



## **PT Japfa Comfeed Indonesia Tbk**

Domiciled in South Jakarta  
(the "Company")

### ***Unofficial English Translation***

*(of "Panggilan" which published in 24 March 2021 "Investor Daily" Newspaper)*

## **INVITATION**

The Board of Directors of the Company, hereby invites the shareholders of the Company to attend the Annual General Shareholders' Meeting ("AGM") and the Extraordinary General Shareholders' Meeting ("EGM") of the Company (the "RUPS"), which will be held on:

Day/date : Thursday, April 15, 2021  
Time : 10.00 am Western Indonesia Time  
Place : Ballroom 1, Pullman Jakarta Central Park, Podomoro City,  
Jl. Let. Jend. S. Parman Kav. 28, Jakarta 11470.

### **AGM's Agenda:**

1. To approve the Company's Annual Report and ratification to the Company's Financial Statement for the financial year 2020;
2. To determine the utilization of Company's profit for the financial year 2020;
3. To authorize Board of Commissioners to appoint public accountant to audit Company's book for the financial year 2021 and to determine its remuneration;
4. To appoint members of the Company's Board of Commissioners and Board of Directors;
5. To determine salary/benefit of the members of the Company's Board of Commissioners and Board of Directors;

### **EGM's Agenda:**

To approve amendment to Articles of Association of the Company to comply with Regulation of the Financial Services Authority (OJK) No. 15/POJK.04/2020 on Planning and Holding General Meeting of Shareholders of Public Limited Company.

### **Explanation on the AGM's Agenda:**

#### 1. 1st (first) Agenda:

To propose to the shareholders to:

- (i) approve Annual Report of the Company for year 2020, including the Consolidated Financial Statements (audited) for the year ended December 31, 2020 which has been audited by the Public Accountants Firm of Purwantono, Sungkoro & Surja (a member firm of Ernst & Young Global Limited) as stipulated in the Independent Auditor's Report dated February 28, 2021 Number 00117/2.1032/AU.1/01/1174-2/1/II/2021, with fair opinion in all material respect;
- (ii) approve Board of Commissioners' Annual Supervisory Report for year 2020; and
- (iii) acquit and discharge the Board of Directors and the Board of Commissioners for their management and supervision in the financial year ended on December 31, 2020, provided that such management and supervision are reflected in the Company's Annual Report 2020.

2. 2nd (second) Agenda:

To propose to the shareholders to approve appropriation of the Company's net profit for year 2020 pursuant to the Article of Association of the Company and Law of the Republic of Indonesia Number 40 Year 2007 Concerning Limited Liability Companies.

3. 3rd (third) Agenda:

To propose to the shareholders of the Company to authorize the Company's Board of Commissioners to appoint public accountant to audit the Company's Financial Statements for the financial year ended on December 31, 2021 and to determine honorarium of the said public accountant;

4. 4th (fourth) Agenda:

Pursuant to AGM year 2020, the term of office for the members of the Company's Board of Commissioners (including its Commissioners Independent), and Board of Directors will end at the closing of the Company's AGM on April 15, 2021, and therefore the Company seeks its shareholders' approval to appoint members of its Board of Commissioners (including its Independent Commissioners) and Board of Directors. In conjunction with that, the Company has received proposal and recommendation from its Nomination and Remuneration Committee regarding the appointment of the Company's members of Board of Directors and Board of Commissioners.

5. 5th (fifth) Agenda:

To propose to the shareholders, in accordance with the proposal and recommendation from Nomination and Remuneration Committee, to authorize (a) the Board of Commissioners to determine the salary and other allowances for the members of the Board of Directors and to distribute the duties and powers of each member of the Board of Directors, and (b) the President Commissioner to determine the salary and allowances for the members of the Board of Commissioners (including its independent members), and to distribute the duties and powers of each member of the Board of Commissioners (including its independent members).

**Explanation on the EGM's Agenda:**

In connection with the issuance of Rule of Financial Services Authority (OJK) No. 15/POJK.04/2020 on Planning and Holding General Meeting of Shareholders for Public Company, the Company shall amend its Articles of Association to comply with the said OJK's rule.

**Notes:**

1. This announcement is official invitation to all shareholders of the Company and there will be no separate individual invitation to each shareholder.
2. Shareholders or their proxies who will attend the RUPS are requested to submit to the Company a copy of their resident's ID card (KTP) or other identification cards before entering the meeting room. Shareholder which is a legal entity should bring a copy of its latest Articles of Association and a deed containing the appointment of the current Board of Directors and Commissioners.
3. Shareholders who are eligible to attend or be represented in the RUPS are those whose names are registered in the Register of Shareholders on March 23, 2021 at 4.00 pm Western Indonesia Time.
4. Shareholders whose shares are registered in the collective custody of PT Kustodian Sentral Efek Indonesia (KSEI) must present Written Confirmation for the RUPS (KTUR) available from the custodian bank or securities company before entering the RUPS venue.
5. a. Shareholders who cannot attend the RUPS may be represented by their proxies with a legitimate Power of Attorney in a form determined by the Board of Directors of the Company, provided that the member of the Board of Directors, Board of Commissioners and employees of the Company may act as proxies at the RUPS, but any vote cast by them as proxies shall not be counted.
  - b. Shareholders may, by e-proxy, give proxy to the Company's Share Registrar: PT ADIMITRA JASA KORPORA, Kirana Boutique Office, Jl. Kirana Avenue III Blok F3 No. 5, Kelapa Gading – Jakarta Utara 14250, Telp. (021) 2974 5222, Fax: (021) 2928 9961 through eASY.KSEI.
  - c. Form of the power of attorney can be obtained from the Company's offices during business hours. The duly executed power of attorney should be passed to the Company latest April 12, 2021 at 4.00 pm Western Indonesia Time.
  - d. Power of attorney given by shareholders residing abroad, shall comply with prevailing regulations.

6. The Annual Report of the Company for the financial year 2020 is available on the Company's website: [www.japfacomfeed.co.id](http://www.japfacomfeed.co.id)
7. **HEALTH PROTOCOL APPLIED AT THE RUPS**  
In light of the current Covid-19 situation, the Company will implement the Health Protocol to prevent of Covid-19 which will be applied to those attending at the RUPS, including but not limited to:
- a. Shareholders or their authorized representatives must **(i) wear a mask; (ii) show a Covid-19 Vaccination Certificate which states that the Shareholders or their authorized representatives have participated in the second Covid-19 Vaccination more than 14 (fourteen) days before the date of RUPS or carry a Free Covid-19 Certificate/letter from hospital issued at least 2 days (48 hours) prior to the date of RUPS; (iii) undergo a temperature check before entering to the RUPS room. Any shareholder with a temperature of 37.5 °C and above will not be permitted to attend the RUPS; (iv) complete a health and travel declaration form in which they will be required to provide their recent travel history and provide contact details for the purpose of contact tracing.**
  - b. Shareholders or their authorized representatives who have not been in Indonesia for at least 14 days prior to the date of RUPS cannot attend the RUPS.
  - c. Access to the RUPS will also be denied to those exhibiting flu symptoms including cough, runny nose, hoarseness or sore throat.
  - d. To minimize the risk of infection:
    - i. In the RUPS there **will be no foods and drinks served this year, either in buffet or packaged.**
    - ii. We strongly recommend that Shareholders give proxy to the Company Share Registrar by e-proxy as referred to the point 5.b above.
  - e. If you feel unwell or experience any Covid-19 symptoms, please seek medical attention and recuperate at home. By exercising social responsibility, we can all help to prevent the spread of Covid-19 in our community.
  - f. For shareholders or their authorized representatives who will be attending, please arrive 60 minutes prior to the start of the RUPS in order to expedite the registration and health protocol process. We also ask for your patience with any queues that may form due to the required precautionary measures, including the health protocol documents checking.
  - g. Shareholders or their authorized representatives who choose to attend the RUPS, do so at their own risk as to any infection with the Covid-19 virus, for which infection, the Company shall not be responsible.
8. **The shareholders or their authorized representatives who are not following the health protocol to prevent Covid-19 as stipulated in this Invitation will not be allowed to enter the RUPS venue and they will be requested to give proxy to Company's Securities Administration Bureau: PT ADIMITRA JASA KORPORA to attend and to vote at the RUPS.**
9. The shareholders or their authorized representatives shall see the Company's link attached by KSEI in Company's RUPS invitation in KSEI's system.
10. The Government may from time to time issue policy that prohibit the implementation of physical RUPS or prohibit the Shareholders to directly attend the RUPS, before or on the RUPS, whereby in this case, it will be beyond the Company's responsibility.

Jakarta, March 24, 2021  
The Board of Directors of the Company