



## Oiltek International Limited

(Company Registration No. 202109778W)  
(Incorporated in Singapore with limited liability)

4 April 2024

Dear Shareholder,

We are pleased to enclose printed copies of the Notice of Annual General Meeting (“AGM”) and Proxy Form for the upcoming AGM of Oiltek International Limited (the “Company”) to be held at Rosemarie Hall, Level 1, York Hotel Singapore, 21 Mount Elizabeth, Singapore 228516 on Friday, 26 April 2024 at 2 p.m.

In line with the Group’s sustainability efforts, we are implementing the use of electronic communications for the transmission of the Company’s Annual Report 2023 (“AR2023”) for the financial year ended 31 December 2023. The AR2023 will be available for download from SGXNet at the URL <https://www.sgx.com/securities/company-announcements> and the Company’s corporate website at the URL <https://www.oiltek.com.my/> from the date of this letter. You will need an internet browser and PDF reader to view these documents. Notices of meetings and proxy forms will continue to be sent to you by mail.

We sincerely hope that you will join our sustainability efforts and embrace e-communications. However, if you still wish to receive printed copies of the AR2023, please complete the Request Form below and return it to the Company by post, or by email to [main@zicoholdings.com](mailto:main@zicoholdings.com), no later than 12 April 2024. The printed copies will be mailed to you within 5 working days upon receiving your request.

By completing, signing and returning the Request Form to us, you agree and acknowledge that we and/or our service providers may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you or your authorised representative(s), for the purpose of processing and effecting your request.

Yours faithfully,  
For and on behalf of  
**OILTEK INTERNATIONAL LIMITED**

Tan Swee Gek  
Joint Company Secretary

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## REQUEST FORM

To: Oiltek International Limited

**NB: Please tick accordingly. Incomplete or incorrectly completed forms will not be processed.**

I/We wish to receive a printed copy of the AR2023.

Name(s) of Shareholder(s): \_\_\_\_\_

NRIC/Passport Number(s) Or Company Registration Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

The shares are held by me/us under or through:

- CDP Securities Account Number: 1681-
- CPFIS Account with DBS/OCBC/UOB (Delete accordingly)
- Physical Scrip

Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

1<sup>st</sup> fold and glue all sides firmly. Spot sealing or stapling is not allowed.

4<sup>th</sup> fold and glue all sides firmly. Spot sealing or stapling is not allowed.

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**OILTEK INTERNATIONAL LIMITED**  
c/o B.A.C.S. Private Limited  
77 Robinson Road  
#06-03 Robinson 77  
Singapore 068896

2<sup>nd</sup> fold here

3<sup>rd</sup> fold here