# NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the Thirty-Sixth Annual General Meeting of Hotel Properties Limited (the "Company") will be held at Crescent Ballroom, Level 2 Four Seasons Hotel Singapore, 190 Orchard Boulevard, Singapore 248646 on Thursday, April 28, 2016 at 4.00 p.m. to transact the following businesses:-

### **ORDINARY BUSINESS**

OKL	INAK	I BUSI	INESS	
1.	To receive and adopt the Directors' Statement and Audited Financial Statements for the year ended December 31, 2015 and the Auditors' Report thereon.			Resolution 1
2.	To declare a first and final one-tier tax exempt dividend of 4 cents per ordinary share and a one-tier tax exempt special dividend of 4 cents per ordinary share for the year ended December 31, 2015.			Resolution 2
3.	To approve the proposed Directors' fees of \$728,000 for the year ended December 31, 2015. (2014: \$693,000)			Resolution 3
4.	To re-appoint Auditors for the ensuing year and to authorise the Directors to fix their remuneration.			Resolution 4
SPECIAL BUSINESS				
5.	To re	-appoi	nt Mr. Michael S. Dobbs-Higginson as a Director. [See Explanatory Note (a)]	<b>Resolution 5</b>
6.	To re Note		nt Mr. Leslie Mah Kim Loong as a Director of the Company. [See Explanatory	Resolution 6
7.	To re-elect Mr. Christopher Lim Tien Lock pursuant to Article 80 of the Constitution of the Company.		<b>Resolution</b> 7	
8.	To re-elect Mr. David Fu Kuo Chen pursuant to Article 80 of the Constitution of the Company.		<b>Resolution 8</b>	
9.	<ul> <li>To consider and, if thought fit, to pass the following resolution as ordinary resolution:-</li> <li>Share Issue Mandate</li> <li>That pursuant to Section 161 of the Companies Act, Cap 50 and the listing rules of the Singapore Exchange Securities Trading Limited, authority be and is hereby given to the Directors to:-</li> </ul>			
				<b>Resolution 9</b>
	(A)	(i)	issue shares in the capital of the Company ("shares") whether by way of rights, bonus or otherwise; and/or	
		(ii)	make or grant offers, agreements or options (collectively, "Instruments") that might or would require shares to be issued, including but not limited to the creation and issue of (as well as adjustments to) warrants, debentures or other instruments convertible into shares,	
	at an	at any time and upon such terms and conditions and for such purposes and to such persons		

at any time and upon such terms and conditions and for such purposes and to such persons as the Directors may, in their absolute discretion, deem fit; and

(B) (notwithstanding the authority conferred by this Resolution may have ceased to be in force) issue shares in pursuance of any Instrument made or granted by the Directors while this Resolution was in force,

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## provided that:

- (i) the aggregate number of shares to be issued pursuant to this Resolution (including shares to be issued in pursuance of Instruments made or granted pursuant to this Resolution) shall not exceed 50 per cent. of the total number of issued shares in the capital of the Company excluding treasury shares (as calculated in accordance with paragraph (ii) below), of which the aggregate number of shares to be issued other than on a *pro rata* basis to shareholders of the Company shall not exceed 20 per cent. of the total number of issued shares in the capital of the Company excluding treasury shares (as calculated in accordance with paragraph (ii) below);
- (ii) (subject to such manner of calculation as may be prescribed by the SGX-ST) for the purpose of determining the aggregate number of shares that may be issued under paragraphs (i) above, the total number of issued shares excluding treasury shares shall be based on the total number of issued shares excluding treasury shares of the Company at the time this Resolution is passed, after adjusting for:
  - (a) new shares arising from the conversion or exercise of any convertible securities or share options or vesting of share awards which are outstanding or subsisting at the time this Resolution is passed; and
  - (b) any subsequent bonus issue or consolidation or subdivision of shares.
- (iii) (unless revoked or varied by the Company in General Meeting) the authority conferred by this Resolution shall continue in force until the conclusion of the next Annual General Meeting of the Company or the date by which the next Annual General Meeting of the Company is required by law to be held, whichever is the earlier. [See Explanatory Note (c)]

**NOTICE IS HEREBY GIVEN** that the Transfer Books and Register of Members of the Company will be closed from 5.00 p.m. on May 11, 2016 for the purpose of determining shareholders' entitlements to the proposed first and final one-tier tax exempt dividend of 4 cents per ordinary share and a one-tier tax exempt special dividend of 4 cents per ordinary share for the financial year ended December 31, 2015 (the "Proposed Dividends"), and will re-open at 9.00 a.m. on May 13, 2016.

Duly completed transfers received by the Company's Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., of 50 Raffles Place, Singapore Land Tower #32-01, Singapore 048623, up to 5.00 p.m. on May 11, 2016 will be registered to determine shareholders' entitlement to the Proposed Dividends. Members whose securities accounts with the Central Depository (Pte) Limited ("CDP") are credited with the shares as at 5.00 p.m. on May 11, 2016 will be entitled to such Proposed Dividends.

The Proposed Dividends, if approved at the Annual General Meeting to be held on April 28, 2016, will be paid on May 25, 2016.

By Order of the Board

Chuang Sheue Ling/Lo Swee Oi Company Secretaries April 13, 2016

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### Singapore

#### Explanatory Notes on Special Business to be transacted:-

- (a) Mr. Michael S. Dobbs-Higginson who is over the age of 70 was re-appointed as Director to hold office from the date of last AGM (held on April 29, 2015) until the forthcoming AGM pursuant to Section 153(6) of the Companies Act. Section 153(6) of the Companies Act was repealed when the Companies (Amendment) Act 2014 came into effect on January 3, 2016. As his appointment will lapse at the forthcoming AGM, Mr. Michael S. Dobbs-Higginson will have to be re-appointed to continue in office. Upon his re-appointment at the conclusion of the forthcoming AGM, going forward, Mr. Michael S. Dobbs-Higginson's re-appointment will no longer be subject to shareholders' approval under Section 153(6) of the Companies Act as repealed. Mr. Michael S. Dobbs-Higginson will then be subject to retirement by rotation under the Company's Constitution. Mr. Michael S. Dobbs-Higginson, a non-executive Independent Director, if re-appointed, will remain as Chairman of the Remuneration Committee and a member of the Audit Committee and the Nominating Committee. He is considered an independent Director pursuant to Rule 704(8) of the Listing Manual of the SGX-ST.
- (b) Mr. Leslie Mah Kim Loong who is over the age of 70 was re-appointed as Director to hold office from the date of last AGM (held on April 29, 2015) until the forthcoming AGM pursuant to Section 153(6) of the Companies Act. Section 153(6) of the Companies Act was repealed when the Companies (Amendment) Act 2014 came into effect on January 3, 2016. As his appointment will lapse at the forthcoming AGM, Mr. Leslie Mah Kim Loong will have to be re-appointed to continue in office. Upon his re-appointment at the conclusion of the forthcoming AGM, going forward, Mr. Leslie Mah Kim Loong's re-appointment will no longer be subject to shareholders' approval under Section 153(6) of the Company's Constitution. Mr. Leslie Mah Kim Loong, a non-executive Independent Director, if re-appointed, will remain as Chairman of the Nominating Committee and the Audit Committee. He is considered an independent Director pursuant to Rule 704(8) of the Listing Manual of the SGX-ST.
- (c) Ordinary Resolution 9 will empower the Directors from the date of the Annual General Meeting until the date of the next Annual General Meeting to issue further shares in the Company. The maximum number of shares which the Directors may issue under this resolution shall not exceed the quantum set out in the resolution.

### Notes:

- (1) Except for a member who is a Relevant Intermediary as defined under Section 181(6) of the Companies Act, a member is entitled to appoint not more than two proxies to attend, speak and vote at the meeting. Where a member appoints more than one proxy, he shall specify the proportion of his shares to be represented by each proxy.
- (2) If a proxy is to be appointed, the form must be deposited at the registered office of the Company, at 50 Cuscaden Road #08-01 HPL House, Singapore 249724, not less than 48 hours before the meeting.
- (3) The form of proxy must be signed by the appointor or his attorney duly authorised in writing.
- (4) In the case of joint shareholders, all holders must sign the form of proxy.

### Personal data privacy:

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the Annual General Meeting and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the Annual General Meeting (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the Annual General Meeting (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.