

# Important Notice to Shareholders

---

## IMPORTANT NOTICE TO SHAREHOLDERS IN RELATION TO THE COMPANY'S ANNUAL GENERAL MEETING ON 28 APRIL 2022

---

- **NO ATTENDANCE IN PERSON AT ANNUAL GENERAL MEETING**
- **ALTERNATIVE ARRANGEMENTS TO PARTICIPATE AT ANNUAL GENERAL MEETING**

### 1. Background

The Board of Directors (the “**Board**” or “**Directors**”) of Aztech Global Ltd. (the “**Company**”) refers to:

- (a) the COVID-19 (Temporary Measures) Act 2020 (the “**Act**”) passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, teleconferencing or other electronic means;
- (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “**Order**”), which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies;
- (c) the statement by the Ministry of Law issued on 6 April 2021 which further extends the duration of legislation that enables entities to hold meetings via electronic means, beyond 30 June 2021, until they are revoked or amended by the Ministry of Law; and
- (d) the Joint Statement by the Accounting and Corporate Regulatory Authority (“**ACRA**”), Monetary Authority of Singapore and Singapore Exchange Regulation, which was issued on 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020, 1 October 2020 and 4 February 2022) which provided additional guidance on the conduct of general meetings amid the evolving COVID-19 situation.

### 2. Date of Annual General Meeting (“AGM”)

The Directors wish to inform shareholders that the Company has today issued the Notice of Annual General Meeting dated 8 April 2022 (“**Notice of AGM**”) in respect of the annual general meeting of the Company in respect of the financial year ended 31 December 2021 (the “**AGM**”). The AGM will be convened and held by way of electronic means on **Thursday, 28 April 2022 at 10.00 a.m.** (Singapore time).

### 3. Annual Report, Notice of AGM, Appendix to the Notice of AGM and Proxy Form

The Annual Report 2021, Notice of AGM, Appendix to the Notice of AGM and proxy form for the AGM will be disseminated to shareholders solely by electronic means via publication on the Company’s corporate website at <https://www.aztechglobal.com/agm> and will also be made available on SGXNet’s website at [www.sgx.com/securities/company-announcements](http://www.sgx.com/securities/company-announcements). **Printed copies of these documents will not be sent to shareholders.**

Shareholders are advised to read the Notice of AGM carefully in order to decide whether they should vote in favour of or against the ordinary resolutions, or to abstain from voting, on the ordinary resolutions to be tabled at the AGM.

### 4. No Attendance In Person At AGM

As a precautionary measure due to the current COVID-19 situation in Singapore, shareholders will not be allowed to attend the AGM in person. Instead, alternative arrangements have been put in place to allow shareholders to participate at the AGM by (a) watching the AGM proceedings via “live” webcast; (b) submitting questions in advance of the AGM; and/or (c) voting by proxy at the AGM. Please see paragraph 5 below for these alternative arrangements.

# Important Notice to Shareholders

## 5. Alternative Arrangements

The following are the alternative arrangements which have been put in place for the AGM:

### (a) Registration for “live” Webcast

Shareholders who wish to participate at the AGM by watching the AGM proceedings via “live” webcast must pre-register at <https://www.aztechglobal.com/agm> **no later than 10.00 a.m. on 25 April 2022** to enable the Company to verify their status as shareholders. The Company may switch to a “live” audio-only stream, in the event that the Company is unable, for any reason, to conduct a “live” webcast.

Following the verification, verified shareholders will receive an electronic mail by **10.00 a.m. on 27 April 2022**, which will contain user ID and password details, as well as the link to access the “live” webcast (the “**Confirmation Email**”). Shareholders who do not receive the Confirmation Email by **10.00 a.m. on 27 April 2022** but have registered by **10.00 a.m. on 25 April 2022** deadline should contact the Company’s corporate secretarial team at +65 6594 2184.

### (b) Shareholders’ Queries and Answers (Q&A)

Shareholders are to note that they will not be able to ask questions during the “live” webcast.

Shareholders may submit questions in relation to any of the resolutions tabled for approval at the AGM, in the manner set out below.

If shareholders have any questions in relation to any of the resolutions tabled for approval at the AGM, shareholders may send their queries in advance of the AGM, **by 10.00 a.m. on 20 April 2022**, via electronic mail to the Company’s corporate secretarial team at [agm@aztech.com](mailto:agm@aztech.com), or by post to 31 Ubi Road 1, #01-05, Singapore 408694. When sending questions, shareholders should provide their full name (as per the Company’s share registrar’s, BACS Private Limited’s, records) and the last 4 alpha-numeric digits of their NRIC/Passport No., or, if the Shareholder is a corporation, its registration number, for verification. Please note that the Company will not be able to answer questions from persons who provide insufficient details to enable the Company to verify his/her/its shareholder status. Shareholders may also provide their contact number and electronic mail address, which will help the Company to reach out more easily if clarification is required.

The Company will address all substantial and relevant queries received by 10.00 a.m. on 20 April 2022 from shareholders, **by 10.00 a.m. on 23 April 2022**. Any substantial or relevant questions received after 10.00 a.m. on 20 April 2022 will be addressed prior to or at the AGM itself. Please note that the Company is unable to take on questions at the AGM during the “live” webcast, and therefore it is important for shareholders to submit their queries in advance of the AGM. Answers to substantial and relevant queries will be uploaded on the Company’s website at <https://www.aztechglobal.com/agm> and will also be made available on the SGXNet’s website at [www.sgx.com/securities/company-announcements](http://www.sgx.com/securities/company-announcements).

### (c) Proxy Voting

There will be no live or online voting on the resolutions to be tabled for approval at the AGM. Instead, shareholders who wish to vote on any or all of the resolutions at the AGM must appoint the Chairman of the AGM as their proxy by completing the proxy form attached to the Notice of AGM.

A Shareholder (whether individual or corporate) who wishes to appoint the Chairman of the Meeting as his/her/its proxy must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the form of proxy, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.

# Important Notice to Shareholders

The completed and signed proxy form, together with the power of attorney or other authority under which it is signed (if applicable) or a notarially certified copy thereof, must be:

- (i) If sent personally or by post, deposited with: Aztech Global Ltd., c/o B.A.C.S. Private Limited, at 77 Robinson Road, #06-03, Robinson 77, Singapore 068896; or
- (ii) If submitted by electronic mail, received by the Company at [agm@aztech.com](mailto:agm@aztech.com),

in either case, **by 10.00 a.m. on 25 April 2022**, being **seventy-two (72) hours before the time appointed for holding the AGM**, and in default, the proxy form shall be treated as invalid.

In view of the current COVID-19 situation in Singapore, it may be difficult for members to submit completed proxy forms by post and for the Company to process completed proxy forms which are submitted by post. There may also be delays in the delivery of completed proxy forms which are submitted by post. Therefore, members are strongly encouraged to submit completed proxy forms electronically via electronic mail. If a member elects to submit duly completed proxy forms electronically via electronic mail, all subsequent correspondence with the Company in relation to the AGM shall be conducted via electronic mail, and sent to the same electronic mail address from which the proxy forms were submitted.

## 6. Persons who hold shares through relevant intermediaries (as defined in Section 181 of the Companies Act 1967 of Singapore)

- (a) Persons holding shares through Central Provident Fund (“CPF”) and Supplementary Retirement Scheme (“SRS”) (“**CPF/SRS investors**”) who wish to participate in the AGM by (i) observing and/or listening to the AGM proceedings via “live” webcast; and (ii) submitting questions in advance of the AGM, should follow the steps for pre-registration and pre-submission of questions set out in paragraph 5(a) and (b) above. **However, CPF/SRS investors who wish to appoint the Chairman as proxy to attend, speak and vote on their behalf should approach their respective CPF Agent Banks or SRS Operators to submit their voting instructions by 5.00 p.m. on 18 April 2022, being at least seven (7) working days before the date of the AGM.**
- (b) Investors holding shares through relevant intermediaries (“**Investors**”) (other than CPF/SRS investors) who wish to participate in the AGM by (i) observing and/or listening to the AGM proceedings via “live” webcast; (ii) submitting questions in advance of the AGM; and/or (iii) appointing the Chairman as proxy to attend, speak and vote on their behalf at the AGM, should contact the relevant intermediary through which they hold such shares as soon as possible in order to make the necessary arrangements for them to participate in the AGM.

# Important Notice to Shareholders

7. **Key dates/deadlines:** In summary, the key dates/deadlines which shareholders should take note of are set out in the table below:

Key Dates	Actions
8 April 2022 (Friday)	Shareholders and CPF/SRS investors may begin to pre-register at <a href="https://www.aztechglobal.com/agm">https://www.aztechglobal.com/agm</a> for the “live” webcast of the AGM proceedings.
5.00 p.m. on 18 April 2022 (Monday)	Deadline for CPF/SRS investors who wish to appoint the Chairman as proxy to approach their respective CPF Agent Banks or SRS Operators to submit their votes.
10.00 a.m. on 20 April 2022 (Wednesday)	Deadline for shareholders to submit questions in advance.
10.00 a.m. on 23 April 2022 (Saturday)	Response by Company on substantial and relevant questions from shareholders.
10.00 a.m. on 25 April 2022 (Monday)	Deadline for shareholders and CPF/SRS investors to pre-register at <a href="https://www.aztechglobal.com/agm">https://www.aztechglobal.com/agm</a> for “live” webcast of the AGM proceedings.  Deadline for shareholders to submit proxy forms.
10.00 a.m. on 27 April 2022 (Wednesday)	Authenticated shareholders and CPF/SRS investors who pre-registered for the “live” webcast of the AGM proceedings will receive an email which will contain user ID and password details, as well as the link to access the “live” webcast of the AGM proceedings (the “ <b>Confirmation Email</b> ”).  Shareholders who do not receive the Confirmation Email by 10.00 a.m. on 27 April 2022, but have registered by the 25 April 2022 deadline should contact the Company’s corporate secretarial team at +65 6594 2184.
<b>Date and time of AGM</b> 10.00 a.m. on 28 April 2022 (Thursday)	Click on the link in the Confirmation Email to access the “live” webcast of the AGM proceedings.  Shareholders are advised to join the conference at least 5 minutes before the time appointed for the AGM.

**Important reminder: The Company would like to remind shareholders that due to the constantly evolving COVID-19 situation, the Company will be closely monitoring the situation and reserves the right to change its AGM arrangements at short notice. Shareholders should check the Company’s website at <https://www.aztechglobal.com/agm> for the latest updates on the AGM.**

The Company would like to thank all shareholders for their patience and co-operation in enabling the Company to hold its AGM with the optimum safe distancing measures amidst the current COVID-19 pandemic.

## By Order of the Board

Ms Pavani Nagarajah  
Company Secretary  
8 April 2022  
Singapore