

ANNUAL GENERAL MEETING TO BE HELD BY WAY OF ELECTRONIC MEANS ON FRIDAY, 28 MAY 2021 AT 10.00 A.M.

1. **Background.** Reclaims Global Limited (the “**Company**”) refers to:
 - (a) the COVID-19 (Temporary Measures) Act 2020 (the “**COVID-19 Act**”) as amended, modified or supplemented from time to time, which, *inter alia*, enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
 - (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “**COVID-19 Order**”), as amended, modified or supplemented from time to time, which sets out the alternative arrangements in respect of, *inter alia*, the holding of general meetings of companies; and
 - (c) the joint statement by Accounting Corporate and Regulatory Authority (“**ACRA**”), Singapore Exchange Regulation Pte. Ltd. (“**SGX RegCo**”) and the Monetary Authority of Singapore on 13 April 2020 (as updated on 27 April 2020, 22 June 2020 and 1 October 2020) providing additional guidance on conduct of general meetings during the period when elevated safe distancing measures are in place.
2. **Date, time and conduct of Annual General Meeting (“AGM”).** The Company is pleased to announce that pursuant to the COVID-19 Order, the Company’s AGM for the financial year ended 31 January 2021 (“**FY2021**”) will be convened and held by way of electronic means, on Friday, 28 May 2021 at 10.00 a.m. (Singapore time).
3. **Notice of AGM and proxy form.** Shareholders will be receiving a hard copy of the proxy form and Notice of AGM that can also be found in the Annual Report for FY2021 (“**Annual Report 2021**”). Alternatively, the Annual Report 2021 can also be accessed from the Company’s website (<https://www.reclaims-enterprise.com/>) or via SGXNET.
4. **No personal attendance at AGM.** Due to the current COVID-19 situation in Singapore, shareholders will not be able to attend the AGM in person. Instead, alternative arrangements have been put in place to allow Shareholders to participate at the AGM by (a) watching the AGM proceedings via “live” webcast or “live” audio feed, (b) submitting questions in advance of the AGM, and/or (c) voting by proxy at the AGM. Please see paragraph 5 below for these alternative arrangements.
5. **Alternative arrangements for participation at the AGM.** Shareholders may participate at the AGM by:
 - (a) observing and/or listening to the AGM proceedings via live webcast and live audio feed (“**Live AGM Webcast**” or “**Live AGM Audio Feed**”);
 - (b) submitting questions relating to the items on the agenda of the AGM in advance via:
 - i. Registration Link (<https://reclaimsglobalagm.investor.exchange/>)
 - ii. Hard copy by mail to the Company’s Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd. at 50 Raffles Place, #32-01 Singapore Land Tower, Singapore 048623; or
 - iii. Email the question(s) to agm@reclaims.sg;

- (c) appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM.

Details of the steps and deadlines for pre-registration, pre-submission of questions and voting at the AGM are set out in Paragraph 8 below and the Appendix to this announcement.

6. **Persons who hold shares through relevant intermediaries.** Persons who hold shares of the Company through relevant intermediaries (as defined in Section 181 of the Companies Act, Chapter 50 of Singapore), including SRS investors, and who wish to participate in the AGM by:

- (a) observing and/or listening to the AGM proceedings via Live AGM Webcast or Live AGM Audio Feed;
- (b) submitting questions relating to the items on the agenda of the AGM in advance; and/or
- (c) appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM,

should contact the relevant intermediary (which would include, in the case of SRS investors, their respective SRS Operators) through which they hold such shares as soon as possible and, in any case, at least seven (7) working days before the AGM (by 10.00 a.m. on Tuesday, 18 May 2021) in order for the necessary arrangements to be made for their participation in the AGM.

7. **Annual Report 2021.** The Annual Report 2021 has been published on our corporate website and will be dispatched to the shareholders and has also been published on our corporate website and may be accessed at the URL <https://www.reclaims-enterprise.com/reports-and-circulars/>. The Annual Report 2021 is also available on the SGXNET.

8. **Key dates/deadlines.** In summary, the key dates/deadlines which shareholders should take note of are set out in the table below:

Key dates	Actions
11 May 2021	Shareholders may begin to pre-register at https://reclaimsglobalagm.investor.exchange/ for the Live AGM Webcast or the Live AGM Audio Feed.
10.00 a.m. on 18 May 2021	Deadline for SRS investors who wish to appoint the Chairman of the Meeting as proxy to approach their respective SRS Operators to submit their votes.
10.00 a.m. on 25 May 2021	Deadline for shareholders to: <ul style="list-style-type: none"> • submit proxy form; • pre-register for the Live AGM Webcast or the Live AGM Audio Feed; and • submit questions relating to the items on the agenda in advance via: <ul style="list-style-type: none"> ❖ Registration Link (https://reclaimsglobalagm.investor.exchange/) ❖ Hard copy by mail to the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd. at 50 Raffles Place, #32-01 Singapore Land Tower, Singapore 048623; or ❖ email to agm@reclaims.sg
5.00 p.m. on 27 May 2021	Following successful verification of the identity of the shareholders, authenticated shareholders will receive an email containing a link to access the Live AGM Webcast or the Live AGM Audio Feed (the " Confirmation Email ").

	Shareholders who had not received the Confirmation Email by 5.00 p.m. on 27 May 2021 , but have registered within the timeline for registration between 11 May 2021 and 10.00 a.m. on 25 May 2021 should contact the Company by email at agm@reclaims.sg for assistance.
Date and time of AGM - 10.00 a.m. on 28 May 2021 (Friday)	Click on the link in the Confirmation Email to access the Live AGM Webcast or the Live AGM Audio Feed.

9. **Important reminder.** In view of the constantly evolving COVID-19 situation, shareholders should note that the manner of conduct of the AGM may be subject to further changes at short notice. The Company may take any precautionary measures which may be required or recommended by the government agencies to minimise the risk of spread of COVID-19 for conducts of meetings. Shareholders are advised to check SGXNET and the Company's website regularly for updates.

The Company would like to thank all shareholders for their patience and co-operation in enabling us to hold our AGM with the optimum safe distancing measures amidst the current COVID-19 pandemic.

By Order of the Board

Andrew Dekguang Jhou Chew
Executive Director and CEO
11 May 2021

This announcement has been reviewed by the Company's sponsor, SAC Capital Private Limited (the "**Sponsor**"). It has not been examined or approved by the Singapore Exchange Securities Trading Limited (the "**Exchange**") and the Exchange assumes no responsibility for the contents of this announcement, including the correctness of any of the statements or opinions made or reports contained in this announcement.

The contact person for the Sponsor is Ms Lee Khai Yinn (Telephone no.: (65) 6232 3210) at 1 Robinson Road, #21-00 AIA Tower, Singapore 048542.

APPENDIX

Steps for pre-registration, pre-submission of questions and voting at the AGM

Shareholders will be able to observe and/or listen to the AGM proceedings through a live webcast and live audio feed (“**Live AGM Webcast**” or “**Live AGM Audio Feed**”) via their mobile phones, tablets or computers, submit questions in advance of the AGM and vote by appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM.

To do so, they will need to complete the following steps:

No.	Step	Details
1.	Pre-registration	<p>Shareholders must pre-register at the pre-registration website at https://reclaimsglobalagm.investor.exchange/ from 11 May 2021 till 10.00 a.m. on 25 May 2021 to enable the Company to verify their status as shareholders.</p> <p>Following the verification, authenticated shareholders will receive an email by 5.00 p.m. on 27 May 2021 containing a link to access the Live AGM Webcast or the Live AGM Audio Feed (the “Confirmation Email”).</p> <p>Shareholders who do not receive the Confirmation Email by 5.00 p.m. on 27 May 2021, but have registered within the timeline given to the shareholders for registration from 11 May 2021 to 10.00 a.m. on 25 May 2021 should contact the Company by email at agm@reclaims.sg for assistance.</p>
2.	Submit questions in advance	<p>Shareholders will not be able to ask questions during the Live AGM Webcast or Live AGM Audio Feed, and therefore it is important for shareholders to pre-register and submit their questions in advance of the AGM.</p> <p>Submission of questions. Shareholders may submit questions relating to the items on the agenda of the AGM:</p> <ul style="list-style-type: none">(a) via the Registration Link;(b) in hard copy by mail to the Company’s Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 50 Raffles Place, #32-01 Singapore Land Tower, Singapore 048623; or(c) by email to agm@reclaims.sg. <p>A shareholder who wishes to submit their questions by email or in hard copy by post is required to indicate their full name (for individuals)/company name (for corporates), NRIC/Passport No./Company Registration number, email address, contact number, shareholding type and number of shares held together with their submission of questions, to the email or address provided.</p> <p>Deadline to submit questions. All questions relating to the items on the agenda of the AGM must be submitted to the Company by 10.00 a.m. on 25 May 2021.</p> <p>Addressing questions. The Company will endeavour to address the substantial and relevant questions before or during the AGM. The responses to questions from shareholders will be posted on the SGXNET and the Company’s website soonest possible before the AGM, or if answered during the AGM, to be included in the minutes of the AGM which will be published on the SGXNET and the Company’s website within one (1) month after the date of the AGM.</p>

3.	Submit proxy forms to vote	<p>Appointment of Chairman of the Meeting as proxy. Shareholders (whether individual or corporate) who pre-register to observe and/or listen to the AGM proceedings and wish to vote on the resolutions to be tabled at the AGM must appoint the Chairman of the Meeting as their proxy to attend, speak and vote on their behalf at the AGM, in accordance with the instructions stated in the proxy form.</p> <p>Specific voting instructions to be given. Where shareholders (whether individual or corporate) appoint the Chairman of the Meeting as their proxy, they must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the proxy form, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.</p> <p>Submission of proxy forms. Proxy forms must be submitted in the following manner:</p> <p>(a) if submitted by post, mail to the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 50 Raffles Place, #32-01 Singapore Land Tower, Singapore 048623; or</p> <p>(b) if submitted electronically, via email to the Company at agm@reclaims.sg,</p> <p>as soon as possible, in either case, to arrive (a) by post to the office of the Company's Share Registrar at the above address or (b) by email to an email address as mentioned, no later than 10.00 a.m. on 25 May 2021, being 72 hours before the time fixed for the AGM.</p> <p>A shareholder who wishes to submit a proxy form must complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.</p> <p>In view of the current COVID-19 situation and the related safe distancing measures which may make it difficult for shareholders to submit completed proxy forms by post, shareholders are strongly encouraged to submit completed proxy forms electronically via email.</p> <p>SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective SRS Operators to submit their votes by 10.00 a.m. on 18 May 2021.</p>
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