



VERSALINK HOLDINGS LIMITED

(Incorporated in the Republic of Singapore on 21 April 2014)
(Company Registration No.: 201411394N)

9 September 2024

Dear Shareholders

VERSALINK HOLDINGS LIMITED (THE "COMPANY") EXTRAORDINARY GENERAL MEETING TO BE HELD ON 24 SEPTEMBER 2024

1. We refer to the Company's Extraordinary General Meeting ("EGM") to be held on Tuesday, 24 September 2024 at 2.00 p.m. at the Theatre, Level 2, Raffles Marina, 10 Tuas West Drive, Singapore 638404.
2. In line with our environmental, governance and sustainability practices, the Company has published its circular to shareholders of the Company dated 9 September 2024 in relation to the ordinary resolution to be passed at the EGM (the "Circular"), in which a full electronic copy of the Circular now available for viewing and can be downloaded from our corporate website at <https://versalink.com/investors/> and SGXNet at <https://www.sgx.com/securities/company-announcements>.
3. Printed copies of the Notice of EGM and the Proxy Form for the EGM will continue to be sent to you by post.
4. If you wish to receive a printed copy of the Circular, please send in your request by completing the Request Form below and returning it by post to the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 1 Harbourfront Avenue, #14-07, Keppel Bay Tower, Singapore 098632, or by email to srs.teamd@boardroomlimited.com **by no later than 1.00 p.m. on 16 September 2024**.
5. By providing the Company with the information required in the Request Form below, you agree and acknowledge that we and/or our service provider(s) may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request and in order for the Company and/or our service provider(s) to comply with any applicable laws, listing rules, regulations and/or guidelines.

Yours faithfully,

For and on behalf of
VERSALINK HOLDINGS LIMITED

Ge Shuming
Executive Director and Chairman

REQUEST FORM

**TO: VERSALINK HOLDINGS LIMITED
C/O BOARDROOM CORPORATE & ADVISORY SERVICES PTE. LTD.**

1 Harbourfront Avenue,
#14-07, Keppel Bay Tower,
Singapore 098632

Note: Please tick the box below if you wish to receive physical copies of notices and documents. Incomplete or incorrectly completed forms will not be processed.

I/We wish to receive a printed copy of the Circular.

Name(s) of Shareholder(s): _____

NRIC / Passport No. / Company Registration No.: _____

Mailing Address: _____

Manner in which your shares are held (i.e. via CDP, SRS and/or Physical Scrips):

Signature(s): _____ Date: _____

Note: This request is only valid for the Circular for the EGM to be held on 24 September 2024.

Fold along dotted line

Affix
Postage
Stamp

VERSALINK HOLDINGS LIMITED
c/o Boardroom Corporate & Advisory Services Pte. Ltd.
1 Harbourfront Avenue, Keppel Bay Tower #14-07,
Singapore 098632

Please glue and seal along this edge

Fold along dotted line

Please glue and seal along this edge