UNIVERSAL RESOURCE AND SERVICES LIMITED

(Incorporated in the Republic of Singapore)
(Company Reg. No. 200312303R)
(***Company***)

MINUTES OF EXTRAORDINARY GENERAL MEETING OF THE COMPANY HELD VIA ELECTRONIC PLATFORM ON TUESDAY, 26 JULY 2022 AT 10.00 A.M.

PRESENT: As set out in the attendance record maintained by the Company.

1. WELCOME ADDRESS

On behalf of the Board, Mr David Chin Yew Choong, the Chairman of the Meeting welcomed all shareholders who attended the meeting electronically. He then introduced himself, his fellow board members, Company Secretaries, Share Registrar and Polling Agent, and Scrutineers.

He informed the Meeting that as announced via the SGX-ST on 4 July 2022, the proceeding of this EGM will be conducted by electronic means pursuant to the Covid-19 (Temporary Measures) (Alternative arrangements for Meeting for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020. Voting for the EGM will be conducted via proxy voting only and no voting will be conducted in the Meeting.

2. QUORUM

There being a quorum, the Chairman called the Meeting to order at 10.00 a.m. and proceeded with the formal business of the Meeting.

3. NOTICE OF MEETING

The Notice of the EGM dated 4 July 2022 (***Notice***) was taken as read.

4. QUESTIONS AND ANSWERS

The Chairman informed that as mentioned in the notes to the Notice, shareholders may submit questions in advance of the EGM via the Pre-Registration Link and as per the announcement on 13 July 2022, there were no questions received by the Company as of the cut-off date and time, 10am on 11 July 2022.

5. VOTING CONDUCTED VIA PROXY VOTING

The Chairman informed the Meeting that no voting would be conducted at this Meeting and all votes were counted based on proxy voting only.

He then informed that he had been appointed as proxy by some shareholders to vote on their behalf and he had voted in accordance with their instructions.

Finova BPO Pte. Ltd. (***Fionva***) had been appointed as scrutineers for the poll and they had supervised and verified the counting of the votes of all such valid proxy forms submitted by Shareholders by the submission deadline of 10:00 a.m. on 24 July 2022.

6. ORDINARY RESOLUTION – PROPOSED CHANGE OF AUDITORS

The Chairman informed the Meeting that the item on the Agenda was to approve the proposed change of auditors from Foo Kon Tan LLP to Moore Stephens LLP (Proposed Change of Auditors).

He then read the following motion which has been proposed:

" **THAT approval be and is hereby given:**

(a) for the Proposed Change of Auditors; an

(b) that the Directors and each of them be and are hereby authorised and empowered to complete and do all such acts and things (including without limitation, to execute all such documents as may be required, to approve any amendments, alterations or modifications to any documents, and to sign, file and/or submit any notices, forms, documents with or to relevant authorities) as they may consider necessary, desirable or expedient to give effect to the matters contemplated by this Ordinary Resolution. "

7. POLLING RESULTS

The Chairman informed that all votes were proxied to the Chairman and based on the results of the poll presented on the screen as follows, he declared the Ordinary Resolution carried:

Ordinary Resolution	Total number of shares represented by votes for and against the relevant resolution	For		Against	
		Number of shares	Percentage	Number of shares	Percentage
Proposed Change of Auditors	138,430	138,430	100	0	0

8. CLOSING ADDRESS

There being no further business, the Chairman declared the meeting closed at 10.05 a.m. and thanked all present for attending the meeting.

Confirmed,

David Chin Yew Choong
Chairman