VALUETRONICS HOLDINGS LIMITED
(Incorporated in Bermuda on 18 August 2006)
(Company Registration Number: 38813)

ANNUAL GENERAL MEETING TO BE HELD ON 29 JULY 2022

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1. **Background**: Valuetronics Holdings Limited (the "**Company**") refers to:

   (a) the Notice of Annual General Meeting dated 4 July 2022, which is published on the Company's website at http://www.valuetronics.com.hk/ir/announce.html and the SGXNet ("**Notice of AGM**");

   (b) the COVID-19 (Temporary Measures) Act 2020, as amended, modified or supplemented from time to time, which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;

   (c) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the "**Order**"), as amended, modified or supplemented from time to time, which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies;

   (d) the joint statement by the Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation ("**SGX RegCo**") of 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020, 1 October 2020 and 4 February 2022) which provides guidance on the conduct of general meetings amid evolving COVID-19 situation; and

   (e) the Regulator's Column entitled "What SGX RegCo expects on the conduct of general meetings amid the ongoing COVID-19 situation" issued by SGX RegCo on 16 December 2021.

2. **Date, time and conduct of Annual General Meeting**: Pursuant to the Order, the Annual General Meeting of the Company ("**AGM**") will be convened and held by way of electronic means on Friday, 29 July 2022 at 10:00 am (Singapore time).

3. **Despatch of Annual Report, Notice of AGM, Proxy Form and Circulars to Shareholders**: The following documents are despatched to shareholders by electronic means via publication on the Company's website at http://www.valuetronics.com.hk/ir/announce.html and the SGXNet:

   (a) Annual Report for the financial year ended 31 March 2022 ("**Annual Report**");
   (b) Notice of AGM;
   (c) Proxy Form; and
   (d) Circular to Shareholders in relation to (i) the Proposed Change of Auditors from PricewaterhouseCoopers Hong Kong to PricewaterhouseCoopers LLP and (ii) the Proposed Renewal of the Share Buyback Mandate dated 4 July 2022.

   Printed copies of the Notice of AGM and Proxy Form have been despatched to shareholders.

4. **Participation at the AGM**: There will be no personal attendance at the AGM. Shareholders will also not be able to vote online on the resolutions to be tabled for approval at the AGM. Shareholders will be able to (a) observe and/or listen to the AGM proceedings through a live audio-visual webcast or live audio-only stream by pre-registering, (b) submit questions in advance of the AGM, and (c) vote at the AGM by appointing the Chairman of the AGM ("**Chairman**") as proxy to vote on their behalf.

5. Shareholders who wish to participate in the AGM must pre-register themselves by **10:00 am on 26 July 2022**.

   Details of the steps for pre-registration, submission of questions and voting at the AGM through appointment of the Chairman as proxy are set out in the Notice of AGM.

6. **Persons who hold shares through relevant intermediaries (as defined in Section 181 of the Companies Act 1967 of Singapore)**:

   (a) Persons holding shares through the Central Provident Fund ("**CPF**") or Supplementary Retirement Scheme ("**SRS**") (collectively, the "**CPF/SRS Investors**") who wish to participate in the AGM by (i) observing and/or listening to the AGM proceedings via the live audio-visual webcast or live audio-only stream, (ii) submitting questions in advance of the AGM, and/or (iii) voting at the AGM through appointment of the Chairman as proxy, must follow the instructions set out in the Notice of AGM.

   (b) Investors holding shares through relevant intermediaries ("**Investors**") (other than CPF/SRS Investors) who wish to participate in the AGM by (i) observing and/or listening to the AGM proceedings via the live audio-visual webcast or live audio-only stream, (ii) submitting questions in advance of the AGM, and/or (iii) voting at the AGM through appointment of the Chairman as proxy, should contact the relevant intermediary through which they hold such shares as soon as possible in order to make the necessary arrangements for them to participate in the AGM.

7. **Key dates/deadlines**: The key dates/deadlines which shareholders should take note of are set out in the table below:

Key Dates	Actions
10:00 am on 11 July 2022 (Monday)	Deadline for shareholders to submit questions in advance of AGM.
5:00 pm on 19 July 2022 (Tuesday)	Deadline for CPF/SRS Investors who wish to appoint the Chairman as proxy to approach their respective CPF Agent Banks or SRS Operators to submit their votes.
10:00 am on 26 July 2022 (Tuesday)	Deadline for shareholders to: ▪ Pre-register themselves at https://globalmeeting.bigbangdesign.co/valuetronics2022/ to attend the live audio-visual webcast or live audio-only stream of the AGM proceedings. ▪ Submit Proxy Forms.
10:00 am on 28 July 2022 (Thursday)	Authenticated shareholders, who pre-registered for the live audio-visual webcast or live audio-only stream of the AGM proceedings, will receive an email containing instructions on how to join the live broadcast of the AGM proceedings, including login details and credentials, as well as the link to access the live audio-visual webcast and a toll-free telephone number to access the live audio-only stream of the AGM proceedings before the AGM (the "**Confirmation Email**"). Shareholders who do not receive the Confirmation Email by 10:00 am on 28 July 2022 but have pre-registered for the AGM proceedings by the deadline of 10:00 am on 26 July 2022, should contact the Company via email at woon@cogentcomms.com as soon as possible.
10:00 am on 29 July 2022 (Friday)	Date and time of AGM: Click on the link in the Confirmation Email and enter the login details and credentials to access the live audio-visual webcast of the AGM proceedings or call the toll-free telephone number in the Confirmation Email to access the live audio-only stream of the AGM proceedings.

8. **Important**: Shareholders should note that the manner of conduct of the AGM may be subject to further changes at short notice. Shareholders are advised to check the Company's website at http://www.valuetronics.com.hk/ir/announce.html and the SGXNet regularly for updates.

BY ORDER OF THE BOARD
VALUETRONICS HOLDINGS LIMITED

Tse Chong Hing
Chairman and Managing Director

4 July 2022