



Heeton Holdings Limited  
60 Paya Lebar Road  
#08-36, Paya Lebar Square  
Singapore 409051

office. +65 6456 1188  
fax. +65 6455 5478  
web. www.heeton.com  
gst reg. M20024616X  
UEN. 197601387M

9 April 2024

Dear Shareholder

We are pleased to enclose printed copies of the notice and Proxy Form for the upcoming Annual General Meeting of Heeton Holdings Limited (“**Heeton**” or the “**Company**”) to be held on 24 April 2024.

In line with Heeton’s sustainability efforts, the Company have discontinued the practice of mailing printed annual reports and letters to shareholders. Instead, the Company’s Annual Report for the financial year ended 31 December 2023 (“**AR 2023**”) and Appendix dated 9 April 2024 in relation to the proposed renewal of share buy-back mandate (“**Appendix**”) are now available for download from Heeton’s corporate website at the URL <http://www.heeton.com/investor-relations/annual-reports/> under “Annual Report 2023” and “Appendix”. You will need an internet browser and PDF reader to view these documents.

The Annual Report and the Appendix may also be accessed at the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.

We hope that you will join us in our sustainability efforts by accessing the online version of the AR 2023 and Appendix at our corporate website or SGX’s website. However, if you still wish to receive a printed copy of the AR 2023 and/or Appendix, please complete the Request Form below and return it to us c/o B.A.C.S. Private Limited no later than 15 April 2024. If we do not receive your request form by this date, we will take it that you do not wish to receive printed copy of the AR 2023 and/or Appendix for this year.

By completing, signing, and returning the Request Form to us, you agree and acknowledge that we and/or our service provider may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request.

#### Verification for Attendance and Voting

Please be reminded that we will need your/your proxy(ies)’ or representative(s)’ full name and full NRIC/passport number for verification purposes, and your/your proxy(ies)’ or representative(s)’ NRIC/passport will need to be produced for inspection at registration at the AGM. This is so as to ensure attendance and voting only by verified individuals. We reserve the right to refuse admittance to the AGM if we are unable to verify your/your proxy(ies)’ or representative(s)’ identity satisfactory.

Yours faithfully  
For and on behalf of  
**Heeton Holdings Limited**

Toh Giap Eng  
Executive Chairman

---

## REQUEST FORM

TO: **Heeton Holdings Limited**  
c/o **B.A.C.S. Private Limited**

N.B. Please tick accordingly. We regret that we will not be able to process any incomplete or improperly completed request.

- I/We wish to receive a printed copy of the Annual Report for the financial year ended 31 December 2023.
- I/We wish to receive a printed copy of the Appendix dated 9 April 2024 in relation to the proposed renewal of share buy-back mandate.

The shares are held by me/us under or through:

CDP Securities Account No:  
 CPFIS/SRS Account  
 Physical Scrips

Name of shareholder(s): \_\_\_\_\_

NRIC/Passport Number/Registration No.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Note:** This request is valid for the Annual Report for the financial year ended 31 December 2023 and the Appendix dated 9 April 2024 in relation to the proposed renewal of the share buy-back mandate.

Fold along this line (1)

---

Affix  
Postage  
Stamp

**HEETON HOLDINGS LIMITED**

C/O THE SHARE REGISTRAR

B.A.C.S. Private Limited

77 Robinson Road

#06-03 Robinson 77

Singapore 068896

Fold along this line (2)

---

Fold along this line (3)

---