## ASIA VETS HOLDINGS LTD.

(Company Registration No: 201003501R) (Incorporated in Singapore) (the "Company")

## MINUTES OF ANNUAL GENERAL MEETING

PLACE : In Singapore via electronic means

DATE: Wednesday, 3 June 2020

TIME : 3.03 p.m.

PRESENT : Please see attendance list.

IN ATTENDANCE : Please see attendance list.

CHAIRMAN : Mr Tan Tong Guan

## INTRODUCTION

The Chairman welcomed all Shareholders to the annual general meeting of the Company (the "**Meeting**"), and informed the Shareholders that the Meeting was conducted via electronic means, in view of the current COVID-19 measures that have been put in place.

The Chairman proceeded to introduce the members of the Board of Directors, all of whom were present at the Meeting via LIVE WEBCAST.

The Chairman also informed Shareholders that no questions were submitted by 3.00 p.m. on 26 May 2020.

# QUORUM

As a quorum was present, the Chairman called the Meeting to order at 3.03 p.m..

# **NOTICE**

All pertinent information relating to the proposed resolutions tabled for the Meeting were set out in the notice of Meeting dated 12 May 2020 published on the SGX website and the Company's corporate website. With the consent of the Meeting, the notice convening the Meeting was taken as read.

## CONDUCT OF POLL

In line with the Catalist Rules of the Singapore Exchange Securities Trading Limited ("SGX-ST"), the COVID-19 (temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) (Amendment No. 2) Order 2020 by the Ministry of Law, Singapore, and the various Guidance on the Conduct of General Meetings during Elevated Safe Distancing Period by the SGX-ST, all resolutions at the Meeting were voted by way of poll and all the resolutions were deemed to have been duly proposed and seconded.

Voting at the Meeting was by proxy only and by appointing the Chairman as proxy to vote on behalf of Shareholders.

All the proxy forms lodged have been checked, counted and verified by the polling agent and scrutineers and found to be in order.

RHT Corporate Advisory Pte. Ltd. had been appointed polling agent and BDO Corporate Services Pte Ltd appointed as the scrutineers for the voting and had tabulated all submitted votes.

#### ORDINARY BUSINESSES:

# 1. RESOLUTION 1 - DIRECTORS' STATEMENT AND AUDITED FINANCIAL STATEMENTS

The first agenda of the Meeting was to receive and adopt the Directors' Statement and Audited Financial Statements of the Company for the financial year ended 31 December 2019, together with the Auditor's Report thereon.

The Chairman informed the Meeting that Resolution 1 on the Agenda was to put the following motion to the vote:

#### Resolution 1

"RESOLVED that the Directors' Statement and the Audited Financial Statements of the Company for the financial year ended 31 December 2019, together with the Auditor's Report thereon, be received and adopted."

The result of the poll was as follows: -

	FOR		AGAINST	
Total number of shares represented by votes for and against the ordinary resolution	Number of shares	As a percentage of total number of votes for and against the resolution (%)	Number of shares	As a percentage of total number of votes for and against the resolution (%)
71,429,432	71,429,432	100.00	0	0.00

Based on the above result, the Chairman declared Resolution 1 carried.

## 2. RESOLUTION 2 - RE-ELECTION OF DIRECTOR: MR TEO YI-DAR

Mr Teo Yi-Dar who was due for retiring as a Director of the Company pursuant to Regulation 95 of the Constitution of the Company, had consented to act in the office. The Meeting noted that Mr Teo Yi-Dar, upon re-election as a Director of the Company, remains as the Lead Independent Director, Chairman of the Remuneration Committee and a member of the Audit Committee and the Nominating Committee of the Company. Mr Teo Yi-Dar would be considered independent for the purpose of Rule 704(7) of the Catalist Rules.

The Chairman informed the Meeting that Resolution 2 on the Agenda was to put the following motion to the vote:

# Resolution 2

"RESOLVED that Mr Teo Yi-Dar be re-elected as a Director of the Company."

FOR **AGAINST** Total number of Number of As a Number of As a shares shares percentage of shares percentage of represented by total number total number votes for and of votes for of votes for against the and against and against ordinary the resolution the resolution resolution (%)(%)71,429,432 71,429,432 100.00 0 0.00

The result of the poll was as follows: -

Based on the above result, the Chairman declared Resolution 2 carried.

## 3. RESOLUTION 3 – RE-ELECTION OF DIRECTOR: MR KIM SEAH TECK KIM

Mr Kim Seah Teck Kim who was due for retiring as a Director of the Company pursuant to Regulation 101 of the Constitution of the Company, had consented to act in the office. The Meeting noted that Mr Kim Seah Teck Kim, upon re-election as a Director of the Company, remains as the Independent Director, Chairman of the Nominating Committee and a member of the Audit Committee and the Remuneration Committee of the Company. Mr Kim Seah Teck Kim would be considered independent for the purpose of Rule 704(7) of the Catalist Rules.

The Chairman informed the Meeting that Resolution 3 on the Agenda was to put the following motion to the vote:

## Resolution 3

"RESOLVED that Mr Kim Seah Teck Kim be re-elected as a Director of the Company."

The result of the poll was as follows: -

	FOR		AGAINST	
Total number of shares represented by votes for and against the ordinary resolution	Number of shares	As a percentage of total number of votes for and against the resolution (%)	Number of shares	As a percentage of total number of votes for and against the resolution (%)
71,429,432	71,429,432	100.00	0	0.00

Based on the above result, the Chairman declared Resolution 3 carried.

# 4. RESOLUTION 4 – RE-ELECTION OF DIRECTOR: MR HENRY TAN SONG KOK

Mr Henry Tan Song Kok who was due for retiring as a Director of the Company pursuant to Regulation 101 of the Constitution of the Company, had consented to act in the office. The Meeting noted that Mr Henry Tan Song Kok, upon re-election as a Director of the Company, remains as the Independent Director, Chairman of the Audit Committee and a member of the Nominating Committee and the Remuneration Committee of the Company. Mr Henry Tan Song Kok would be considered independent for the purpose of Rule 704(7) of the Catalist Rules.

The Chairman informed the Meeting that Resolution 4 on the Agenda was to put the following motion to the vote:

#### Resolution 4

"RESOLVED that Mr Henry Tan Song Kok be re-elected as a Director of the Company."

The result of the poll was as follows: -

İ	FOR		AGAINST	
Total number of shares represented by votes for and against the ordinary resolution	Number of shares	As a percentage of total number of votes for and against the resolution (%)	Number of shares	As a percentage of total number of votes for and against the resolution (%)
71,429,432	71,429,432	100.00	0	0.00

Based on the above result, the Chairman declared Resolution 4 carried.

# 5. RESOLUTION 5 – PAYMENT OF DIRECTORS' FEES FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2019

The Board had recommended the payment of S\$109,500 as Directors' fees for the financial year ended 31 December 2019.

The Chairman informed the Meeting that Resolution 5 on the Agenda was to put the following motion to the vote:

#### Resolution 5

"RESOLVED that the payment of Directors' fees of S\$109,500 for the financial year ended 31 December 2019 be approved."

The result of the poll was as follows: -

	FOR		AGAINST	
Total number of shares represented by votes for and against the ordinary resolution	Number of shares	As a percentage of total number of votes for and against the resolution (%)	Number of shares	As a percentage of total number of votes for and against the resolution (%)
71,429,432	71,429,432	100.00	0	0.00

Based on the above result, the Chairman declared Resolution 5 carried.

## 6. RESOLUTION 6 – RE-APPOINTMENT OF AUDITORS

The retiring auditors, Messrs Ernst & Young LLP, had expressed their willingness to continue as auditors of the Company for the ensuing year.

The Chairman informed the Meeting that Resolution 6 on the Agenda was to put the following motion to the vote:

#### Resolution 6

"RESOLVED that Messrs Ernst & Young LLP, who have expressed their willingness to continue in office, be and are hereby re-appointed as Auditors of the Company until the conclusion of the next Meeting at a fee to be agreed between the Directors and Messrs Ernst & Young LLP."

	FOR		AGAINST	
Total number of shares represented by votes for and against the ordinary resolution	Number of shares	As a percentage of total number of votes for and against the resolution (%)	Number of shares	As a percentage of total number of votes for and against the resolution (%)
71,429,432	71,429,432	100.00	0	0.00

Based on the above result, the Chairman declared Resolution 6 carried.

## 7. ANY OTHER BUSINESS

As no notice of any other ordinary business to be transacted at the Meeting had been received, the Meeting proceeded to deal with the special business outlined in the notice convening the Meeting.

#### **SPECIAL BUSINESS:**

## 8. RESOLUTION 7 - AUTHORITY TO ISSUE SHARES

The Meeting was informed on the purpose and effect of Resolution 7, the full text of the resolution was set out under item 8 in the Notice of the Meeting dated 12 May 2020.

The Chairman informed the Meeting that Resolution 7 on the Agenda was to put the following motion to the vote:

The full text of Resolution 7 under item 8 is reproduced herewith:

#### Resolution 7

"RESOLVED that pursuant to Section 161 of the Companies Act (Cap. 50) and Rule 806 of the of the Singapore Exchange Securities Trading Limited ("SGX-ST") Listing Manual Section B: Rules of Catalist ("Catalist Rules"), the Directors of the Company be authorised and empowered to:

- (a) (i) issue shares in the Company ("Shares") whether by way of rights, bonus or otherwise; and/or
  - (ii) make or grant offers, agreements or options (collectively, "Instruments") that might or would require Shares to be issued, including but not limited to the creation and issue of (as well as adjustments to) options, warrants, debentures or other instruments convertible into Shares,

at any time and upon such terms and conditions and for such purposes and to such persons as the Directors of the Company may in their absolute discretion deem fit; and

(b) (notwithstanding the authority conferred by this Resolution may have ceased to be in force) issue Shares pursuant to any Instrument made or granted by the Directors of the Company while this Resolution was in force,

provided that:

- (1) the aggregate number of Shares (including Shares to be issued in pursuance of the Instruments made or granted pursuant to this Resolution) to be issued pursuant to this Resolution shall not exceed one hundred per centum (100%) of the total number of issued Shares (excluding treasury shares and subsidiary holdings) in the capital of the Company (as calculated in accordance with sub-paragraph (2) below), of which the aggregate number of Shares to be issued other than on a *pro-rata* basis to shareholders of the Company (including Shares to be issued in pursuance of the Instruments made or granted pursuant to this Resolution) shall not exceed fifty per centum (50%) of the total number of issued Shares (excluding treasury shares and subsidiary holdings) in the capital of the Company (as calculated in accordance with sub-paragraph (2) below);
- (2) (subject to such manner of calculation as may be prescribed by the SGX-ST) for the purpose of determining the aggregate number of Shares that may be issued under subparagraph (1) above, the percentage of issued shares shall be based on the total number of issued Shares (excluding treasury shares and subsidiary holdings) shall be based on the total number of issued Shares (excluding treasury shares and subsidiary holdings) in the capital of the Company at the time of the passing of this Resolution, after adjusting for:
  - (a) new Shares arising from the conversion or exercise of any convertible securities;
  - (b) new Shares arising from exercising share options or vesting of share awards, provided the share options or share awards were granted in compliance with Part VIII of Chapter 8 of the Catalist Rules; and
  - (c) any subsequent bonus issue, consolidation or subdivision of Shares;

Adjustments in accordance with sub-paragraph (2)(a) or sub-paragraph (2)(b) above are only to be made in respect of new Shares arising from convertible securities, share options or share awards which were issued and outstanding or subsisting at the time of the passing of this Resolution.

- (3) in exercising the authority conferred by this Resolution, the Company shall comply with the provisions of the Catalist Rules for the time being in force (unless such compliance has been waived by the SGX-ST) and the Constitution for the time being of the Company; and
- (4) unless revoked or varied by the Company in a general meeting, such authority shall continue in force (i) until the conclusion of the next Meeting of the Company or the date by which the next Meeting of the Company is required by law to be held, whichever is earlier or (ii) in the case of Shares to be issued in pursuance of the Instruments, made or granted pursuant to this Resolution, until the issuance of such Shares in accordance with the terms of the Instruments."

The result of the poll was as follows: -

	FOR		AGAINST	
Total number of shares represented by votes for and against the ordinary resolution	Number of shares	As a percentage of total number of votes for and against the resolution (%)	Number of shares	As a percentage of total number of votes for and against the resolution (%)
71,429,432	71,429,432	100.00	0	0.00

Based on the above result, the Chairman declared Resolution 7 carried.

# CONCLUSION

As all the matters tabled for the Meeting have been duly completed and there was no other business to transact, the Chairman declared the Meeting closed at 3.19 p.m. and thanked everyone for their attendance at the Meeting.

**CERTIFIED AS A TRUE RECORD OF MINUTES** 

TAN TONG GUAN CHAIRMAN