider trading and whistle-blowing are covered in our COC, among other guidance areas on honourable conduct as shown here.

### 4.1.1 Anti-Bribery & Anti-Corruption

We have zero tolerance for bribery and corruption. We expect our team and all third parties whom we have business dealings with to comply with Singapore's

# **Code of Conduct Coverage & Data Protection Governance Framework Policies**

## **COC Coverage**

- Legal compliance
- Business integrity
- ABAC
- Fair dealing and competition
- Proper use of corporate positions and resources
- Gifts and entertainment
- · Political and charitable donations
- Confidentiality and privacy obligations
- Conflict of interest
- Insider trading
- Whistle-blowing

## **Data Protection Governance Framework Policies Coverage**

- IT
- · Information security
- External data protection
- Internal data protection
- Document retention
- Third-party outsourcing

### **Available Feedback Channels**

- · Whistle-blowing mechanism
- Data Protection Committee and Data Protection Officers

Prevention of Corruption Act (Chapter 241) and all applicable ABAC laws and regulations in countries where we operate. Our team members are bound by our ABAC Policy regardless of whether they are employed in Singapore, stationed overseas or employed outside of Singapore. We may also be required to comply with applicable foreign ABAC laws and regulations imposed in business dealings with multinational clients who are headquartered in a foreign country where we have no operational presence.

### 4.1.2 Fair Dealing & Competition

We engage only in fair and vigorous competition. We expect our team members to fairly deal and interact with fellow team members, clients and competitors, and not to take unfair advantage of all third parties whom we have business dealings with. This includes avoiding abuse of confidential or privileged information, concealment, illegal conduct, manipulation, misrepresentation of material facts, undue influence or any other unfair dealing practices.

# 4.1.3 Proper Use of Corporate Positions & Resources

We expect our team members to apply and use corporate positions and resources in a responsible manner, which broadly includes duties to act in good faith and in our best interests as a whole.

# 4.1.4 Confidentiality, Data Protection & Privacy

Information is a valuable asset. particularly in our knowledge-driven business model. In the ordinary course of business, we may receive clients' confidential data, in which case we may be subject to various non-disclosure agreements and confidentiality clauses. Clients expect us to abide by confidentiality obligations, exposing us to a wide range of risks from noncompliance. In addition, we have to comply with Singapore's Personal Data Protection Act 2012 ("PDPA") that requires organisations that collect, use or disclose personal data to abide by PDPA requirements, again exposing us to a wide range of risks from noncompliance.

We are highly committed to adhering with all confidentiality obligations, applicable data protection, privacy laws and regulations in countries where we operate. Our data protection and IT system enablers ensure that information assets are properly governed, managed and secured both in digital and physical environments. This allows us to effectively comply with confidentiality, data protection and privacy obligations over the long-term.

In data protection, we have implemented a Data Protection Governance Framework ("DPG Framework") that covers governance principles, structure and system enablers. We opted for a governance structure with centralised formulation of system enablers and decentralised implementation of system enablers. Our Data Protection Committee ("DPC") comprising our senior management team, department heads and key executives has overall responsibility for the effective implementation of system enablers, while appointed Data Protection Officers ("DPOs") coordinate activities. Our DPOs also act as the external interface with the general public. Other than our DPC and DPOs, team members are also briefed and trained to understand the PDPA and our DPG Framework including any department data and information flows that may require protection. Policies for IT, information security, external data protection, internal data protection, document retention and third-party outsourcing are covered in our DPG Framework and reviewed by our senior management team and DPC at least once every two years.

During FY2019, we had no substantiated complaints on breaches of client privacy, which was the same in FY2018.

## 4.1.5 Insider Trading

We expect our team members with access to price-sensitive information to comply with Singapore's Securities & Futures Act (Chapter 289) and insider trading laws and regulations. Team members with access to price-

sensitive information are not allowed to trade in Boustead Projects' securities on short-term considerations and in the two weeks and one month before quarterly and full-year financial results announcements respectively, ending only after release of relevant announcements. Team members are reminded on a quarterly basis to comply with trading black-out periods and insider trading laws and regulations.

### 4.1.6 Whistle-Blowing Mechanism

Implemented in 2008, our whistle-blowing mechanism allows our team members and all third parties to raise and report in good faith and in confidence, any concerns about possible misconduct in financial reporting matters or suspected bribery, corruption, fraud and dishonourable conduct. Procedures are in place to ensure that whistle-blowers are protected. More information on our Whistle-Blowing Policy is available within the *Boustead Projects FY2019 Annual Report* on page 66.

COC violations will result in appropriate disciplinary actions being taken against the violating team member including potential dismissal and referral to legal authorities for serious violations that may be illegal. A compliance plan sets forth how our COC is to be implemented and monitored including how violations are detected, reported and investigated, as well as follow-up actions to be taken.

# 4.2 TEAM DEVELOPMENT PROGRAMME

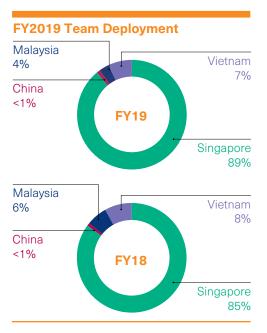
The purpose of our Team Development Programme ("TDP") is to attract, develop, motivate and retain team members with values, attitudes, skillsets and work practices aligned with our mission, vision, strong human-centric corporate values and high performance team culture. Our TDP is structured to create a work environment that promotes creativity, excitement and growth, and make team members feel cared for, challenged, empowered and respected. Our TDP sets out human resource management ("HRM") system enablers, commitments, targets and responsibilities for our team, with implementation responsibility belonging to our Group Human Resource Team ("Group HR Team") headed by our Deputy Director of Human Resources. a member of our management team. Our Group HR Team provides HRM leadership and support to all subsidiaries regionally.

We have always embraced diversity in our team, a trait we inherited from the Boustead Group. This diversity has not just been in terms of gender balance but also in age, race, religion, marital status, family responsibilities, work experience and nationality, with a multi-cultural and multi-faceted team mainly from Singapore and other parts of South East Asia.

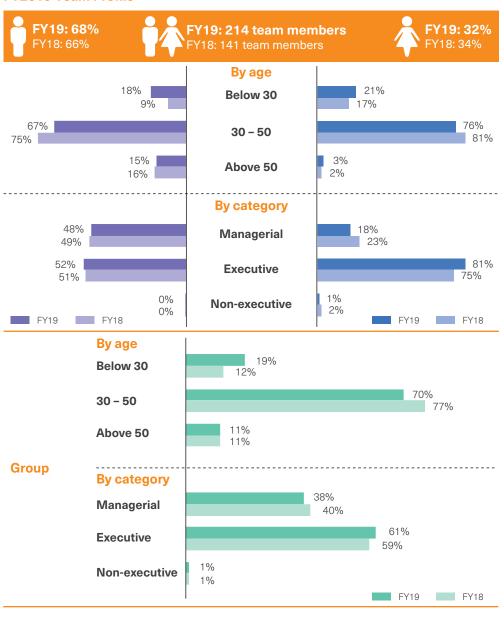
During FY2019, our overall team size grew 52% or 73 team members on a net basis to 214 team members, compared to 141 team members in FY2018, the breakdown as shown here.

#### 4.2.1 Talent Attraction

As part of our TDP, we are highly committed to complying with Singapore's Employment Act and all applicable employment laws and regulations in countries where we operate. We are further committed to fair, responsible and progressive employment practices and strive to adopt the latest HRM best practices,



#### **FY2019 Team Profile**



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which is essential to attracting the right talent to contribute to our long-term success and longevity. Our team members are considered to be employed by us only within the context and terms of their employment contracts.

### a) The Employers' Pledge of Fair Employment Practices

Singapore's Tripartite Alliance for Fair & Progressive Employment Practices ("TAFEP") promotes the adoption of fair, responsible and progressive employment practices among employers, employees and the general public. Boustead Services, the management services arm of the Boustead Group under Boustead Singapore Limited is one of over 7.000 signatories to the TAFEP's Employers' Pledge of Fair Employment Practices ("Pledge")1 and is also a member of the Singapore National Employers Federation. Through Boustead Services, we are indirectly a party to the Pledge, adhering to the fair employment practices adopted by the Boustead Group.

Under the Pledge, we have committed to work towards fair employment practices including:

 Recruiting and selecting employees on the basis of merit, regardless of

- age, race, gender, religion, marital status and family responsibilities or disability;
- Treating employees fairly and with respect, and implementing progressive HRM systems;
- Providing employees with equal opportunity to be considered for training and development based on their strengths and needs to help them achieve their full potential;
- Rewarding employees fairly based on their ability, performance, contribution and experience; and
- Complying with the labour laws and abiding by the Tripartite Guidelines on Fair Employment Practices.

Apart from the Pledge, we promote gender equality at the workplace. In terms of talent attraction, this means that we offer the same basic remuneration package to all interviewing job candidates for a specific role and scope, regardless of gender or whether a job candidate has served Singapore's mandatory national service.

#### b) Other Talent Attraction Practices

We generally advertise available positions both externally and internally, although recruitment for certain sensitive key positions may be conducted anonymously through

professional recruitment agencies. Where possible, we seek to employ citizens from countries where we operate. Since 2014, we have also adhered to Singapore's Ministry of Manpower ("MOM")'s Fair Consideration Framework that requires available positions – unless exempted – to be advertised on the national Jobs Bank for at least 14 days, thereby giving citizens fair consideration for all job opportunities before hiring foreign professionals to fill these positions.<sup>2</sup>

Adding to our potential talent pool, we are one of 10 sponsoring organisations within the engineering industry participating in the Singapore-Industry Scholarship ("SgIS") Programme.3 Launched in 2012 and co-funded by both the Singapore Government and private sector organisations, through Boustead Singapore Limited, we are a founding private sector organisation within the SgIS, a multi-industry undergraduate scholarship programme that aims to groom future Singaporean industry leaders in strategic sectors that are critical for the country's development. To date, we have given scholarships to three individuals, all of whom have since completed their local university degree programmes and joined us in full-time capacities.

# **Team Development Programme Policies**

## **Policies Coverage**

- Fairness and diversity
- Freedom of association
- Human rights
- Learning and development
- Leave
- Promotion
- Remuneration
- Restricted Share Plan 2016
- Retirement and re-employment
- Staff engagement
- Staff transfer
- Staff welfare and benefits
- Work environment

<sup>. &</sup>quot;5. View Signers of the Employer's Pledge." Tripartite Alliance for Fair & Progressive Employment Practices, www.tal.sg/tafep/getting-started/fair/employers-pledge-signers. Accessed18 July 2019.

<sup>2. &</sup>quot;Fair Consideration Framework." Singapore Government, Ministry of Manpower, www.mom.gov.sg/employment-practices/fair-consideration-framework. Accessed 18 July 2019.

<sup>3. &</sup>quot;Engineering." Singapore-Industry Scholarship, www.singaporeindustryscholarship.sg/industries/engineering. Accessed 18 July 2019.

As mentioned earlier, during FY2019, we experienced 52% growth in overall team size, in sharp contrast to Singapore's average employment at the comparable industries and national levels, which decreased 1.4% and increased 1.2% respectively in 2018.4 Our growth in overall team size was led by the hiring of 131 new team members equating to a 76% overall team hires rate, compared to 67 new team members equating to a 50% overall team hires rate in FY2018. the breakdown as shown here. Most new team members joined our designand-build and real estate development teams in Singapore and Vietnam, where business activities have been steadily increasing, especially in relation to the capturing of a record high S\$633 million in contracts in FY2019.

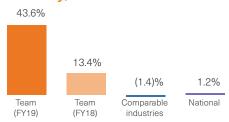
# **4.2.1 Talent Development, Management and Retention**

As part of our TDP, we embrace a holistic talent development, management and retention strategy.

## a) Conditions of Employment

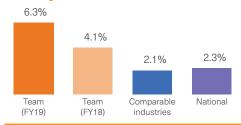
We believe in treating our team fairly, with respect and an entitlement to human rights. We offer conditions of employment and benefits that are in line with applicable employment laws and regulations, and prevailing market practices in countries where we operate including:

# FY2019 Team Net Hiring Growth Rate vs Industry/National Levels



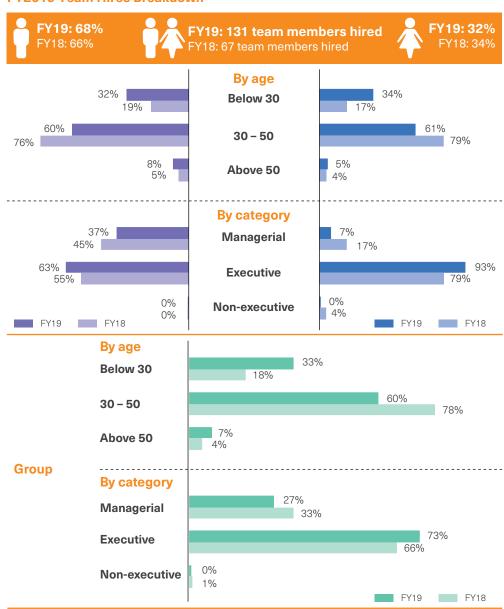
Note: Calculations are based on MOM's published statistics for 2018, with the blended weighted industries average based on Singapore's construction and real estate sectors.

# FY2019 Team Monthly Hiring Rate vs Industry/National Levels



Note: Calculations are based on MOM's published statistics for 2018, with the blended weighted industries average based on Singapore's construction and real estate sectors.

#### FY2019 Team Hires Breakdown



 "C.1 Employment by Industry, 2008-2018 (December)." Singapore Yearbook of Manpower Statistics 2019, Singapore Government, Ministry of Manpower, Manpower Research & Statistics Department, 2019, pages C4 and C5, stats.mom.gov.sg/pages/singapore-yearbook-of-manpower-statistics-2019.aspx. Accessed 18 July 2019. IRSUING BUSINESS WITH A GREATER PURPOSE

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OTHER INFORMATION

- Reasonable break times, rest days and working hours, with overtime pay for eligible team members;
- Paid leave entitlements which depending on contractual terms, and applicable laws and regulations as stipulated by Singapore's MOM or other foreign government labour agencies include adoption, annual, childcare, compassionate, examination, marriage, maternity and paternity, national service, shared parental, sick and hospitalisation, and unpaid infant care leave. We may also authorise unpaid leave depending on the reasons provided and subject to work arrangements;
- Defined contribution plans in line with applicable laws and regulations as stipulated by Singapore's Central Provident Fund or other foreign government pension agencies;
- Group insurance plans covering business travel, directors and officers liability, hospitalisation and surgery, personal accidents, term life insurance and workmen compensation; and
- Group medical plans and flexible healthcare benefits.

### b) Fair Remuneration

We have pledged to reward our team members fairly and equitably based on their ability, performance, contribution and experience. We offer fair and competitive remuneration packages, which may include overtime pay and annual wage supplements for eligible team members according to contractual terms. On top of basic remuneration packages, team members also receive our payments to defined contribution plans. Salary benchmarking exercises are also conducted to ensure that remuneration packages are equitable with what the industry offers.

There is a profit sharing bonus scheme for eligible full-time team members that is pegged to a predetermined formula based on our overall and respective subsidiaries' financial performance. Individual bonus payments and annual salary increments are determined after each team member's performance appraisal ("appraisal") is objectively assessed by our senior management team. In FY2019, we distributed a total of S\$17.5 million in economic value to our team, a 12% increase over FY2018.

There is also a Boustead Projects
Restricted Share Plan 2016 ("RSP") that
incentivises key team members to work
towards department and individual key
performance indicators ("KPIs") and
helps to align their interests with our
long-term success. Team members who
are selected to participate under the RSP
and subsequently meet their KPIs for a
specific financial year may be eligible
to receive Boustead Projects' shares,
which are vested and issued in tranches
over four years. More information on the

RSP and earlier restricted share plans is available in the *Boustead Projects FY2019 Annual Report* on pages 51 to 52, 60 to 62, 112 and 133.

### c) Performance Appraisal

As part of our TDP, full-time team members are entitled to an appraisal at least once a year as part of our Performance Management System ("PMS"), with the exception of team members who are re-employed beyond the statutory retirement age, have resigned, are serving notice or under probation during the relevant appraisal period. Team members who are under probation will receive a confirmation appraisal at the time of confirmation. Team members are evaluated on their achievement of quantitative department and individual KPIs and qualitative skillset competencies relevant to their respective roles and scope, which are defined and set at the beginning of the period under review.

Team members who consistently outperform are offered opportunities to take up higher challenges, while team members who underperform are assisted in identifying and addressing the root causes behind their underperformance. Our PMS allows us to identify team members with high leadership potential, feeding into our Succession Planning System ("SPS"). Whenever possible, we promote team members internally into available

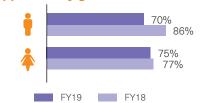
senior positions. In addition, our Team Recognition Programme includes long service awards and specific achievement awards given to recognise project teams and individual team members for excellent performance in specific areas.

During FY2019, 71% of our team received appraisals, compared to 83% in FY2018, the breakdown as shown here. The lower percentage of appraisals conducted was due to a much larger proportion of team members who are under probation as our team rapidly expanded in the latter half of FY2019.

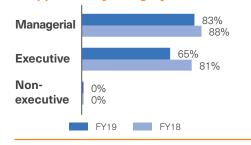
### **FY2019 Performance Appraisals**



## % appraised by gender



# % appraised by category



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The significant differences in appraisals conducted by gender and category were due to team members under probation.

### d) Communication & Engagement

We encourage open communication and engagement. With an open door policy, our team members may provide feedback or raise concerns with direct supervisors and our senior management team. Appraisals also provide team members with an opportunity to provide and receive feedback on their performance and any other important matters.

As part of our communication and engagement, we organise townhall sessions on a bi-annual basis, serving as an organisation-wide communication session between our senior management team and team members. Townhall sessions are facilitated by external trainers and include teambuilding activities to promote cohesion and teamwork.

We have procedures to address and as much as possible, satisfactorily resolve team members' grievances. This is complemented by our whistle-blowing mechanism.

# e) Career Development & Training Opportunities

We have pledged to provide our team members with equal opportunity to be

considered for career development and training based on their strengths and needs, and to help them to achieve their full potential. We aim to nurture and professionally develop team members by investing in their career development and training, offering them growth opportunities through promotions, job rotations and overseas assignments. Team members can also upgrade skillsets and are generally encouraged to undergo professional training that may help their performance. This includes sponsoring or subsidising the cost of approved career development and training courses, and may also include granting paid leave to attend these courses. We also have an Education Assistance Scheme under which we may sponsor team members who desire to attend job-related courses on their own initiative and for personal development. While we identify the career development and training needs of team members at least once a year during appraisals, we also assess such needs on an ad-hoc basis.

As we continue to pioneer new solutions and make investments in procuring and implementing transformative technologies, methodologies and system enablers, we have also made necessary investments in training team members so that they can realise the full benefits of these transformative technologies, some of which are shown here.

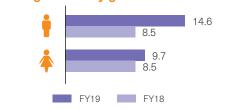
With technological advancements accelerating the pace of disruption and shortening business cycles, we believe that investments in training need to be adaptable, flexible and timely.

During FY2019, our team underwent a total of 2,241 training hours, compared to 1,141 hours in FY2018, the breakdown as shown here. This equated to an average of 13 hours per team member

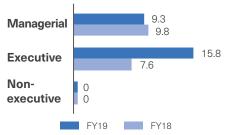
### **FY2019 Training Performance**



### Average hours by gender



## Average hours by category



# Training for Transformational Technologies



Green buildings



Building information modelling



Design for manufacturing and assembly



Virtual reality



Drone technology



Cloud-based IT systems to manage and optimise collaboration and workflows

in FY2019, compared to 8.5 hours in FY2018. Training was emphasised across our team, especially with newer team members – many of them at the executive level – in order to

familiarise them with our transformative

technologies, methodologies and system

### f) Health & Wellness

enablers.

Other than earlier mentioned conditions of employment and benefits, we have also implemented team wellness programmes including sponsorships and subsidies for selected social, sports and recreational activities, health screening sessions and lunchtime health talk sessions. In addition, other types of lunchtime talk sessions on various topics of interest have been organised on a regular basis.

During FY2019, our team members took a total of 240.5 medical leave days due to sickness or hospitalisation, compared to 321.5 days in FY2018, the breakdown as shown here. This equated to an average of 1.4 days per team member in FY2019, as compared to 2.4 days in FY2018. None of this medical leave was in relation to workplace safety and health incidents or occupational diseases among team members at administrative and project sites.

# g) Employment Beyond Statutory Retirement Age

We may offer our team members re-employment beyond Singapore's statutory retirement age of 62 years, as guided by applicable laws and regulations, and our policies on retirement and re-employment. Any re-employment and extension of reemployment depends on whether a retiring team member's services are required, the team member is medically certified to be fit for employment and is able to perform at an acceptable level. In general, we try to provide re-employment whenever possible, given that retiring team members have decades of experience and can still be highly productive and motivated.

During FY2019, we had four team members under re-employment beyond the statutory retirement age equating to 2% of our overall team size, compared to no team members in FY2018.

### h) Succession Planning

We recognise that having adequate succession planning is a key priority and essential to our business continuity. We have a SPS for our senior management team and key executives. Core leadership positions are covered by deputies or experienced potential

replacements, who are identified through our PMS as being team members with high leadership potential to be developed and nurtured into next-generation leaders.

At the end of FY2019, 100% of our senior management team and key executive positions – a total of 10 team members – were covered by a named deputy or designated successor. Our Managing Director also had at least two named deputies or designated successors.

# i) Termination of Employment & Turnover

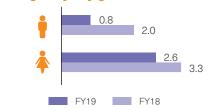
Our team members are entitled to compensation according to severance clauses in their employment contracts if we terminate their services. Under all circumstances, we seek to ensure that any termination of employment is conducted in a fair and lawful manner. We have also implemented procedures to ensure that affected team members are properly compensated and may also receive job placements or other forms of assistance in addition to monetary compensation if we retrench them.

As with any corporation, we have not been spared from natural attrition and turnover of team members. During FY2019, we had turnover of 56 team

## **FY2019 Absentee Performance**



### Average days by gender



members equating to a 33% overall team turnover rate, compared to 49 team members equating to a 36% overall team turnover rate in FY2018, the breakdown as shown here. Our overall team turnover rate was slightly above market norms due to our rapidly expanding team, with some new team members leaving shortly after joining.

# 4.3 CREATING A POSITIVE WORK ENVIRONMENT

We are highly committed to creating a positive work environment, where our team, clients, suppliers and other key stakeholders feel comfortable, safe and secure within and around our operations regionally. Our positive work environment is designed and organised to be conducive for delivering our solutions in a productive manner and facilitating interactions with key stakeholders, along with meeting applicable laws and regulations in countries where we operate.

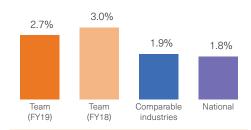
# 4.3.1 Workplace Health & Safety Above All

Of utmost importance, we care deeply about safeguarding the wellbeing of our team, beginning with our workplace safety and health ("WSH") management performance and system enablers that apply to our team and all key stakeholders who are affected by our operations regionally.

From a WSH standpoint, the United Nations' International Labour Organization has estimated that there are over 2.78 million deaths every year due to occupational accidents and work-related diseases. In addition, there are 374 million non-fatal occupational accidents and work-related diseases, many which result in extended work absences. The human cost of this daily adversity is vast with the economic burden of poor WSH practices costing an estimated 3.94% of global gross domestic product each year.<sup>5</sup>

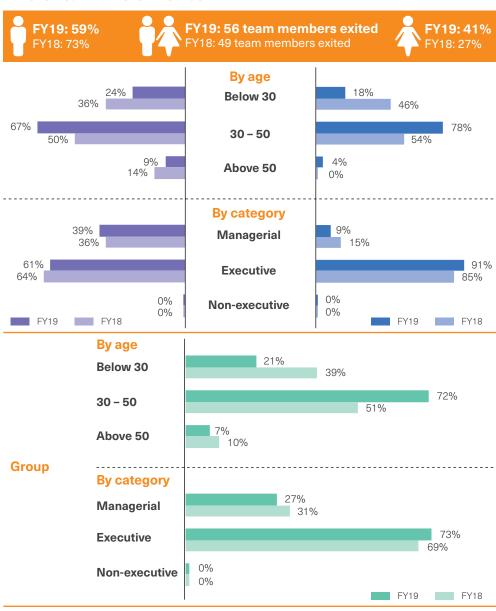
In Singapore, although the incidence of occupational accidents, fatalities and diseases are much lower than the global average, the local construction industry remains a major contributor to such incidents, with the industry having the highest number of fatalities in 2018.

# FY2019 Team Monthly Turnover Rate vs Industry/National Levels



Note: Calculations are based on MOM's published statistics for 2018, with the blended weighted industries average based on Singapore's construction and real estate sectors.

### **FY2019 Team Turnover Breakdown**



<sup>&</sup>quot;Safety and Health at Work." United Nations, International Labour Organization, www.ilo.org/global/topics/safety-and-health-at-work/lang-en/index.htm. Accessed 18 July 2019.

As part of our WSH Management

on SS506 Part 1:2009 and OHSAS

Projects E&C ("BP E&C") received

recertification under both standards.

System ("WSHMS"), we first embarked

18001:2007 certifications in 2006 and

have had a WSHMS in place ever since.

During FY2019, our major design-and-

build subsidiary in Singapore, Boustead

Our WSHMS sets out WSH management

system enablers, commitments, targets

and responsibilities for our team, with

overriding responsibility belonging

Safety ("EHS") Team headed by our

management team. Our EHS Team

manages all aspects of our WSHMS

performance at all workplaces and

basis.

which is both externally and internally

audited, and ensures WSH management

project sites under our control on a daily

We have zero tolerance for accidents

in our safety slogan 'Safe Work, Save

among team members and suppliers

Although we outsource construction

trades to suppliers and do not directly

hire any construction workers, we take

through safe work. This is encapsulated

Lives' which has become a daily mantra

who undertake work at our project sites.

and are committed to saving lives

EHS Director, a member of our senior

to our Environmental, Health and

LONGEVITY REPORTING FRAMEWORK

responsibility to ensure their health and safety at our project sites and the general public's health and safety in the communities around our project sites.

Through our Total WSH Policy, we are committed to:

- Preventing injury and ill health for our team, workers and key stakeholders at our project sites;
- Complying with applicable legal requirements and with other requirements relating to WSH hazards;
- Creating better health and wellbeing for our team, workers and key stakeholders at our workplaces;
- Providing sufficient and appropriate resources to carry out the implementation of our WSHMS to ensure sustainable WSH standards for our team, workers and stakeholders at our project sites; and
- Continual improvement in WSH management and performance.

Our WSHMS is supported by investments in technologies. Internally, we developed an Integrated Boustead Online Safety System ("iBOSS"), which provides us with a centralised platform to manage all permit-to-work applications and safety induction course bookings. Through digitalisation,

iBOSS has replaced time-consuming administrative processes and provides us with data governance, traceability and tracking capabilities in documenting administrative and safety records. The current iteration of iBOSS also includes a biometric facial recognition system used to administer project site access and security.

The tone for WSH performance is set at the top, where our senior management team 'walks the talk' when it comes to prioritising WSH issues and system enablers. In terms of engagement, a monthly safety management meeting is conducted with our senior management team, EHS Team, all WSH professionals and project site teams. Weekly safety management meetings are also conducted with our EHS Team engaging with respective project site safety committees and WSH professionals on safety inspections. WSH professionals also carry out daily project site toolbox talks and safety inspections with the safety supervisors from all suppliers.

Specific measurable WSH targets are set under our WSHMS, which are tracked and reviewed at the very minimum during monthly safety management meetings. While our perpetual WSH target is to achieve zero accidents or

safety incidents at all workplaces and project sites, we also set short-term WSH targets to address adverse safety trends. Our current short-term WSH targets include eliminating incidence of personnel or objects falling from height.

# 4.3.2 Continuous WSH Education & Training

Nowhere else do we emphasise continuous education and training more than in WSH education and training. in order to immerse our team and key stakeholders in the right WSH culture and improve our WSH performance. Our training programmes include a Centralised Safety & Quality Induction Training Course conducted for team members, suppliers and visitors to our project sites and an Enhanced Safety Induction Course in partnership with external training centres to provide safety training in relation to working at heights awareness for team members and suppliers.

Our EHS Team, WSH professionals and project site teams have the responsibility of ensuring that suppliers conduct appropriate in-house safety training for their workers before deploying them to our project sites and that such training is properly documented. We also have a Safety Awareness Promotion

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Programme that gives widespread recognition to the efforts of WSH professionals, safety supervisors, suppliers and workers in achieving WSH milestones.

Continuing our WSH performance in FY2019, we had no reportable accidents or safety incidents at our administrative workplaces, and zero fatalities, high consequence injuries and occupational disease incidents within our team and suppliers' workers across our operations regionally, which was the same in

FY2018. Our accident frequency rate ("AFR") and accident severity rate ("ASR") at project sites in Singapore also compared favourably with Singapore's average AFR and ASR at both the comparable industries and national levels.<sup>6</sup>

### 4.3.3 bizSAFE Mentorship

In 2008, we initiated our participation in Singapore's Workplace Safety & Health Council ("WSHC")'s bizSAFE Programme by becoming a bizSAFE Partner. In 2009, we achieved the bizSAFE Star, the

highest qualification that can be attained in recognition of a corporation's WSH management programmes.

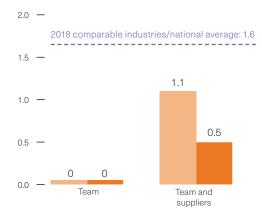
By 2011, we opted to take a national leadership role in advocating and promoting excellent WSH practices in the construction industry by becoming a bizSAFE Mentor; currently one of only eight bizSAFE Mentors in Singapore and the only one among our direct competitors. bizSAFE Mentors are corporations that have excellent WSH performance and track records, and are

qualified and invited only by the WSHC to take this national leadership role. bizSAFE Mentors incorporate WSH as an integral part of their business model that benefits the wider community and also actively work with the WSHC to promote the WSH agenda on various industry and national platforms. As a bizSAFE Mentor, we have been one of the key contributors in helping the bizSAFE Community to expand from 10,000 corporations in 2011 to almost 30.000 corporations in 2017.8

#### **WSH Performance**

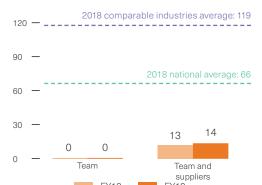
### **AFR**

# of workplace accidents per million man-hours



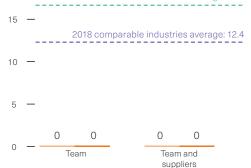
#### **ASR**

# of lost man days to workplace accidents per million man-hours 150 —



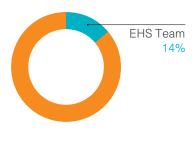
# Occupational disease incidence rate

# of occupational disease cases per 100,000 employees
20 —



2018 national average: 16.4

### **EHS Team as % of Overall Team**



- 6. "Table 1.27: Accident Frequency Rate (AFR) and Accident Severity Rate (ASR) in Selected Sectors, 2017 and 2018." Workplace Safety and Health Report 2018, Singapore Government, Ministry of Manpower, February 2019, page 49, www.mom. gov.sg/~/media/mom/documents/safety-health/reports-stats/wsh-national-statistics/wsh-national-statistics/ush
- 7. "Existing bizSAFE Communities: bizSAFE Mentors." Singapore Government, Workplace Safety & Health Council, www.wshc.sg. Accessed 18 July 2019.
- 8. "bizSAFE Journey at a Glance." Shine, Singapore Government, Workplace Safety & Health Council, February 2018, page 3, www.wshc.sg. Accessed 18 July 2019.

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**DEVELOPING OUR BEST ASSET -BOUSTEAD PROJECTS EMPLOYEES** 

As part of our WSH advocacy and promotion efforts, and uplifting the WSH practices of the construction industry as a whole, we have made it compulsory for all of our suppliers to be part of the bizSAFE Programme and further encourage them to strive for bizSAFE Star, the highest qualification achievable. Excellent WSH performance is priceless when all lives are safeguarded and when people everywhere go home safely to their families from their workplaces everyday.

Continuing our WSH advocacy and promotion efforts in FY2019, 100% of our suppliers are certified as at least bizSAFE Level 3, while 79% of our suppliers are certified as bizSAFE Star as shown here.

#### 4.3.4 WSH Awards

We are a regular feature at the WSH Awards, an annual awards programme hosted by the WSHC and MOM to recognise excellent WSH performance.

During FY2019 at the WSH Awards 2018 held in July 2018, we received a Safety & Health Award Recognition for Projects ("SHARP") for ALICE@ Mediapolis developed under the Boustead Development Partnership, Singapore's first truly smart business park development.

Shortly after the end of FY2019 at the WSH Awards 2019 held in July 2019, we

received SHARPs for the Bolloré Blue Hub and Veolia Hazardous Chemical Waste Treatment Complex.

To date, our excellent WSH performance has been recognised with the highest achievements under the bizSAFE Programme and 19 awards at the WSH Awards as shown here.

#### **4.4 SUPPLY CHAIN MANAGEMENT**

We are committed to managing the impacts and risks associated with our supply chain. Supplier-related impacts and risks are identified, addressed and managed under our various management systems, Enterprise Risk Management Framework, internal controls, and external and internal audits.

Our procurement includes products and services from a network of suppliers regionally based on a list of approved suppliers for various construction equipment services, materials and trade services. Supplier costs and other construction costs typically make up more than 90% of our total cost of sales. In FY2019, we distributed a total of S\$187.4 million in economic value to suppliers, a 26% increase over FY2018.

Operationally, we manage our procurement through our procurement system enablers and list of approved suppliers, which are subject to regular review as well as external and internal audits.

### bizSAFE Programme

bizSAFE Star

Deliver excellence in WSH management system

bizSAFE Level 4

bizSAFE Level 3

bizSAFE Level 2

Acquire capability in WSH risk management

bizSAFE Level 1

Demonstrate top management commitment to WSH

**79%** 

of our suppliers achieved at least bizSAFE Star (our current level)

**100%** of our suppliers achieved bizSAFE Level 3 or better

### bizSAFE Programme & WSH Awards

	Awarded by WSHC				
	bizSAFE Programme	WSH Award	SHARP Award		
Total		6 awards	13 awards		
2019			<ul><li>Bolloré Blue Hub</li><li>Veolia Hazardous Chemical Waste Treatment Complex</li></ul>		
2018		BP E&C: WSH Performance (Silver) Award	ALICE@Mediapolis		
2017			GSK Asia House		
2016			<ul> <li>Kuehne+Nagel Singapore Logistics Hub</li> </ul>		
2015			<ul> <li>MTU Asia Pacific HQ</li> </ul>		
2012		BP: WSH Performance (Silver) Award	Bolloré Green Hub		
2011	bizSAFE Mentor	BP: WSH Performance (Silver) Award	<ul> <li>Rolls-Royce Wide Chord Fan Blade Manufacturing Facility</li> </ul>		
2010		<ul> <li>BP: WSH Performance (Silver) Award</li> <li>WSH Officer Award</li> </ul>	<ul> <li>Applied Materials Building</li> <li>IBM Singapore Technology Park</li> <li>Le FreePort</li> <li>Singapore Aero Engine Services</li> </ul>		
2009	bizSAFE Star	BP: WSH Performance (Silver) Award	StarHub Green		

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Potential new suppliers are evaluated on their reputation, financial health, operations, quality and EHS performance for inclusion on our list of approved suppliers. Existing suppliers are regularly evaluated on their upkeep of their holistic performance with routine engagement and inspections throughout

projects. As mentioned earlier, all suppliers are required to attain at least a bizSAFE Level 3 in order to qualify for our list of approved suppliers. We also ensure that approved suppliers are inducted in our Green & Gracious Programme, which is shown on pages 52 to 53.

Supplier violations of our holistic standards will result in appropriate disciplinary actions taken against violating suppliers including potential permanent removal from our list of approved suppliers and referral to legal authorities for serious violations that may be illegal in nature. On the other hand,

suppliers that display performance that consistently meets our expectations may receive reward points that can be used to bolster their bids to us on future projects, thereby incentivising good performance.

# SECTION 5 - CONSERVING OUR COLLECTIVE HOME - PLANET EARTH

#### **PLANET EARTH**

For all global stakeholders and all known life, Earth is our collective home and the only home we know. Nature in all forms – both organic and inorganic – is the nurturer and provider of all that is necessary to sustain life. Over the past 200 years, the world's population has grown exponentially with one billion people¹ when the Boustead Group was first established in 1828 to 7.7 billion people today and an expected 8.5 billion people by 2030.² This has placed tremendous resource strains on our planet's natural ecosystem.

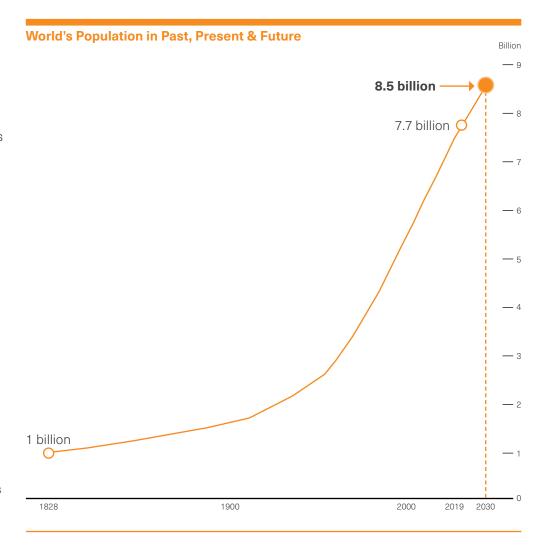
Furthermore, close to four billion people live in urban centres and this is expected to increase to five billion people by 2030. Rapid urbanisation will lead to enormous challenges in government planning across all infrastructure, economic and environmental, social and governance ("ESG") facets. Simultaneously, climate change - driven by greenhouse gas emissions contributed by human activities and agreed upon by 97% of actively publishing climate scientists<sup>3</sup> continues to result in natural disasters and extreme weather events that have disrupted national economies and hurt lives, people, communities and countries.4

Accompanying expected rapid urbanisation, construction activities for infrastructure will continue to grow. As a responsible corporate citizen, we plan to do our part in minimising our ecological footprint and contributing to ESG initiatives that transit beyond our organisational ecosystem to our planet's natural ecosystem.

This section covers our environmental stewardship, legal and regulatory compliance, and community development, which are derived from the combined depth of all six capitals – financial, manufactured, intellectual, human, social and relationship, and natural – and ultimately deliver positive net effects for all six capitals.

# 5.1 ENVIRONMENTAL STEWARDSHIP

Construction activities and buildings exert considerable impact on the environment during their multi-decade building lifecycles from the embodied energy of materials and construction to the operating energy of operations and maintenance, and finally demolishment at the end of buildings' useful lives. This also presents significant opportunities to mitigate ecological footprints of construction activities and buildings in



- 1. Roser, Max, Hannah Ritchie and Esteban Ortiz-Ospina. "World Population Growth." Our World in Data, 2013, updated May 2019, ourworldindata.org/world-population-growth. Accessed 18 July 2019.
- 2. "Key Findings from World Population Prospects 2019." World Population Prospects 2019, United Nations, UN Department of Economic & Social Affairs, Population Division, 2019, page 1, population.un.org/wpp/publications/files/wpp2019\_highlights.pdf. Accessed 18 July 2019.
- 3. "Scientific Consensus: Earth's Climate is Warming." National Aeronautics & Space Administration, climate.nasa.gov/scientific-consensus/. Accessed 18 July 2019.
- 4. "Sustainable Development Goals." United Nations, sustainabledevelopment.un.org/sdgs. Accessed 18 July 2019.

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general. Earlier, we shared on pages 22 to 25 about how our smart ecosustainable solutions have the potential to directly influence and reduce energy loss, emissions, pollution, and energy and water consumption in some of the most energy-intensive sectors, and work towards the extremely important planetary goal to combat climate change. Under this part of environmental stewardship, we will share our processes in environmental management.

### **5.1.1 Environmental Management**

We are highly committed to complying with all applicable environmental laws and regulations in countries where we operate. As part of our Environmental Management System ("EMS") aimed at protecting the environment and preventing pollution at our operations regionally, we first embarked on ISO 14001 certification in 2006 and have had an EMS in place ever since. During FY2019, our major design-and-build subsidiary in Singapore, Boustead Projects E&C ("BP E&C") received an upgraded certification to the latest ISO 14001:2015 standard. Our EMS sets out environmental management system enablers, commitments, targets and responsibilities for our team, with overriding responsibility belonging to our Environmental, Health and Safety ("EHS") Team headed by our EHS Director. This same team also oversees WSH performance. Our EHS Team

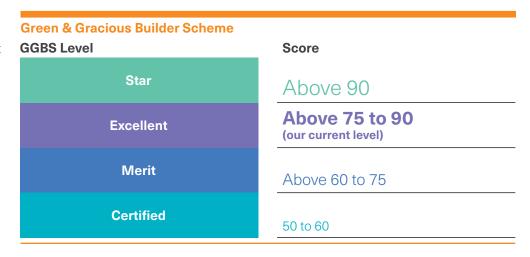
manages all aspects of our EMS which is both externally and internally audited, and ensures environmental management performance at all workplaces and project sites under our control on a daily basis.

We are also committed to raising environmental awareness through our adoption of green practices.

# **5.1.2 Green & Gracious Builder Scheme**

We are a voluntary participant in the Building & Construction Authority ("BCA")'s Green & Gracious Builder Scheme ("GGBS") launched to promote environmental protection and gracious practices during construction activities. Having achieved a Green & Gracious Builder Award (Excellent), we are committed to fulfilling our responsibility to the environment and the general public in terms of addressing environmental concerns and mitigating potential inconveniences to the general public in construction activities. Our Green & Gracious Programme ("GGP") is a subset of our EMS and sets out how we should fulfil our role as a Green & Gracious Builder.

Under the GGBS and our GGP, we periodically review and update construction processes and key performance indicators on ESG topics such as those shown here. Increasingly,



### **Green & Gracious Programme**

Environmental	Social
<ul> <li>Materials reduction, reuse and recycling</li> <li>Construction energy management</li> <li>Construction water and environmental management</li> <li>Housekeeping and air quality management</li> </ul>	<ul> <li>Accessibility</li> <li>General public safety</li> <li>Construction noise and vibration management</li> <li>Communication</li> <li>Manpower management</li> </ul>

there are overlaps in ESG topics, with fulfilment in one area contributing to benefits in the other areas.

Our GGP includes monitoring. performing and improving on internally set targets that cover areas such as reductions in concrete and rebar wastage, waste disposal, direct energy and water consumption from construction operations, effluents, dust. noise and vibrations. Our targets are set at realistically achievable levels that are significantly better than the average performance of Singapore's construction industry and national levels in these same topics, in which it was found that the construction industry contributed to in excess of 21% of all waste generated in Singapore in 2018. Although eventually 99% of construction waste generated and 60% of Singapore's waste generated were recycled<sup>5</sup>, it is more important to reduce waste generation before the recycling phase since national resources - albeit a lower quantum - are still required for recycling activities. We also require potential new subcontractors and suppliers (together "suppliers") to be evaluated on their reputation, financial health, operations, quality and EHS performance for inclusion on our list of approved suppliers, with approved suppliers being

inducted in our GGP.

Due care is taken to ensure that businesses, residents and visitors within communities neighbouring our project sites are communicated to and not unnecessarily inconvenienced by ongoing projects. These efforts include keeping our project sites clean and organised, protecting pathways and sidewalks that run along project sites, minimising dust, noise and vibrations, and putting up communications and signages where appropriate including ways to contact us should there be any major inconveniences.

During FY2019, we met all targets in terms of reducing concrete, re-bar wastage and waste disposal costs.

For our commendable efforts and improvements under the GGBS, during FY2019 at the BCA Awards 2018 held in May 2018, we received the Green & Gracious Builder Award (Excellent) for overall excellent environmental, professional and sustainability practices, an upgrade from the Green & Gracious Builder Award (Merit) attained in 2015.

## 5.1.3 Energy & Water Efficiency

We have worked hard to improve the energy and water efficiency of our

operations regionally in order to optimise the use of natural resources and mitigate our ecological footprint. Improving energy and water efficiency has also translated to lower operating costs and conversely higher profitability. Such gains have been achieved in two areas of our operations: during the construction phase of design-and-build projects and during the operational phase of multi-tenanted buildings that we have developed and continue to own and lease out.

Our design-and-build projects use diesel as a fuel for onsite diesel power generators, electricity drawn from the national power grid and water drawn from the national water network. We also collect rainwater which is treated and recycled for use in activities such as project site cleanliness and washing of vehicles leaving project sites.

During FY2019, we measured our average energy and water intensity per square metre ("sq m") of constructed gross floor area ("GFA") – not including recycled water – for all significant design-and-build projects in Singapore as shown here. While FY2019 drastically varied from FY2018, this was due to the timing of design-and-build projects in various phases. It would be

recommended that the average of two vears is used for a more accurate gauge of this measure. In addition, it should be noted that in 2018, Singapore's annual total rainfall was measured as being 21% below the 1981 to 2010 long-term average<sup>6</sup> and 17% below 2017<sup>7</sup>, meaning that our rainwater collection and recycling points at both design-and-build project sites and leasehold properties with rainwater harvesting systems used for landscape irrigation and toilet flushing, were collecting significantly less rainwater for recycling in 2018, resulting in more water being drawn from the national water network.

Our administrative workplaces regionally and multi-tenanted developments in our leasehold portfolio draw on electricity from the national power grid and water from the national water network.

Our global headquarters is Edward Boustead Centre, a Green Mark Platinum–rated development with a high efficiency building envelope design and some of the highest ratings in energy and water efficiency. In terms of energy efficiency, Edward Boustead Centre uses double glazed low-emissivity glass to reduce heat flow into the building, more efficient T5 lighting, motion sensors that activate lighting at

<sup>5. &</sup>quot;Waste Statistics and Overall Recycling." Singapore Government, National Environment Agency, www.nea.gov.sg/our-services/waste-management/waste-statistics-and-overall-recycling. Accessed 18 July 2019.

<sup>6. &</sup>quot;Singapore's Climate in 2018." Annual Climate Assessment 2018 Singapore, Singapore Government, National Environment Agency, Meteorological Service Singapore, 2019, page 2, www.weather.gov.sg/wp-content/uploads/2019/03/annual-climate-assessment-report-2018.pdf. Accessed 18 July 2019.

<sup>7. &</sup>quot;Singapore's Climate in 2017." Annual Climate Assessment 2017 Singapore, Singapore Government, National Environment Agency, Meteorological Service Singapore, 2018, page 2, www.weather.gov.sg/wp-content/uploads/2019/01/annual-climate-assessment-report-2017.pdf. Accessed 18 July 2019.

staircases and toilets, and a signature central skywell that allows plenty of natural lighting to penetrate even central areas of the building. In terms of water efficiency, Edward Boustead Centre uses extremely efficient water fittings and has a rainwater harvesting system to recycle captured rainwater towards water-intensive horticultural and toilet

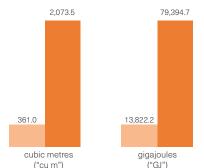
flushing purposes. Edward Boustead Centre also has air handling unit condensate recycling, sky terraces and a rooftop garden to reduce heat island effects, which together with the earlier mentioned green features result in estimated carbon dioxide savings of 264 tonnes annually, equivalent to removing the emissions of 56 cars for a year.

Our latest completed multi-tenanted development is ALICE@Mediapolis ("ALICE"), a Green Mark Platinumrated development which is also Singapore's first truly smart business park development. In terms of energy efficiency, ALICE uses double glazed low-emissivity glass to reduce heat flow into the building, a full LED lighting

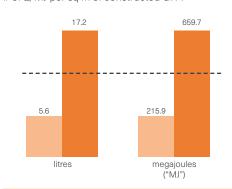
system, motion sensors that activate lighting at staircases and toilets, variable voltage variable frequency lifts with sleep mode feature, a daylight design for the atrium, a 100 kilowatt-peak rooftop solar panel array and sub-metering systems that can be accessed real-time on a mobile app so that individual tenants can keep track of all types of utilities usage.

## FY2019 Energy & Water Intensity of Design-and-Build Projects in Singapore

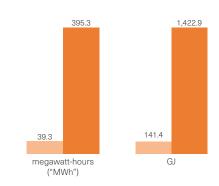
# Diesel consumption 2.073.5



### Average energy intensity (diesel) # of L/MJ per sq m of constructed GFA



## **Electricity consumption**



### Average energy intensity (electricity) # of kWh/MJ per sg m of constructed GFA



FY18

FY19

# Average energy intensity

MWh

**Total energy consumption** 

22 450 0

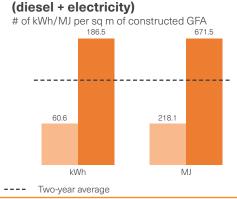
80,817.7

13,963.6

GJ

(diesel + electricity)

3,878.9

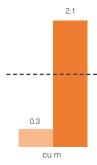


### **Total water consumption**



### Average water intensity

# of cu m per sq m of constructed GFA



In terms of water efficiency. ALICE uses extremely efficient water fittings and has a rainwater harvesting system to recycle captured rainwater towards waterintensive horticultural and toilet flushing purposes. 80% of ALICE's constructed floor area used greener building methodologies including prefabricated building systems and prefabricated volumetric construction ("PPVC") toilets, the first large-scale PPVC toilets outside of the residential real estate sector. ALICE also accesses district cooling to gain greater efficiencies and has several sky terraces to reduce heat island effects, which together with the earlier mentioned green features result in estimated carbon dioxide savings of 842 tonnes annually, equivalent to removing the emissions of 179 cars for a year.

We actively track the electricity consumption at all administrative workplaces regionally to provide a baseline for comparison against our future usage. In terms of multi-tenanted developments within our leasehold portfolio constructed after the launch of mandatory submission under the BCA's Green Mark Programme in 2008, only Edward Boustead Centre was fully operational for the whole of FY2019. ALICE received its temporary occupation permit at the end of October 2018 and hence was only fully operational for less than half of FY2019. We do not track

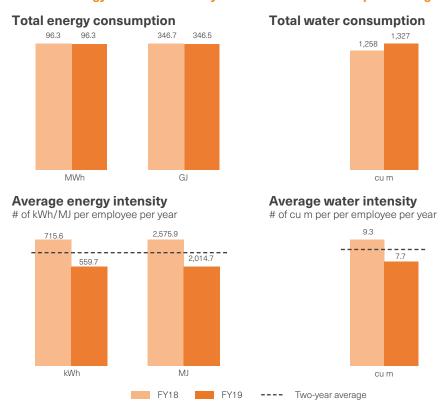
the energy and water usage at other properties within our leasehold portfolio as they are mainly single-tenanted properties and hence, energy and water usage is driven by clients' processes, which can significantly differ based on respective clients' business activities.

During FY2019, we measured our energy and water consumption for administrative workplaces regionally as shown here and Edward Boustead Centre as shown on page 56. Data for ALICE will be presented in FY2020 once the building has been fully operational for a whole year. The energy use intensity ("EUI") of Edward Boustead Centre continued to compare extremely favourably with Singapore's average EUI at both the comparable buildings and national levels and is in the second best performing quartile for comparable buildings.8 The water use intensity ("WUI") of Edward Boustead Centre was almost in line with Singapore's median WUI for comparable buildings.9

#### 5.1.4 Waste Reduction

Under environmental stewardship, we believe that waste reduction should be undertaken in both big and small ways. We encourage our team to reduce paper usage and to reuse or recycle non-sensitive paper waste where practicable. In FY2015, building on our green initiative, we adopted a paperless

### **FY2019 Energy & Water Intensity of Administrative Workplaces Regionally**



<sup>8. &</sup>quot;Overall Performance of Submitted Buildings in 2017." BCA Building Energy Benchmarking Report (Statistics & Figures) 2018, Singapore Government, Building & Construction Authority, Environmental Sustainability Group and Green Building Policy Department, 2018, pages 3 and 8, www.bca.gov.sg/bess/benchmarkingreport/benchmarkingreport.aspx. Accessed 18 July 2019.

<sup>9. &</sup>quot;Office Building Benchmarks." Singapore Government, PUB, 2018, page 2, www.pub.gov.sq/documents/waterefficiencybenchmark office.pdf. Accessed 18 July 2019.

electronic format for annual reports and in FY2018, further phased out CD copies of annual reports altogether to reduce plastic waste as well. We have also digitised most of our previously hard copy-based records where appropriate and continue to use IT systems and software solutions to improve our data governance and productivity, which helps to reduce yet another form of waste - time waste. In fact, our investments in integrated digital delivery and building information modelling ("BIM") have significantly improved digitalisation and productivity efforts, and almost eliminated paper usage while drastically reducing potential human errors in projects where BIM is applied.

### **5.2 LEGAL & REGULATORY** COMPLIANCE

We are highly committed to fully complying with applicable laws and regulations in countries where we operate. Often, these laws and regulations cross the boundaries of economic and ESG topics, covering almost all aspects of our business and are governed under the scope of different government ministries, agencies, statutory boards and regulators.

In Singapore, the main government stakeholders and regulators that we regularly communicate with are shown on page 57. In other countries where we operate, we regularly communicate with

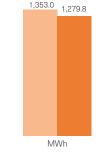
government stakeholders and regulators that are similar in scope.

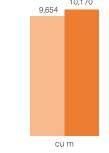
Government stakeholders and regulators give us our business licences to conduct our operations regionally. Full compliance with applicable laws and regulations cannot be overstated and is inherent in all system enablers. Relevant on-the-job training is provided to team members to ensure that they comprehend and meet the requirements of laws and regulations that apply to their job scopes. In addition, professional training may also be extended to specific team members in order for them to better comprehend and meet the requirements of applicable laws and regulations in high-risk economic and ESG topics. Other than government stakeholders and regulators, we may at times also have to comply with laws and regulations embedded within contractual terms set by clients and lenders, who have to ensure compliance with laws and regulations which are specific to their industries.

In FY2019, we had zero significant fines or cases brought against us through dispute resolution mechanisms by government stakeholders and regulators in economic and ESG facets. We also had zero substantiated complaints received from external parties and regulators or identified leaks, thefts or losses of customer data under the customer privacy area. However, we did

### FY2019 Energy & Water Intensity of Edward Boustead Centre







# Average energy intensity

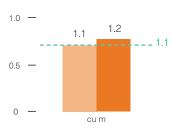
# of kWh per sq m of GFA per year



# Average water intensity

# of cum per sq m of GFA per vear

1.5 —



Note: Estimated savings of 567,568 kWh per year, equating to 30% better than baseline based on Green Mark submission.

Note: Estimated savings of 798 cu m per year based on Green Mark submission.

# **Government Stakeholders & Regulators**

Government Stakeholder	Agency	Scope	Relevant Economic and ESG Topics
Ministry of Finance	<ul> <li>Accounting &amp; Corporate Regulatory Authority</li> </ul>	Business and corporate filings	<b>(5)</b>
	Inland Revenue Authority of Singapore	<ul><li> Tax filings</li><li> Material taxable transactions</li></ul>	<b>6</b>
Ministry of Environment & Water Resources	National Environment Agency	Environment	
	• PUB	Environment	
Ministry of Manpower	Central Provident Fund	<ul> <li>Employment social security savings scheme</li> </ul>	(§) (fin) (m)
	Workplace Safety & Health Council	• WSH	
Ministry of National Development	Building & Construction Authority	<ul><li>Built environment</li><li>Construction</li></ul>	<b>(5) (4) (m)</b>
Ministry of Trade & Industry	Economic Development Board	Foreign direct investment in Singapore	(§) (fin) (m)
	Enterprise Singapore	Enterprise and trade	<b>(5)</b> (11)
	JTC Corporation	Industrial real estate and infrastructure	<b>6</b>
Regulators, Tripartite Committees and National Associations	• SGX	<ul><li>Listing requirements</li><li>Business and corporate filings</li><li>Material transactions</li></ul>	<b>(5) (4) (m)</b>
	Singapore Institute of Directors	<ul><li>Corporate governance</li><li>Directors</li></ul>	(m)
	<ul> <li>Tripartite Alliance for Fair &amp; Progressive Employment Practices</li> </ul>	Employment	<b>(5)</b> (11)









receive a stop-work order ("SWO") and partial SWO in the environmental and social areas respectively, both of which were expediently rectified and lifted.

#### **5.3 COMMUNITY DEVELOPMENT**

We are committed to community development and selecting an appropriate externally-managed community development programme to support on a long-term basis. At times. we also undertake philanthropic fund raising through our own fund raising platforms in collaboration with our suppliers. Communities in countries where we operate benefit directly from our donations both in monetary terms and in-kind to organisations that run community development programmes and also indirectly through the projects that we undertake for end-user clients. which provide jobs to those communities and FSG benefits.

During FY2019, we formally inaugurated our 'Boustead Cares' Community Partnership Programme with Singapore's North East Community Development Council ("NECDC"), and helped raise S\$50,000 in support of NECDC's community activities. In November 2018, we participated in NECDC's Community Give Back Month, a platform for NECDC to bring corporate and community partners together to uplift beneficiaries in the North East District. More than two dozen volunteers from our team worked with staff from

NECDC and Bizlink Centre Singapore to organise a trip to the Singapore Zoo for Bizlink Centre's beneficiaries. Bizlink Centre is a registered charity dedicated to serving disadvantaged and disabled individuals in Singapore through training and employment. The occasion was also graced by NECDC's Mayor, Mr Desmond Choo.

In FY2019, we distributed a total of \$\$72,000 in economic value to community investments, a 140% increase over FY2018. Moving forward, we intend to continue building on our 'Boustead Cares' Community Partnership Programme as a fruitful and uplifting long-term philanthropic programme after its successful launch in the past year.

#### **5.4 CONCLUSION**

Although we have achieved respectable performance in material ESG topics, we recognise that we can and must do better. Having collected and reported on at least two years' worth of data on material ESG topics, our Board is now in a position to consider setting mediumterm longevity performance targets in material ESG topics where targets have not already been set. Hand-in-hand with our stakeholders, we intend to continue our role as a responsible corporate citizen, one which we hope to honour for many more decades to come. Join us in this ultramarathon.

### **FY2019 Legal & Regulatory Compliance Performance**



#### **Economic**

FY19: ZERO

significant fines, non-monetary sanctions and cases brought against us through dispute resolution mechanisms in economic areas.

FY18: ZERO



#### **Environmental**

FY19: ONE

minor non-monetary sanction brought against us in environmental areas, a SWO which was rectified and lifted within eight days.

FY18: ZERO



### Social

**FY19: ONE** 

minor non-monetary sanction brought against us in social areas, a partial SWO which was rectified and lifted within 20 days.

FY18: ZERO

Boustead Projects CSR Day at Singapore Zoo © Image courtesy of North East Community Development Council (North East CDC)



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OTHER INFORMATION

# **GRI CONTENT INDEX**

This GRI Content Index makes reference to this report and the Boustead Projects FY2019 Annual Report ("FY2019 AR").

GRI Standard	Disclosure Number	Disclosure Title	Page reference and reasons for omission, if applicable
GRI 101: Foundation 20	16		
General Disclosures			
Organisational profile			
GRI 102: General Disclosures 2016	102-1	Name of the organisation	Front cover, 1, 11; FY2019 AR (front and back covers, inside front cover, 48, 86)
	102-2	Activities, brands, products and services	1, 19-37; FY2019 AR (inside front cover, 1-41, 149-150)
	102-3	Location of headquarters	11, 53; FY2019 AR (back cover, 48, 86)
	102-4	Location of operations	20-21; FY2019 AR (10-11, 14-15, 24-39, 149-150)
	102-5	Ownership and legal form	1; FY2019 AR (48, 86, 151-152)
	102-6	Markets served	20-34; FY2019 AR (inside front cover, 1-41, 149-150)
	102-7	Scale of the organisation	21, 34, 36-37; FY2019 AR (2-7, 10-19, 24-41, 81-85, 146-147 149-150)
	102-8	Information on employees and other workers	36, 38-50; FY2019 AR (16, 42-45)
	102-9	Supply chain	46-50, 52-53; FY2019 AR (16)
	102-10	Significant changes to the organisation and its supply chain	46-50, 52-53; FY2019 AR (16)
	102-11	Precautionary Principle or approach	19
	102-12	External initiatives	6-7, 11, 16, 23-25, 27-34, 41, 48-49, 52-53
	102-13	Membership or associations	6-7, 11, 16, 23-25, 27-34, 41, 48-49, 52-53, 57-58
Strategy			
	102-14	Statement from senior decision maker	3; FY2019 AR (20-22)
	102-15	Key impacts, risks and opportunities	12-18
Tables and lease with			
Ethics and integrity	100.10	Values and sinks at a deads and a superfluid sinks	0.7.40.00.00.00.54.5\(\text{V0040.4D}\(\text{V0.54.62}\)
	102-16	Values, principles, standards and norms of behaviour	2-7, 12-20, 38-39, 51; FY2019 AR (8-9, 54-68)
	102-17	Mechanisms for advice and concerns about ethics	7, 38-39, 44; FY2019 AR (66)

LONGEVITY REPORTING FRAMEWORK PURSUING BUSINESS WITH A GREATER PURPOSE

DEVELOPING OUR BEST ASSET – BOUSTEAD PROJECTS EMPLOYEES CONSERVING OUR COLLECTIVE HOME – PLANET EARTH

GRI Standard	Disclosure Number	Disclosure Title	Page reference and reasons for omission, if applicable
GRI 101: Foundation	n <b>2016</b>		
General Disclosures	S		
Governance			
	102-18	Governance structure	6-7; FY2019 AR (54-68)
	102-19	Delegating authority	6-7; FY2019 AR (54-68)
	102-20	Executive-level responsibility for economic, environmental and social topics	6-7; FY2019 AR (54)
	102-21	Consulting stakeholders on economic, environmental and social topics	6-7, 12-15; FY2019 AR (54-68)
	102-22	Composition of the highest governance body and its committees	6-7; FY2019 AR (54-68)
	102-23	Chair of the highest governance body	6-7; FY2019 AR (56-57)
	102-24	Nominating and selecting the highest governance body	6-7; FY2019 AR (56-59)
	102-25	Conflicts of interest	6-7; FY2019 AR (54-68)
	102-26	Role of highest governance body in setting purpose, values and strategy	6-7; FY2019 AR (54-55)
	102-27	Collective knowledge of highest governance body	6-7; FY2019 AR (42-43, 54-56)
	102-28	Evaluating the highest governance body's performance	6-7; FY2019 AR (54-68)
	102-29	Identifying and managing economic, environmental and social impacts	6-7, 12-18; FY2019 AR (54-68)
	102-30	Effectiveness of risk management processes	6-7, 17-18; FY2019 AR (54-68)
	102-31	Review of economic, environmental and social topics	6-7, 12-18; FY2019 AR (54-68)
	102-32	Highest governance body's role in sustainability reporting	6-7; FY2019 AR (54)
	102-33	Communicating critical concerns	6-7, 38-39, 44; FY2019 AR (63-68)
	102-34	Nature and total number of critical concerns	6-7, 38-39, 44; FY2019 AR (63-68)
	102-35	Remuneration policies	6-7, 42-45; FY2019 AR (60-62)
	102-36	Process for determining remuneration	6-7, 42-45; FY2019 AR (60-62)
	102-37	Stakeholders' involvement in remuneration	6-7, 42-45; FY2019 AR (60-62)
	102-38	Annual total compensation ratio	This information is not available.
	102-39	Percentage increase in annual total compensation ratio	This information is not available.

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GRI Standard	Disclosure Number	Disclosure Title	Page reference and reasons for omission, if applicable
GRI 101: Foundation 2010	6		
General Disclosures			
Stakeholder engagement			
	102-40	List of stakeholder groups	12-15, 57
	102-41	Collective bargaining agreements	41
	102-42	Identifying and selecting stakeholders	12-15
	102-43	Approach to stakeholder engagement	12-15
	102-44	Key topics and concerns raised	12-15
Reporting practice			
	102-45	Entities included in the consolidated financial statements	FY2019 AR (119-125, 149-150)
	102-46	Defining report content and topic boundaries	11
	102-47	List of material topics	12-15
	102-48	Restatements of information	11
	102-49	Changes in reporting	11
	102-50	Reporting period	11
	102-51	Date of most recent report	11
	102-52	Reporting cycle	11
	102-53	Contact points for questions regarding the report	11
	102-54	Claims of reporting in accordance with GRI Standards	11
	102-55	GRI content index	60-65
	102-56	External assurance	11
Topic-Specific Standards			
Smart eco-sustainable so	lutions		
GRI 103: Management	103-1	Explanation of the material topic and its boundary	22-25
Approach 2016	103-2	The management approach and its components	22-25
	103-3	Evaluation of the management approach	22-25
GRI Standard not available	Not applicable	Qualification and quantification of smart eco-sustainable solutions	24-25

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GRI Standard	<b>Disclosure Number</b>	Disclosure Title	Page reference and reasons for omission, if applicable
GRI 101: Foundation 2016			
Topic-Specific Standards			
Quality and transformatio	n		
GRI 103: Management	103-1	Explanation of the material topic and its boundary	25, 27-34
Approach 2016	103-2	The management approach and its components	25, 27-34
	103-3	Evaluation of the management approach	25, 27-34
GRI Standard not available	Not applicable	Qualification and quantification of quality and transformation initiatives	27-34
Economic performance			
GRI 103: Management	103-1	Explanation of the material topic and its boundary	34, 36
Approach 2016	103-2	The management approach and its components	34, 36
	103-3	Evaluation of the management approach	34, 36
GRI 201: Economic Performance 2016	201-1	Direct economic value generated and distributed	36
Data and information seconds (Inc.) Data and Information (Inc.) Data and Informati	u <b>rity</b> 103-1	Explanation of the material topic and its boundary	38-39, 56
Approach 2016	103-1	The management approach and its components	38-39, 56
	103-2	Evaluation of the management approach	38-39, 56
GRI 418: Customer Privacy 2016	418-1	Substantiated complaints concerning breaches of customer privacy and losses of customer data	39, 56
Talent acquisition, develo	nment menegement	and retention	
GRI 103: Management	103-1	Explanation of the material topic and its boundary	38-46
Approach 2016	103-2	The management approach and its components	38-46
	103-3	Evaluation of the management approach	38-46
GRI 401: Employment 2016	401-1	New employee hires and turnover	40, 42, 45-46
GRI 404: Training and	404-1	Average hours of training per year per employee	44-45
Education 2016	404-3	Percentage of employees receiving regular performance and career development reviews	43-44

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GRI Standard	Disclosure Number	Disclosure Title	Page reference and reasons for omission, if applicable
GRI 101: Foundation 2016			
Topic-Specific Standards			
Succession planning			
GRI 103: Management	103-1	Explanation of the material topic and its boundary	43, 45
Approach 2016	103-2	The management approach and its components	43, 45
	103-3	Evaluation of the management approach	43, 45
GRI Standard not available	Not applicable	Percentage of key executive positions with named successors	45
Health and safety			
GRI 103: Management	103-1	Explanation of the material topic and its boundary	45-49
Approach 2016	103-2	The management approach and its components	45-49
	103-3	Evaluation of the management approach	45-49
GRI 403: Occupational Health and Safety 2018	403-9	Work-related injuries	48
	403-10	Work-related ill health	45, 48
Environment			
GRI 103: Management	103-1	Explanation of the material topic and its boundary	51-58
Approach 2016	103-2	The management approach and its components	51-58
	103-3	Evaluation of the management approach	51-58
GRI 302: Energy 2016	302-1	Energy consumption within the organisation	53-56
	302-3	Energy intensity	53-56
GRI 303: Water and Effluents 2018	303-5	Water consumption	53-56
GRI 307: Environmental Compliance 2016	307-1	Non-compliance with environmental laws and regulations	56, 58

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GRI Standard	Disclosure Number	Disclosure Title	Page reference and reasons for omission, if applicable
GRI 101: Foundation 2016			
<b>Topic-Specific Standards</b>			
Legal and regulatory com	pliance		
GRI 103: Management	103-1	Explanation of the material topic and its boundary	39, 56-58
Approach 2016	103-2	The management approach and its components	39, 56-58
	103-3	Evaluation of the management approach	39, 56-58
GRI 419: Socioeconomic Compliance 2016	419-1	Non-compliance with laws and regulations in the social and economic area	39, 56-58
Community development			
GRI 103: Management Approach 2016	103-1	Explanation of the material topic and its boundary	58
	103-2	The management approach and its components	58
	103-3	Evaluation of the management approach	58
GRI Standard not available	Not applicable	Qualification and quantification of community development initiatives	58

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Certain infographic elements contained in "Nine Technologies of Industry 4.0" on page 31 and "Industry 4.0 Future Feature: ALICE" on page 33 of this report are designed by Freepik.

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