



ENVICTUS INTERNATIONAL HOLDINGS LIMITED

(Incorporated in the Republic of Singapore)

(Company Registration No. 200313131Z)

IMPORTANT NOTICE TO SHAREHOLDERS REGARDING THE COMPANY'S ANNUAL GENERAL MEETING ON 30 JANUARY 2023

- (A) NO DESPATCH OF PRINTED COPIES OF ANNUAL REPORT, NOTICE OF ANNUAL GENERAL MEETING AND PROXY FORM
- (B) NO PHYSICAL ATTENDANCE AT ANNUAL GENERAL MEETING
- (C) ALTERNATIVE ARRANGEMENTS TO PARTICIPATE AT ANNUAL GENERAL MEETING

1. INTRODUCTION

The board of directors (the “**Board**”) of the Company (and together with its subsidiaries, the “**Group**”) refers to:

- (a) the Notice of Annual General Meeting issued on 5 January 2023 (“**Notice of AGM**”) to convene the Annual General Meeting for FY2022 (“**AGM**”) of the Company to be held by way of electronic means on Monday, 30 January 2023 at 11.00 a.m.;
- (b) the COVID-19 (Temporary Measures) Act 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- (c) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (as amended from time to time, the “**Relevant Order**”) which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies; and
- (d) the joint statement by the Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation of 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020 and 1 October 2020) which provides additional guidance on the conduct of general meetings amid the evolving COVID-19 situation.

2. DATE AND TIME OF ANNUAL GENERAL MEETING

The Company's AGM will be convened and held by way of electronic means on **Monday, 30 January 2023 at 11.00 a.m.** (Singapore time).

3. NO DESPATCH OF PRINTED COPIES OF ANNUAL REPORT, NOTICE OF AGM AND PROXY FORM

A copy of the Annual Report, the Notice of AGM and the proxy form have been uploaded on SGXNet at URL <https://www.sgx.com/securities/company-announcements> and the Company's website at the URL <https://www.envictus-intl.com>.

A Shareholder will need an internet browser and PDF reader to view these documents on SGXNet and the Company's website.

Printed copies of these documents will not be despatched to Shareholders. Shareholders are advised to check SGXNet and/or the Company's website regularly for updates

Shareholders are advised to read the Annual Report carefully in order to decide whether they should vote in favour of or against the resolutions, or to abstain from voting on the resolutions, to be tabled at the AGM.

4. NO PHYSICAL ATTENDANCE AT AGM

Alternative arrangements have been put in place to allow Shareholders to participate at the AGM by:

- (a) observing and/or listening to the AGM proceedings via "live" audio-visual webcast or "live" audio-only stream;
- (b) submitting questions to the Chairman of the AGM in advance or "live" at the AGM; and/or
- (c) voting at the AGM (i) "live" by the shareholders themselves or their duly appointed proxy(ies) (other than the Chairman of the AGM) via electronic means; or (ii) by appointing the Chairman of the AGM as proxy to vote on their behalf at the AGM.

Please see paragraph 5 below for these alternative arrangements.

5. ALTERNATIVE ARRANGEMENTS

The following are the alternative arrangements which have been put in place for the AGM:

- (a) *"Live" audio-visual webcast and "live" audio-only stream*

The Chairman of the Meeting will conduct the proceedings of the AGM by way of electronic means. Shareholders will be able to watch these proceedings through a "live" webcast via their mobile phones, tablets or computers or listen to these proceedings through a "live" audio feed. In order to do so, Shareholders must follow these steps:

- Shareholders who wish to watch the "live" audio-visual webcast or listen to the "live" audio-only stream must pre-register by 11.00 a.m. on 27 January 2023, at the URL <https://conveneagm.sg/envictusAGM2023>.

Following the authentication of the Shareholders' status as shareholders, authenticated Shareholders will receive email instructions on how to access the webcast and audio feed of the AGM proceedings by 29 January 2023. Registrants who have received the email instructions must not forward the email instructions to other persons who are not shareholders or who are not entitled to attend the AGM. This is to avoid any technical disruption or overload to the "live" webcast or "live" audio feed.

(b) *Submission of questions in advance or “live” at the AGM*

Shareholders may also submit questions in advance or “live” at the AGM.

Shareholders, including CPF and SRS investors, can submit substantial and relevant questions related to the resolution to be tabled for approval at the AGM to the Chairman of the AGM, in advance of the AGM, in the following manner:

- All questions must be submitted by 11.00 a.m. on 16 January 2023:

- via the pre-registration website at
URL <https://conveneagm.sg/envictusAGM2023>
- by email to AGMquestions@envictus-intl.com

In view of the COVID-19 situation, Shareholders are strongly encouraged to submit questions electronically via the pre-registration website or email.

- Shareholders will need to identify themselves when posing questions by email by providing the following details:
 - the Shareholder’s full name as it appears on his/her/its CDP/CPF/SRS share records;
 - the Shareholder’s NRIC/Passport/UEN number;
 - the Shareholder’s contact number and email address; and
 - the manner in which the Shareholder holds his/her/its Shares in the Company (e.g. via CDP, CPF or SRS).

Please note that the Company will not be able to answer questions from persons who provide insufficient details to enable the Company to verify his/her/its shareholder status.

- Shareholders (including CPF and SRS investors) and, where applicable, appointed proxy(ies), who wish to ask questions “live” at the AGM must first pre-register at the pre-registration website at the URL <https://conveneagm.sg/envictusAGM2023>
- Shareholders and proxyholders who pre-registered and are verified to attend the AGM will be able to ask questions relating to the agenda of the AGM by clicking the “Ask a Question” feature and then clicking the “Queue for Video call” via the Live Webcast. The relevant Shareholder will be informed once it is appropriate for him/her to speak and can thereafter raise his/her question via audiovisual or audio means during the AGM within a certain prescribed time limit.
- The Company will address all substantial and relevant questions relating to the resolutions to be tabled for approval at the AGM as received from Shareholders by publishing our responses to such questions on SGXNet and the Company’s website at <https://www.envictus-intl.com> at least 72 hours prior to the closing date and time for the lodgement of the proxy forms i.e. by 11.00 a.m. on 24 January 2023. We will address those substantial and relevant questions which have been received “live” at the AGM itself, during the AGM through the “live” audio-visual webcast and “live” audio-only stream of the AGM proceedings. Where substantially similar questions are received, we will

consolidate such questions and consequently not all questions may be individually addressed.

- We will publish the minutes of the AGM on the Company's website and on SGXNet, and the minutes will include the responses to substantial and relevant questions from shareholders which are addressed during the AGM.

(c) *Submitting instruments appointing a proxy(ies) to vote, or vote "live", at the AGM*

Shareholders who wish to exercise their voting rights at the AGM may:

- (a) (where such shareholders are individuals) vote "live" via electronic means at the AGM or (where such shareholders are individuals or corporates) appoint a proxy(ies) (other than the Chairman of the Meeting) to vote "live" via electronic means at the AGM on their behalf; or

- (b) (where such shareholders are individuals or corporates) appoint the Chairman of the AGM as their proxy to vote on their behalf at the AGM.

- Shareholders (including CPF and SRS investors) and, where applicable, appointed proxy(ies), who wish to vote "live" at the AGM must first pre-register at the pre-registration website via the URL <https://conveneagm.sg/envictusAGM2023>
- Shareholders (whether individual or corporate) appointing a proxy(ies) of the AGM must give specific instructions as to his manner of voting, or abstentions from voting, in the proxy form, failing which the appointment for that resolution will be treated as invalid.
- The proxy form can be submitted in the following manner to the Company by 11.00 a.m. on 27 January 2023:
 - if the physical Proxy Form is sent personal or by post, the Proxy Form must be deposited at, or to be posted to and received at, the office of the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte Ltd at 1 Harbourfront Avenue, Keppel Bay Tower #14-07, Singapore 098632; or
 - if by email, the proxy form must be received by the Company at proxyform@envictus-intl.com

In view of the COVID-19 situation, Shareholders are strongly encouraged to submit completed proxy forms electronically via email.

- Persons who hold their Shares through relevant intermediaries as defined in Section 181 of the Companies Act, Chapter 50 of Singapore (including CPF and/or SRS investors) and who wish to participate in the AGM ("**Relevant Intermediary Participants**") by (a) observing and/or listening to the AGM proceedings via the "live" webcast or the "live" audio feed in the manner provided in paragraph 5(a) above; (b) submitting questions in advance of, or "live" at, the AGM in the manner provided in paragraph 5(b) above; and/or (c) voting at the AGM (i) "live" by the shareholders themselves if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators; or (ii) by appointing the Chairman of the AGM as proxy to vote on their behalf at the AGM, should contact the relevant intermediary (which would include, in the case of CPF and/or SRS investors, their respective CPF Agent Banks and/or SRS Operators) through which they hold such shares as soon as possible in order to facilitate the necessary arrangements for them to participate in the AGM. CPF and/or SRS investors who wish to appoint

the Chairman of the AGM as proxy should approach their respective CPF Agent Banks and/or SRS Operators to submit their votes by 11.00 a.m. on 16 January 2023 in order to allow sufficient time for their relevant intermediaries to in turn submit a proxy form to appoint the Chairman of the AGM to vote on their behalf not less than 72 hours before the time for holding the AGM.

Important reminder: The Company would like to remind Shareholders that, with the constantly evolving COVID-19 situation, the situation is fluid and the Company may be required to change its AGM arrangements at short notice. Shareholders should check SGXNet and/or the Company's website at <https://www.envictus-intl.com> for updates on the AGM.

The Company would like to thank all Shareholders for their patience and co-operation in enabling the Company to hold its AGM with the optimum safe distancing measures amidst the current COVID-19 pandemic.

BY ORDER OF THE BOARD
ENVICTUS INTERNATIONAL HOLDINGS LIMITED

DATO' JAYA J B TAN
Executive Chairman

5 January 2023