

4 April 2025

Dear Shareholders,

We are pleased to enclose printed copies of the Notice of Annual General Meeting ("**AGM**") and Proxy Form for upcoming AGM to be held at 16 Seletar Aerospace Crescent Singapore 797567 on Wednesday, 23 April 2025 at 10.00 a.m. Printed copies of the Annual Report 2024 ("**AR2024**"), Appendix to Shareholders in relation to the proposed renewal of Share Buy-Back Mandate and Appendix to Shareholders in relation to the proposed renewal of the Interested Person Transactions General Mandate ("**Appendices**") will NOT be sent to Shareholders unless requested by the Shareholders via the submission of this Request Form.

In line with the Company's sustainability efforts, we will be discontinuing the practice of mailing Annual Reports to Shareholders. Instead, AR2024 for the financial year ended 31 December 2024, and the accompanying Appendices to the Notice of AGM will be available for download from the Company's website at <a href="https://www.jep-holdings.com/jep\_IR/jep\_listedcompany.com/ar.html">https://www.jep-holdings.com/jep\_IR/jep\_listedcompany.com/ar.html</a> and on the SGX website at <a href="https://www.sgx.com/securities/company-announcements">https://www.jep-holdings.com/jep\_IR/jep\_listedcompany.com/ar.html</a> and on the SGX website at <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>.

However, if you still wish to receive a printed copy of the AR2024, please complete the Request Form below and return it to the Company by post to the registered office of the Company at 16 Seletar Aerospace Crescent Singapore 797567, or by email to <u>ir@jep-holdings.com</u> enclosing a clear scanned completed and signed Request Form, to be received by the Company, no later than 14 April 2025.

By completing, signing and returning the forms to us, you agree and acknowledge that we and/or our service provider may collect, use and disclose your personal data, as contained in your submitted forms or which is otherwise collected from you or your authorised representative(s), for the purpose of processing and effecting your request.

Yours faithfully For and on behalf of **JEP Holdings Ltd.** 

Cho Form Po Company Secretary

## **REQUEST FORM**

To: **JEP HOLDING LTD.** 16 Seletar Aerospace Crescent Singapore 797567

Note: Please tick accordingly. Incomplete or incorrectly completed forms will not be processed.

|                                                      | I/We wish to receive a printed copy of the Annual Report 2024.                                                                                             |   |                                                                                                |
|------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|---|------------------------------------------------------------------------------------------------|
|                                                      | I/We wish to receive a printed copy of Appendix to Shareholders in relation to the proposed renewal of Share Buy-Back Mandate.                             |   |                                                                                                |
|                                                      | I/We wish to receive a printed copy of Appendix to Shareholders in relation to the proposed renewal of the Interested Person Transactions General Mandate. |   |                                                                                                |
| Name(s) of Shareholder(s) :                          |                                                                                                                                                            | : |                                                                                                |
| NRIC/Passport Number/<br>Company Registration Number |                                                                                                                                                            | : |                                                                                                |
| Mailing Address :                                    |                                                                                                                                                            | : |                                                                                                |
| The manner in which you hold : shares in the Company |                                                                                                                                                            | : | <ul> <li>CDP Securities Account</li> <li>CPFIS/SRS Account</li> <li>Physical Scrips</li> </ul> |

Signature(s): \_\_\_\_

First fold

Please affix postage stamp

## JEP HOLDINGS LTD.

16 Seletar Aerospace Crescent Singapore 797567

Second fold