

NOTIFICATION AND REQUEST FORM

ADVANCED SYSTEMS AUTOMATION LIMITED

(Incorporated in the Republic of Singapore)
(Company Registration No. 198600740M)

8 August 2024

Dear Shareholder,

We are pleased to enclose printed copies of the Notice and Proxy Form for the upcoming Annual General Meeting of Advanced Systems Automation Limited (the “**Company**”) to be held at SBF Center, 160 Robinson Road #06-01, Singapore 068914, Seminar Room 2 on Friday, 23 August 2024 at 3.00 p.m..

From the date of this notification, our Annual Report for the financial year ended 31 December 2023 (the “**FY2023 AR**”) will be available for download or online viewing from the Company’s corporate website at the URL <http://www.asa.com.sg> and on SGXNet at the URL <https://www.sgx.com/securities/company-announcements>.

You will need an internet browser and PDF reader to view the FY2023 AR.

If you wish to request for a printed copy of the FY2023 AR to be sent to an address in Singapore by ordinary post, please complete the Request Form below and return it to us no later than 15 August 2024 in the following manner:

- (i) if submitted electronically, via email to agm@asa.sg; OR
- (ii) if submitted by post, please complete, sign and submit the REQUEST FORM below.

By completing, signing and submitting the Request Form to us, you agree and acknowledge that we and/or our service provider may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request.

Yours faithfully
For and behalf of
ADVANCED SYSTEMS AUTOMATION LIMITED

Theng Searn Por
Company Secretary

REQUEST FORM

To: Advanced Systems Automation Limited

N.B. Please provide the required information below and ensure that the information provided is valid. Incomplete or incorrectly completed forms will not be processed.

(Please tick accordingly)

Please send me a printed copy of the FY2023 AR.

Name of Shareholder : _____

NRIC/Passport No. (Last 4 characters) : _____

The shares are held by me/us under or through:

(Please tick accordingly)

CDP Securities Account No. : _____

CPF/SRS Account

Scrip Account

Singapore Mailing Address : _____

Signature(s): _____ Date: _____

Note: This request is only valid for the FY2023 AR.

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2nd fold here

Affix
Postage
Stamp

ADVANCED SYSTEMS AUTOMATION LIMITED

Attn: Corporate Secretariat Department

3014 Ubi Road 1 #02-282
Kampong Ubi Industrial Estate
Singapore 408702

3rd fold here and glue overleaf. Do not staple. Glue all sides firmly.
