



HG METAL MANUFACTURING LIMITED

(Company Registration No. 198802660D)

ANNUAL GENERAL MEETING TO BE CONDUCTED VIA WEBCAST ON 26 JUNE 2020

The Board of Directors (the “**Board**”) of HG Metal Manufacturing Limited (the “**Company**”) refers to its notice of Annual General Meeting dated 15 April 2020 (“**Notice of AGM**”), together with the accompanying Annual Report.

Pursuant to the provisions of the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “**Order**”), the Company wishes to update shareholders that the Annual General Meeting will be convened and held via **electronic means** on Friday, 26 June 2020 at 10.00 a.m. (the “**AGM**”) to transact the business set out in the Notice of AGM instead of by way of a physical meeting. For the avoidance of doubt, there is no change to the date and time of the AGM as set out in the notice.

Printed copies of the Notice of AGM and proxy form were sent to Shareholders on 15 April 2020. The Notice of AGM should be read in the context of the alternative arrangements for the AGM as described in this announcement.

Due to the current Covid-19 situation, Shareholders will not be able to attend the AGM in person. Shareholders may participate in the AGM by: (a) observing and/or listening to the AGM proceedings via Webcast; (b) submitting questions in advance of the AGM; and (c) appointing the Chairman of the Meeting, Mr Teo Yi-Dar (Zhang Yida) as proxy to attend, speak and vote on their behalf at the AGM. Mr Teo Yi-Dar (Zhang Yida) will also conduct the proceedings of the AGM.

Details of the steps for pre-registration, pre-submission of questions and voting at the AGM are set out below.

CONDUCT OF MEETING

1. Attendance via Webcast

Shareholders who wish to attend the AGM via Webcast are required to pre-register at https://bit.ly/HG_Metal_AGM by **10.00 a.m.** on **23 June 2020** to enable the Company to verify their status as Shareholders (the “**Registration Deadline**”). By submitting the registration form, Shareholder accepts and agrees to the personal data privacy terms set out in the Notice of AGM dated 15 April 2020, and in particular, that personal details such as name, NRIC and/or Company Registration number will be required for purposes of verification and issuance of webcast login credentials.

Following the registration, authenticated Shareholders will receive an email confirmation latest by **10.00 a.m.** on **25 June 2020**. The email will contain a unique link to access the live audio-visual webcast via Zoom or via their web browser. In the situation where the link does not work, Shareholders can access the session via entering the webinar ID and password directly in the Zoom platform. Shareholders can also access the audio-only stream of the Live AGM Webcast via the provided telephone number with the webinar ID and a password. Shareholders must not forward the login details to join the Live AGM Webcast to other person who is not a shareholder of the Company and/or who is not authorised to attend the Live AGM Webcast. Recording of the Live AGM Webcast by shareholders in whatever form is also strictly prohibited.

Persons who hold shares through relevant intermediaries, including CPF and SRS investors, who wish to participate in the AGM via Webcast should contact their relevant intermediaries (which would include, in the case of CPF and SRS investors, their respective CPF Agent Banks and SRS Operators) through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.

Shareholders who did not receive the email confirmation by 10.00 a.m. on 25 June 2020 but have registered by the Registration Deadline, may contact the Company's Share Registrar, M & C Services Private Limited, via email at gpb@mncsingapore.com.

2. Submission of questions

Shareholders may submit questions related to the resolutions to be tabled for approval at the AGM to the Chairman of the Meeting, in the following manner:

- **by email** to agm@hgmetal.com; or
- **by post** to the Company's Address at 28 Jalan Buroh, Singapore 619484.

When sending in your questions, please provide your full name, address, contact details and the manner in which you hold shares in the Company (e.g. via CDP, CPF or SRS).

All questions must be submitted by **10.00 a.m. on 23 June 2020** (the "**Questions Deadline**").

The Company will endeavour to address all substantial and relevant questions (as may be determined by the Company in its sole discretion) via SGXNET and/or the Company's website (www.hgmetal.com) before or during the AGM proceedings.

Please note that Shareholders will not be able to ask questions at the AGM during the Webcast, and therefore it is important for Shareholders to submit their questions by the above Questions Deadline.

The Company will publish the Minutes of the AGM on the Company's website and on SGXNET within one month from the conclusion of the AGM.

3. Proxy Voting

Please refer to the revised proxy form annexed to this announcement.

Shareholders who wish to vote must submit their proxy forms in advance and appoint "Chairman of the Meeting" as their proxy.

(i) Shareholders (whether individual or corporate) appointing the Chairman of the Meeting as proxy must give specific instructions as to his manner of voting, or abstentions from voting, in proxy form, failing which the appointment will be treated as invalid.

(ii) The proxy form must be submitted in the following manner:

- a) if submitted by post, be deposited at the Registered Office of the Company at 28 Jalan Buroh, Singapore 619484; or
- b) if submitted by email, the proxy form must be sent to gpb@mncsingapore.com.

in either case, by **10.00 a.m. on 24 June 2020** (the "**Proxy Deadline**").

Shareholders who wish to submit an instrument of proxy must complete and sign the revised proxy form, before submitting it by post to the address provided above, or scanning and sending it by email to the email address provided above.

4. Results

The voting results for each of the resolution tabled at the AGM will be shown live during the Webcast.

As the COVID-19 situation continues to evolve, we seek Shareholders' understanding that further measures and/or changes to the AGM arrangements may be made in the ensuing days up to the day of the AGM. Any updates will be posted on our Company's website at www.hgmetal.com and SGXNET.

The Company would like to thank all Shareholders for their patience and co-operation in enabling the Company to hold its AGM with the optimum safe distancing measures amidst the current Covid-19 pandemic.

By Order of the Board

Foo Sey Liang
Executive Director
3 June 2020