

## **VIKING OFFSHORE AND MARINE LIMITED**

(the “Company”)

(Company Registration No. 199307300M)

(Incorporated in the Republic of Singapore)

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Minutes of the Extraordinary General Meeting of the Company held on Monday, 30 October 2020 at 8.00 a.m. by way of electronic means via live webcast and live audio feed.

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### **PRESENT**

#### **DIRECTORS**

Mr. Andy Lim : Executive Director and Chairman of the Board  
Mr. Ng Yeau Chong : Executive Director and Chief Executive Officer  
Mr. Lee Suan Hiang : Lead Independent Director  
Mr. Tan Wee Peng Kelvin : Independent Director  
Ms. Phua Siok Gek, Cynthia : Independent Director

#### **IN ATTENDANCE**

Mr. Law Ren Kai Kenneth : Chief Financial Officer  
Mr. Low Jooi Kok : Viking Offshore and Marine Limited  
Ms. Alice Ng : Director, ZICO Capital Pte. Ltd.  
Ms. Goh Mei Xian : Associate Director, ZICO Capital Pte. Ltd.  
Ms. Cynthia Wu : Partner, Rajah & Tann Singapore LLP  
Ms. Lin Moi Heyang : Company Secretary  
Ms. Joyce Choo Siew Gaik : Representative from Tricor Evatthouse Corporate Services  
Mr. James Cheong : Representative from M & C Services Private Limited

#### **MEMBERS**

As per attendance list.

#### **WELCOME AND INTRODUCTION**

The Chairman of the Board of Directors of the Company (the “**Board**”), Mr Andy Lim, welcomed Members to the Extraordinary General Meeting (the “**Meeting**”) of the Company.

The Chairman informed that due to the COVID-19 situation, the Meeting was held by way of electronic means pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 which was gazetted on 13 April 2020.

The Chairman acknowledged that Members who were participating in the Meeting and whose identities were verified by the share registrar of the Company before the Meeting would be taken as electronically present at the Meeting and for quorum purpose.

The Chairman introduced his fellow Directors, the management team of the Company and persons in attendance of the Meeting via live webcast.

## **QUORUM**

There being a quorum present, the Chairman of the Board declared the Meeting open.

## **NOTICE**

The Notice convening the Meeting, having been in the hands of Members for the requisite period, was taken as read.

## **VOTING**

The Chairman of the Meeting informed that he had been appointed as proxy by some shareholders and he had voted in accordance with their specific instructions by way of poll. The votes casted by him had been verified before the Meeting by Samas Management Consultants Pte Ltd, the independent scrutineer appointed for the polling process of the Meeting.

## **QUESTION FROM MEMBERS**

The Chairman informed that there was no question received from Members which the Board or the Management team needed to address prior or during the Meeting.

## **ORDINARY BUSINESS**

The Chairman proceeded to put the proposed resolution at the Meeting and announced the results of the poll as follows:-

ORDINARY RESOLUTION - THE PROPOSED DISPOSAL OF THE PROPERTIES LOCATED AT 21 KIAN TECK ROAD SINGAPORE 628773 AND 23 KIAN TECK ROAD SINGAPORE 628774 (WHETHER BY WAY OF DISPOSAL OF THE ENTIRE ISSUED AND PAID-UP SHARE CAPITAL OF VIKING FACILITIES MANAGEMENT & OPERATIONS PTE. LTD. OR OTHERWISE)

“THAT:

- (1) *approval be and is hereby given, for the purposes of Chapter 10 of the Catalist Rules, for the Company to dispose of the Properties (whether by way of disposal of the entire issued and paid-up share capital of Viking Facilities Management & Operations Pte. Ltd. or otherwise), in accordance with the terms of the Disposal Mandate as described in the Circular ("**Proposed Disposal**")*; and
- (2) *the Directors and any of them be and are hereby authorised to do all acts and things (including without limitation, executing all such documents and approving any amendments, alterations, or modifications to any such documents as may be required in connection with the Proposed Disposal) as they or each of them deem desirable, necessary or expedient to give effect to the matters referred to in the above paragraph of this Ordinary Resolution as they or each of them may in their or each of their absolute discretion deem fit in the interests of the Group.*”

The verified results of the poll were:

No. of votes for	:	307,312,820 representing 99.81%
No. of votes against	:	578,000 representing 0.19%
Total votes cast	:	307,890,820

The Chairman declared the Ordinary Resolution carried.

There being no other business, the Meeting concluded at 8.06 a.m. with a vote of thanks to the Chairman.

Confirmed as a correct record of the proceedings

ANDY LIM  
CHAIRMAN OF THE BOARD