## Cover Page

Sustainability Report FY2019

CHINA HAIDA LTD.

[Passion for excellence]

## **Contents**

1	About this Report	1
2	Independent Director Statement	2
3	Overview of the Group	4
4	Sustainability Approach	8
5	Identifying Material ESG Factors	9
6	Stakeholder Engagement1	1
7	Business Performance and Economic Aspects1	3
8	Environment Management1	5
9	Social Responsibilities1	6
GRI	Content Index2	0

## **1** About this Report

China Haida Ltd. ("China Haida" or the "Company", and together with its subsidiary, the "Group") is pleased to present the sustainability report covering the Group's sustainability efforts in the financial year ended 31 December 2019 ("FY2019"). This report is set out on a "comply or explain" basis in accordance with Listing Rule 711B and Practice Note 7.6 Sustainability Reporting Guide of the Singapore Exchange Securities Trading Limited ("SGX-ST").

As a leading manufacturer of aluminium panels in the People's Republic of China (the "PRC"), the Group is aware that our operations may have an impact on the environment and society. Hence, the Group is striving to ensure its business operations are conducted in a sustainable and responsible manner.

## **Reporting Period and Scope**

This sustainability report provides an overview of the Group's sustainability performance as well as its strategies and practices, while highlighting the economic, environmental, and social impact of the Company's activities and developments. Further information on corporate governance, which is part of our sustainability, can be found under the section of "Corporate Governance" on page 12 to 35 of the Group's FY2019 Annual Report.

This sustainability report covers the group for FY2019 from 1 January 2019 to 31 December 2019.

## **Reporting Process**

In each reporting cycle, the Group's Sustainability Reporting Committee (the "SR Committee") reviews the content of the report to determine its relevance to our business as well as to ensure that the current and emerging material issues of significance pertaining to sustainability and the interests of our stakeholders are addressed. The SR Committee includes the Executive Director, Chief Financial Officer, and the management personnel of all our business functions.

### **GRI Guidelines**

We would like to inform our stakeholders that we are benchmarking our sustainability efforts in accordance with the Global Reporting Initiative ("GRI") Standards. The GRI Sustainability Reporting Guidelines provide a globally recognised framework for companies to measure and communicate their environmental, economic, social and governance performance. We have prepared our report in accordance with the GRI Standards - Core option.

### Feedback

We appreciate and value feedback from our stakeholders as it gives us the opportunity to continually improve our sustainability policies, processes and performance. Kindly address all feedback to the SR Committee at <u>sr@haida.com.sg</u>. Your feedback is of importance to us so that we can improve on our future reporting.

## 2 Independent Director Statement

This year marks the publication of Haida's sustainability report for FY2019. At Haida, we recognise the importance of creating long-term value for our stakeholders and believe that it can be achieved through sustainable business practices and our commitment to be a responsible corporate citizen.

The Board strives to align the Group's policies and practices with internationally recognised standards in the Environmental, Social and Governance ("ESG") themes, thus allowing us to achieve a balance between financial results, social engagement and environmental initiatives whilst ensuring the strategic growth of the Group.

The Group established an SR Committee under the guidance of the Board and conducted a formal materiality assessment to better manage non-financial risks such as environmental compliance, employment, employee health and safety and corporate governance. The SR Committee have identified four of the highest ranked material factors for reporting. The SR Committee reports directly to the Board, which has considered sustainability issues as part of its strategic formulation, determined the material Environmental, Social and Governance ("ESG") factors and overseen the management and monitoring of these factors.

With the publication of the annual sustainability report, we would therefore like to reinforce our support and management of these newly prioritised matters through active engagement with senior management who will lead the Group's sustainability efforts.

Moving forward, we urge our stakeholders to share our commitment to sustainability and work towards a common goal of improving the economic, environmental and social well-being of the communities we operate in.

#### MATERIAL DEVELOPMENTS

The Independent Director wish to highlight that as at the date of this report, there have been material developments to the Company's operation. To the best of the knowledge of the Independent Director and as disclosed in the Company's SGX Announcements dated 8 April 2020, 15 April 2020, 22 April 2020, 29 May 2020, 17 June 2020, 20 July 2020 and 13 August 2020, the material developments are summarised below.

- (1) Two current accounts of the Company's sole and wholly-owned subsidiary, Jiangyin Litai Ornamental Materials Co., Ltd. ("Litai") have been frozen for a period of 12 months with effect from 10 March 2020 and 18 March 2020 respectively. An interim court order dated 28 November 2019 was issued by the Sichuan Longquanyi District People's Court pursuant to an application by one Zhang Kun against twelve respondents (the Company's Chief Executive Officer, Mr Xu Youcai ("CEO") and Litai are parties amongst the respondents) for the purpose of preserving the assets of the respondents for a sum up to RMB 14 million. The application was made in connection with a legal dispute over some lending/borrowing affair between the applicant and the respondents.
- (2) Litai was also named as co-defendant in other legal suits brought by Industrial and Commercial Bank of China Limited (Jiangyin Sub-Branch) and Akzo Nobel Paint (Jiaxin) Co., Ltd, the substantive details of such legal disputes are unavailable.
- (3) The Company's Chinese legal counsel has taken the position that the CEO is prima facie connected to or associated with the freezing of the two bank accounts of Litai and causing Litai to be entangled in multiple legal suits and enforcement proceedings.
- (4) Based on the individual search conducted by the Company's Chinese legal counsel on the CEO, in addition to being named as a co-respondent/co-defendant (as previously disclosed), the CEO has also been named as the sole respondent/defendant in several enforcement cases.
- (5) Both the CEO and Litai are also subject to several Consumption Restriction Orders ("CRO") issued by the competent courts in China. A pre-condition to making such CROs is where the judgement debtor has failed to fulfil or satisfy his/her or its payment obligations within the period specified in an effective legal instrument (such as a court judgement or an enforcement order). Where a CRO

is made against a judgment debtor that is an entity, the legal representative, principal, persons directly responsible for debt settlement, or effective controller of that entity will also be subject to the same restrictions on consumption as stipulated in the CRO.

(6) Litai has suspended its operation in China since 31 July 2020, the employees of Litai were asked not to return to the office until further notice. The Singapore management team will explore all avenues including engaging professionals in china to verify as well as to obtain more information of the operation status of Litai.

The CEO and non-executive chairman are not contactable prior to today. The Singapore management team only managed to contact the CEO today, but as the Company is required to release the sustainability report today, the Singapore management team was not able to obtain the confirmation from the CEO on the contents of this sustainability report.

14 August 2020

Independent Director Tang Chun Meng

## **3** Overview of the Group

# The Independent Director wish to highlight that as at the date of this report, there have been material developments to the Company's operation, please refer to the Independent Director statement at page 2 and 3.

## **Corporate Profile for FY2019**

China Haida Ltd., a Singapore investment holding company was listed on the Mainboard of the SGX-ST since 24 November 2004. Our wholly-owned subsidiary in China, Jiangyin Litai Decorative Materials Co., Ltd ("Litai" and collectively, the "Group") is a leading manufacturer of aluminium panels in the PRC. Litai was established in 1997 by our founder and CEO, Mr Xu Youcai and is based in Jiangyin City, Jiangsu Province in the PRC. Litai is capable of manufacturing a wide range of aluminium panels for various applications in the building and construction industries.

Litai produces a wide range of Aluminium Composite Panels ("ACP") and Aluminium Single Panels ("ASP") which are sold under the renowned "Haida" brand, locally and abroad. We have successfully developed ACP of different colour surfaces and various finishes, which are suitable for interior and exterior uses. ASP which are single solid sheets of metal, are also suitable for both interior and exterior applications in the construction of commercial, industrial and residential buildings as well as in infrastructure projects.

Our strengths lie in our established and reputable track record for quality products and innovation that have won many awards and world-class certifications. We are constantly engaged in the design and development of new and innovative aluminium panels as well as improving our existing range of aluminium panels with a view to enhance our competitiveness and provide better products to our customers.

Our aluminium panels are currently sold through an extensive and established network in more than 25 major provinces and cities in China. In addition, we also have an extensive overseas export network in more than 20 countries including North and South America, Asia Pacific and Europe.

## Vision

Haida strives to be considered as the leading manufacturer of aluminium panels.

### **Mission**

Haida enhances the strength and trust in our brand name through safe and reliable products.

## **Corporate Strength**

Over the years, to achieve our vision and mission, we have developed and will continue to enhance our strength.

#### • A good track record and reputation in the industry

We have established a good track record and reputation in the industry by consistently delivering quality products and providing quality support services to our customers. We have been involved in many high-profile projects including, amongst others, the construction of the following.







Beijing Diaoyutai State Guesthouse (北京钓鱼台国宾馆)



Four-season Garden Hotel of Nantong City (南通市四季花园酒店)



110 Command Centre of Jiangyin City (江阴市 110 控制中心)

#### Beijing International Airport (北京国际机场)



New York Walls Project 美国纽约华尔街项目)

Dubai Gulf Commercial Buildings (迪拜海湾商业大厦)



Ukraine Projects 乌克兰项目)



Anshan Jingzi Street Square 辽 宁省鞍山市景子街广场)



Army Security College, CPLA 陆 军安全学院)



Audit Office of Jilin Province (吉林省审计局)



Changchun Railway Station 长春火车站)



Jiaozhou Municipal Government Building of Shandong Province 山东省胶州市政府大楼)

### • An extensive sales network and strong marketing team

We have an extensive and established sales network in more than 25 major provinces and cities in the PRC. We also have an extensive overseas export network in various countries including United Arab Emirates, India, Japan, Vietnam, Sri Lanka, Israel, Turkey, Kazakhstan, Russia, USA, Brazil, and Peru. In view of our extensive sales network and strong marketing team, we are well positioned to sell our products to a wide domestic and international market.

#### • Investment in Research and Development (R&D) to improve our products

We are continuously seeking to improve the range and quality of our products. We have established working relationships with research institutes to research on and develop technology relating to Aluminium Composite Panels, Aluminium Single Panels and other related products.

We have working relationships with research institutes such as the Xi'an Communication University (西安通讯大学), the Shanghai Fudan University (上海复旦大学) and other research institutes for the research on and development of these products. As a result of our efforts in research and development, we expect to be able to keep abreast of the changing needs and demands of our customers by providing them with the latest products.

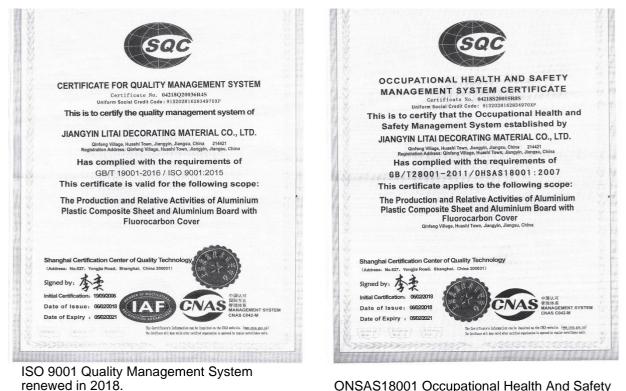
#### • An experienced management team

We have an experienced management team led by our Chief Executive Officer, Mr Xu Youcai, who has over 20 years of management experience in the manufacturing industry, and has been instrumental in our growth as a major supplier of Aluminium Composite Panels and Aluminium Single Panels. Other members of our management team include our Chairman, Ms Zhao Guiying who has more than 20 years of experience in the aluminium manufacturing industry. Our Directors are also supported and assisted by an experienced team of Executive Officers comprising Mr Zhang Qinyu (General Manager), Mr Wang Zaiquan (Sales & Marketing Manager), Mr Gong Guohong (Chief Production Officer), and Mr Xu Gang (Chief Engineering Officer).

### **Goals and Achievements**

The Group aims to continuously seek to widen the range and improve quality of our products and establish new working relationships with research institutes to research on and develop new technology to keep up with the changing needs and demands of our customers.

Our subsidiary, Litai, has attained several certifications such as the following:



ONSAS18001 Occupational Health And Safety Management System Certificate in 2018



ISO 14001 Environment Management System in 2018.

Received new Certificate for Quality Management System issued on 6 Feb 2018 and valid till 5 Feb 2021.

Received new Certificate for Environmental Management System issued on 6 Feb 2018 and valid till 5 Feb 2021.

## **Membership of Associations**

Aspiring to widen our exposure to industry standards and collaborate within and beyond the industry to improve on current sustainable practices, Litai has taken active participation in China Building Decoration Materials Association - Aluminium-plastic Composite Branch (中国建筑装饰材料铝塑复合 分会) and Shanghai Decoration and Curtain Wall Association) (上海装饰装修幕墙协会).

## 4 Sustainability Approach

The Independent Director wish to highlight that as at the date of this report, there have been material developments to the Company's operation, please refer to the Independent Director statement at page 2 and 3.

## **Our Approach**

The Group's strategic approach has transformed across the years, from a classical economic-based strategy to a sustainability-oriented approach. This approach encompasses balancing holistic goals of economic, environmental and social perspectives with our commitment to actively engage stakeholders throughout the value-delivery process; our sustainability approach extends beyond meeting stakeholder requirements to enhancing stakeholder participation in our chain of sustainable value creation.

Recognising key challenges and risks involved in sustainable development under the backdrop of our competitive industry, we have established a SR Committee to balance our sustainable goals with our dedication to delivering quality products and services to our stakeholders.

### **Committee Structure**

The SR Committee is headed by the Executive Director, Mr Guo Yun (who has resigned on 15 January 2020), and formed by the senior management from critical business functions, such as finance, operations, human resources and procurement under its subsidiary. The focus of the SR Committee lies in the areas of formulating, implementing and reviewing the Group's sustainable policies and practices, sustainability development programs and initiatives. Periodical reviews are made to ensure the effective implementation and engagement of the Group as a whole and in line with the Group's strategic developments.

## 5 Identifying Material ESG Factors

# The Independent Director wish to highlight that as at the date of this report, there have been material developments to the Company's operation, please refer to the Independent Director statement at page 2 and 3.

A robust process was undertaken to identify and prioritise the Group's material Environment, Social and Governance ("ESG") issues. The Group engaged a team of external sustainability consultants to assist the Group's SR Committee in identifying and prioritizing issues that are most material and relevant to the Group and its stakeholders. These issues are then linked to the overall strategy management and corporate social responsibility. The ESG Materiality Assessment was performed with the facilitation of the team of external consultants, where each ESG factor in the GRI ESG universe was thereafter ranked by the SR Committee members according to the influence on stakeholders' decisions and significance of environmental and social impacts. Subsequently, a reporting plan on the identified GRI factors has been established based on the aggregated assessment results.

The SR Committee has identified the following material ESG factors for FY 2019:

- GRI 201 Economic Performance
- GRI 307 Environmental Compliance
- GRI 401 Employment

## Material ESG Factor Summary

Focus	Impact to Stakeholders	FY2019 Performance	Commitments & Targets
Economic Performance	Financial performance is one of the key factors which affects our investors' and shareholders' confidence level.	<ul> <li>Lower turnover during the year due to US- China tariffs and trade tensions, and also the slowdown in global economies.</li> <li>Domestic demand was close to FY2018 but export sales of panels were much lower.</li> <li>Sales of grade A fireproof aluminum composite panels contributed to the higher gross margins in FY2019.</li> </ul>	<ul> <li>Deliver the grade A fireproof aluminum composite panels to the markets in 2019</li> <li>Keep strengthening our financial performances</li> <li>Strive to reduce current administration and operating expenses</li> </ul>
Environmental Compliance	Non-compliance with the People Republic of China (the "PRC")'s and local government's environmental rules and regulations will result in fines and disciplinary actions.	<ul> <li>Full compliance with the PRC's and local government's environmental rules and regulations</li> </ul>	<ul> <li>Maintain full compliance with PRC's and local government's environmental rules and regulations</li> </ul>
Employment	Fair and merit-based employment practices are important to our employees, investors, regulators, and community as they affect our ability to attract, retain and develop local talents under the direct hire of the Group's offices and operations.	<ul> <li>Same salary and benefit structure regardless of gender and domicile</li> <li>Sustainable attrition rate</li> <li>No change in key management personnel</li> <li>Training courses and programs relevant to individual's job scope are sponsored by the Group</li> <li>Internal transfer opportunities for staff to unleash their potentials in posts that may be more suitable for them</li> </ul>	<ul> <li>Review employee benefits and improve on talent retention</li> <li>Internal and external training courses relevant to the job scopes of staff</li> <li>Introduce and promote work life balance.</li> </ul>

## 6 Stakeholder Engagement

## The Independent Director wish to highlight that as at the date of this report, there have been material developments to the Company's operation, please refer to the Independent Director statement at page 2 and 3.

A great collaboration with stakeholders supports us in addressing sustainability challenges. We continue to promote ongoing communication and active engagement with our stakeholders. We incorporate their feedback into our planning and actions where appropriate and relevant to our businesses. Their feedback has helped us strengthening the relevance of our reporting and approach to managing Haida's material issues.

In identifying the key groups of stakeholders, we assessed the level of significance of the stakeholders' interests in sustainability issues, the potential impact and influence of these stakeholders on the Group's businesses and operations.

The following five key stakeholder groups have been identified:

- i. Our Employees
- ii. Our Customers
- iii. Our Shareholders and Investors
- iv. Our Business Partners
- v. Our Community

The potential impact and significance of these stakeholders on the Group's businesses and operations, key issues of each stakeholder and our ways of engaging each of them are summarised below:

## Stakeholder Engagement Summary

Stakeholder	Impact and Significance	Key Issues	Engagement Platforms
Employees	Our employees are part of our human capita whose competencies and well-being are fundamental to the Group's operationa effectiveness.	Employee safety and well-being	<ul> <li>Regular staff dialogue sessions</li> <li>Training programs and courses</li> <li>Safety briefings and courses</li> <li>Festival celebrations and gifts as token of appreciation</li> </ul>
Customers and End Customers	Maximising our customers' satisfaction understanding our customers' needs and expectations and building long lasting relationships with our customers are of grea importance to us in improving our economic performance.	<ul> <li>Quality products and services</li> <li>Environmental conservation</li> <li>Communication</li> </ul>	<ul> <li>Regular site visits to customers' business premises</li> <li>Face-to-face meetings</li> <li>Customer satisfaction survey</li> </ul>
Shareholders and Investors	Shareholders and Investors play an important role in the financing, operations, governance and growth aspects of a business.	-	<ul> <li>Haida' company website</li> <li>Half-yearly financial results announcements</li> <li>Annual reports</li> <li>Annual General Meeting</li> <li>Extraordinary General Meeting, where necessary</li> </ul>
Business Partners	Close partnership with suppliers and subcontractors in our value chain helps us to ensure that all our operations are carried out ir line with industry leading practices and sustainability efforts.	<ul> <li>Certifications</li> <li>Supply chain management</li> </ul>	<ul> <li>Supplier's Code of Conduct</li> <li>Regular supplier visits / meetings</li> <li>Annual performance evaluation</li> <li>Safety briefings and courses</li> </ul>
Community	Being a responsible corporate citizen to the society, environment and the people around us is important as it can attract positive publicity, help to attract and retain good employees, and improve relationship with customers and their communities.	citizen	Volunteering and charitable events

## 7 **Business Performance and Economic Aspects**

## The Independent Director wish to highlight that as at the date of this report, there have been material developments to the Company's operation, please refer to the Independent Director statement at page 2 and 3.

## **Financial Overview**

Global uncertainty and economic slowdown and coupled with the trade tension and tariffs between China and the United States of America, the sale of our aluminium panels have continued to decline. For FY2019, the Group achieved total revenue of RMB207.8 million, a decrease of approximately RMB21.1 million or 9.2% as compared to FY2018 revenue of RMB228.9 million. The decrease was attributed mainly to lower demand of export sales of aluminium panels while sales within the PRC remained comparable. With lower revenue, the Group registered a net loss after taxation of approximately RMB51.9 million as compared to a net loss after taxation of RMB21.7 million in FY2018. The net loss was attributed mainly to the net impairment loss on financial assets of RM48.3 million.

## **Commitment to Sustainable Operations**

Product innovation and development has been the key to our success and we remained committed to investing time and resources to research and develop new products. We have added new panels of varied types, colours, features to enhance our existing range to cater to customers' demands and specifications. In addition, we have developed and launched the fireproof aluminium panels in 2018. We will continuously strive to ensure that the high-quality standards of our 'Haida' aluminium panels are maintained.

We are committed to improve and enhance our production processes and more efficient utilisation of resources. The Group is always committed to nurturing and developing its employees through skills training as it recognises that people are the key to the success of a sustainable operation.

### **Business Outlook and COVID-19**

Economic slowdown and uncertainty within the PRC and the global markets had continued in FY2019. We were constantly challenged with keen competition, falling selling prices which affected the demand of panels from the overseas customers. The situation was further aggravated with the on-going trade war between China and the USA which had affected the demand of our panels especially in the overseas market.

At the beginning of 2020, we have been plagued by the outbreak of COVID-19 in China and since late January 2020, Litai has stopped operations due to the lockdown and travel restrictions implemented by the PRC government.

COVID-19 will therefore have an adverse impact on the Group's operations and trading results, the extent of which will depend on how long the outbreak lasts. Should the situation persist for a protracted period, the risk to the Company could include lower revenue and gross margins affected by travel restrictions and lock down measures, delay or default in payment by customers affecting operating cash flows, and fall in value of financial and non-financial assets. Group has to focus on survival to resume its operations and will continue to manage its operating costs, improve and innovate to improve quality of panels and look into areas of automation of more processes to increase productivity and efficiency.

Although the lockdown has been lifted and travel restrictions in China has somewhat been eased, for reasons as disclosed in the Independent Director Statement at page 2 of 3 of this report, Litai has not resumed operations at the date of this report.

Meanwhile, we will remain vigilant on internal cost control, cash collection, cash management and will continue to safeguard the assets of the Group. The Group will continue to strive to be responsible to our shareholder and be operationally ready to meet the many challenges and opportunities in the future.

## **Direct Economic Value Distributed**

It is of utmost importance to create wealth for our stakeholders, to the best of our abilities. Hence, we strive to drive operational and financial improvements constantly.

The following table provides a summary of economic value distributed in FY2019 based on GRI's disclosure categories:

FY2019	RMB'000
Operating costs	189,037
Employees compensation and benefits	35,681
Payment to government	360
Total Economic Value Distributed	225,018

### **Defined Benefit Plan, Obligations and Other Retirement Plans**

The Group makes monthly contributions to the employees' compulsory saving / retirement plans, as mandated by the local government in different jurisdictions. The fund is a social security system that tackles our employees' financial concerns regarding healthcare, home ownership, family protection and asset enhancement. We view this scheme as a good opportunity to reward our employees and relieve them from the burden of personal finances. Contribution rates for employers vary depending on the country jurisdiction. As our companies are set up in Singapore and the PRC, we follow different schemes and their corresponding employer's contribution rates:

- Singapore Central Provident Fund ("CPF")
- The PR Five social insurance and one housing fund ("五险一金")

### **Financial Assistance Received from Government**

The Group has obtained a total of RMB425,000 of government subsidies for promoting its export businesses overseas (江阴市财政国库集中支付中心 - 国际贸易补贴款) and incentive for supporting local charitable organization (江阴市华士镇财政所 - 慈善返回款) in FY2019.

## 8 Environment Management

## The Independent Director wish to highlight that as at the date of this report, there have been material developments to the Company's operation, please refer to the Independent Director statement at page 2 and 3.

The Group recognises that its business activities form an integral part of the environment and thus is committed to conserving and protecting the environment in which we operate. We strive to be a good corporate citizen by continually improving our environmental performance.

Our environment efforts are focused on maximising materials utilisation, reducing energy consumption, minimising wastes, which at the same time also has positive impact on our cost management. Other than our operational efforts to minimise environmental impacts, we actively encourage our employees through casual dialogues and publications in our notice board to protect the environment by saving energy and reduce wastes through the bit petty thing from daily life.

## **Usage of Materials**

The Group purchases a wide range of raw materials from its suppliers, with aluminium alloy being the main raw material for manufacturing ACP and ASP. Our suppliers are assessed and selected by the procurement team based on the quality of materials supplied, length of business relationship with the Group as well as their pricing, qualification, reliability and punctuality of delivery. The Group did not encounter any difficulties in sourcing for raw materials to meet its production requirements.

As is known to all, precious metals may be exposed to price fluctuations which may in turn have a positive or negative impact on the Group's production costs. Hence, the Group has made some arrangements by performing cash advances to some of its suppliers to meet its medium-term needs when it expects the prices of its materials to increase. Stringent credit assessment is performed by the management before making such pre-payments to the suppliers.

Furthermore, we choose environment-friendly paints for spraying all our products. We always emphasize on the design optimisation to maximize the material utilisation and reduce wastage. All the production scraps are sold to qualified vendors for disposal.

## **Environmental Compliance**

Litai, where our production facilities locate, has been certified ISO 14001 Environmental Management System since March 2007. We continuously monitor and comply with the environmental requirement set forth by the local government as it is getting tighten over the past decade as a result of Chinese government's initiatives to fight against pollutions.

Litai has renewed and received the Certificate for Environmental Management System which complied with requirements of ISO14001 on 6 Feb 2018, the certificate is valid for a period of 3 years till 5 Feb 2021.

## 9 Social Responsibilities

The Independent Director wish to highlight that as at the date of this report, there have been material developments to the Company's operation, please refer to the Independent Director statement at page 2 and 3.

## **Our People, Our Strength**

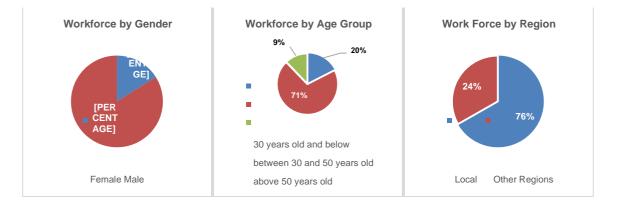
The Group recognises that our strength lies in our people. We firmly believe in the importance of talent development to the sustainable growth of the Group. Every year, we continue to dedicate time and resources to develop our people, to ensure that our talent will continue to be engaged, encouraged and empowered to soar together towards our common goal.

As part of our commitment to developing talent, we strive to create an inclusive workplace where each individual is valued and recognised for his or her contribution. We recognise the importance of diversity in strengthening our core values of teamwork, communication and creativity, and in forming a competent and united workforce. We provide equal opportunities to all employees regardless of gender and domicile without discrimination.

As of 31 December 2019, we have a total of 331 fulltime employees. In general, the Group was able to maintain a strong, stable and healthy workforce with a turnover rate of approximately 12 %.

We value the importance of diversity and embrace a mixture of genders, age groups and regions. We have a gender ratio of 84% males to 16% females. On one hand, due to the industry characteristics and work nature, our frontline is male dominated. On the other hand, our supporting functions at back offices, such as finance and human resource, are well gender-balanced.

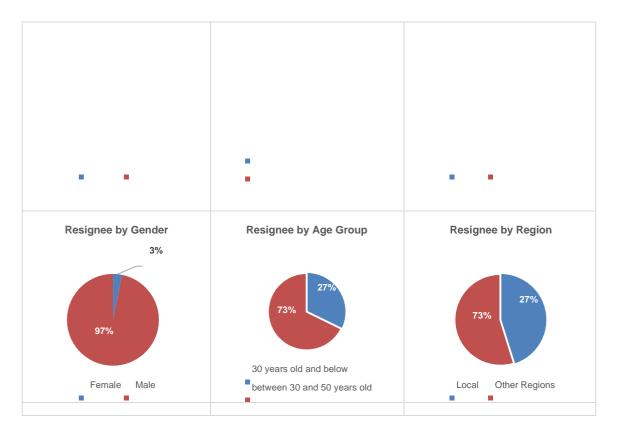
Our main workforce aged between 30 and 50 years old while the management are experienced staff aged above 50 years old. Besides hiring from our local region, we also reach out extensively to talent and manpower beyond our local region (Jiangyin City, Jiangsu Province); 24% of our employees come from other regions / provinces of the PRC.



## **New Hires and Resignations**

We have 49 staff who left us on their own accords in FY2019 while we have 51 new hires. Similar gender ratios are observed with the resignees, with male accounting for more than 90% of the population as the resignees were mostly labour- intensive frontline workers. Our key management team remained stable and unchanged.

Two-thirds of resignees came from the age group between 30 and 50 years old and more than half of the resignees were from other regions in the PRC. During the exit interviews we conducted with every each resignee to better understand their thoughts and reasons for leaving, we learned that the main cause is that after having worked away from hometown for many years and gained certain level of financial stability, staff from other regions in the PRC tend to return to their hometown to settle down with their family. We understand and respect their decisions and meanwhile, we also want to reflect what we can do to better integrate our staff from other regions in the PRC into Jiangyin City and even make it possible and viable for them to settle down in Jiangyin.



Aiming to maintain a strong and stable workforce and a low attrition rate, we firmly commit to providing our employees with more development opportunities to ensure a sustainable operations model. We also aim to continuously refine our hiring strategy and improve on the workplace culture, with the aim of engaging, retaining and grooming our talent.

## **Benefits and Welfare**

With our people being our assets, we believe in valuing and recognising our people's achievements through rewards and competitive remunerations. Each of our employees is entitled to a set of attractive benefits including but not limited to:

ltem	Benefits	Descriptions	
1	Five social insurance and one housing fund ("五险一金")	<ul> <li>Employees are entitled to five social insurances and one housing fund contributed by the Group according to the labour law in PRC as follows:</li> <li>(a) Endowment insurance;</li> <li>(b) Occupational insurance;</li> <li>(c) Medical insurance;</li> <li>(d) Unemployment insurance;</li> <li>(e) Maternity insurance; and</li> <li>(f) Housing Provident Funds.</li> </ul>	
2	Medical benefits and health screenings	Employees are reimbursed for medical consultations. We also arrange annual health screenings for our employees to ensure that our employees are in the best of health.	
3	Disability and Life Insurance	All our employees are covered under insurance for work-related injuries. This accords them with some financial protection in the event of incidents arising under working circumstances. Our life insurance also provides financial support and risk coverage to intermediate families in the event the employee suffers from critical illness or permanent disability.	
4	Year-end performance bonus	Employees are entitled to year-end performance bonuses depending on the performance of the Group and individual upon appraisal.	
5	Free staff meal	Employees on duty are entitled to free meals provided by the Company.	
6	Festival celebrations and gifts	We organise company events annually to celebrate and recognise the efforts of our employees. Embracing diversity and to honour our rich heritage and culture, we celebrate important festivals as a company and often provide festive gifts to our employees. Festivals we celebrate include: International Women's Day, Spring Festival, and also Mid- autumn Festival.	

The Group is periodically reviewing and enhancing our resource policies and practices to provide a fair and safe workplace for our employees. In line with our Group's core values of teamwork, we strive to promote a safe and conducive workplace for our people to perform efficiently and effectively.

## **Parental Leave**

With the goal of revitalising population growth and with the formal phasing out of the four-decade old one-child policy in recent years, the Chinese government's family planning policy has also shifted to one that is more pro-family. In support of the government's pro-family legislations, the Group adopts welfare practices and strives to build a family-friendly workplace culture. As part of the enhancements of the family planning policy, female and male staff are entitled to 90 and 15 days of maternity and paternity leave respectively. The Group will continually work towards building a pro-parent workplace through enhancing our company welfare practices and culture.

## **Community Activities**

Haida recognizes the importance of actively supporting our communities and contribute back to the society. For many years, we have been supporting schools through scholarships and cash donations. We firmly believe in sponsoring initiatives that promotes education, sports, environment and conservation. Haida has been giving out scholarships to students of

Huashi Senior High School (中国江苏省江阴市 华士高级中学) to fulfil their education's dreams.



## Labour Union's Work

The purpose of the labour union is to provide financial reliefs to our employees in the Group, organise activities such as commendation ceremony and medical check-up. Every year, while the majority funding comes from the Group, our employees contribute a very small portion of their salary on a voluntary basis. This year, the Group offered condolences to employees, gave out concessionary cash relief and visited families who have bedridden family members.



## **GRI Content Index**

Category	Disclosure	Description	Page Reference and Remarks
GRI 102: General Disclosures	102-1 *	Name of the organization	Annual Report FY2019 Pg 1
Disclosures	102-2 *	Activities, brands, products, and services	Annual Report FY2019 Pg 1
	102-3 *	Location of headquarters	Annual Report FY2019 Pg 1
	102-4 *	Location of operations	Annual Report FY2019 Pg 1
	102-5 *	Ownership and legal form	Annual Report FY2019 Pg 1
	102-6 *	Markets served	An extensive sales network and strong marketing team (Page 5)
	102-7 *	Scale of the organization	Our People, Our Strength (Page 16)
	102-8 *	Information on employees and other workers	Our People, Our Strength (Page 16)
	102-9 *	Supply chain	Usage of Materials (Page 15)
	102-10 *	Significant changes to the organization and its supply chain	None
	102-11 *	Precautionary Principle or approach	Sustainability Approach (Page 8)
	102-12 *	External initiatives	Community Activities (Page 19)
	102-13 *	Membership of associations	Membership of Associations (Page 7)
GRI 102: Strategy	102-14 *	Statement from senior decision-maker	Board Statement (for the purpose of this report, Independent Director Statement) (Page 2)
GRI 102: Ethics and Integrity	102-16 *	Values, principles, standards, and norms of behaviour	Vision, Mission and Corporate Strength (Page 4 to 6)
GRI 102: Governance	102-18 *	Governance structure	Committee Structure (Page 8)
GRI 102: Stakeholder Engagement	102-40 *	List of stakeholder groups	Stakeholder Engagement (Page 11 to 12)
	102-41 *	Collective bargaining agreements	None
	102-42 *	Identifying and selecting stakeholders	Stakeholder Engagement (Page 11 to 12)

Category	Disclosure	Description	Page Reference and Remarks
	102-43 *	Approach to stakeholder engagement	Stakeholder Engagement (Page 11 to 12)
	102-44 *	Key topics and concerns raised	Stakeholder Engagement (Page 11 to 12)
GRI 102: Reporting Practice	102-45 *	Entities included in the consolidated financial statements	China Haida Ltd. Jiangyin Litai Decorative Materials Co., Ltd.
	102-46 *	Defining report content and topic Boundaries	Identifying Material ESG Factors (Page 9)
	102-47 *	List of material topics	Identifying Material ESG Factors (Page 9)
	102-48 *	Restatements of information	No changes, same as first SR report.
	102-49 *	Changes in reporting	No changes, same as first SR report
	102-50 *	Reporting period	1.1.2019 to 31.12.2019 (Page 1)
	102-51 *	Date of most recent report	31 December 2019
	102-52 *	Reporting cycle	Reporting Period and Scope (Page 1)
	102-53 *	Contact point for questions regarding the report	Feedback (Page 1)
	102-54 *	Claims of reporting in accordance with the GRI Standards	Core options (33 items)
	102-55 *	GRI content index	GRI Content Index (Page 20 to 22)
	102-56 *	External Assurance	None

Category	Disclosure	Description	Page Reference and Remarks
GRI 201: Economic Performance	DMA	Disclosure of Management Approach	Business Performance and Economic Aspects (Page 13)
	201-1	Direct economic value generated and distributed	Direct Economic Value Distributed (Page 14)
	201-2	Financial implications and other risks and opportunities due to climate change	None
	201-3	Defined benefit plan obligations and other retirement plans	Defined Benefit Plan Obligations and Other Retirement Plans (Page 14)
	201-4	Financial assistance received from government	Financial Assistance Received from Government (Page 14)
GRI 307: Environmental Compliance	DMA	Disclosure of Management Approach	Environment Management (Page 15)
	307-1	Non-compliance with environmental laws and regulations	Zero non-compliance incident
GRI 401: Employment	DMA	Disclosure of Management Approach	Our People, Our Strength (Page 16)
	401-1	New employee hires and employee turnover	New Hires and Resignations (Page 17)
	401-2	Benefits provided to full- time employees that are not provided to temporary or part-time employees	Benefits and Welfare (Page 18)
	401-3	Parental leave	Parental Leave (Page 19)